

SHEBOYGAN COUNTY FINANCE COMMITTEE MINUTES

Administration Building, Room 302
508 New York Avenue
Sheboygan WI 53081

December 10, 2025

Called to Order: 3:30 P.M.

Adjourned: 3:55 P.M.

MEMBERS PRESENT: Vern Koch, William Goehring, Curt Brauer

MEMBERS REMOTE: Thomas Wegner

MEMBERS ABSENT:

ALSO PRESENT: **In Person:** Keith Abler, Edward Procek, Gerald Jorgensen, Laura Henning-Lorenz, Dave Loomis, James Webb, Jeremy Fetterer, Stefanie Albrecht, Michele Steffes, Alayne Krause, Emily Stewart, Michelle Sifuentes

Remote: Crystal Fieber, Matt Strittmater

Chairman Koch called the meeting to order at 3:30 PM. Michelle Sifuentes certified compliance with the open meeting law. The meeting notice was posted on December 5, 2025 at 4:00 pm.

Treasurer, Laura Henning-Lorenz indicated that the appraised value was received on all tax foreclosed properties. Treasurer Henning-Lorenz presented the Committee with the following bids on a tax foreclosed properties:

No	Parcel ID Number	Name of Bidder	Amount of Bid & Result
1	59024361065	James & Mary Kellner	\$1.00 Accept
2	59024361066	Robert K & Beverly K Sasse	\$1.00 Accept
3	59024361068	Gary D & Mary A Richmond	\$1.00 Accept
4	59024361069	Austin Savage	\$1.00 Accept
5	59111522420	Michael & Luanne Harvey	\$91,500.00 Accept
6	59281501820	Eduardo Bayona	\$8,000.00 Accept
		Habitat for Humanity Lakeside	\$7,000.00 Reject

Supervisor Brauer moved to accept bids on Nos. 1-5, and to accept the bid from Eduardo Bayona for No. 6 with the bid from Habitat for Humanity Lakeside being rejected. Motion seconded by Supervisor Goehring. Motion Carried.

Supervisor Brauer moved to approve the minutes of the November 12, 2025 meeting. Motion seconded by Supervisor Goehring. Motion carried.

Correspondence – None.

County Administrator Alayne Krause began her report by introducing the new Finance Director, James Webb, and thanking Deputy Finance Director Jeremy Fetterer and Auditor/Analyst Stefanie Albrecht for their work during the interim period between finance directors. Administrator Krause shared that a new County Board Supervisor for District 3 is anticipated to

be appointed at the County Board meeting next week, with liaison committee appointments to follow in January. She then provided an update on year-to-date sales tax revenue and the Rocky Knoll census. Lastly, she noted that discussions regarding certain buildings at the UW-Green Bay, Sheboygan campus are ongoing.

Finance Director James Webb provided an overview of his initial weeks in the role, highlighting his positive experience working with the team and becoming familiar with departmental workflows. He reported that he is coordinating with the County's external auditors and that he and the Deputy Finance Director have begun preliminary discussions with Robert W. Baird regarding the County's upcoming 2026 debt issuance. Finance Director Webb noted that his primary focus at this time is ensuring a smooth fiscal year end closeout while continuing to learn and understand the County's financial processes.

Human Resources Director Dave Loomis presented a request for Budget Adjustment - Transfer of Funds from Personnel Expense to Operating Appropriation Unit. Supervisor Goehring moved to approve the request as presented. Motion seconded by Supervisor Brauer. Motion carried.

Auditor/Analyst Stefanie Albrecht presented the Financial Statements for October.

Deputy County Administrator Emily Stewart presented the Investment Statements for October.

Vouchers were reviewed. Supervisor Brauer moved to approve the expenditures. Motion seconded by Supervisor Goehring. Motion carried.

There were no requests for approval of attendance at other meetings or functions.

Supervisor Brauer moved to adjourn. Motion seconded by Supervisor Goehring. Motion carried.

Michelle Sifuentes
Recording Secretary

William Goehring
Secretary