

NOTICE OF MEETING
LAW COMMITTEE
January 6, 2022 - 4:15 PM

THE COMMITTEE WILL BE APPEARING REMOTELY.

TO JOIN THE MEETING: DIAL 1-617-675-4444

PIN: 685 516 109 9157#

Agenda

- Call to order
- Certification of Compliance with Open Meeting Law
- Approval of Minutes
- Correspondences/Communications

Referral from County Board

- Consideration of Sheboygan County Ordinance No. 03 (2021/22) Re: Establishing Speed Zone on County Road "V" (Town of Lyndon)

District Attorney

- Consideration of Vacant Position Request
- Consideration of Equity Adjustment Request

Clerk of Circuit Court

- Consideration of Vacant Position Request

Sheriff

- Consideration of Budget Adjustment – Seatbelt Grant
- Consideration of Village/Township Contracts
- Consideration of approval to pay the attached invoice from drug forfeiture funds
- Consideration of Limited Term Employee (LTE) in the Communications Center
- Discussion of ARPA Resolution pertaining to Correctional Officer pay increases

- Consideration of vouchers
- Consideration of attendance of members at other meetings or functions
- Adjourn

Prepared by:
Jodi LeMahieu
Recording Secretary

Charlette Nennig
Committee Chairman

Note: persons with disabilities needing assistance to attend or participate are asked to notify Jodi LeMahieu, 459-3895, prior to the meeting so that accommodations may be arranged.

A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

SHEBOYGAN COUNTY LAW COMMITTEE MINUTES

Remote Meeting via Google Meet

December 2, 2021

Called to Order: 4:15 PM

Adjourned: 4:33

MEMBERS PRESENT: Chairman Charlette Nennig, Vice Chairman Gerald Jorgensen, Secretary Brian Hoffmann, Member Paul Gruber, Member Wendy Schobert

MEMBERS ABSENT: None

ALSO PRESENT: Chad Broeren, Cory Roeseler, Natascha Rowell, Jennifer Zimmermann

Call to Order

Chairman Nennig called the meeting to order.

Pledge of Allegiance

All in attendance recited the Pledge of Allegiance.

Certification of Compliance with Open Meeting Law

The meeting notice was posted on November 30, 2021 at 2:00 p.m. in compliance with the open meeting law.

Approval of Minutes

Motion by Gruber, second by Schobert, to approve the minutes from the previous meeting. Motion carried unanimously.

Correspondences/Communications

Motion by Hoffmann, second by Jorgensen, to file the Kenosha County Board of Supervisors Resolution No. 61 - Pertaining to Placement Location Process of Chapter 980 Sexually Violent Persons in Kenosha County. Motion carried unanimously.

Sheriff Roeseler informed the Committee of the letters of resignation/retirement he has received since the previous meeting.

Clerk of Circuit Court

Motion by Schobert, second by Hoffmann, to approve the Vacant Position Request for Accounting Specialist. Motion carried unanimously.

Motion by Jorgensen, second by Hoffmann, to approve the Vacant Position Request for Court Services Specialist. Motion carried unanimously.

Motion by Schobert, second by Jorgensen, to approve the Vacant Position Request for Judicial Assistant. Motion carried unanimously.

Motion by Hoffmann, second by Schobert, to approve the Table of Organization Change. Motion carried unanimously.

Motion by Hoffmann, second by Gruber, to approve Jennifer Zimmermann signing the Vacant Position Requests and Table of Organization Change forms on behalf of the Committee. Motion carried unanimously.

Sheriff

Motion by Hoffmann, second by Schobert, to approve the annual updates to the Sheboygan County Emergency Medical Services Plan and authorize a staff member to sign the document on behalf of the Committee. Motion carried unanimously.

Vouchers

Motion by Jorgensen, second by Gruber, to approve the vouchers and authorize a staff member to sign the vouchers. Motion carried unanimously.

Approval of Attendance at Other Meetings or Functions

There were no requests for approval of attendance at other meetings or functions.

Adjournment

Motion by Jorgensen, second by Gruber, to adjourn. Motion carried unanimously.

Jodi LeMahieu
Recording Secretary

Brian Hoffmann
Committee Secretary

SHEBOYGAN COUNTY ORDINANCE NO. 03 (2021/22)

Re: Establishing Speed Zone on County Road "V" (Town of Lyndon)

WHEREAS, pursuant to Wis. Stat. § 349.11, in the interest of safety, the Transportation Committee recommends that to maintain a reasonable and safe speed zone, the present speed zone on a portion of County Road "V" be amended as hereinafter specified.

