

NOTICE OF MEETING

LAW COMMITTEE

September 23, 2026

5:30 PM

Law Enforcement Center
525 North 6th Street
Sheboygan, WI 53081
LEC-West Conference Room

Remote Access: meet.google.com/agq-jspa-ary

Phone: +1 502-430-2839

PIN: 257 392 099#

Members of the Committee may be appearing remotely. Persons wanting to observe the meeting may come to the Law Enforcement Center or listen remotely.

AGENDA

- Call to order
- Pledge of Allegiance
- Certification of Compliance with Open Meeting Law
- Approval of Minutes
- Correspondences/Communications

Circuit Court

- Consideration of change to Circuit Court Table of Organization

Sheriff

- Sheriff's Report

(The Sheriff's Report is a summary of key activities. No action will be taken by the Law Committee resulting from the report, unless it is a specific item on the agenda.)

- Consideration of Use of Shared Supplemental Revenue for Bearcat Repairs
- Consideration of Corrections—Out of Cycle Adjustment and Compensation Proposal
- Consideration of Correctional Officer Short-Term Recruitment and Retention Incentive Proposal
- Consideration of attendance of members at other meetings or functions

- Adjourn

Prepared by:
Corey Norlander, Interim
Recording Secretary

Charlette Nennig
Committee Chairperson

Note: Persons with disabilities needing assistance to attend or participate are asked to call 459-3895 prior to the meeting so that accommodations may be arranged.

A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

SHEBOYGAN COUNTY LAW COMMITTEE MINUTES

Law Enforcement Center
525 North 6th Street
Sheboygan, WI 53081
LEC-West Conference Room

September 8, 2026 **Called to Order: 4:15 p.m.** **Adjourned: 5:02 p.m.**

MEMBERS PRESENT: **In person:** Charlotte Nennig, Suzanne Speltz, Carl Nonhof,
Gerald Jorgensen, David Otte

MEMBERS ABSENT: NA

ALSO PRESENT: Matt Spence, Natascha Rowell, Christine Koenig, Jennifer
McGinnes, Diana Hammer, Corey Norlander

Call to Order

Chairperson Nennig called the meeting to order.

Pledge of Allegiance

All in attendance recited the Pledge of Allegiance.

Certification of Compliance with Open Meeting Law

The meeting notice was posted on September 4, 2026 at 1:00 p.m. in compliance with the open meeting law.

Approval of Minutes

Motion by Nonhof, second by Speltz, to approve the minutes from the previous meeting. Motion carried.

Correspondences/Communications

Consideration of Waushara County Resolution No. 16-06-26--Resolution Urging the Wisconsin Counties Association and the Wisconsin Legislature to Expand the Definition of "Forfeiture Expenses" under Wis. Stat. 961.55 to Include Drug-related treatment, diversion, and law enforcement costs. Resolution was filed as there was not enough time to create a Sheboygan County Resolution, but the Committee supported the effort.

Diana Hammer, UW Extension Youth Development, spoke about her Camp on Career and Financial Education conducted in the Juvenile Detention Center.

Clerk of Circuit Court

Motion by Speltz, second by Otte, to approve the 2027 budget. Motion carried.

Sheriff

Sheriff Spence provided an update on staffing, boarding of inmates, and short and long term efforts to recruit and retain Correctional Officers. Sheriff Spence requested a special meeting of the Law Committee to present these short and long term efforts.

A Special Law Committee meeting was scheduled for Wednesday, September 23, 2026, at 5:30 p.m.

Consideration of approval to pay two invoices for MEG subscriptions using funds from the Drug Forfeiture Account. Motion by Speltz, second by Nonhof, to approve payment. Motion carried.

Consideration of adopting a Resolution to enter into a Memorandum of Understanding between the City of Sheboygan and Sheboygan County for the FY26 Bureau of Justice Assistance Edward Byrne Memorial Justice Assistance Grant. Motion by Jorgenson, second by Nonhof, to approve. Motion Carried.

