

NOTICE OF MEETING

SHEBOYGAN COUNTY BOARD OF SUPERVISORS

Sheboygan County Courthouse
615 North 6th Street, 5th Floor
Sheboygan WI

To Observe the Meeting Remotely Dial:
(312) 626-6799
Enter Meeting ID: 810 9018 0206
Passcode: 521894

Persons wanting to observe the meeting are encouraged to listen remotely. Everyone is welcome to wear a face mask in Sheboygan County facilities.

Join Zoom Meeting

<https://us06web.zoom.us/join/81090180206>

WSCS 24/7 live stream: (Subject to WSCS Availability)

<https://videoplayer.telvue.com/player/Q88UIDYmxPJcLEwBkva9uJNWQzIzRD2W/categories/1222/stream/441?autostart=false&showtabssearch=true&fullscreen=false>.

TUESDAY, OCTOBER 24, 2023 at 6:00 P.M.

In compliance with Rule V under the Rules of Order of the Sheboygan County Board of Supervisors, as County Clerk of Sheboygan County, I herewith submit the following AGENDA.

AGENDA

CALL TO ORDER – Chairperson Vern Koch

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

PLEDGE OF ALLEGIANCE

ROLL CALL

CONSIDERATION OF MEMORIAL RESOLUTION

Resolution No. 12 (2023/24) Re: Honoring the Life of Former County Board Supervisor Roger R. Otten

CONTEMPLATED ACTION: Pursuant to County Board Rule 2.13, this Resolution will be on the floor for immediate action.

APPROVAL OF SEPTEMBER 19, 2023 JOURNAL

PRESENTATIONS - NONE

Posted 10/20/2023 @ 2:00 PM

PUBLIC ADDRESSES

As of the preparation of this Agenda no one has requested to speak. County Board rules allow interested persons to register to speak until 5:00 pm on the Monday before the County Board Meeting.

LETTERS, COMMUNICATIONS AND ANNOUNCEMENTS

Items introduced under this heading are either referred to a Committee for action, or received for information. No action is taken at this meeting.

COUNTY ADMINISTRATOR'S REPORT

The County Administrator's Report is a monthly report by the Administrator in which noteworthy activities of County government are highlighted. In addition, the Administrator's Report presents the Administrator's perspective on the Resolutions and Ordinances being considered or introduced at this meeting. The Administrator's Report is not an action item, and no debate or deliberation arises from the Report.

CONSIDERATION OF COMMITTEE REPORTS - EXECUTIVE COMMITTEE

Resolution No. 09 (2023/24) Re: Authorizing the Issuance and Sale of \$10,990,000 General Obligation Promissory Notes

Committee Recommendation: Adopt
Signed in Opposition: None

Resolution No. 11 (2023/24) Re: Accepting Donation of Property to be Added to Sheboygan County Broughton Marsh

Committee Recommendation: Adopt
Signed in Opposition: None

Ordinance No. 06 (2023/24) Re: Amending Chapter 4 – Investment Policy and Procedures

Committee Recommendation: Enact
Signed in Opposition: None

CONSIDERATION OF COMMITTEE REPORTS - FINANCE COMMITTEE

Resolution No. 10 (2023/24) Re: Authorizing Application for Department of Natural Resources Surface Water Grant

Committee Recommendation: Adopt
Signed in Opposition: None

CONSIDERATION OF COMMITTEE REPORTS – HUMAN RESOURCES COMMITTEE

Committee Report Re: Annual Report on Health Insurance

Please see attached correspondence to fulfill Section 2.12(5) of the County Code

RESOLUTIONS INTRODUCED

Items introduced under this heading are referred to a Committee for recommendation. No formal action is taken at this meeting unless noted.

Resolution No. 13 (2023/24) (From Executive Committee)

Re: Approving Use of American Rescue Plan Act (ARPA) Funds (No. 8)

Resolution No. 14 (2023/24) (From Finance Committee)

Re: Increasing Marriage License Fees

ORDINANCES INTRODUCED - NONE

ADJOURNMENT

Respectfully submitted this 20th day of October, 2023.



