

## NOTICE OF MEETING

### SHEBOYGAN COUNTY EXECUTIVE COMMITTEE

**November 1, 2023      8:00 A.M.**

Administration Building  
508 New York Ave  
Sheboygan WI 53081  
Room 302

#### **\*AGENDA\***

Call to Order

Certification of Compliance with Open Meeting Law

Correspondence

Approval of Minutes for the September 28, 2023 Executive Committee Meeting

Consideration of Resolution No. 14 - Increasing Marriage License Fees

Update on American Rescue Plan Act Taskforce Programs

County Administrator's Report

*(The County Administrator's Report is a summary of key activities. No action will be taken by the Executive Committee resulting from the report, unless it is a specific item on the agenda.)*

Consideration and Approval of Attendance at Other Meetings/Functions

Review and Approve Vouchers

Next Meeting Date: To Be Determined

Adjournment

Prepared by:  
Peggy Osthelder  
Recording Secretary

Vern Koch  
Committee Chairperson

NOTE: Members of the public are invited to offer comments on topics which may or may not appear on the Agenda, and Committee members may discuss such matters, but no action may be taken by the Committee on non-Agenda topics. Individual speakers may be limited to no more than five minutes.

A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

*Posted on 10/30/2023 at 1:00 pm*

If listed as an agenda item, the "Administrator's Report" is a summary of key activities for the previous month and planned for upcoming months including performance evaluations, liaison committee issues and County Board issues. No action will be taken by the Executive committee resulting from the report unless it is a specific item on the agenda.

Persons with disabilities needing assistance to attend or participate are asked to notify the County Board Chairman/County Administrator's Office at 920-459-3103 prior to the meeting so that accommodations may be arranged.

## SHEBOYGAN COUNTY EXECUTIVE COMMITTEE MINUTES

Administration Building  
508 New York Ave  
Sheboygan, WI 53081  
Room 302

**September 28, 2023**

**Called to Order: 3:00 PM**

**Adjourned: 3:35 PM**

MEMBERS PRESENT: Vernon Koch, William Goehring, Edward Procek, and Curt Brauer

MEMBERS ABSENT: Keith Abler

ALSO PRESENT: Supervisor Gerald Jorgensen, Crystal Fieber, Aaron Brault, Steve Hatton, Jon Dolson, Matthew Strittmater, Stefanie Albrecht, Kevin Dulmes, Alayne Krause, and Peggy Osthelder

Chairman Koch called the meeting to order at 3:00 PM. Peggy Osthelder certified compliance with the open meeting law. The meeting notice was posted at 2:30 PM on September 26, 2023.

There was no correspondence to present to the Committee.

Supervisor Goehring made a motion to approve the minutes of the August 21, 2023 Executive Committee Meeting. Motion seconded by Supervisor Brauer. Motion carried.

The Committee reviewed Resolution No. 09 - Authorizing the Issuance and Sale of \$10,990,000 General Obligation Promissory Notes. Finance Director Steve Hatton gave an overview and answered questions. Supervisor Brauer made a motion to approve the resolution. Motion seconded by Supervisor Goehring. Motion carried.

The Committee reviewed Resolution No. 11 - Accepting Donation of Property to be Added to Sheboygan County Broughton Marsh. Planning & Conservation Director Aaron Brault gave an overview and answered questions. Supervisor Brauer made a motion to approve the resolution. Motion seconded by Supervisor Procek. Motion carried.

The Committee reviewed Ordinance No. 06 - Amending Chapter 4 - Investment Policy and Procedures. Corporation Counsel Crystal Fieber gave an overview and answered questions. Supervisor Brauer made a motion to approve the ordinance. Motion seconded by Supervisor Goehring. Motion carried.

The Committee reviewed Resolution No. - Approving the Use of American Rescue Plan Act (ARPA) Funds (No. 8). County Administrator Alayne Krause gave an overview and answered questions. Supervisor Brauer made a motion to approve the resolution. Motion seconded by Supervisor Procek. Motion carried.

County Administrator Alayne Krause reported on the progress of the 2024 budget development process. Administrator Krause also noted that the Employee Appreciation Picnic was well received, and thanked the Supervisors who were able to attend. Administrator Krause reported that the newly onboarded Department Heads are doing well in their new roles. Additionally, Administrator Krause provided an update on the potential sale of a parcel of land behind Taylor Park and Sunny Ridge Nursing Home, and the status of the purchase of the Fixed-Base Operator at the Sheboygan County Memorial Airport. Lastly, Administrator Krause reported on meetings with local leaders and partners

along with events and seminars that she recently attended.

