

SHEBOYGAN COUNTY EXECUTIVE COMMITTEE MINUTES

Administration Building
508 New York Ave
Sheboygan, WI 53081
Room 302

November 29, 2022

Called to Order: 3:00 PM

Adjourned: 4:41 PM

MEMBERS PRESENT: **In Person:** Vernon Koch, Keith Abler, Curt Brauer, Edward Procek, and William Goehring

ALSO PRESENT: **In Person:** Gerald Jorgensen, Henry Nelson, Brian Doudna, James Schramm, Nels Quackenbush, James TeBeest, Crystal Fieber, Aaron Brault, Adam Payne, Alayne Krause, and Peggy Osthelder
 Remote: Kayla Clinton, Rebecca Clarke, Jeremy Fetterer, and Stefanie Albrecht

Chairman Koch called the meeting to order at 3:00 PM. Peggy Osthelder certified compliance with the open meeting law. The meeting notice was posted at 3:00 PM. on November 23, 2022.

Supervisor Goehring made a motion to approve the minutes of the October 25, 2022 Executive Committee meeting. Motion seconded by Supervisor Brauer. Motion carried.

The Committee discussed Resolution No. 15 – Supporting Housing Development at UW-Green Bay, Sheboygan Campus. County Administrator Adam Payne gave an overview. UW-Green Bay, Sheboygan Campus Executive Officer James Schramm, Kohler Vice President of Hospitality and Real Estate Nels Quackenbush, Sheboygan County Economic Development Corporation Director Brian Doudna, and Corporation Counsel Crystal Fieber answered questions. This resolution will be voted on at the next Executive Committee meeting. No action was taken.

The Committee discussed Ordinance No. 04 – Changing Supervisory District Boundaries to Reflect Annexation from Town of Wilson into District 10 and from Town of Sheboygan into District 5. Corporation Counsel Crystal Fieber gave an overview and answered questions. Supervisor Procek made a motion to approve the ordinance. Motion seconded by Supervisor Brauer. Motion carried.

The Committee discussed the Reallocation of American Rescue Plan Act (ARPA) Funds at Rocky Knoll. Rocky Knoll Administrator Kayla Clinton gave an overview and answered questions. Supervisor Brauer made a motion to approve the reallocation of ARPA Funds. Motion seconded by Supervisor Abler. Motion carried.

The Committee discussed new Planning & Conservation Office Hours. Planning & Conservation Director Aaron Brault gave an overview and answered questions. Supervisor Abler made a motion to approve the new office hours. Motion seconded by Supervisor Brauer. Motion carried.

The Committee discussed 3rd Quarter Variance Reports. Deputy County Administrator Alayne Krause gave an overview and answered questions. Supervisor Brauer made a motion to approve the variance reports. Motion seconded by Supervisor Abler. Motion carried.

The Committee discussed the Budget Adjustment for Budget Summary advertisement. County Administrator Adam Payne gave an overview and answered questions. The funds will be reallocated from a positive variance in the Regular Wages account of the Finance Committee budget, 139.511105, to the advertisement line item, 139.533150. Supervisor Procek made a motion to approve the variance reports. Motion seconded by Supervisor Goehring. Motion carried.

County Administrator Adam Payne reported on the status and process for appointing a new Member-at-Large to the Monarch Library Board. Administrator Payne also reported on a white paper he is preparing with other local government leaders to offer suggestions for state and local government funding reform. Administrator Payne will be meeting with a third-party recruiter to help find a new Finance Director. He reported that he is also participating in Human Resource Manager interviews with the Deputy Administrator/Interim Human Resource Director. Additionally, Administrator Payne noted that the appraisal for the Fixed Based Operator (FBO) at the Airport is expected by December 2, 2022, and that plans are underway to bring Rocky Knoll's dining services back in-house.

Vouchers were reviewed. Supervisor Brauer made a motion to approve the vouchers. Motion seconded by Supervisor Procek. Motion carried.

The next Executive Committee meeting is scheduled for Wednesday, January 4, 2023 at 3:00 PM.

Supervisor Goehring made a motion to adjourn. Motion seconded by Supervisor Brauer. Motion carried.

Peggy Osthelder, Recording Secretary

William Goehring, Secretary