

**SHEBOYGAN COUNTY HUMAN RESOURCES COMMITTEE
MEETING MINUTES**

Administration Building
508 New York Avenue – Room 302
Sheboygan WI 53081

October 27, 2025

Called to Order: 2:30 PM

Adjourned: 2:59 PM

MEMBERS PRESENT: Chair Edward Procek, Vice Chair Christian Ellis, Secretary Char Nennig, Member(s) Carl Nonhof, Tom Wegner

Remote: None

MEMBERS ABSENT: None

ALSO PRESENT: **In Person:** Kayla Clinton, Matt Strittmater, Dave Loomis

Remote: None

Chair Procek called the meeting to order at 2:30 PM, in Conference Room 302 of the Administration Building. Chair Procek confirmed the meeting was posted October 24, 2025 at 10:00 AM, in compliance with the open meeting law.

A motion to approve the minutes of the October 14, 2025 meeting was made by Supervisor Wegner. Supervisor Nennig seconded the motion. Motion carried.

Rocky Knoll Health Care Center Administrator, Kayla Clinton

- Requested approval of a change to the Table of Organization. A motion to approve was made by Supervisor Ellis. Supervisor Nonhof seconded the motion. Motion carried.
- Requested approval of an Out of Cycle Pay Adjustment. A motion granting approval was made by Supervisor Nennig. Supervisor Ellis seconded the motion. Motion carried.
- Requested approval of an Out of Cycle Pay Adjustment. A motion granting approval was made by Supervisor Nennig. Supervisor Nonhof seconded the motion. Motion carried.

Health and Human Services Director, Matt Strittmater

- Requested approval of a change to the table of organization. Supervisor Ellis made a motion granting approval. Supervisor Nonhof seconded the motion. Motion carried.
- Requested approval of a Vacant Position Request for Health Educator. A motion to approve was made by Supervisor Wegner. Supervisor Ellis seconded the motion. Motion carried.
- Requested approval of three (3) Out of Cycle Pay Adjustments. A motion granting approval was made by Supervisor Nennig. Supervisor Ellis seconded the motion. Motion carried.

Human Resources Director, Dave Loomis

- Provided updates and comments regarding the following:
 - Tyler Munis Project Update
 - Labor relations activities.

A motion to approve the vouchers was made by Supervisor Wegner. Supervisor Nennig seconded the motion. Motion carried.

There were no requests for attendance at other meetings or functions.

The Committee scheduled the next HR Committee meeting for November 10, 2025 at 2:30 PM in Room 302 of the Administration Building, 508 New York Ave., Sheboygan, WI 53081.

A motion to adjourn was made by Supervisor Ellis. Supervisor Wegner seconded the motion. Motion carried with adjournment at 2:59 PM.

David Loomis

Recording Secretary

Char Nennig

Secretary