

SHEBOYGAN COUNTY HUMAN RESOURCES COMMITTEE MINUTES

Administration Building
508 New York Avenue – Room 302
Sheboygan WI 53081

November 13, 2023

Called to Order: 3:30 PM

Adjourned: 4:15 PM

MEMBERS PRESENT: Chair Edward Procek, Vice Chair Tom Wegner, Secretary Christian Ellis, Members Carl Nonhof, and Kathleen Donovan

Remote: None

MEMBERS ABSENT: None

ALSO PRESENT: **In Person:** Bryan Olson, Ashley Spelshaus and Dave Loomis

Remote: Kayla Clinton

Chair Procek called the meeting to order at 3:30 PM, in Conference Room 302 of the Administration Building. Chair Procek confirmed the meeting was posted November 10, 2023 at 3:00 PM, in compliance with the open meeting law.

A motion to approve the minutes of October 30, 2023 as presented was made by Supervisor Wegner. Supervisor Donovan seconded the motion. Motion carried.

Administrative Manager, Ashley Spelshaus of the District Attorney's Office requested approval for 2 Equity Adjustments. A motion was made by Supervisor Nonhof granting approval. Supervisor Ellis seconded the motion. Motion carried.

Rocky Knoll Health Center Administrator Kayla Clinton requested approval of a Table of Organization change. A motion was made by Supervisor Ellis granting approval. Supervisor Donovan seconded the motion. Motion carried.

Transportation Director, Bryan Olson requested approval to promote 13 individuals. A motion was made by Supervisor Donovan granting approval. Supervisor Nonhof seconded the motion. Motion carried.

Transportation Director, Bryan Olson requested approval for an equity adjustment for 4 casual employees. A motion was made by Supervisor Wegner granting approval. Supervisor Ellis seconded the motion. Motion carried.

Transportation Director, Bryan Olson requested approval for an equity adjustment for 7 regular employees. A motion was made by Supervisor Ellis granting approval. Supervisor Donovan seconded the motion. Motion carried.

Transportation Director, Bryan Olson requested approval for a blanket vacant position request for vacant positions in calendar 2024. A motion was made by Supervisor Wegner granting Approval. Supervisor Nonhof seconded the motion. Motion carried.

Human Resources Director David Loomis provided an update on the search for a Senior Human Resources Generalist, the plans for a wage study, annual open enrollment, the upcoming all-employee summit, and the ETF changes related to Correctional Officers.

A motion to approve the vouchers was made by Supervisor Wegner. Supervisor Donovan seconded the motion. Motion carried.

A motion to adjourn was made by Supervisor Ellis. Supervisor Wegner seconded the motion. Motion carried with adjournment at 4:15 PM.

David Loomis

Recording Secretary

Christian Ellis

Secretary