

NOTICE OF SPECIAL MEETING
SHEBOYGAN COUNTY FINANCE COMMITTEE
October 29, 2026 - 3:30 PM Central Time

Administration Building - Conference Room 302
508 New York Avenue Sheboygan, WI 53081

Topic: Finance Committee Meeting
Time: October 29, 2026 03:30 PM Central Time (US and Canada)

Join Google Meeting: meet.google.com/kdn-ydfe-xxm
Phone Number: +1 401-753-9480
Pin: 347 127 364#

Members of the Committee may be appearing remotely. Persons wanting to observe the meeting may come to the Administration Building or listen remotely.

AGENDA

Call to Order

Certification of Compliance with Open Meeting Law

Correspondence – None

Approval of Minutes
Finance Committee – October 14, 2026 - 3:30 PM

Finance Director Report
The Finance Director Report is a summary of key activities. No action will be taken by the Finance Committee resulting from the report unless it is specific to an item on the agenda.

County Board Referrals
Consideration of Resolution No. 19 – Approving Increase to Daily Juror Fees
Consideration of Resolution No. 20 – Authorizing Application for Department of Natural Resources Surface Water Grant

Finance
Consideration of Incidental Funds Request for Purchase of Pressure Sealer
Consideration of Resolution No. -- Declaration of Official Intent to Reimburse Expenditures from Proceeds of Borrowing
Consideration of Resolution No. – Approving the 2027 Budget
Consideration of Resolution No. – Levying and Apportioning the Taxes

Approval of Vouchers

Approval of Attendance at Other Meetings or Functions

Adjournment
Next Scheduled Meeting – November 11, 2026, 3:30 PM, Administration Building Room 302

Prepared by:
Gina Palmer
Recording Secretary

Vernon Koch
Committee Chairperson

NOTE: A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting, and it is likely that a majority of the Executive Committee will be present, to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badtke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Wis. Stat. § 19.84 requires that each meeting of a governmental body be preceded by a public notice setting forth the time, date, place, and subject matter of the meeting. This Notice and Agenda is made in fulfillment of this obligation. Electronic versions of this Notice and Agenda may hyperlink to documents being circulated to members in anticipation of the meeting and are accessible to the public for viewing. Additions, subtractions, or modifications of the hyperlinked materials do not constitute an amendment to the meeting agenda unless expressly set forth in an Amended Notice and Agenda. Members of the public are encouraged to check from time to time before the meeting to see whether the hyperlinked content has been changed from what was originally posted.

The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to speak.

If listed as an agenda item – The Administrator's Report, Finance Director's Report, and Information Technology's Report is a summary of key activities. No action will be taken by the Finance Committee resulting from the reports unless it is a specific item on the agenda.

Persons with disabilities needing assistance to attend or participate are asked to notify the Administrative Assistant in the Finance Department at 920-459-3765 prior to the meeting so that accommodations may be arranged.

SHEBOYGAN COUNTY FINANCE COMMITTEE MINUTES

Administration Building, Room 302
508 New York Avenue
Sheboygan WI 53081

October 14, 2026

Called to Order: 03:30 P.M.

Adjourned: 04:07 P.M.

MEMBERS PRESENT: Vernon Koch, Thomas Wegner, William Goehring, Curt Brauer

MEMBERS REMOTE: Gerald Jorgensen

ALSO PRESENT: **In Person:** Alayne Krause, Emily Stewart, James Webb, Kevin Dulmes, Angela Sutkiewicz, Jon Dolson, Eric Duncan, Stefanie Albrecht, Gina Palmer

Remote: Jeremy Fetterer, Starrlene Grossman, Tara Duwe, Evelyn Wise, Jacy Klaske

Chairperson Koch called the meeting to order at 03:30 P.M.

The Chairperson certified compliance with the open meeting law. The notice was posted at 10:00 A.M. on Monday, October 12, 2026.

Supervisor Brauer moved to approve the minutes for August 12, 2026. Motion seconded by Supervisor Goehring. Motion carried.

County Administrator Alayne Krause began her report by updating the Committee on the sales tax revenue. She also provided an update on the Rocky Knoll census. She concluded by updating the Committee on the Information Technology Director recruiting status.