Consideration of adopting a Resolution to approve a land exchange with WI DNR for Sheriff's Office tower construction. Motion by Otte, second by Speltz, to approve. Motion carried.

Vouchers

Motion by Speltz, second by Nonhof, to approve the vouchers. Motion carried.

Approval of Attendance at Other Meetings or Functions

There were no requests for approval of attendance at other meetings or functions.

Adjournment

Motion by Otte, second by Nonhof, to adjourn. Motion carried.

Corey Norlander, Interim
Recording Secretary

Suzanne Speltz
Committee Secretary

REQUEST FOR CHANGE IN DEPARTMENTAL TABLE OF ORGANIZATION

Department: Circuit Court Services	
Request Date: 9/23/2026	Effective Date: 9/20/2026

Consult with the Human Resources Director before submitting to your liaison committee.

REQUESTED CHANGES

List all the positions in your department (or a sub-unit of the department) which are either currently on the table of organization or are being proposed as new positions. For each job title, list *either* the number of full-time and part-time positions, *or* the authorized full-time equivalent, currently on the T/O and the number that will be on the T/O if this request is approved.

JOB TITLE	CURRENT			PROPOSED		
	FT	PT	FTE	FT	PT	FTE
Register in Probate	1		1	1		1
Deputy Register in Probate	1		1	1	1	1.45
TOTALS						

RATIONALE

Briefly summarize the reasons for the requested changes in the table of organization.

Request to add a casual employee to the Register in Probate TO to provide flexible support during high-volume periods, employee absences, holidays, and critical statutory deadlines.

NEW POSITIONS CREATED

If any new positions are requested, please describe very briefly (a couple sentences) the essential work to be performed by each new position, and give a proposed pay grade for the position. (Consult with HR Director regarding pay grades.)

The position will assist with guardianship and probate duties, provide cross-training and backup coverage, address overdue inventories and inactive cases, and support special projects that current staffing levels do not allow. This additional capacity will help balance workload, improve efficiency, and create opportunities for increased fee revenue and cost savings.

BUDGET

Identify the specific source of funding for any additional positions being requested. Deletion of other positions may be used as a source of funding if the positions being deleted have already been approved as part of your operational budget.

<i>Job Title</i>	<i>Cost- Rest of Year</i>	<i>Cost- Annual</i>	<i>Source of Funds</i>
Deputy Register in Probate	\$3,950.00	\$15,837.00	

ADDITIONAL INFORMATION

Is there any other information that the liaison committee or Human Resources Committee ought to have when considering this change? You may attach additional documentation if you wish.

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ACTION TAKEN

Department Head Signature_____ Date:_____

Liaison Committee Signature_____ Date:_____

Human Resources Committee Signature_____ Date:_____

Form Distribution: After department head completes form, distribute to liaison committee with copy to Human Resources Director. After liaison committee approval, submit signed original to Human Resources Director.

**SHEBOYGAN COUNTY SHERIFF'S DEPARTMENT
OFFICE OF THE SHERIFF**

*Matthew Spence, Sheriff
Corey Norlander, Inspector*

Phone: (920) 459-3112 FAX: (920) 459-4305

TO: Members of the Law Committee

FROM: Matt Spence, Sheriff
 Corey Norlander, Inspector

DATE: September 23, 2026

RE: Request for Use of Shared Supplemental Revenue for Bearcat Repairs

Our Bearcat is 10 years old and beginning to require some expensive mechanical repairs. We strive to maintain this vehicle well, because we do not wish to request a replacement for it. We wash it each time it is taken out, to prevent any salt corrosion, complete regular maintenance as needed, and treat it as carefully as possible while using it for its intended purpose.

We have budgeted \$2600 for the set of six replacement tires in 2027, accounting for their specific design and weight capacity.

We are facing two unexpected and costly repairs. It has developed an oil leak which is estimated at about \$4990.69 and an exhaust repair estimated at \$7891.92. Both repairs need to be addressed soon.

