

SHEBOYGAN COUNTY FINANCE COMMITTEE MINUTES

Administration Building, Room 302
508 New York Avenue
Sheboygan WI 53081

MEMBERS PRESENT: Vern Koch, Curt Brauer, William Goehring

MEMBERS REMOTE: Thomas Wegner

ALSO PRESENT: **In Person:** Jeremy Fetterer, Edward Procek, Keith Abler, Gerald Jorgensen, Aaron Brault, Katie Hanson, Stefanie Albrecht, James Webb, Alayne Krause, Emily Stewart, and Michelle Sifuentes

Remote: Crystal Fieber, Evelyn Wise, Rebecca Barritt, Tara Duwe, Matt Srittmatser

Chairperson Koch called the meeting to order at 3:31 P.M.

The Chairperson certified compliance with the open meeting law. The notice was posted at 3:30 P.M. on Friday, January 9th, 2026.

Supervisor Goehring moved to approve the minutes of December 10th, 2025. Motion seconded by Supervisor Bauer. Motion Carried.

Correspondence – None.

County Administrator Alayne Krause reported that carpet replacement had recently been completed in the Administrator's Office and conference room 302 in the Administration Building. She then provided an update on the year-end sales tax revenue and the Rocky Knoll census. Administrator Krause then shared that the performance review process for employees is currently ongoing and will be complete by the end of February, with Pay for Performance increases occurring in April. Lastly she reported that a property foreclosed on by the County in 2022 is being appraised for potential sale.

Finance Director James Webb informed the Committee that the Tyler ERP system is now live and that the first payroll processed through the system was completed successfully. He reported that the Finance Department is currently working to close out the fiscal year using both the new Tyler system and information from the prior system. Director Webb also noted that upcoming coordination with auditors is planned, along with preliminary discussions regarding debt issuance. He concluded by stating that the Finance Department's focus during the transition to the Tyler ERP system remains on continuity, stabilization, and maintaining smooth operations.

The Committee discussed Resolution No. 17 (2025/26) Re: Authorizing Application for Department of Natural Resources Surface Water Grant. Planning and Conservation Director Aaron Brault gave an overview and answered questions. Supervisor Brauer moved to recommend that the Resolution be adopted. Motion seconded by Supervisor Goehring. Motion Carried.

The Committee discussed the accounts payable committee authorization process. Finance Director James Webb and County Administrator Alayne Krause gave an overview and answered questions. No action was taken.

The Committee discussed Resolution No. (2025/26) Re: Carryover of Unexpended 2025 Appropriations to 2026. Auditor/Analyst Stefanie Albrecht gave an overview and answered questions. Supervisor Brauer moved to recommend that the Resolution be introduced. Motion seconded by Supervisor Goehring. Motion Carried.

Auditor/Analyst Stefanie Albrecht presented the Financial Statements for November.

Deputy Administrator Emily Stewart presented the Investment Statements for November.

Vouchers were reviewed. Supervisor Brauer moved to approve the expenditures. Motion seconded by Supervisor Goehring. Motion Carried.

There were no requests for approval of attendance at other meetings or functions.

Supervisor Brauer moved to adjourn. Motion seconded by Supervisor Goehring. Motion Carried.

Michelle Sifuentes
Recording Secretary

William Goehring
Secretary