Finance Director James Webb informed the Committee of the upcoming Budget Resolutions that will be presented at the Special Meeting on October 29, 2026. Director Webb then updated the Committee on the Highway billing stabilization progress.

Circuit Court Judge Angela Sutkiewicz presented a request to update the Table of Organization. Supervisor Brauer moved to approve the request. Motion seconded by Supervisor Wegner. Motion carried.

Circuit Court Judge Angela Sutkiewicz presented a request to use Supplemental Shared Revenue for a Casual Employee. Supervisor Wegner moved to approve the request. Motion seconded by Supervisor Goehring. Motion carried.

Health and Human Services Accounting Manager Tara Duwe presented a request for budget adjustments for the Rural Health Transformation Grant. Supervisor Wegner moved to approve the request. Motion seconded by Supervisor Brauer. Motion carried.

Building Services Director Kevin Dulmes presented a request for Fund Transfers for purchasing snow removal equipment. Supervisor Goehring moved to approve the request. Motion seconded by Supervisor Brauer. Motion carried.

County Clerk Director Jon Dolson presented a request for use of Incidental Funds for Election Server Software/Hardware Upgrade. Supervisor Brauer moved to approve the request. Motion seconded by Supervisor Wegner. Motion carried.

Auditor/Analyst Stefanie Albrecht presented the Financial Statements for August.

Deputy Administrator Emily Stewart presented the Investment Statements for August.

Vouchers were reviewed. Supervisor Brauer moved to approve the expenditures. Motion seconded by Supervisor Wegner. Motion carried.

Chairman Koch requested approval to attend the Information Technology Director Interviews on October 14, 2026 and October 15, 2026. Supervisor Wegner moved to approve the request. Motion seconded by Supervisor Goehring. Motion carried.

Supervisor Brauer moved to adjourn. Motion seconded by Supervisor Goehring. Motion carried.

Gina Palmer
Recording Secretary

William Goehring
Secretary

COMMITTEE REPORT TO THE COUNTY BOARD

WE, THE FINANCE COMMITTEE

TO WHOM WAS REFERRED RESOLUTION NO: 19

RE: **Approving Increase to Daily Juror Fees**

HAVE CONSIDERED THE SAME AND RECOMMEND:

 ADDITIONAL TIME BE GRANTED TO CONSIDER THE MATTER
 THE RESOLUTION BE ADOPTED
 FILING WITH THE CLERK
 AMENDING THE RESOLUTION AS FOLLOWS:

RESPECTFULLY SUBMITTED THIS 3rd DAY OF November 2026

FINANCE COMMITTEE

OPPOSED TO THE REPORT:

VERNON KOCH

THOMAS WEGNER

WILLIAM GOEHRING

CURT BRAUER

GERALD JORGENSEN

CONCURRING IN THE REPORT:

VERNON KOCH

THOMAS WEGNER

WILLIAM GOEHRING

CURT BRAUER

GERALD JORGENSEN

SHEBOYGAN COUNTY RESOLUTION NO. 19 (2026/27)

Re: Approving Increase to Daily Juror Fees

WHEREAS, Wis. Stat. §756.25 authorizes counties to establish compensation rates for jurors serving in circuit court; and

WHEREAS, Sheboygan County jurors currently receive a stipend of \$12.50 per half day and \$25.00 per full day, which no longer reflects the costs incurred by jurors to fulfill their civic duties; and

WHEREAS, the County values jury service and recognizes that fair compensation is needed to encourage broad participation and reflect the community's diversity; and

WHEREAS, the Sheboygan County Clerk of Courts wishes to increase the stipend to \$25.00 per half day and \$50.00 per full day in order to reflect the time, travel and personal costs incurred by jurors; and

WHEREAS, the increase to the juror fees represents a marginal percentage of the county budget while leaving a significantly positive impact on those who serve our community.

NOW, THEREFORE, BE IT RESOLVED, that the Sheboygan County Board of Supervisors hereby approves increasing the juror fees to \$25.00 per half day and \$50.00 per full day.

BE IT FURTHER RESOLVED, that by the adoption of this Resolution, the new juror fees shall go into effect January 1, 2027.

