

## SHEBOYGAN COUNTY HUMAN RESOURCES COMMITTEE MINUTES

Administration Building  
508 New York Avenue – Room 302  
Sheboygan WI 53081

**October 9, 2023**

**Called to Order: 3:30 PM**

**Adjourned: 3:46 PM**

**MEMBERS PRESENT:** Chair Edward Procek, Vice Chair Tom Wegner, Members Carl Nonhof, and Kathleen Donovan

**Remote:** None

**MEMBERS ABSENT:** Secretary Christian Ellis

**ALSO PRESENT:** **In Person:** Alayne Krause, Jim TeBeest, Kevin Dulmes, Steve Hatton, Matt Strittmater, and Dave Loomis

**Remote:** None

Chair Procek called the meeting to order at 3:30 PM, in Conference Room 302 of the Administration Building. Chair Procek confirmed the meeting was posted October 6, 2023 at 8:30 AM, in compliance with the open meeting law.

A motion to approve the minutes of September 25, 2023 as presented was made by Supervisor Tom Wegner. Supervisor Kathleen Donovan seconded the motion. Motion carried.

Building Services Director Jim TeBeest requested approval for an Equity Adjustment. A motion was made by Supervisor Carl Nonhof granting approval. Supervisor Kathleen Donovan seconded the motion. Motion carried.

Health and Human Services Director Matt Strittmater requested approval to change the Table of Organization as presented to add 3 Human Services Professionals in 2023 to better meet the needs of the County. A motion was made by Supervisor Tom Wegner granting approval. Supervisor Kathleen Donovan seconded the motion. Motion carried.

Health and Human Services Director Matt Strittmater requested approval to change the Table of Organization as presented to add positions in 2024 as approved in the 2024 budget. A motion was made by Supervisor Tom Wegner granting approval. Supervisor Carl Nonhof seconded the motion. Motion carried.

Health and Human Services Director Matt Strittmater requested approval for an Equity Adjustment. A motion was made by Supervisor Carl Nonhof granting approval. Supervisor Kathleen Donovan seconded the motion. Motion carried.

Health and Human Services Director Matt Strittmater requested approval for an Equity Adjustment. A motion was made by Supervisor Tom Wegner granting approval. Supervisor Kathleen Donovan seconded the motion. Motion carried.

Health and Human Services Director Matt Strittmater requested approval to allow a position to be backfilled with an incumbent in the position to allow for training due to the incumbents pending retirement. A motion was made by Supervisor Tom Wegner granting approval. Supervisor Carl Nonhof seconded the motion. Motion carried.

Human Resources Director David Loomis provided an update on the annual employee summit, annual flu clinics, open enrollment, negotiations, and preparations for the all manager summit.

A motion to approve the vouchers as presented was made by Supervisor Kathleen Donovan. Supervisor Tom Wegner seconded the motion. Motion carried.

A motion to adjourn was made by Supervisor Tom Wegner. Supervisor Carl Nonhof seconded the motion. Motion carried with adjournment at 3:46 PM.

David Loomis  
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Recording Secretary

Christian Ellis  
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Secretary