Pursuant to 5.07(d) of the Sheboygan County Code of Ordinances, this request is to draw \$12,882.61 of Shared Supplemental Revenue for completion of these repairs. We request approval for a corresponding budget adjustment.

Repair Order 216230

Parts Quote for Repair

Technician 957

Job	Part Description / Repairs Needed	Days to get	Part #	Part Cost EACH	Part Qty.	Labor Time	Labor \$	TOTAL \$
	Diagnostic 1Hr	0		0 ea.	0	1.0	199.95	199.95
				ea.				
	Upper oil pan + all related if me use hardware		Part \$ 691.64	ea.		18.00	229.95	4740.74
	Oil Separator ↑			ea.				
				ea.				
				ea.				
				ea.				
				ea.				
				ea.				
				ea.				
				ea.				
				ea.				
				ea.				
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				ea.				
				ea.				
			Shop Fee					50.00
			Tax					
			TOTALS					4990.69

ERIC VON SCHLEDORN FORD

920-994-4376 | THEFORDDEALER.COM
W4873 COUNTY ROAD RR, P.O. BOX 311

RANDOM LAKE



WISCONSIN, 53075

RETURN/REFUND POLICY: ALL RETURNS MUST BE ACCOMPANIED BY THIS INVOICE AND ARE SUBJECT TO A 20% RESTOCKING CHARGE. RETURNED ITEMS MUST BE IN THE ORIGINAL UNOPENED BOX OR CONTAINER. PLEASE NOTE THAT THE DEALERSHIP WILL NOT ACCEPT RETURNS OR MAKE REFUNDS AFTER 30 DAYS. NO REFUNDS OR RETURNS ON SPECIAL ORDER PARTS OR ELECTRICAL PARTS.

DISCLAIMER OF WARRANTY: ALL PARTS AND ACCESSORIES ARE SOLD BY THE DEALERSHIP AS-IS. ANY WARRANTIES ON THE PARTS OR PRODUCTS DESCRIBED BELOW ARE THOSE OF THE MANUFACTURER OR DISTRIBUTOR OF THE PARTS OR PRODUCTS. THE DEALERSHIP HEREBY EXPRESSLY DISCLAIMS ALL WARRANTIES, EXPRESS AND IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, WITH RESPECT TO THE SAME. THE DEALERSHIP NEITHER ASSUMES NOR AUTHORIZES ANY OTHER PERSON TO ASSUME FOR IT ANY LIABILITY IN CONNECTION WITH THE SALE OF SAID PARTS OR PRODUCTS. CUSTOMER SHALL NOT BE ENTITLED TO RECOVER FROM THE DEALERSHIP ANY CONSEQUENTIAL DAMAGES, DAMAGES TO PROPERTY, DAMAGES FOR LOSS OF USE, LOSS OF TIME, LOSS OF PROFIT OR INCOME, OR ANY OTHER INCIDENTAL DAMAGES. THIS DISCLAIMER IN NO WAY AFFECTS THE PROVISIONS OF ANY MANUFACTURER OR DISTRIBUTOR WARRANTIES.