JON DOLSON, COUNTY CLERK

* * * * *

Persons with disabilities needing assistance to attend or participate are asked to notify the County Clerk's Office at 920.459.3003 prior to the meeting so that accommodations may be arranged.

JOURNAL OF THE MEETING OF THE SHEBOYGAN COUNTY BOARD OF SUPERVISORS

September 19, 2023

Pursuant to Wis. Stat. § 59.11, the September 19, 2023 session of the Sheboygan County Board was called to order by Chairperson Vern Koch at 6:00 p.m. Chairperson Koch noted that the notice of meeting was posted on September 15, 2023 at 11:00 a.m. in compliance with the open meeting law. The meeting opened with the Pledge of Allegiance by all present.

The roll call was taken and recorded with 22 Supervisors present; (1) Supervisor attended remotely: Supervisor Schobert; Absent: 3, Supervisors Abler, Coulson, and Ellis.

Supervisor Brauer moved for approval of the August 15, 2023 Journal, which was distributed to all supervisors prior to the meeting. The motion was seconded by Supervisor Wegner and carried on unanimous roll call vote of the board.

APPOINTMENTS

The Chairperson announced that the next order of business was the consideration of the following appointments by the County Administrator.

Affirmative Action Commission

David Loomis, 508 New York Avenue, Sheboygan
(Sheboygan County Employee Representing the Human Resources Department)

Airport Advisory Committee

Appointments

Carol Leannah, W3544 County Road PP, Sheboygan Falls
(Representing Town of Sheboygan Falls Board)

Bryan Olson, N6180 Resource Drive, Sheboygan Falls
(County Airport Non-Voting Member)

Re-Appointments

Mindy Smith, W3244 County Road O, Sheboygan Falls
(Fixed Base Operator)

David Hilpertshauser, 877 Forest Avenue, Sheboygan
(Hangar or Tie-Down Renter)

Lee Kunze, 1611 Hedgestone Lane, Howards Grove
(Private Hangar Owner)

Deidre Martinez, 621 South 8th Street, Sheboygan
(Chamber of Commerce)

Glenn Valenstein, N6191 Resource Drive, Sheboygan Falls
(Aviation Heritage Center)

Matthew Grenoble, N6180 Resource Drive, Sheboygan Falls
(County Airport Non-Voting Member)

Supervisor Wegner moved to concur with the appointments from the County Administrator. The motion was seconded by Supervisor Brauer and carried on unanimous roll call vote of the board.

PRESENTATION

Bryan Grunewald, CliftonLarsonAllen – 2022 Annual Comprehensive Financial Report.

LETTERS AND COMMUNICATIONS - NONE

COUNTY ADMINISTRATOR'S REPORT

County Administrator Alayne Krause thanked Bryan Grunewald for his presentation. Ms. Krause touched on Resolution No. 07-2024 Five-Year Capital Plan being voted on and mentioned the significant projects. She also gave a recap from the Wisconsin Counties Association conference that was held in the Wisconsin Dells that she, along with ten supervisors just attended, and encouraged supervisors to attend in the future.

COMMITTEE REPORTS

The Clerk read the report of the Executive Committee regarding **Resolution No. 07 (2023/24) 2024 Five-Year Capital Plan** recommending adoption.

Supervisor Goehring moved to adopt the resolution. The motion was seconded by Supervisor Brauer and carried on unanimous roll call vote of the board.

The Clerk read the report of the Finance Committee regarding **Resolution No. 08 (2023/24) Authorizing County Aid for Culvert and Bridge Replacements in the Towns of Holland, Lima, Lyndon, Mosel, Wilson, and Sheboygan Falls** recommending adoption.

Supervisor Wegner moved to adopt the resolution. Supervisor Te Stroete seconded the motion which carried on unanimous roll call vote of the board.

The Clerk read the report of the Finance Committee regarding **Ordinance No. 05 (2023/24) Modifying Fee Schedule of Medical Examiner in Chapter 96** recommending enactment.

Supervisor Goehring moved to enact the ordinance. The motion was seconded by Supervisor Jorgensen and carried on unanimous roll call vote of the board.

