

**NOTICE OF MEETING  
PROPERTY COMMITTEE  
December 23, 2025 – 2:30 PM**

**Sheboygan County Administration Building**  
Room 302  
508 New York Avenue  
Sheboygan, WI 53081

To Join the Meeting Remotely via phone:  
Dial: +1 385-393-5263  
Enter Pin Number: 690 159 444#

Members of the Committee may appear remotely.  
Persons wanting to observe the meeting are encouraged to listen remotely.

**AGENDA**

**Call to Order**

**Certification of Compliance with Open Meeting Law**

**Approval of Minutes**

Property Committee – Regular Meeting – December 9, 2025 at 5:00PM

**Review and Approve Vouchers**

**Museum Update**

**UW Green Bay – Sheboygan Campus Update**

**Correspondence**

**Building Services**

- Consideration of Recommendations for the Fine Arts and Physical Education Buildings at UW-Green Bay, Sheboygan Campus.

**Approval of Attendance at Other Meetings or Functions**

**Date / Time / Location of Next Meeting**

**Tuesday – January 13, 2026 – 5:00 PM**  
**Sheboygan County Administration Building - Room 302**  
508 New York Avenue  
Sheboygan, WI 53081

**Adjourn**

Prepared by:  
Jennie Dulmes  
Recording Secretary

Jon Kuhlow  
Committee Chairperson

NOTE: A majority of the members of the County Board of Supervisors or any of its committees may be present at this meeting to listen, observe, and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Wis. Stat. § 19.84 requires that each meeting of a governmental body be preceded by a public notice setting forth the time, date, place, and subject matter of the meeting. This Notice and Agenda is made in fulfillment of this obligation. Electronic versions of this Notice and Agenda may hyperlink to documents being circulated to members in anticipation of the meeting and are accessible to the public for viewing. Additions, subtractions, or modifications of the hyperlinked materials do not constitute an amendment to the meeting agenda unless expressly set forth in an Amended Notice and Agenda. Members of the public are encouraged to check from time to time before the meeting to see whether the hyperlinked content has been changed from what was originally posted.

Persons with disabilities needing assistance to attend or participate or those without access to adequate telephone services are asked to notify Jennie Dulmes at (920) 459-4342 prior to the meeting so that accommodations may be arranged.

## **SHEBOYGAN COUNTY PROPERTY COMMITTEE MEETING MINUTES**

Sheboygan Administration Building  
Room 302  
508 New York Avenue  
Sheboygan, WI 53081

**December 9, 2025**

**Called to Order: 5:00 pm**

**Adjourned: 5:44 pm**

**MEMBERS PRESENT:** Jon Kuhlow, Chairperson; John Nelson, Secretary; Brian Smith, Vice Chairperson; Stephanie Arndt and Gerald Jorgensen (5:03PM), Members.

**MEMBERS ABSENT:**

**OTHERS PRESENT:** Kevin Dulmes, Becky Barritt and Jennie Dulmes of Building Services. Emily Stewart Deputy County Administrator

### **CALL TO ORDER**

Chairperson Jon Kuhlow called the meeting to order at 5:00 PM.

### **CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**

Posted December 5, 2025 at 2:00PM

### **APPROVAL OF MINUTES**

Property Committee – Regular Meeting, November 11, 2025 at 5:00pm – Moved by Supervisor Smith, seconded by Supervisor Arndt to approve minutes as presented; motion carried 4-0.

### **REVIEW AND APPROVE VOUCHERS**

Moved by Supervisor Nelson, seconded by Supervisor Arndt to approve vouchers as presented; motion carried 4-0.

### **MUSEUM UPDATE**

- Director Dulmes advises the Holiday Memories display is currently open at the Museum. The replacement of the two boilers and the humidifier are scheduled for replacement in January.

### **UNIVERSITY OF WISCONSIN GREEN BAY – SHEBOYGAN CAMPUS UPDATE**

- Director Dulmes updates committee members regarding the separation of the Fine Arts and Physical Education buildings from the lease agreement. Director Dulmes advises of difficulties surrounding the separation of water, power, and natural gas for the campus. Deputy County Administrator Emily advises the committee members of a possible grant to be used as an investment into the properties. Committee Members discussed how to proceed with exploring future options for the Fine Arts and Physical Education buildings.

### **CORRESPONDENCE**

- Director Dulmes reviews the third quarter variance report with committee members.
- Director Dulmes advises committee members of a signed purchase agreement for the property next to St. Clements Church.
- Director Dulmes also gives a staffing update and updates committee members regarding the replacement of the Courthouse Elevator.

**BUILDING SERVICES**

- Consideration of Building Services carryover of 2025 Funds - Director Dulmes reviews the carryover request and advises of the allocation of all funds. Moved by Supervisor Nelson to approve the carryover of funds as presented, seconded by Supervisor Jorgensen; motion carried 5-0.
- Consideration of Building Services TO changes and VPR for Maintenance Assistant Position - Director Dulmes advises this change has gone through the budget process for 2026. Moved by Supervisor Smith to approve VPR and TO changes as presented, seconded by Supervisor Arndt; motion carried 5-0.

**APPROVAL OF ATTENDANCE AT OTHER MEETINGS OR FUNCTIONS**

None

**DATE / TIME / LOCATION OF NEXT MEETING**

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**ADJOURN**

Moved by Supervisor Nelson, seconded by Supervisor Arndt to adjourn; motion carried 5-0 and meeting adjourned at 5:44 pm.

Respectfully Submitted,

Jennie Dulmes  
Recording Secretary

John Nelson  
Secretary