DATE ENTERED	YOUR ORDER NO.	DATE SHIPPED	INVOICE DATE	INVOICE NUMBER	
18 AUG 26		19 AUG 26		QR13265	07:42

**** R O P A R T S Q U O T E - DO NOT PAY ****

PAGE 1 OF 2

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ACCOUNT NO. F2968

CITY OF SHEBOYGAN
828 CENTER AVENUE SUITE 208
SHEBOYGAN, WI 53081

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SHIP VIA			SLSM.	B/L NO.	TERMS	F.O.B. POINT	
			723		WHSL	RANDOM LAKE WI	
QTY	SHIP	B.O.	PART NO.	DESCRIPTION	LIST	NET	AMOUNT
			RO Quote for Service Repair Order: 216230				
			Service Advisor: 107 Vehicle: GEB87754				
			Part(s) quoted on LineA C/S OIL LEAK POSSIBLE UPPER OIL				
1	1	0	DC3Z*6A785*D	SPEC SEPARATOR	210.00	163.80	163.80
10	10	0	BC3Z*6379*C	37M3 BOLT - HE	8.40	6.55	65.50
8	8	0	*N811880*S100	64C6 BOLT	1.25	0.82	6.56
1	1	0	FL*2124*S	QL3E KIT - ELE	43.62	31.19	31.19
			Part number FL*2124*S replaces MU2Z*67				
1	1	0	DC3Z*6L621*B	380 GASKET	14.22	10.17	10.17
1	1	0	DC3Z*6L621*A	380 GASKET	7.44	5.32	5.32
1	1	0	DC3Z*6L621*C	380 GASKET	16.18	11.57	11.57
2	2	0	DC3Z*6710*A	41C2 GASKET -	12.19	9.52	19.04
1	1	0	DC3Z*6710*B	41C2 GASKET -	19.00	14.82	14.82
1	1	0	BC3Z*6840*A	42C GASKET	12.25	10.35	10.35
6	6	0	*W715234*S437	66B NUT	4.00	2.60	15.60
4	4	0	*W709771*S440	64O2 NUT - ADJ	3.38	2.20	8.80
2	2	0	*W709771*S440	64O2 NUT - ADJ	3.38	2.20	4.40
3	3	0	*W711336*S441	65C6 NUT	2.83	1.83	5.49
6	6	0	*W715234*S437	66B NUT	4.00	2.60	15.60
1	1	0	BC3Z*6695*B	41A PAN ASY -	83.67	65.26	65.26
1	1	0	*391308*S102	67M SEAL	4.00	2.60	2.60
				PARTS			
				SUBLET			
				FREIGHT			
				SALES TAX			
				CUSTOMER'S SIGNATURE			
				X			
				TOTAL			

Parts Dept.
Hours

Monday
Through
Friday

7:30 am
to
5:00 pm

THANK YOU!

ERIC VON SCHLEDORN FORD

920-994-4376 | THEFORDDEALER.COM
W4873 COUNTY ROAD RR, P.O. BOX 311



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DATE ENTERED 18 AUG 26	YOUR ORDER NO.	DATE SHIPPED 19 AUG 26	INVOICE DATE	INVOICE NUMBER QR13265	07:42
S O L D T O ACCOUNT NO. F2968 CITY OF SHEBOYGAN 828 CENTER AVENUE SUITE 208 SHEBOYGAN, WI 53081 ***** R O P A R T S Q U O T E - DO NOT PAY ***** PAGE 2 OF 2 S H I P T O					

SHIP VIA	SLSM. 723	B/L NO.	TERMS WHSL	F.O.B. POINT RANDOM LAKE WI																																								
<table border="1"> <thead> <tr> <th>ORD</th> <th>SHIP</th> <th>B.O.</th> <th>PART NO.</th> <th>DESCRIPTION</th> <th>LIST</th> <th>NET</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>4</td> <td>4</td> <td>0</td> <td>XT*10*QLVC</td> <td>79 OIL - AUT</td> <td>21.56</td> <td>21.56</td> <td>86.24</td> </tr> <tr> <td>3</td> <td>3</td> <td>0</td> <td>VC*13*G</td> <td>QL5C ANTI-FREE</td> <td>23.95</td> <td>23.95</td> <td>71.85</td> </tr> <tr> <td></td> <td></td> <td></td> <td>Part number</td> <td>VC*13*G</td> <td></td> <td>replaces</td> <td>VC*3*B</td> </tr> <tr> <td>13</td> <td>13</td> <td>0</td> <td>XO10W30BSD</td> <td>BULK 10W30 DIE</td> <td>5.96</td> <td>5.96</td> <td>77.48</td> </tr> </tbody> </table>	ORD	SHIP	B.O.	PART NO.	DESCRIPTION	LIST	NET	AMOUNT	4	4	0	XT*10*QLVC	79 OIL - AUT	21.56	21.56	86.24	3	3	0	VC*13*G	QL5C ANTI-FREE	23.95	23.95	71.85				Part number	VC*13*G		replaces	VC*3*B	13	13	0	XO10W30BSD	BULK 10W30 DIE	5.96	5.96	77.48	Parts quoted on RO# 216230 ***** R O P A R T S Q U O T E - DO NOT PAY *****			
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OPEN MONDAY - FRIDAY 7:30AM - 5:00PM																																												
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**Parts Dept.
Hours**