Respectfully submitted this 20th day of October, 2026.

LAW COMMITTEE


Charlette Nennig, Chairperson


Suzanne Speltz, Secretary

Gerald Jorgensen, Vice-Chairperson

Carl Nonhof


David Otte

FISCAL NOTE

October 2026

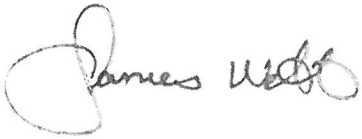
Resolution No. 19 (2026/27)

RE: Approving Increase to Daily Juror Fees

Funding:

This resolution increases juror compensation from \$12.50 to \$25.00 per half day and from \$25.00 to \$50.00 per full day, effective January 1, 2027. The proposed 2027 Circuit Court operating budget includes \$80,000 for juror fees, approximately \$30,000 above historical expenditures, to accommodate the increase. No additional budget adjustment is anticipated.

Respectfully Submitted,

A handwritten signature in dark ink, appearing to read "James Webb". The signature is fluid and cursive, with a large initial "J" and "W".

James Webb, Finance Director

October 20, 2026

COMMITTEE REPORT TO THE COUNTY BOARD

WE, THE FINANCE COMMITTEE
TO WHOM WAS REFERRED RESOLUTION NO: 20

RE: **Authorizing Application for Department of Natural Resources Surface
Water Grant**

HAVE CONSIDERED THE SAME AND RECOMMEND:

 ADDITIONAL TIME BE GRANTED TO CONSIDER THE MATTER
 THE RESOLUTION BE ADOPTED
 FILING WITH THE CLERK
 AMENDING THE RESOLUTION AS FOLLOWS:

RESPECTFULLY SUBMITTED THIS 3rd DAY OF November 2026

FINANCE COMMITTEE

OPPOSED TO THE REPORT:

VERNON KOCH

THOMAS WEGNER

WILLIAM GOEHRING

CURT BRAUER

GERALD JORGENSEN

CONCURRING IN THE REPORT:

VERNON KOCH

THOMAS WEGNER

WILLIAM GOEHRING

CURT BRAUER

GERALD JORGENSEN

SHEBOYGAN COUNTY RESOLUTION NO. 20 (2026/27)

Re: **Authorizing Application for Department of Natural Resources Surface Water Grant**

WHEREAS, the Sheboygan County Planning & Conservation Department is interested in obtaining a grant from the Wisconsin Department of Natural Resources (WDNR) for the purpose of the annual Clean Boats Clean Waters Program and/or Lake Monitoring and Protection Network Grants; and

WHEREAS, the WDNR requires a grant application and grant agreement to receive the grant funds as well as an authorizing resolution from the Sheboygan County Board of Supervisors.

NOW, THEREFORE, BE IT RESOLVED, that the Sheboygan County Board of Supervisors authorizes the Sheboygan County Planning & Conservation Director to submit and sign the grant application, necessary reports, and appropriate reimbursement requests to the WDNR, and other documentation to meet the obligations necessary to fully and satisfactorily complete the project.

BE IT FURTHER RESOLVED, that the Sheboygan County Board of Supervisors directs the Sheboygan County Planning & Conservation Department to comply with all local, state, and federal rules, regulations and ordinances relating to this project and the grant agreement.

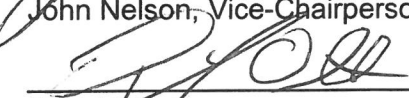
Respectfully submitted this 20th day of October, 2026.

PLANNING, RESOURCES, AGRICULTURE, AND EXTENSION COMMITTEE*


Rebecca Clarke, Chairperson


Joe Liebau, Jr., Secretary


John Nelson, Vice-Chairperson


David Offe


Brian Smith

Opposed to Introduction:

*County Board members signing only

FISCAL NOTE

October 2026

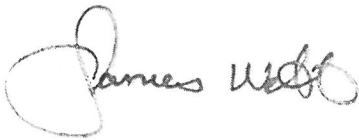
Resolution No. 20 (2026/27)

RE: Authorizing Application for Department of Natural Resources Surface Water Grant

Funding:

This resolution authorizes the Planning & Conservation Department to apply for Wisconsin Department of Natural Resources Surface Water Grant funding for the Clean Boats Clean Waters Program and/or Lake Monitoring and Protection Network activities. Grant funding and related expenditures will be administered in accordance with the applicable grant agreement.

