

NOTICE OF MEETING
PROPERTY COMMITTEE
October 6, 2026 – 5:00 PM

Sheboygan County Administration Building
Room 119
508 New York Avenue
Sheboygan, WI 53081

To Join the Meeting Remotely via phone:
Dial: + 1 347-486-7313
Enter Pin Number: 114 963 454#

Members of the Committee may appear remotely.
Persons wanting to observe the meeting are encouraged to listen remotely.

AGENDA

Call to Order

Certification of Compliance with Open Meeting Law

Approval of Minutes

Property Committee – Regular Meeting – September 1, 2026 at 5:00 PM

Review and Approve Vouchers

Building Services Director's Report

The Department Head Report is a summary of key activities. No action will be taken by the Property Committee resulting from the report unless it is a specific item on the agenda.

Correspondence

- None

Building Services

- Consideration of Fund Transfers

Approval of Attendance at Other Meetings or Functions

Date / Time / Location of Next Meeting

Tuesday – October 20, 2026 – 5:00 PM
Sheboygan County Administration Building - Room 119
508 New York Avenue
Sheboygan, WI 53081

Adjourn

Prepared by:
Jennie Dulmes
Recording Secretary

Jon Kuhlow
Committee Chairperson

NOTE: A majority of the members of the County Board of Supervisors or any of its committees may be present at this meeting to listen, observe, and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Wis. Stat. § 19.84 requires that each meeting of a governmental body be preceded by a public notice setting forth the time, date, place, and subject matter of the meeting. This Notice and Agenda is made in fulfillment of this obligation. Electronic versions of this Notice and Agenda may hyperlink to documents being circulated to members in anticipation of the meeting and are accessible to the public for viewing. Additions, subtractions, or modifications of the hyperlinked materials do not constitute an amendment to the meeting agenda unless expressly set forth in an Amended Notice and Agenda. Members of the public are encouraged to check from time to time before the meeting to see whether the hyperlinked content has been changed from what was originally posted.

Persons with disabilities needing assistance to attend or participate or those without access to adequate telephone services are asked to notify Jennie Dulmes at (920) 459-4342 prior to the meeting so that accommodations may be arranged.

SHEBOYGAN COUNTY PROPERTY COMMITTEE MEETING MINUTES

Sheboygan County Administration Building
Room 119
508 New York Avenue
Sheboygan, WI 53081

September 1, 2026

Called to Order: 5:00 pm

Adjourned: 5:26 pm

MEMBERS PRESENT: Jon Kuhlow, Chairperson; Brian Smith, Vice Chairperson; Stephanie Arndt, Secretary; Kurt Jensen and Drew Phillips; Members.

MEMBERS ABSENT:

OTHERS PRESENT: IN PERSON: Kevin Dulmes, Becky Barritt and Jennie Dulmes of Building Services; Aaron Brault, Director of Planning and Conservation; Josh McDole from Sheboygan County Conservation Association.

CALL TO ORDER

Chairperson Jon Kuhlow called the meeting to order at 5:00 PM.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

Posted August 28, 2026 at 3:00 PM

APPROVAL OF MINUTES

Property Committee - Regular Meeting - August 18, 2026 at 4:30 PM - Moved by Supervisor Jensen, seconded by Supervisor Arndt to approve minutes as presented; motion carried 5-0

REVIEW AND APPROVE VOUCHERS

Moved by Supervisor Smith, seconded by Supervisor Arndt to approve vouchers as presented; motion carried 5-0.

DIRECTOR UPDATE

- Director Dulmes updates the Committee regarding the status of HVAC control of the University of Wisconsin Green Bay - Sheboygan Campus Fine Arts and Gymnasium Buildings. Director Dulmes advises Committee members of fund transfers that may be requested in October.

CORRESPONDENCE

- None

BUILDING SERVICES

- Consideration of Resolution No. 11 - Approval of Lease Agreement with Sheboygan County Conservation Association to Operate a Pheasant-rearing Facility on Sheboygan County Owned Land - Director Brault presents the Committee with the requested lease agreement. Josh provides an overview of the pheasant-rearing program. Moved by Supervisor Phillips to approve of the lease agreement as presented, seconded by Supervisor Smith; motion carried 5-0.
- Consideration of Courthouse Parking Lot Use November 15 - Director Dulmes advises St. Clements requested the use of the Courthouse parking lot on November 15, 2026. Moved by Supervisor Smith to approve of the parking lot use as presented, seconded by Supervisor Jensen; motion carried 5-0.
- Consideration of Out of Cycle Pay Adjustments - Director Dulmes requests the approval of several pay adjustments to recognize the prior experience of Building Services' employees.

Moved by Supervisor Phillips to approve of all pay adjustments as presented, seconded by Supervisor Arndt; motion carried 5-0.

APPROVAL OF ATTENDANCE AT OTHER MEETINGS OR FUNCTIONS

- Supervisor Kuhlow invited committee members to attend the Finance Committee Meeting on September 2, 2026 for the presentation of the Building Services' budget. Committee members discussed the approval of attending all Finance Committee meetings. Moved by Supervisor Smith to approve the attendance of any Property Committee members to any Finance Committee meetings through April 2028, seconded by Supervisor Jensen; motion carried 5-0.

DATE / TIME / LOCATION OF NEXT MEETING

Tuesday - September 15, 2026 - 5:00 PM
Sheboygan County Administration Building
Room 119
508 New York Avenue
Sheboygan WI, 53085

ADJOURN

Moved by Supervisor Jensen, seconded by Supervisor Phillips to adjourn; motion carried 5-0 and meeting adjourned at 5:26 pm.

Respectfully Submitted,

Jennie Dulmes

Recording Secretary

Stephanie Arndt
Secretary