

SHEBOYGAN COUNTY HUMAN RESOURCES COMMITTEE MINUTES

Administration Building
508 New York Avenue – Room 302
Sheboygan WI 53081

September 25, 2023

Called to Order: 3:30 PM

Adjourned: 3:44 PM

MEMBERS PRESENT: Chair Edward Procek, Members Carl Nonhof and Kathleen Donovan

Remote: Vice Chair Tom Wegner

MEMBERS ABSENT: Secretary Christian Ellis

ALSO PRESENT: **In Person:** Alayne Krause and Dave Loomis

Remote: Kayla Clinton

Chair Procek called the meeting to order at 3:30 PM, in Conference Room 302 of the Administration Building. Chair Procek confirmed the meeting was posted September 22, 2023 at 10:00 AM, in compliance with the open meeting law.

A motion to approve the minutes of September 11, 2023 as presented was made by Supervisor Nonhof. Supervisor Wegner seconded the motion. Motion carried.

Rocky Knoll Health Care Center Administrator Kayla Clinton requested approval to change the Table of Organization as presented to add Graduate Licensed Practical Nurses. A motion was made by Supervisor Donovan granting approval. Supervisor Nonhof seconded the motion. Motion carried.

Human Resources Director David Loomis presented the 2023 Annual Report on Health Insurance. A motion was made by Supervisor Donovan granting approval of the report. Supervisor Nonhof seconded the motion. Motion carried.

Human Resources Director David Loomis requested approval to change the Table of Organization as presented. A motion was made by Supervisor Nonhof granting approval. Supervisor Wegner seconded the motion. Motion carried.

Human Resources Director David Loomis requested approval for a Vacant Position Request for a Senior Human Resources Generalist. A motion was made by Supervisor Wegner granting approval. Supervisor Donovan seconded the motion. Motion carried.

Human Resources Director David Loomis provided an update on preparations for the annual employee summit, open enrollment, getting up to speed with negotiations, and feedback from the employee appreciation picnic.

A motion to approve the vouchers as presented was made by Supervisor Nonhof. Supervisor Donovan seconded the motion. Motion carried.

A motion to adjourn was made by Supervisor Donovan. Supervisor Nonhof seconded the motion. Motion carried with adjournment at 3:44 PM.

Alayne Krause
Recording Secretary

Christian Ellis
Secretary
