

## SHEBOYGAN COUNTY HUMAN RESOURCES COMMITTEE MINUTES

Administration Building  
508 New York Avenue – Room 302  
Sheboygan WI 53081

**December 11, 2023**

**Called to Order: 3:30 PM**

**Adjourned: 4:36 PM**

**MEMBERS PRESENT:** Chair Edward Procek, Vice Chair Tom Wegner, Secretary Christian Ellis, Member Kathleen Donovan

**Remote:** None

**MEMBERS ABSENT:** Carl Nonhof

**ALSO PRESENT:** **In Person:** Alayne Krause, Jeremy Fetterer, Bryan Olson and Dave Loomis

**Remote:** None

Chair Procek called the meeting to order at 3:30 PM, in Conference Room 302 of the Administration Building. Chair Procek confirmed the meeting was posted December 8, 2023 at 10:00 AM, in compliance with the open meeting law.

A motion to approve the minutes of November 27, 2023 as presented was made by Supervisor Wegner. Supervisor Ellis seconded the motion. Motion carried.

Deputy Finance Director, Jeremy Fetterer requested approval to Change the Table of Organization contingent on Finance Committee approval. A motion was made by Supervisor Donovan granting approval. Supervisor Ellis seconded the motion. Motion carried.

Deputy Finance Director, Jeremy Fetterer requested approval of a Vacant Position Request contingent on Finance Committee approval. A motion was made by Supervisor Wegner granting approval. Supervisor Donovan seconded the motion. Motion carried.

Transportation Director, Bryan Olson requested approval for a Table of Organization change. A motion was made by Supervisor Ellis granting approval. Supervisor Wegner seconded the motion. Motion carried.

Transportation Director, Bryan Olson requested approval for 3 salary adjustments above the midpoint. A motion was made by Supervisor Wegner granting approval. Supervisor Ellis seconded the motion. Motion carried.

Human Resources Director, David Loomis requested approval of the Human Resources Department Comp Time Policy. A motion was made by Supervisor Wegner granting approval. Supervisor Donovan seconded the motion. Motion carried.

Human Resources Director, David Loomis provided an update regarding the Human Resources Department including staffing of the Senior HR Generalist role, a recap of the All Employee Summit, and a list of proposed policy changes that are under consideration.

A motion to approve the vouchers was made by Supervisor Wegner. Supervisor Donovan seconded the motion. Motion carried.

A motion was made to approve Supervisor Procek's attendance at the Sheboygan County All Employee Summit Supervisor by Wegner. Supervisor Ellis seconded the motion. Motion carried.

A motion to adjourn was made by Supervisor Wegner. Supervisor Donovan seconded the motion. Motion carried with adjournment at 4:36 PM.

David Loomis  
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Recording Secretary

Christian Ellis  
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Secretary