Pursuant to Rule IV of the Rules of Order, the following resolutions and ordinances were introduced by the Clerk and referred by the Chairperson as indicated:

Resolution No. 09 (2023/24) Re: Authorizing the Issuance and Sale of \$10,990,000 General Obligation Promissory Notes referred to the Executive Committee.

Resolution No. 10 (2023/24) Re: Authorizing Application for Department of Natural Resources Surface Water Grant referred to the Finance Committee.

Resolution No. 11 (2023/24) Re: Accepting Donation of Property to be Added to Sheboygan County Broughton Marsh referred to the Executive Committee.

Ordinance No. 06 (2023/24) Re: Amending Chapter 4 – Investment Policy and Procedures referred to the Executive Committee.

ADJOURNMENT

Supervisor Te Stroete moved to adjourn. Supervisor Brauer seconded the motion which carried on unanimous roll call vote of the board. The meeting was adjourned at 6:33 p.m. **The next scheduled meeting is Tuesday, October 24, 2023 at 6:00 p.m.**

SHEBOYGAN COUNTY RESOLUTION NO. 09 (2023/24)

Re: Authorizing the Issuance and Sale of \$10,990,000 General Obligation Promissory Notes

WHEREAS the County Board of Supervisors hereby finds and determines that it is necessary, desirable and in the best interest of Sheboygan County, Wisconsin (the "County") to raise funds for the public purpose of paying the cost of capital projects included in the County's capital projects budget, including construction and improvement of County buildings, marsh dam reconstruction, airport improvements, parking lot reconstruction, technology upgrades and other capital projects and equipment (the "Project");

WHEREAS the County Board of Supervisors hereby finds and determines that the Project is within the County's power to undertake and therefore serves a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes;

WHEREAS the County is authorized by the provisions of Section 67.12(12), Wisconsin Statutes, to borrow money and issue general obligation promissory notes for such public purpose;

WHEREAS the County may issue general obligation promissory notes only if one or more of the conditions specified in Section 67.045, Wis. Stats., apply;

WHEREAS general obligation promissory notes may be issued under Section 67.045, Wis. Stats., if the County Board of Supervisors adopts a resolution to issue the debt by a vote of at least three-fourths of its members-elect;

WHEREAS none of the proceeds of the Notes shall be used to fund the operating expenses of the general fund of the County or to fund the operating expenses of any special revenue fund of the County that is supported by property taxes; and

WHEREAS it is the finding of the County Board of Supervisors that it is necessary, desirable and in the best interest of the County to sell such general obligation promissory notes (the "Notes") to Robert W. Baird & Co. Incorporated (the "Purchaser"), pursuant to the terms and conditions of its note purchase agreement attached hereto as Exhibit A and incorporated herein by this reference (the "Proposal").

NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors of the County that:

Section 1. Authorization and Sale of the Notes. For the purpose of paying the cost of the Project, there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of TEN MILLION NINE HUNDRED NINETY THOUSAND DOLLARS (\$10,990,000) from the Purchaser in accordance with the terms and conditions of the Proposal. The Proposal is hereby accepted and the Chairperson and County Clerk or other appropriate officers of the County are authorized and directed to execute an acceptance of the Proposal on behalf of the County. To evidence the obligation of the County, the Chairperson and County Clerk are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the County, the Notes aggregating the principal amount of TEN MILLION NINE HUNDRED NINETY THOUSAND DOLLARS (\$10,990,000) for the sum set forth on the Proposal, plus accrued interest to the date of delivery.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes"; shall be issued in the aggregate principal amount of \$10,990,000; shall be dated November 14, 2023; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on May 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit B-1 and incorporated herein by this reference. Interest shall be payable semi-annually on May 1 and November 1 of each year commencing on May 1, 2024. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Notes is set forth on the Debt Service Schedule attached hereto as Exhibit B-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Notes maturing on May 1, 2031 and thereafter shall be subject to redemption prior to maturity, at the option of the County, on May 1, 2030 or on any date thereafter. Said Notes shall be redeemable as a whole or in part, and if in part, from maturities selected by the County, and within each maturity by lot, at the principal amount thereof, plus accrued interest to the date of redemption.