Respectfully Submitted,

A handwritten signature in dark ink, appearing to read "James Webb", with a large, stylized initial "J" and a cursive "Webb".

James Webb, Finance Director

October 20, 2026



SHEBOYGAN COUNTY

James Webb
Finance Director

To: Members of the Finance Committee

CC: Alayne Krause

Date: October 29, 2026

Subject: Incidental Funds Request

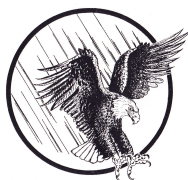
I request approval for the use of \$4,144 from Incidental Funds to purchase a PS17 pressure sealer. This amount includes \$2,970 for the machine, \$529 for shipping, and \$645 prepay for the annual maintenance coverage. The machine will replace the current check-folding machine.

Purchasing Agent Bernard Rammer recommends the PS17 as the model that most closely fits our needs. His October 28, 2026 quote provides a discounted purchase price of \$2,970 and shipping cost of \$529. The unit will arrive preconfigured for our forms and can be placed on the existing workroom cart.

The \$645 maintenance amount is requested for prepayment of 12-month coverage for calendar year 2027, which was not included in the 2027 budget. Vendor confirmation of those coverage dates is required before prepayment. Renewal funding will be considered during the 2028 budget process.

Respectfully submitted,

James Webb
Finance Director



Eagle Flight Business Forms

1729 Saint Cloud Street
La Crosse WI 54603

QUOTATION

Date	Estimate #
10/28/2026	4978

Name / Address

Attn-Kendra Nyhof
Sheboygan County Finance Dept
508 New York Ave-Room 208
Sheboygan, WI 53081-4126

Project

4978

Description	Qty	Cost	Total
PS 17 Pressure Seal Machine	1	3,300.00	3,300.00
Plant to set fold plates before shipping-would need to know type of fold.			
no stand included in price			
10% discount		-330.00	-330.00
90 day parts and labor manufacturer maintenance guarantee included in price		0.00	0.00
1-year service agreement		645.00	645.00
shipping (you unload)		528.60	528.60
Free Service Hotline-540-981-1140 EX 225 for the tech support.		0.00	0.00
800-947-2997 Steve Gilman steve@eagleflightforms.com FAX - 608-785-0222	Sales Tax (5.5%)		\$0.00
	Total		\$4,143.60

1 **SHEBOYGAN COUNTY RESOLUTION NO. _____ (2026/27)**

2
3 Re: **Declaration of Official Intent to Reimburse Expenditures from**
4 **Proceeds of Borrowing**
5

6
7 **WHEREAS**, Sheboygan County plans to undertake the 2027 Capital Projects Plan (the
8 "Project"); and
9

10 **WHEREAS**, Sheboygan County may finance the project on a long-term basis by issuing
11 the tax-exempt bonds or promissory notes (the "Bonds"); and
12

13 **WHEREAS**, because the bonds will not be issued prior to January 1, 2028, Sheboygan
14 County must provide interim financing to cover the cost of the Project incurred prior to receipt of
15 the proceeds of the Bonds; and
16

17 **WHEREAS**, it is necessary, desirable, and in the best interest of Sheboygan County to
18 advance monies from its funds on hand on an interim basis to pay the costs of the Project until
19 the Bonds are issued.
20

21 **NOW, THEREFORE, BE IT RESOLVED**, that:
22

23 **1. Expenditure of Funds.** Sheboygan County shall make expenditures as
24 needed from its funds on hand to pay the costs of the Project until Bond proceeds
25 become available.
26

27 **2. Declaration of Official Intent.** Sheboygan County hereby officially
28 declares its intent under Treas. Regs. Section 1.150-2 to reimburse said expenditures
29 with proceeds of the bonds, the principal amount of which is not expected to exceed
30 \$6,736,417.00.
31