Vouchers were reviewed. Supervisor Brauer made a motion to approve the vouchers. Motion seconded by Supervisor Goehring. Motion carried.

The next Executive Committee meeting is scheduled for Wednesday, November 1 at 8:00 am.

Supervisor Brauer made a motion to adjourn. Motion seconded by Supervisor Procek. Motion carried.

Peggy Osthelder, Recording Secretary

William Goehring, Secretary

COMMITTEE REPORT TO THE COUNTY BOARD

WE, THE EXECUTIVE COMMITTEE

TO WHOM WAS REFERRED RESOLUTION NO: 14

RE: **Increasing Marriage License Fees**

HAVE CONSIDERED THE SAME AND RECOMMEND:

- ADDITIONAL TIME BE GRANTED TO CONSIDER THE MATTER
- THE RESOLUTION BE ADOPTED
- FILING WITH THE CLERK
- AMENDING THE RESOLUTION AS FOLLOWS:

RESPECTFULLY SUBMITTED THIS 7th DAY OF November 2023

**EXECUTIVE COMMITTEE**

OPPOSED TO THE REPORT:

CONCURRING IN THE REPORT:

VERNON KOCH

VERNON KOCH

KEITH ABLER

KEITH ABLER

WILLIAM C. GOEHRING

WILLIAM C. GOEHRING

CURT BRAUER

CURT BRAUER

EDWARD PROCEK

EDWARD PROCEK

SHEBOYGAN COUNTY RESOLUTION NO. 14 (2023/24)

Re: **Increasing Marriage License Fees**

**WHEREAS**, Wis. Stat. § 765.15 provides that the minimum fee for marriage licenses is Forty-nine and 50/100 Dollars (\$49.50) plus such additional amount as each County Board deems is appropriate, and

**WHEREAS**, Twenty-five Dollars (\$25.00) from every fee goes to the State of Wisconsin and (\$24.50) becomes a part of the funds of the County, Twenty Dollars (\$20.00) of the amount retained by the County goes to fund mandated family court counseling services, and the balance goes to the County for administration, and

**WHEREAS**, the Sheboygan County fee for marriage licenses was last adjusted to its present total fee of Eighty-five Dollars (\$85.00) through the adoption of Resolution No. 19 (2009/10) on September 22, 2009, and

**WHEREAS**, in comparing this rate to the rates charged in other Wisconsin counties, the Sheboygan County rate is low and no longer covers the cost of administration, and

**WHEREAS**, increasing the fee to a total fee of Ninety Dollars (\$90.00) would bring Sheboygan County's fee in line with other counties as well as contribute to the cost of County operations;

**NOW, THEREFORE, BE IT RESOLVED** that by the adoption of this Resolution, the fee for marriage licenses shall be increased to Ninety Dollars (\$90.00) effective January 1, 2024.

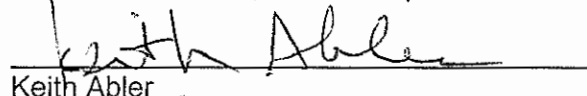
Respectfully submitted this 24th day of October, 2023.

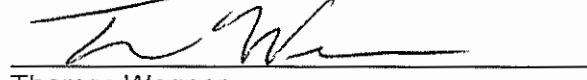
**FINANCE COMMITTEE**

  
\_\_\_\_\_  
Roger Te Stroete, Chairperson

  
\_\_\_\_\_  
Kathleen Donovan, Vice-Chairperson

  
\_\_\_\_\_  
William C. Goehring, Secretary

  
\_\_\_\_\_  
Keith Abler

  
\_\_\_\_\_  
Thomas Wegner

Opposed to Introduction:

\_\_\_\_\_

\_\_\_\_\_

**FISCAL NOTE**  
**October 2023**

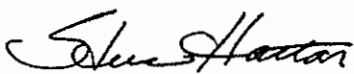
**Resolution No. 14 (2023/24) RE: Increasing Marriage License Fees**

The requested \$5 increase is expected to add \$2,875 in annual revenue.

**Funding:**

The resolution would increase income to cover the cost of associated service and reduce reliance on other forms for revenue to maintain services.

Respectfully Submitted,



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Steve Hatton, Finance Director

October 24, 2023