[The Proposal specifies that certain of the Notes shall be subject to mandatory redemption. The terms of such mandatory redemption are set forth on an attachment hereto as Exhibit MRP and incorporated herein by this reference. Upon the optional redemption of any of the Notes subject to mandatory redemption, the principal amount of such Notes so redeemed shall be credited against the mandatory redemption payments established in Exhibit MRP for such Notes in such manner as the County shall direct.]

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit C and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the County are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the County a direct annual irrepealable tax in the years 2023 through 2032 for the payments due in the years 2024 through 2033 in the amounts set forth on the Schedule.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the County shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the County and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the County for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the County then available, which sums shall be replaced upon the collection of the taxes herein levied.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There shall be and there hereby is established in the treasury of the County, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the County may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes, dated November 14, 2023" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the County at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the County above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the County, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the County, unless the County Board of Supervisors directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the County and disbursed solely for the purpose or purposes for which borrowed. In no event shall monies in the Borrowed Money Fund be used to fund operating expenses of the general fund of the County or of any special revenue fund of the County that is supported by property taxes. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have

been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the County, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The County represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The County further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The County further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The County Clerk or other officer of the County charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the County certifying that the County can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The County also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the County will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the County by the manual or facsimile signatures of the Chairperson and County Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the County of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the County has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The County hereby authorizes the officers and agents of the County to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation

services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 11. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by the County Clerk or the County Treasurer (the "Fiscal Agent").

Section 12. Persons Treated as Owners; Transfer of Notes. The County shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and County Clerk shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The County shall cooperate in any such transfer, and the Chairperson and County Clerk are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 13. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the County at the close of business on the Record Date.

Section 14. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the County agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the County Clerk or other authorized representative of the County is authorized and directed to execute and deliver to DTC on behalf of the County to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the County Clerk's office.

Section 15. Official Statement. The County Board of Supervisors hereby approves the Preliminary Official Statement with respect to the Notes and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the County in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate County official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The County Clerk shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 16. Undertaking to Provide Continuing Disclosure. The County hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial

information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the County to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the Chairperson and County Clerk, or other officer of the County charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the County's Undertaking.


Section 17. Record Book. The County Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 18. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the County are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and County Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and County Clerk including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

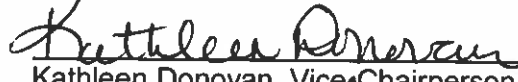
Section 19. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the County Board of Supervisors or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Respectfully submitted this 19th day of September, 2023.

FINANCE COMMITTEE



Roger Te Stroete, Chairperson



Kathleen Donovan, Vice Chairperson



William C. Goehring, Secretary

Keith Abler



Thomas Wegner

1 SHEBOYGAN COUNTY RESOLUTION NO. 11 (2023/24)

2
3 Re: **Accepting Donation of Property to be Added to Sheboygan County**
4 **Broughton Marsh**
5

6
7 **WHEREAS**, the Sheboygan County Broughton Marsh (the "Marsh") is the largest restored
8 wetland complex in the Lake Michigan and Lake Superior Basins of Wisconsin;
9

10 **WHEREAS**, wetlands are imperative to a healthy ecosystem as they improve water quality by
11 filtering out pollutants, provide flood abatement thereby decreasing harmful erosion and property damage,
12 provide some of the most diverse habitats on Earth, and therefore, also provide great recreational
13 opportunities;
14

15 **WHEREAS**, a generous donor has offered approximately ten acres of land within the Marsh
16 vicinity for purposes of expanding the Marsh; and
17

18 **WHEREAS**, Sheboygan County Planning and Conservation Department staff and the Planning,
19 Resources, Agriculture, and Extension Committee have reviewed the proposed donation and find it's
20 acceptance is in the best interest of the County, its inhabitants and visitors.
21

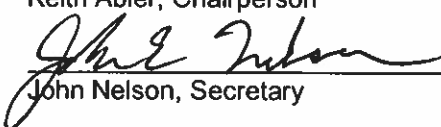
22 **NOW, THEREFORE, BE IT RESOLVED**, the Sheboygan County Board accepts with gratitude
23 the donation of ten acres of land from Alice Walter, to be added to the Sheboygan County Broughton
24 Marsh.
25

