

SHEBOYGAN COUNTY HUMAN RESOURCES COMMITTEE MINUTES

Administration Building
508 New York Avenue – Room 302
Sheboygan WI 53081

October 23, 2023

Called to Order: 3:30 PM

Adjourned: 4:18 PM

MEMBERS PRESENT: Chair Edward Procek, Vice Chair Tom Wegner, Secretary Christian Ellis, Members Carl Nonhof, and Kathleen Donovan

Remote: None

MEMBERS ABSENT: None

ALSO PRESENT: **In Person:** Alayne Krause, Steve Hatton, Aaron Brault, Chad Broeren, Crystal Fieber, and Dave Loomis

Remote: None

Chair Procek called the meeting to order at 3:30 PM, in Conference Room 302 of the Administration Building. Chair Procek confirmed the meeting was posted October 20, 2023 at 10:00 AM, in compliance with the open meeting law.

A motion to approve the minutes of October 6, 2023 as presented was made by Supervisor Wegner. Supervisor Nonhof seconded the motion. Motion carried.

Finance Director Steve Hatton requested approval for a change to the Finance Table of Organization. A motion was made by Supervisor Donovan granting approval. Supervisor Ellis seconded the motion. Motion carried.

Finance Director Steve Hatton requested approval of a Vacant Position Request for a staff accountant. A motion was made by Supervisor Wegner granting approval. Supervisor Nonhof seconded the motion. Motion carried.

Planning & Conservation Director Aaron Brault requested approval for an Equity Adjustment. A motion was made by Supervisor Nonhof granting approval. Supervisor Ellis seconded the motion. Motion carried.

Human Resources Director David Loomis, on behalf of Rocky Knoll Heath Care Center Administrator Kayla Clinton, requested approval for an Equity Adjustment. A motion was made by Supervisor Wegner granting approval. Supervisor Donovan seconded the motion. Motion carried.

Human Resources Director David Loomis, on behalf of Rocky Knoll Heath Care Center Administrator Kayla Clinton, requested approval for an Equity Adjustment. A motion was made by Supervisor Wegner granting approval. Supervisor Nonhof seconded the motion. Motion carried.

A motion to convene in closed session pursuant to Wis. Stat. § 19.85(1)(e) to receive an update on negotiations regarding the collective bargaining agreement with Sheboygan County Law Enforcement Employees Association, WPPA-LEER was made by Supervisor Wegner. The motion was seconded by Supervisor Ellis. Upon call of the roll, Supervisors: Procek (Aye), Wegner (Aye), Donovan (Aye), Ellis (Aye), Nonhof (Aye). Motion Carried.

A motion to reconvene in open session was made by Supervisor Wegner. The motion was seconded by Supervisor Donovan. Upon call of the roll, Supervisors: Procek (Aye), Wegner (Aye), Donovan (Aye), Ellis (Aye), Nonhof (Aye). Motion Carried

Human Resources Director David Loomis presented Ordinance No. ___ Re: Amending Chapter 47.03 of the Sheboygan County Code Related to Wage Ranges. A motion was made by Supervisor Ellis to approve the ordinance. Supervisor Nonhof seconded the motion. Motion carried.

Human Resources Director David Loomis provided updates on Flu Vaccine Clinics held across the organization, preparations for open enrollment, Hinge Health, Benefit Hub, North Shore Bank Deferred Comp educational meetings held at the Administration Building and Rocky Knoll, upcoming WI Deferred Comp and Boston Mutual Life Insurance meetings being held this week, the all employee summit scheduled for late November and the all manager summit scheduled for late December.

A motion to approve the vouchers as presented was made by Supervisor Wegner. Supervisor Donovan seconded the motion. Motion carried.

Approval of Attendance at Other Meetings or Functions. None.

A motion to adjourn was made by Supervisor Wegner. Supervisor Donovan seconded the motion. Motion carried with adjournment at 4:18 PM.

David Loomis
Recording Secretary

Christian Ellis
Secretary