

NOTICE OF MEETING  
MONARCH LIBRARY SYSTEM BOARD OF TRUSTEES  
Operations Committee

Thursday, November 9, 2023, at 5:30 pm  
Kewaskum Town Hall  
9019 Kettle Moraine Drive  
Kewaskum, WI 53040

**Join on your computer, mobile app or room device**

[Click here to join the meeting](#)

**Agenda**

1. Call to Order
2. Verification of Compliance with WI Open Meetings Law, Wis. Stat § 19.81.
3. Public Comment & Correspondence
4. Approval of Agenda (Action)
5. Approval of Minutes Operations Committee Meeting on November 7, 2023 (Action)
6. Closed Session
7. Open Session and Action vote (if any)
8. Slate of Officers of the 2024 Board of Trustees.
9. Next meeting: Tuesday, February 6, 2024 @ Lakeview Community Library at 3:30 pm
10. Adjourn

Wis. Stat. 19.84(3). Public notice of every meeting of a governmental body shall be given at least 24 hours prior to the commencement of such meeting unless for good cause such notice is impossible or impractical, in which case shorter notice may be given, but in no case may the notice be provided less than 2 hours in advance of the meeting.

List of items to be presented in the next MLS Board of Trustees meeting for the full board approval.

\*

\*

\*

## OPERATIONS COMMITTEE MEETING MINUTES – November 7, 2023

1. Meeting called to order at 3:34 p.m. All committee members present.
  2. No public Comment
  3. Maeve moved and Kay seconded to approve the agenda. Motion carried.
  4. Wendy moved and Maeve seconded to approve the minutes of the September 12, 2023 meeting. Motion carried.
  5. Kay moved and Wendy seconded a motion to approve the 2024 Accounting Services Agreement with the Winnefox Library System with the increased amount of \$8000.00. Motion carried. Maeve abstained. There was further discussion that Monarch should investigate options in the future since we have been informed that Winnefox is looking to eventually raise the fee to \$10,000.00.
  6. Kay moved and Tom seconded a motion to approve the 2024 Resource Library Agreement. Motion carried. Maeve abstained.
  7. Tom moved and Wendy seconded a motion to approve the recommendations from the Executive Committee for the amendments to Article IV of the Monarch Library System Bylaws. Motion carried.
  8. Kay moved and Maeve seconded a motion to go into closed session based on Wi Stat. 19.85(1)(c). Roll call vote taken. Motion carried. Closed session started at 3:50 pm.  
  
Joyce moved and Maeve seconded a motion to return to open session. Roll call vote taken. Motion carried. The closed session ended at 4:40.
- Operations committee members conducted the annual performance review for System Director.
9. Next meetings: Special meeting - Thursday, November 9, 2023 at 5:30 pm at the Kewaskum Town Hall.  
Regular meeting – February 6, 2024 at Lakeview Community Library at 3:30 pm.
  10. Kay moved and Tom seconded a motion to adjourn. Meeting adjourned at 4:45

Minutes submitted by Kay Marose