26 **NOW, THEREFORE, BE IT FURTHER RESOLVED**, The Sheboygan County Administrator and
27 Planning and Conservation Director are authorized to sign such documents, and pay such administrative
28 costs within the budgeted appropriation units to complete acceptance of the donation.
29
30

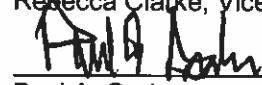
31 Respectfully submitted this 19th day of September, 2023.
32
33

34 **PLANNING, RESOURCES, AGRICULTURE, AND EXTENSION COMMITTEE***
35

36
37
38 _____
39 Keith Abler, Chairperson

40 
41 _____
42 John Nelson, Secretary

36 
37 _____
38 Rebecca Clarke, Vice-Chairperson

40 
41 _____
42 Paul A. Gruber

43 
44 _____
45 Henry Nelson

46 Opposed to Introduction:
47
48 _____
49 _____

FISCAL NOTE
September 2023

**Resolution No. 11 (2023/24) RE: Accepting Donation of Property to be Added to the
Sheboygan County Broughton Marsh**

Adoption of this resolution will increase Sheboygan County's fixed assets by the value of the donated property.

Funding:

No additional funding is required.

Respectfully Submitted,



Steve Hatton, Finance Director
September 19, 2023

SHEBOYGAN COUNTY ORDINANCE NO. 06 (2023/24)

Re: Amending Chapter 4 – Investment Policy and Procedures

WHEREAS, pursuant to Wis. Stat. §§ 59.03 and 70.09(1), the Sheboygan County Board may appoint a County real property lister; and

WHEREAS, Sheboygan County staff have reviewed Chapters 4 - Investment Policy and Procedure and 56 - County Operations of the Sheboygan County Code and located a discrepancy in appointment of the real property lister responsibilities between the Finance Director and County Treasurer; and

WHEREAS, for clarification purposes the Finance Committee finds it in the best interest of the County to repeal the real property lister duties from Chapter 4 and to leave the responsibilities under the County Treasurer, consistent with current practice.

NOW, THEREFORE, the County Board of Supervisors of the County of Sheboygan does ordain as follows:

Section 1. Amending Code. Chapter 4 of the Sheboygan County Code of Ordinances is hereby amended as follows (Only those Sections or portions of Sections affected appear-deletions indicated by strikeouts; additions by shading):

4.05 DUTIES OF THE COUNTY FINANCE DIRECTOR. The Finance Director shall:

~~(6) Be responsible for undertaking the real property lister duties as set forth in Wis. Stat. §70.09.~~

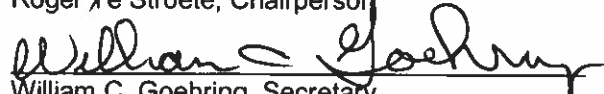
Section 2. Effective Date. The herein Ordinance shall take effect upon enactment.


Respectfully submitted this 19th day of September, 2023.

FINANCE COMMITTEE


Roger Te Stroete, Chairperson


Kathleen Donovan, Vice-Chairperson


William C. Goehring, Secretary

Keith Abler

Thomas Wegner

Opposed to Introduction:

Countersigned by:


Vernon Koch, Chairperson

FISCAL NOTE
September 2023

Ordinance No. 06 (2023/24) RE: Amending Chapter 4 – Investment Policy & Procedures

Language amendment aligns ordinance with current practices

Funding:

No additional funding is required as a result of this amendment.

Respectfully Submitted,



Steve Hatton, Finance Director
September 19, 2023

SHEBOYGAN COUNTY RESOLUTION NO. 10 (2023/24)

Re: **Authorizing Application for Department of Natural Resources Surface Water Grant**

WHEREAS, the Sheboygan County Planning & Conservation Department is interested in obtaining a grant from the Wisconsin Department of Natural Resources (WDNR) for the purpose of the annual Clean Boats Clean Waters Program and/or Lake Monitoring and Protection Network Grants;

WHEREAS, the applicant attests to the validity and veracity of the statements and representations contained in the grant application;

WHEREAS, a grant agreement is requested to carry out the project; and


NOW, THEREFORE, BE IT RESOLVED, that the Sheboygan County Planning & Conservation Department will meet the obligations necessary to fully and satisfactorily complete the project and hereby authorizes and empowers the Planning & Conservation Director to submit and sign the grant application, enter into a grant agreement with the WDNR, submit necessary reports, and submit appropriate reimbursement requests to the WDNR, and to sign and submit other required documentation.