NOW, THEREFORE, the County Board of Supervisors of the County of Sheboygan does ordain as follows:

Section 1. **Changing Speed Zone.** The provisions of Section 20.03 of the County Code of Ordinances are hereby amended to read as follows (shading indicates additions, strikeouts indicate deletions; only those portions affected appear):

20.03(14) TOWN OF LYNDON

- (a) County Road "F" – Forty-five miles per hour starting east of State Highway 57 for a distance of 5,031 feet, then thirty-five miles per hour for a distance of 1,317 feet to the Town line.
- (b) County Road "V"
 - 1. Thirty-five miles per hour from the Village of Waldo corporate limits east for a distance of 1,538 feet.
 - 2. Forty-five miles per hour from a distance that is 1,538 feet east of the Village of Waldo Corporate limits east for a distance of 2,124 feet to the Town line.

Section 2. **Effective Date.** The herein Ordinance shall take effect upon adoption by the County Board, approval of the Department of Transportation if required, publication of this Ordinance, and installation of appropriate signage.

Respectfully submitted this 21 day of December, 2021.


TRANSPORTATION COMMITTEE



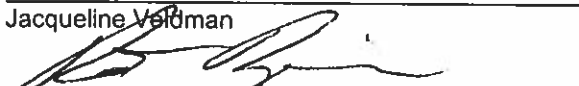
Roger Te Stroete, Chairperson



Thomas Wegner, Vice-Chairperson



Al Bosman, Secretary



Jacqueline Veldman



Robert Ziegelbauer

Opposed to Introduction:



Countersigned by:

Vernon C. Koch, Chairperson

(See attached for location maps)



FISCAL NOTE
December 2021

Ordinance No. 03 (2021/22) RE: Establishing Speed Zone on County Road "V" (Town of Lyndon)

Funding:

No additional funding is required.

Respectfully Submitted,



Wendy A. Charmon, Finance Director
December 21, 2021



WISCONSIN

Sheboygan County VACANT POSITION REQUEST

(To be completed for all vacant positions)

Date: 12/30/2021
To: Law Committee Members
From: Melody Lorge, Clerk of Circuit Court

Position Request:

Position: Court Services Assistant
Reason for Vacancy: Resignation

Justification:

The recordkeeping for all in-court and court-related activities, as well as clerking in courtrooms, collecting all fines, cost and filing fees. In order to accomplish this, it is necessary to be a full staffing levels.

Staffing Consideration:

Department has considered all alternate options as it relates to overall staff needs? Yes No

Budget Consideration:

Is this position within the Department's annual operation budget? Yes No

If not, please state the amount over budget as well as the proposed source of funds: [Click here to enter text.](#)

Costs:

The annual costs associated with the position (current year's wage & benefit rates):

Wages	Benefits	Total
\$36,982.40	\$30,320.49	\$67,302.890

(Note: Costs for health and dental benefits should be net costs, after subtracting revenue from employee contributions.)

County Administrator/Department Head Signature Melody Lorge Date: 12/30/2021
 Human Resources Director Signature [Signature] Date: 12/30/2021
 Liaison Committee Signature _____ Date: _____
 Human Resources Committee Signature _____ Date: _____

Form Process:

1. County Administrator/Department Head completes VPR.
2. County Administrator/Department Head refers to Human Resources Director for approval.
3. County Administrator/Department Head presents VPR to Liaison Committee for approval/signature.
4. County Administrator/Department Head forwards VPR to HR for Human Resources Committee approval/signature (*Salaried Positions Only.*)
5. HR begins recruitment process.

**SHEBOYGAN COUNTY SHERIFF'S DEPARTMENT
OFFICE OF THE SHERIFF**

*Cory Roeseler, Sheriff
Chad Broeren, Inspector*

Phone: (920) 459-3111 FAX: (920) 459-4305

TO: Members of the Law Committee

FROM: Sheriff Cory Roeseler and Inspector Chad Broeren

CR CB

DATE: January 6th, 2022

RE: 2021 Budget Adjustment – Seatbelt Grant

We have received a grant from the State of Wisconsin in the amount of \$75,000 to be utilized for taskforce related seatbelt enforcement. The grant period runs from October 1st 2021 to September 30th 2022. We want to record the 2022 grant allocation of \$6,733 per month for the months of January through September 2022, for a total of \$60,600. This is budget neutral.