32 **3. Unavailability of Long-term Funds.** No funds for payment of the
33 Project from sources other than the Bonds are, or are reasonably expected to be,
34 reserved, allocated on a long-term basis, or otherwise set aside by Sheboygan County
35 pursuant to its budget or financial policies.
36

37 **4. Public Availability of Official Intent Resolution.** This Resolution shall
38 be made available for public inspection at the County Clerk's office within thirty (30) days
39 after its approval in compliance with applicable State law governing the availability of
40 records or official acts, including Subchapter II of Chapter 19, and shall remain available
41 for public inspection until the Bonds are issued.
42

43
44 (The rest of this page intentionally left blank.)
45

5. Effective Date. This Resolution shall be effective upon its adoption.

Respectfully submitted this 3rd day of November, 2026.

FINANCE COMMITTEE

Vernon Koch, Chairperson

Thomas Wegner, Vice-Chairperson

William C. Goehring, Secretary

Curt Brauer

Gerald Jorgensen

Opposed to Introduction:

(Signature page to
Declaration of Official Intent to
Reimburse Expenditures from
Proceeds of Borrowing)

SHEBOYGAN COUNTY RESOLUTION NO. _____ (2026/27)

Re: **Approving 2027 Budget**

WHEREAS, the County Executive Committee, the County Finance Committee, the County Administrator, and the County Finance Director have formulated a County budget for 2027 using the process required by Chapter 5 of the County Code and Wis. Stat. § 65.90; and

WHEREAS, Section 5.06(a)(6) requires the Finance Committee to submit the proposed full budget in Resolution form to the full County Board for approval; and

WHEREAS, the Finance Committee prepared the proposed 2027 County budget as submitted to the Board on October 27, 2026, a copy of which is on file with the County Clerk; and

WHEREAS, the proposed budget was subject to potential preliminary amendments adopted by the County Board on October 27, 2026, and further potential Finance Committee amendments, any of which are reflected on the Committee report attached to the proposed 2027 budget; and

WHEREAS, the Finance Committee believes that the proposed 2027 County budget as may be amended pursuant to the Committee Report is in the best interests of Sheboygan County and its taxpayers.

NOW, THEREFORE, BE IT RESOLVED that the Sheboygan County Board adopts the proposed 2027 budget as submitted to the Board on October 27, 2026, as may be amended pursuant to the Finance Committee report, both of which are on file with the County Clerk.

Respectfully submitted this 3rd day of November, 2026.

FINANCE COMMITTEE

Vernon Koch, Chairperson

Thomas Wegner, Vice-Chairperson

William C. Goehring, Secretary

Curt Brauer

Gerald Jorgensen

Opposed to Introduction:

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BE IT FURTHER RESOLVED that the sum of \$1,965,692.00, which is the amount approved for the budget of the Monarch Library System, pursuant to Wis. Stat. § 43.64, be and hereby is levied against all taxable property in the townships, excluding the Towns of Scott and Sherman, and all villages, excluding the Villages of Adell, Cedar Grove, Elkhart Lake, Kohler, Oostburg, and Random Lake.

(Equalized Rate: 0.000263739)

BE IT FURTHER RESOLVED that County staff shall make disbursements of such appropriated amounts to the Monarch Library System for non-librared digital reimbursement to supply content only to the residents of Sheboygan County and Ozaukee County.

BE IT FURTHER RESOLVED that the sum of \$129,873.00 County Aid to Bridges or Culverts as approved by Resolution No. 14 (2026/27) be and hereby is levied against all taxable property in the townships in Sheboygan County.

(Equalized Rate: 0.000017719)

BE IT FURTHER RESOLVED that the County Clerk and the County Finance Director shall, pursuant to Wis. Stat. § 70.63 determine and apportion within ten (10) days of this date, the tax levy set forth for the respective municipalities, according and in proportion to the valuations for the towns, villages, and cities as submitted by the Wisconsin Department of Revenue.

Respectfully submitted this 3rd day of November, 2026.

FINANCE COMMITTEE

Vernon Koch, Chairperson

Thomas Wegner, Vice-Chairperson

William C. Goehring, Secretary

Curt Brauer

Gerald Jorgensen

Opposed to Introduction: