

**SHEBOYGAN COUNTY HUMAN RESOURCES COMMITTEE
MEETING MINUTES**

Administration Building
508 New York Avenue – Room 302
Sheboygan WI 53081

December 8, 2025

Called to Order: 2:30 PM

Adjourned: 3:11 PM

MEMBERS PRESENT: Chair Edward Procek, Vice Chair Christian Ellis, Secretary Char Nennig, Member(s) Tom Wegner

Remote: None

MEMBERS ABSENT: Carl Nonhof

ALSO PRESENT: **In Person:** Jerry Jorgensen, Crystal Fieber, Angela Sutkiewicz, Kevin Dulmes, Bryan Olson, Dave Loomis

Remote: Stephanie Arndt, James Webb

Chair Procek called the meeting to order at 2:30 PM, in Conference Room 302 of the Administration Building. Chair Procek confirmed the meeting was posted December 5, 2025 at 2:30 PM, in compliance with the open meeting law.

A motion to approve the minutes of the November 24, 2025 meeting was made by Supervisor Wegner. Supervisor Nennig seconded the motion. Motion carried.

HR Director, Dave Loomis on behalf of Rocky Knoll Health Care Center Administrator, Kayla Clinton

- Requested approval of a Vacant Position Request contingent on Health Care Center Committee approval. A motion to approve was made by Supervisor Ellis. Supervisor Wegner seconded the motion. Motion carried.

Transportation Director, Bryan Olson

- Requested approval of an Out of Cycle Pay Adjustment. A motion to approve was made by Supervisor Wegner. Supervisor Nennig seconded the motion. Motion carried.

Building Services Director, Kevin Dulmes

- Requested approval of a change to the Table of Organization and a corresponding Vacant Position Request contingent on Property Committee approval. A motion to approve was made by Supervisor Ellis. Supervisor Wegner seconded the motion. Motion carried.

Corporation Counsel, Crystal Fieber and Judge Angela Sutkiewicz

- Discussed the creation of the Circuit Court Department.

Human Resources Director, Dave Loomis

- Provided updates and comments regarding the following:
 - o Tyler Munis Project

A motion to approve the vouchers was made by Supervisor Wegner. Supervisor Nennig seconded the motion. Motion carried.

There were no requests for attendance at other meetings or functions.

The Committee scheduled the next HR Committee meeting for January 12, 2026 at 2:30 PM in Room 302 of the Administration Building, 508 New York Ave., Sheboygan, WI 53081.

A motion to adjourn was made by Supervisor Ellis. Supervisor Wegner seconded the motion. Motion carried with adjournment at 3:11 PM.

David Loomis

Recording Secretary

Char Nennig

Secretary