163.511110	Sub 102225 W	40,602	Overtime - Patrol
1088.531505	Sub 102225 W	19,998	Outside Services – Client Services
163.423125	Sub 102225 W	-40,602	Law Enforcement Grant Revenue
1088.423125	Sub 102225 W	-19,998	Law Enforcement Grant Revenue

Thank you for your consideration.



Sirchie Acquisition Company, LLC
 100 Hunter Place
 Youngsville, NC 27596
 Phone: (919) 554-2244
 Fax: (919) 554-2266
 Federal ID# 26-1186682

Invoice Number: 0524387-IN
Invoice Date: 12/16/2021
Ship Date: 12/16/2021
Order Number: 1018420
Order Date: 12/14/2021
Customer Number: 00-B53081
RMA Number:

Extended Sales Hours Monday - Friday, 8AM-7PM EST

Sold To:
 Sheboygan Police Dept
 1315 North 23rd Street
 Suite 101
 Sheboygan, WI 53081

Ship To:
 Sheboygan Police Dept
 1315 North 23rd Street
 Suite 101
 Paul Olsen
 Sheboygan, WI 53081

Confirm To:
 Paul Olsen

Customer P.O. Olsen	Ship VIA UPS GROUND	F.O.B.	Terms NET 30 DAYS
-------------------------------	-------------------------------	---------------	-----------------------------

Item Number		Ordered	Shipped	Back Ordered	Price	Amount
NARK20015	TEST 15- METHAMPHETAMINE/10	5.000	5.000	0.000	15.75	78.75
NARK2007	TEST07-SCOTT REAGENT MODIFIED	5.000	5.000	0.000	15.75	78.75
NARK20033	Fentanyl Reagent, box of 10	10.000	10.000	0.000	15.75	157.50

Please return
 this copy with
 your remittance

These items are controlled by the U.S. Government and authorized for export only to the country of ultimate destination for use by the ultimate consignee or end-user(s) herein identified. They may not be resold, transferred, or otherwise disposed of, to any other country or to any person other than the authorized ultimate consignee or end-user(s), either in their original form or after being incorporated into other items, without first obtaining approval from the U.S. government or as otherwise authorized by U.S. law and regulations.

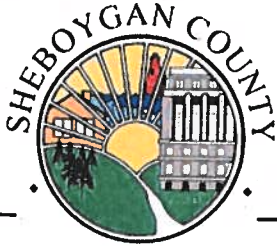
Net Invoice:	315.00
Less Discount:	0.00
Shipping & Handling:	0.00
Sales Tax:	0.00
Invoice Total:	315.00

Please remit payment in US Dollars to Sirchie Acquisition Company, LLC.
 Domestic please remit by ACH electronic payment. International please remit by wire payment.

Bank- Branch Banking & Trust Company ABA/ Routing # 053101121 Account Number - 0005292998165	Bank- Branch Banking & Trust Company ABA/ Routing # 053101121 Account Number- 0005292998165 Swift- BRBTUS33
--	--

Please send all remittance advise to ar@sirchie.com
 To pay by Credit Card please call Accounts Receivable at (800) 815-1649 we accept Visa, Mastercard, & American Express.

Claims for shortage must be made within five days of receipt of goods. Returns by written authority only. Note: 20% handling charge on returned goods. Unpaid balances 30 days



Sheboygan County VACANT POSITION REQUEST

(To be completed for all vacant positions during soft Hiring Freeze)

WISCONSIN

Date: 9/17/2020
To: Law Committee Members
From: Sheriff Cory Roeseler & Inspector Chad Broeren

Position Request:

Position: LTE Dispatcher

Reason for Vacancy: No vacancies. Position will be utilized to provide overtime relief due to staff currently in training.

Justification: We would be utilizing this position to provide overtime relief for the current dispatching staff in our Communications Center. We are close to full staffing; however, we have several individuals in the training program currently.

Staffing Consideration:

Department has considered all alternate options as it relates to overall staff needs? Yes No

Budget Consideration:

Is this position within the Department's annual operation budget? Yes No

If not, please state the amount over budget as well as the proposed source of funds: N/A

Costs:

The annual costs associated with the position (current year's wage & benefit rates):

Wages	Benefits	Total
\$20 per hour	\$0	\$16,640.00

(Note: Costs for health and dental benefits should be net costs, after subtracting revenue from employee contributions.)

Department Head Signature _____ Date: 12/28/2021

Human Resources Director Signature [Signature] Date: 12/28/2021

Liaison Committee Signature _____ Date: _____

Human Resources Committee Signature _____ Date: _____