

**SHEBOYGAN COUNTY PLANNING, RESOURCES, AGRICULTURE & EXTENSION
COMMITTEE MINUTES**

Sheboygan County UW-Extension Office
5 University Drive
Sheboygan, WI
Room 5024

September 22, 2026

Called to Order: 3:30 PM

Adjourned: 4:05 PM

MEMBERS PRESENT: Chairman Rebecca Clarke, Supervisor John Nelson,
Supervisor David Otte, Supervisor Joe Liebau Jr, Ag
Community Member Travis Luedke, Supervisor Brian Smith

MEMBERS ABSENT: None

OTHERS PRESENT: Aaron Brault, Tyler Betry (online), Kathryn Fabian, Sharon
Harvey, Jayna Hintz, Brandi Cha, Laura Sane, Michael Miller
(online), David Heunink

Chairperson Clarke called the meeting to order at 3:30 PM and verified the meeting notice had been posted on September 18, 2026, at 1:00 PM and the meeting complied with the Wisconsin Open Meeting Law.

Correspondence: None

Chairperson Clarke opened the public hearing at 3:31 PM.

To consider an application from Laura and Shekhar Sane to rezone a total of approximately .02 acres of wetlands located in Lot 6, Block 1, Longfield Shores Subdivision, Section 30, T13N-R23E, Town of Holland, from the "Shoreland-Wetland District" to the "Shoreland District" to allow for the construction of a new residential driveway in the Shoreland jurisdiction of Lake Michigan, pursuant to Section 72.09(4) of the *Sheboygan County Shoreland Ordinance*.

Chairperson Clarke noted that the public hearing notice was posted on September 4th and September 11th in compliance with state statute.

Ms. Fabian presented the staff report for the proposed wetland rezone ordinance.

Chairperson Clarke invited the members of the public in attendance to speak.

The applicant reported on the reason for their application and answered questions from the Committee and the public.

Mr. Heunink reported that the Town of Holland has no objection to this request and added that they prefer the Sane's to build the driveway on the center of the parcel.

Public Hearing closed at 3:43 PM.

Supervisor Liebau made a motion to approve the variance to the ordinance as proposed and with the conditions recommended by the staff report. Supervisor Nelson seconded the motion. The committee voted to approve the variance. The motion carried with no opposition.

UW Extension-

Area Extension Director Report; Staffing Update-Ms. Hintz provided an update on the recent addition to their staff, Brandi Cha. Ms. Cha introduced herself and gave a brief overview of her professional background. Ms. Hintz provided an update on the AG Crops Educator hiring process, the hiring committee scheduled final interview. Ms. Hintz highlighted educator's work in the shared Impact report.

Positive Youth Development 4-H Educator Report- Sarah Feider- Ms. Hintz provided an update on some of the activities and events that the Positive Youth Development 4-H Educator has been taking part in and developing.

Planning & Conservation-

Consideration of AIS Grant Resolution- Mr. Brault presented the annual AIS Grant Resolution request. Supervisor Nelson motioned to approve the resolution and Supervisor Liebau seconded the motion. The motion carried with no opposition.

Consideration of Second Quarter Variance- Mr. Brault presented the department's second quarter variance report and took questions from the committee. Supervisor Otte motioned to approve the variance and Supervisor Smith seconded the motion. The motion carried with no opposition.

Other Department Project and Program Management Updates- Mr. Brault updated the committee on the department's new GIS specialist that will start on October 13th. He also updated them on the Well Water Testing Program for the Town of Wilson. He informed them about the activities planned for the Day of Caring. And he updated them on the completion of the Plymouth trail project along with the still outstanding issues with the project. Ms. Harvey provided information about the conservation poster contest.

Consideration and Approval of Attendance at Other Meetings/Functions. Chairperson Clarke asked the board for approval to attend the Elkhart Lake Improvement Association meeting next week. Supervisor Nelson made a motion to approve the request and Supervisor Liebau seconded the motion. The motion carried with no opposition.

Travel Report and Report of Meetings and Functions Attended. Supervisor Nelson spoke about his attendance at the Little Elkhart Lake Sanitary District meetings. Supervisor Otte spoke about the solar lunch and learn in August that he and Supervisor Nelson attended.

Review and Approve Vouchers. Supervisor Liebau motioned and Supervisor Nelson seconded to approve the vouchers. Motion carried with no opposition.

Supervisor Otte motioned to adjourn the meeting. Supervisor Nelson seconded the motion. Motion carried with no opposition. Meeting adjourned at 4:05 PM.

Next meeting is scheduled for Tuesday, October 27, 2026 at 3:30PM.

Sharon Harvey
Recording Secretary

Joe Liebau Jr.
Committee Secretary