SHEBOYGAN COUNTY PROPERTY COMMITTEE MEETING MINUTES

Sheboygan County Administration Building
Room 302
508 New York Avenue
Sheboygan, WI 53081

November 17, 2026 **Called to Order: 5:01 pm** **Adjourned: 5:15 pm**

MEMBERS PRESENT: Jon Kuhlow, Chairperson; Brian Smith (5:02PM), Vice Chairperson; Stephanie Arndt, Secretary; Kurt Jensen and Drew Phillips; Members.

MEMBERS ABSENT:

OTHERS PRESENT: IN PERSON: Kevin Dulmes and Jennie Dulmes of Building Services; Alayne Krause County Administrator

CALL TO ORDER
Chairperson Jon Kuhlow called the meeting to order at 5:01 PM.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW
Posted November 13, 2026 at 3:30 PM

APPROVAL OF MINUTES
Property Committee - Regular Meeting - October 20, 2026 at 5:00 PM - Moved by Supervisor Jensen, seconded by Supervisor Arndt to approve minutes as presented; motion carried 4-0

REVIEW AND APPROVE VOUCHERS
Moved by Supervisor Arndt, seconded by Supervisor Jensen to approve vouchers as presented; motion carried 5-0.

DIRECTOR UPDATE

- Director Dulmes updates Committee Members regarding the plumbing work needed at the Museum. Director Dulmes informs members that the design of the Fine Arts building on the UW Campus is underway. Director Dulmes also notes that Building Services continues to search for second shift maintenance technicians.

CORRESPONDENCE

- None

BUILDING SERVICES

- Consideration of Third Quarter Variance Report - Director Dulmes requests for the approval of the third quarter variance report. Moved by Supervisor Phillips to approve of third quarter variance report as presented, seconded by Supervisor Smith; motion carried 5-0.
- Consideration of Request for a Limited Term Employment Employee - Director Dulmes requests to add an LTE for the remainder of 2026 and into 2027. This employee will be responsible for scanning and filing all Sheboygan County building blueprints. Moved by Supervisor Arndt to approve of LTE as presented, seconded by Supervisor Phillips; motion carried 5-0.
- Consideration of Out of Cycle Pay Adjustment - County Administrator Krause presented a request for an out of cycle pay adjustment. Moved by Supervisor Phillips to approve of pay adjustment as presented, seconded by Supervisor Arndt; motion carried 5-0.

APPROVAL OF ATTENDANCE AT OTHER MEETINGS OR FUNCTIONS

DATE / TIME / LOCATION OF NEXT MEETING
Tuesday - December 1, 2026 - 5:00 PM
Sheboygan County Administration Building
Room 302
508 New York Avenue
Sheboygan WI, 53085

ADJOURN
Moved by Supervisor Smith, seconded by Supervisor Arndt to adjourn; motion carried 5-0 and meeting adjourned at 5:15 pm.

Respectfully Submitted,

Jennie Dulmes

Recording Secretary

Stephanie Arndt
Secretary