

NOTICE OF MEETING

HUMAN RESOURCES COMMITTEE - SPECIAL MEETING

October 30, 2023 3:30 PM

Administration Building
508 New York Avenue
Conference Room 302
Sheboygan WI 53081

*** AGENDA ***

Call to Order

Certification of Compliance with Open Meeting Law

Approval of Minutes - Human Resources Committee – October 23, 2023

NOTICE IS HEREBY GIVEN that the Sheboygan County Wisconsin Professional Police Association Employees, have made a request to the Sheboygan County Human Resources Committee to reopen the existing labor agreement between the Local and Sheboygan County.

Pursuant to the requirements of Sec. 19.86 Wis. Stats., the meeting of Monday, October 30, 2023 at 3:30 PM will be held in Room 302 of the Sheboygan County Administration Building at 508 New York Avenue, in the City of Sheboygan for purposes of presenting bargaining proposals along with supporting rationale.

Corporation Counsel, Crystal Fieber

- Consideration of Resolution No. ___ - Re: **Authorizing Human Resources Committee to Enter Into Labor Contract with Sheboygan County Law Enforcement Employees' Association WPPA-LEER**

Human Resources Director, Dave Loomis

- Consideration of Hiring Sr. Human Resources Generalist above midpoint of salary range
- Human Resources Department Updates and Comments

Adjourn

Prepared by:

Dave Loomis
Recording Secretary

Edward Procek
Committee Chairperson

NOTES: The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to speak.

A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Wis. Stat. §19.84 requires that each meeting of a governmental body be preceded by a public notice setting forth the time, date, place, and subject matter of meeting. This Notice and Agenda is made in fulfillment of this obligation. Electronic versions of this Notice and Agenda may hyperlink to documents being circulated to members in anticipation of the meeting and are accessible to the public for viewing. Additions, subtractions, or modifications of the hyperlinked materials do not constitute an amendment to the meeting agenda unless expressly set forth in an Amended Notice and Agenda. Members of the public are encouraged to check from time to time before the meeting to see whether the hyperlinked content has been changed from what was originally posted.

Persons with disabilities needing assistance to attend or participate are asked to notify Penny Elsner, 920.459.6481 prior to the meeting so that accommodations may be arranged.

Posted October 27, 2023 at 1:00 PM

SHEBOYGAN COUNTY HUMAN RESOURCES COMMITTEE MINUTES

Administration Building
508 New York Avenue – Room 302
Sheboygan WI 53081

October 23, 2023

Called to Order: 3:30 PM

Adjourned: 4:18 PM

MEMBERS PRESENT: Chair Edward Procek, Vice Chair Tom Wegner, Secretary Christian Ellis, Members Carl Nonhof, and Kathleen Donovan

Remote: None

MEMBERS ABSENT: None

ALSO PRESENT: **In Person:** Alayne Krause, Steve Hatton, Aaron Brault, Chad Broeren, Crystal Fieber, and Dave Loomis

Remote: None

Chair Procek called the meeting to order at 3:30 PM, in Conference Room 302 of the Administration Building. Chair Procek confirmed the meeting was posted October 20, 2023 at 10:00 AM, in compliance with the open meeting law.

A motion to approve the minutes of October 6, 2023 as presented was made by Supervisor Wegner. Supervisor Nonhof seconded the motion. Motion carried.

Finance Director Steve Hatton requested approval for a change to the Finance Table of Organization. A motion was made by Supervisor Donovan granting approval. Supervisor Ellis seconded the motion. Motion carried.

Finance Director Steve Hatton requested approval of a Vacant Position Request for a staff accountant. A motion was made by Supervisor Wegner granting approval. Supervisor Nonhof seconded the motion. Motion carried.

Planning & Conservation Director Aaron Brault requested approval for an Equity Adjustment. A motion was made by Supervisor Nonhof granting approval. Supervisor Ellis seconded the motion. Motion carried.

Human Resources Director David Loomis, on behalf of Rocky Knoll Heath Care Center Administrator Kayla Clinton, requested approval for an Equity Adjustment. A motion was made by Supervisor Wegner granting approval. Supervisor Donovan seconded the motion. Motion carried.

Human Resources Director David Loomis, on behalf of Rocky Knoll Heath Care Center Administrator Kayla Clinton, requested approval for an Equity Adjustment. A motion was made by Supervisor Wegner granting approval. Supervisor Nonhof seconded the motion. Motion carried.

A motion to convene in closed session pursuant to Wis. Stat. § 19.85(1)(e) to receive an update on negotiations regarding the collective bargaining agreement with Sheboygan County Law Enforcement Employees Association, WPPA-LEER was made by Supervisor Wegner. The motion was seconded by Supervisor Ellis. Upon call of the roll, Supervisors: Procek (Aye), Wegner (Aye), Donovan (Aye), Ellis (Aye), Nonhof (Aye). Motion Carried.

A motion to reconvene in open session was made by Supervisor Wegner. The motion was seconded by Supervisor Donovan. Upon call of the roll, Supervisors: Procek (Aye), Wegner (Aye), Donovan (Aye), Ellis (Aye), Nonhof (Aye). Motion Carried

Human Resources Director David Loomis presented Ordinance No. ___ Re: Amending Chapter 47.03 of the Sheboygan County Code Related to Wage Ranges. A motion was made by Supervisor Ellis to approve the ordinance. Supervisor Nonhof seconded the motion. Motion carried.

Human Resources Director David Loomis provided updates on Flu Vaccine Clinics held across the organization, preparations for open enrollment, Hinge Health, Benefit Hub, North Shore Bank Deferred Comp educational meetings held at the Administration Building and Rocky Knoll, upcoming WI Deferred Comp and Boston Mutual Life Insurance meetings being held this week, the all employee summit scheduled for late November and the all manager summit scheduled for late December.

A motion to approve the vouchers as presented was made by Supervisor Wegner. Supervisor Donovan seconded the motion. Motion carried.

Approval of Attendance at Other Meetings or Functions. None.

A motion to adjourn was made by Supervisor Wegner. Supervisor Donovan seconded the motion. Motion carried with adjournment at 4:18 PM.

David Loomis

Recording Secretary

Christian Ellis

Secretary