BE IT FURTHER RESOLVED, that the Sheboygan County Planning & Conservation Department will comply with all local, state, and federal rules, regulations and ordinances relating to this project and the agreement.

Respectfully submitted this 19th day of September, 2023.

PLANNING, RESOURCES, AGRICULTURE, AND EXTENSION COMMITTEE*

Keith Abler, Chairperson



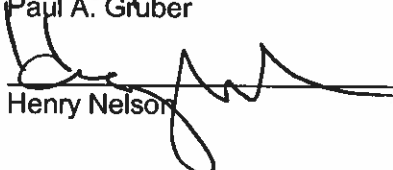
Rebecca Clarke, Vice-Chairperson



John Nelson, Secretary



Paul A. Gruber



Henry Nelson

Opposed to Introduction:

*County Board members signing only

FISCAL NOTE
September 2023

Resolution No. 10 (2023/24) RE: Authorizing Application for Department of Natural Resources Surface Water Grant

This grant does not require matching funds.

Funding:

No additional funding is required.

Respectfully Submitted,



Steve Hatton, Finance Director
September 19, 2023



ANNUAL REPORT ON HEALTH INSURANCE

Section 2.12(5) of the County Code requires the Human Resources Committee to prepare an annual report in advance of each October County Board meeting summarizing the actual cost of employee health insurance, computing the cost into a monthly rate into various category groups, and recommending rates into the future for single and family groups.

This report and the recommendations were required as part of the necessary administration of the County's self-insurance program. Through the adoption of Resolution No. 21 (2015/16), the County Board determined that it was in the County's best interests to pool its self-insurance program with other counties through the Wisconsin Counties Association Group Health Trust. As a result, Group Health Trust, a fully insured program now assists the County with establishing the annual cost of health insurance.

Sheboygan County is nearing the eighth full year of participation in the Group Health Trust, which has proven to provide Sheboygan County and the employees excellent services. The Group Health Trust's renewal rate of the Sheboygan County Health Plan for 2024 is 3.0%. The Finance Department recommends a health insurance budget increase at 4.5%. This recommendation aligns premium cost and contributions eliminating utilization of the fund balance in 2024. The Human Resources Committee supports the Finance Department recommendation.

Respectfully submitted this 24th day of October, 2023.

SHEBOYGAN COUNTY HUMAN RESOURCES COMMITTEE



Edward Procek, Chairperson



Thomas Wegner, Vice-Chairperson

Christian Ellis, Secretary



Kathleen Donovan, Member



Carl Nonhof, Member

ADDENDUM A

Recommended monthly premium rates for calendar year 2024 are as follows:

Medical and Dental Monthly Premium Rates

		<u>2023</u>	<u>2024</u>	<u>Dollar Increase / Month</u>	<u>% Increase</u>
Employee Health	Family	\$ 2,519.51	\$ 2,632.17	\$ 112.66	4.5%
	Single	\$ 1,015.65	\$ 1,061.06	\$ 45.41	4.5%
Employee Dental	Family	\$ 135.38	\$ 135.38	\$ -	0.0%
	Single	\$ 54.05	\$ 54.05	\$ -	0.0%
COBRA Health	Family	\$ 2,569.90	\$ 2,684.81	\$ 114.91	4.5%
	Single	\$ 1,035.96	\$ 1,082.28	\$ 46.32	4.5%
COBRA / Retiree Dental	Family	\$ 138.09	\$ 138.09	\$ -	0.0%
	Single	\$ 55.13	\$ 55.13	\$ -	0.0%

SHEBOYGAN COUNTY RESOLUTION NO. 13 (2023/24)

Re: **Approving Use of American Rescue Plan Act (ARPA) Funds (No. 8)**

WHEREAS, on March 11, 2021, the American Rescue Plan Act (ARPA) was signed into law, and

WHEREAS, ARPA established the coronavirus State and Local Fiscal Recovery Funds (SLFRF) program to provide \$350 Billion of support to state, territorial, local, and tribal governments in responding to the economic and public health impacts of COVID-19, and

WHEREAS, Sheboygan County received approximately \$22 million in SLFRF funds through ARPA, and

WHEREAS, U.S. Treasury's Final Rule allows for the use of ARPA funds to respond to the COVID-19 public health emergency or its negative economic impacts; for the provision of government services to the extent of the reduction in revenue due to the COVID-19 public health emergency; and to make necessary investments in water, sewer, or broadband infrastructure, and

WHEREAS, the Sheboygan County Clerk's Office has identified the need for new election equipment; and

WHEREAS, the Sheboygan County Health and Human Services Department has identified the need to provide funding to the Open Door Drop-In Center, which provides recovery and support services for adults with mental illness; and

WHEREAS, Rocky Knoll has identified the continued need for wage increases, shift differentials, Sign-on bonuses, tuition reimbursement and advertising in order to recruit and retain staff to continue to provide high quality, skilled nursing and healthcare services to Sheboygan County residents; and

WHEREAS, in preparation of the 2024 budget, county staff identified capital outlay projects and departmental tax levy requests, reflected in the table below, that are appropriate expenditures under the U.S. Treasury rule and which could not be accommodated under the 2024 tax levy.

NOW, THEREFORE, BE IT RESOLVED that the Sheboygan County Board of Supervisors has determined that a portion of Sheboygan County's ARPA SLFRF funds shall be used for the following eligible expenses as detailed in the following chart:

Description	2023	2024	2025	2026	Total Cost
County Clerk - New Election Equipment	\$288,000				\$ 288,000
HHS - Open Door Drop-In Center		\$175,000			\$ 175,000
Rocky Knoll - Wage Increases (\$1 CNA, \$2 LPN, \$3 RN)		\$252,000			\$ 252,000

Description	2023	2024	2025	2026	Total Cost
Rocky Knoll - Shift Differential (CNA,LPN)		\$ 52,000			\$ 52,000
Rocky Knoll - Sign-on Bonus (CNA, LPN, RN)		\$ 30,000			\$ 30,000
Rocky Knoll - Tuition Reimbursement		\$ 9,000			\$ 9,000
Rocky Knoll - Advertising		\$ 7,000			\$ 7,000
Capital Outlay - 2024 Budget					
UW-GB Sheboygan Campus – Phy Ed Building Water line replacement		\$ 25,000			\$ 25,000
UW-GB Sheboygan Campus - Roof Repair Projects		\$ 16,250			\$ 16,250
Sheriff - Headset		\$ 6,000			\$ 6,000
Sheriff - Night vision headset and helmet mounts		\$ 24,000			\$ 24,000
Sheriff - Bi-Directional Amplifier		\$ 20,000			\$ 20,000
Building Services - Air Conditioning for Courthouse Front Lobby		\$ 16,000			\$ 16,000
Rocky Knoll - 2- Vital sign Monitors		\$ 7,200			\$ 7,200
Rocky Knoll - 9 - Bariatric Beds		\$ 18,900			\$ 18,900
Rocky Knoll - Lift - Sit to Stand		\$ 11,800			\$ 11,800
Rocky Knoll - Washer - 60lb capacity		\$ 20,800			\$ 20,800
Rocky Knoll - V-Plow		\$ 8,300			\$ 8,300
Rocky Knoll - Labeling Machine		\$ 2,500			\$ 2,500
Rocky Knoll - DR Pro 330 Leaf Vacuum		\$ 2,700			\$ 2,700
IT - Hard drive disks for backup server		\$ 25,000			\$ 25,000
Additional Levy Request - 2024 Budget					
County Clerk - Even year Election supplies and publications		\$ 33,000			\$ 33,000
Building Services - Print shop carpet		\$ 4,800			\$ 4,800
Building Services - Courthouse 4th Floor Men's Restroom retiling		\$ 6,050			\$ 6,050
Building Services - Replace security cameras		\$ 3,000			\$ 3,000

Total ARPA Requests	\$288,000	\$776,300	\$ -	\$ -	\$ 1,064,300
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These are forecasted amounts. ARPA Funds allocated will be adjusted to actual incurred.

BE IT FURTHER RESOLVED that the 2024 allocations noted in the above chart shall be incorporated into the 2024 budget.

48 **BE IT FURTHER RESOLVED**, that the Department liaison committee and Executive
49 Committee have authority to approve any changes to the specific use of ARPA funds contained
50 within the same budget appropriation unit; in the alternative, any change to the above allocation
51 requiring an amendment to the department budget shall follow the normal and customary budget
52 amendment process as outlined in the County Code.

53
54
55 Respectfully submitted this 24th day of October, 2023.

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58 **EXECUTIVE COMMITTEE**

59
60
61 _____
62 Vernon Koch, Chairperson

Keith Abler, Vice-Chairperson

63
64
65 _____
66 William C. Goehring, Secretary

Curt Brauer

67
68 _____
69 Edward J. Procek

70 Opposed to Introduction:

71
72 _____
73

FISCAL NOTE
October 2023

**Resolution No. 13 (2023/24) RE: Approving Use of American Rescue Plan Act (ARPA)
Funds (No. 8)**

The resolution details the breakdown of the project requests totaling \$1,064,300. The County received \$22.4 million in ARPA funds. Prior to this request, the County Board has approved \$21.9 million for various projects and staff retention efforts. Staff continues to monitor approved items and identify those that are not projected to be fully utilized. As of June 2023, less than \$4.0 million has been expended.

ARPA funds need to be expended or obligated by December 31, 2024. If obligated, funds would need to be expended by December 31, 2026. Any remaining funds that are not both obligated or expended within these timeframes will need to be returned to the US Treasury.

Funding:

ARPA funds are on hand. No additional funding is required.

Respectfully Submitted,



Steve Hatton, Finance Director
October 24, 2023

1 SHEBOYGAN COUNTY RESOLUTION NO. 14 (2023/24)

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4 Re: **Increasing Marriage License Fees**

5
6 **WHEREAS**, Wis. Stat. § 765.15 provides that the minimum fee for marriage licenses is Forty-nine
7 and 50/100 Dollars (\$49.50) plus such additional amount as each County Board deems is appropriate,
8 and
9

10 **WHEREAS**, Twenty-five Dollars (\$25.00) from every fee goes to the State of Wisconsin and
11 (\$24.50) becomes a part of the funds of the County, Twenty Dollars (\$20.00) of the amount retained by
12 the County goes to fund mandated family court counseling services, and the balance goes to the County
13 for administration, and
14

15 **WHEREAS**, the Sheboygan County fee for marriage licenses was last adjusted to its present total
16 fee of Eighty-five Dollars (\$85.00) through the adoption of Resolution No. 19 (2009/10) on September 22,
17 2009, and
18

19 **WHEREAS**, in comparing this rate to the rates charged in other Wisconsin counties, the
20 Sheboygan County rate is low and no longer covers the cost of administration, and
21

22 **WHEREAS**, increasing the fee to a total fee of Ninety Dollars (\$90.00) would bring Sheboygan
23 County's fee in line with other counties as well as contribute to the cost of County operations;
24

25 **NOW, THEREFORE, BE IT RESOLVED** that by the adoption of this Resolution, the fee for
26 marriage licenses shall be increased to Ninety Dollars (\$90.00) effective January 1, 2024.
27
28
29

30 Respectfully submitted this 24th day of October, 2023.
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32 **FINANCE COMMITTEE**

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37 _____
38 Roger Te Stroete, Chairperson

_____ Kathleen Donovan, Vice-Chairperson

39
40 _____
41 William C. Goehring, Secretary

_____ Keith Abler

42
43 _____
44 Thomas Wegner

45 Opposed to Introduction:
46
47 _____
48 _____

FISCAL NOTE
October 2023

Resolution No. 14 (2023/24) RE: Increasing Marriage License Fees

The requested \$5 increase is expected to add \$2,875 in annual revenue.

Funding:

The resolution would increase income to cover the cost of associated service and reduce reliance on other forms for revenue to maintain services.

Respectfully Submitted,



Steve Hatton, Finance Director
October 24, 2023