Monday
Through
Friday

7:30 am
to
5:00 pm

THANK YOU!

**MIKE BURKART FORD INC.**

3110 County Rd PP
PO BOX 318
Plymouth, WI 53073
Phone: (920) 893-6961
Fax: (920) 892-2735
mikeburkartford.com

SO # 411542**SERVICE ORDER**

Status Printed 09/14/2026 11:31:30 AM **RECOMMENDED SERVICE COPY** User PBURGARD Page 1

Customer No 593897
Attn: SHEBOYGAN SHERIFF
SHEBOYGAN SHERIFF
525 N 6TH ST
SHEBOYGAN, WI 53081
State Tax: 008-10204211 County Tax: 008-102042
Home (920) 459-3897 **Bus** (920) 980-8222
Cell (920) 980-8222 **Today**
Email CALVIN.
KESWEDER@SHEBOYGANCOUNTY.
COM
Type W
Term Cash

Advisor	Paul Burgard	Promised	09/09/2026 5:00 PM	Tag#	
Shop	S1	Opened	09/09/2026 7:47 AM	Location	
Priority	20	Cashiered		PO #	

License	Odom In	Odom Out	In Service Date	Stock No
E4001	9790	0		
Year	Make	Model	Model Number	Color
2016	FORD	F-550		BLACK
Vehicle ID No	Ford Pass Rewards	Extended Warranty	Delivery Date	
1FDAF5HT8GEB87754				
Engine Size	6.7L V8	F OHV 32	Fleet #	SWAT

Request	Description	Job	CSR	Type	Status	
RS	REPLACE THE CATALYST DPF	2	PAUL.B	C	Pending	
Labor	Description			Type	Amount	
RS	REPLACE CATALYST DPF			C	924.00	
Part	Description	Quantity	Bin	Type	Price	Amount
W520113 S441	NUT	3	CP	CRO	16.00	48.00
BC3Z 5E241 B	GASKET	1	24-N	CRO	7.36	7.36
W705443 S900	NUT	2	11-Q	CRO	5.00	10.00
W718005 S900	BOLT	2	8-LL	CRO	24.00	48.00
AC3Z 12B591 C	SENSOR - EXHAUST GAS - TEMPERA	4	49-T	CRO	169.64	678.56
FC3Z 5H270 D	FILTER ASY - DIESEL PARTICLE	1	CP	CRO	5,648.00	5,648.00
CORE CHARGE	CORE CHARGE FC3Z 5H270 D	1		CRO	500.00	500.00
C-FC3Z 5H270 D	CORE RETURN	-1		CRO	500.00	-500.00
Parts Total						6,439.92
Labor Total						924.00
Request Total						7,363.92

Request	Description	Job	CSR	Type	Status	
RS	DPF SENSOR	3	PAUL.B	C	Pending	
Labor	Description			Type	Amount	
RS	DPF SENSOR			C	0.00	
Part	Description	Quantity	Bin	Type	Price	Amount
BC3Z 9J460 G	SENSOR ASY - PRESSURE	1	CP	CRO	528.00	528.00
Parts Total						528.00
Labor Total						0.00
Request Total						528.00

Labor	924.00
Parts	6,967.92
Supplies	0.00
Sub-Total	7,891.92
State Tax	0.00
County Tax	0.00
Total Invoice	7,891.92

CUSTOMER SIGNATURE: _____

DATE: _____