

**SHEBOYGAN COUNTY PLANNING, RESOURCES, AGRICULTURE & EXTENSION
COMMITTEE MINUTES**

Sheboygan County UW-Extension Office
5 University Drive
Sheboygan, WI
Room 5024

November 11, 2025

Called to Order: 3:30 PM

Adjourned: 4:07 PM

MEMBERS PRESENT:	Supervisor Henry Nelson, Supervisor John Nelson, Supervisor David Otte, Supervisor Joe Liebau Jr (remote)
MEMBERS ABSENT:	Chairman Rebecca Clarke, Ag Community Member Travis Luedke
OTHERS PRESENT:	Aaron Brault, Sharon Harvey, Tyler Betry (remote), Jayna Hintz (remote)

Supervisor Henry Nelson called the meeting to order at 3:30 PM and verified the meeting notice had been posted on November 6, 2025 at 3:00 PM and the meeting complied with the Wisconsin Open Meeting Law.

Correspondence- None.

Planning & Conservation-

Consideration of Travel Outside of the State- Mr. Brault requested approval for a GIS staff member in the department to travel to San Diego, CA for the ESRI National User Conference next year. Supervisor John Nelson moved to approve the request. Motion seconded by Supervisor Liebau. Motion carried with no opposition.

Consideration of Third Quarter Variance- Mr. Brault presented and took questions on the Planning & Conservation Third Quarter Variance. Supervisor Otte moved to approve the variance. Motion seconded by Supervisor John Nelson. Motion carried with no opposition.

Resolution Approving the 2035 Land and Water Resource Management Plan Update- Mr. Brault took questions on the Land and Water Resource Management Plan updates that were presented at the October 14th meeting. Supervisor John Nelson moved to approve the resolution. Motion seconded by Supervisor Otte. Motion carried with no opposition.

UW Extension-

Consideration of Third Quarter Variance- Ms. Hintz presented and took questions on the UW Extension Third Quarter Variance. Supervisor John Nelson moved to approve the variance. Motion seconded by Supervisor Liebau. Motion carried with no opposition

Area Extension Director Report- Ms. Hintz provided an overview of the Sheboygan October 2025 Report published by UW Extension and other updates within the department.

Other Department Project and Program Management Updates- Mr. Brault provided updates on the completion of the HHW building and the HHW events in the future. Mr. Brault also provided updates on the Marsh Management Plan and the opening of the department's tree sale.

Consideration and Approval of Attendance at Other Meetings/Functions. Supervisor David Otte requested approval to attend the Rural Broadband Expansion Meeting on November 17th. Supervisor John Nelson motioned to approve the request. Motioned seconded by Supervisor Liebau. Motion carried with no opposition.

Travel Report and Report of Meetings and Functions Attended. None.

Review and Approve Vouchers. Supervisor John Nelson motioned and Supervisor Otte seconded to approve the vouchers. Motion carried with no opposition.

Supervisor Otte motioned to adjourn the meeting. Supervisor John Nelson seconded the motion. Motion carried with no opposition. Meeting adjourned at 4:07 PM.

Next meeting (Planning & Conservation Focus) is scheduled for December 9, 2025 at 3:30 PM.
(Planning & Conservation Focus) is scheduled for January 13, 2026 at 3:30PM

Sharon Harvey
Recording Secretary

John Nelson
Committee Secretary