

## **SHEBOYGAN COUNTY HEALTH CARE CENTER COMMITTEE MINUTES**

Rocky Knoll Health Care Center  
N7135 Rocky Knoll Parkway  
Plymouth, WI 53073

**February 9, 2023**

**Called to Order: 9:01 a.m.**

**Adjourned 9:51 a.m.**

**MEMBERS PRESENT:** Supervisor Jacqueline Veldman, Chairperson, Supervisor Curt Brauer, Vice Chairperson; Supervisor Suzanne Speltz; Supervisor Al Bosman, Secretary, and Supervisor Marilyn Montemayor

**Members Absent:**

**ALSO PRESENT:** Kayla Clinton, Rocky Knoll Administrator and Jeremy Fredericks, Rocky Knoll Staff Accountant

Chairperson Veldman called the meeting to order at 9:01 a.m. It was noted that the agenda was posted on February 8, 2023 at 8:06AM in compliance with the Open Meeting Law.

Motion made to approve the minutes for the meeting held January 12, 2023 as written by Supervisor Brauer, second by Supervisor Bosman, motion carried

Rocky Knoll Administrator Clinton presented her report:

Introduction of new Director of Dining: Carrie Simolke

Census: 107/116 (Actual/Budget) Pending admissions: 2

Pending discharges: 9

Woodland Village: 21/28, COVID Unit Closed

Staffing: 10 registered nurse positions: 2 Weekend only 1st shift

(1) .8 1st Shift

3 full-time 2nd, RN (1.0)

3 part-time 2nd RN/LPN (.5)

1 part-time LPN or RN (.8)

39 CNA positions: 4 weekend only, 1st shift, 3 full-time 1st , 3 part-time

10 full-time, 5 part-time 2nd , 8 weekend only, 2nd shift

1 full-time, 3 part-time 3rd shift, 2 weekend only

HR Generalist- accepted offer with a February 20, 2023 start date

Business Office/Accounts Receivable openings: positions not posted

Administrative Assistant LTE filled with receptionist moving to Life Enrichment

Supplemental Payment: Update from January 31, 2023 meeting and no change to December award amount

## Committee Action

Consideration of Vacant Position- Social Services Assistant

Motion made to approve by Supervisor Brauer, second by Supervisor Speltz , motion carried

Consideration of Accounts Payable

Motion made to approve by Supervisor Bosman, second by Supervisor Brauer, motion carried

Consideration of December (Preliminary) 2022 Financials

Motion made to approve by Supervisor Bosman, second by Supervisor Brauer, motion carried

Approval of Attendance at Other Meetings or Function/Reports on Meetings attended. None

Public Comment. None

Health Care Center Committee Meeting March 9, 2023 at 9:00 am at Rocky Knoll Healthcare Center Conference Room A.

Motion made by to adjourn the meeting at 9:51 a.m. by Supervisor Brauer, second by Supervisor Bosman, motion carried

Kayla Clinton, Rocky Knoll Administrator, Rocky Knoll Health Care Center