

NOTICE OF REMOTE MEETING

TRANSPORTATION COMMITTEE
March 1, 2021 - 9:15 A.M.

**The Committee will be appearing remotely.
To Join the Meeting Dial 1-470-273-8379 PIN 889 802 697#**

AGENDA

Call to Order
Certification of Compliance with Open Meeting Law
Citizen Input and Comments
Approval of Minutes: Transportation Committee Meeting – February 1, 2021
Review and Approve Vouchers
Approval of Members to Attend Meetings or Functions
Correspondence

Airport/Highway

- Fuel Flowage Update
- Airport Activities and Updates
- Update Customs Facility
- Consideration of temporary tower for July NASCAR event
- Consideration of Tunnel to Towers Foundation 9/11 Run / Walk in Town of Sheboygan
- Review 5-year Project Plan
- Review Annual Report
- Highway Activities and Updates

Adjourn
Next Scheduled Meeting: April 5, 2021

Prepared by:
Amy Wieland 459-3822
Recording Secretary

Roger Te Stroete
Committee Chairperson

NOTE: The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to speak

A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe, and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Wis. Stat. § 19.84 requires that each meeting of a governmental body be preceded by a public notice setting forth the time, date, place, and subject matter of the meeting. This Notice and Agenda is made in fulfillment of this obligation. Electronic versions of this Notice and Agenda may hyperlink to documents being circulated to members in anticipation of the meeting and are accessible to the public for viewing. Additions, subtractions, or modifications of the hyperlinked materials do not constitute an amendment to the meeting agenda unless expressly set forth in an Amended Notice and Agenda. Members of the public are encouraged to check from time to time before the meeting to see whether the hyperlinked content has been changed from what was originally posted.

Persons with disabilities needing assistance to attend or participate are asked to notify the Transportation Department Office at 920-459-3822 prior to the meeting so that accommodations may be arranged.

SHEBOYGAN COUNTY TRANSPORTATION COMMITTEE MINUTES

Sheboygan County Transportation Department
Remote Meeting via Google Meets

February 1, 2021

Called to Order: 9:15 A.M.

Adjourned: 9:50 a.m.

MEMBERS PRESENT: Roger Te Stroete, Al Bosman, Jackie Veldman, Thomas Wegner and Robert Ziegelbauer

OTHERS PRESENT: Greg Schnell, Matt Grenoble, Bryan Olson, Emily Stewart, Terry Martin, Chris Roenitz and Amy Wieland

The Sheboygan County Transportation Committee convened at 9:15 a.m. Chairman Te Stroete presiding. Chairman Te Stroete noted that the meeting was posted on January 29, 2021 at 12:45 p.m. in the lobby of the Administration Building in compliance with the open meeting law.

Supervisor Ziegelbauer made a motion and Supervisor Wegner seconded the motion to approve the minutes from January 4, 2021 as presented. Motion carried.

Supervisor Ziegelbauer made a motion and Supervisor Bosman seconded the motion to approve the vouchers. Motion carried.

Supervisor Wegner made a motion and Supervisor Bosman seconded the motion to approve Supervisor Te Stroete's attendance at a meeting for the proposed asphalt plant. Motion carried.

Citizen Rodney Hammes sent correspondence to the Sheboygan County Traffic Safety Committee who forwarded the matter to the Transportation Committee in regards to traffic concerns on the corner of STH 57 and CTH J. The committees sent the concerns to the Wisconsin Department of Transportation to explore options for this state-controlled intersection.

Airport Superintendent, Matt Grenoble provided the Fuel Flowage report for January 2021. Grenoble stated that overall year to date fuel usage for 2021 is down 28% to that of 2020's year to date.

Grenoble mentioned the airport staff have been working on snow removal and keeping runways clear. Kohler Company emails Grenoble their scheduled flights weekly. Grenoble stated that he is waiting for federal and state funding to purchase the broom truck that will be used to clear runways more efficiently.

Grenoble stated that customs building is on schedule to have a customs agent start in April 2021.

Supervisor Bosman made a motion and Supervisor Ziegelbauer seconded the motion to approve the Town of Herman ATV Permit Application. Motion carried.

Supervisor Wegner made a motion and Supervisor Ziegelbauer seconded the motion to approve the additional signage around Crystal Lake. Motion carried.

Supervisor Bosman made a motion and Supervisor Wegner seconded the motion to approve the Reclamation of Earl Shaver Pit – Town of Mitchell. Motion carried.

Supervisor Ziegelbauer made a motion and Supervisor Bosman seconded the motion to approve hiring Limited Term Employees for the summer of 2021. Motion carried.

Transportation Director Schnell stated that the Highway employees are working on snow removal after 3-4 days of snowfall. The temperatures have been good for cleaning up the roads. The department is preparing for the next storm which is predicted to be 4-6 inches with a deep freeze afterwards. Schnell said that the department is exploring options for a building and financing a future asphalt plant. The 5-year road plan is expected to be completed next month.

The next virtual Transportation Committee meeting will be on March 1, 2021 at 9:15am.

Motion by Supervisor Wegner and seconded by Supervisor Veldman to adjourn at 9:50 a.m.
Motion carried.

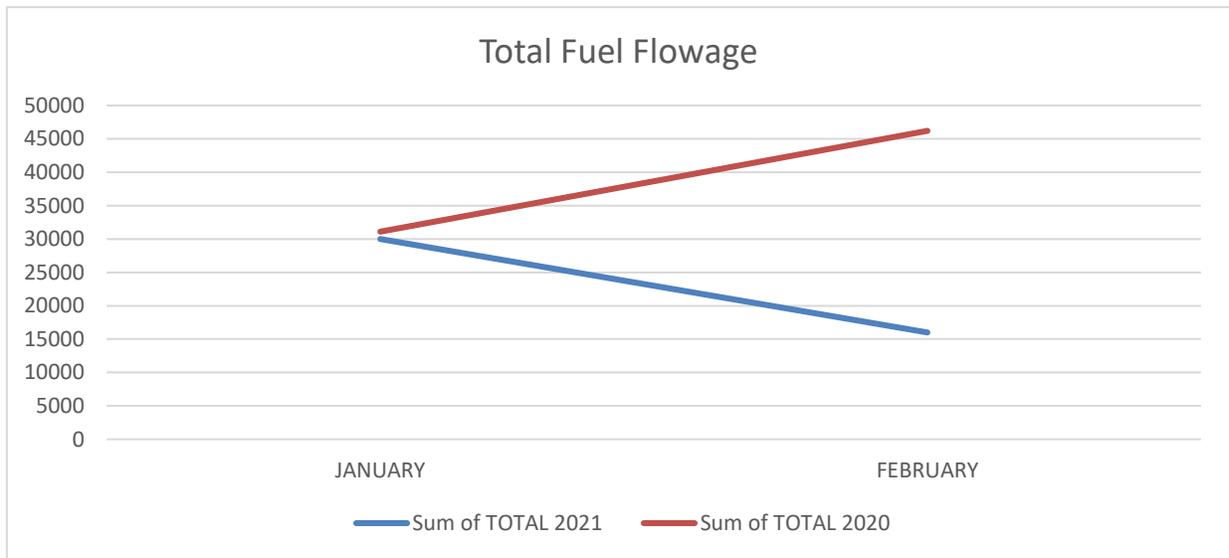
Amy Wieland
Recording Secretary

Al Bosman
Committee Secretary

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**Sheboygan County Memorial Airport
Fuel Flowage Report
February 2021**

	February			Year-to-Date		
	2021	2020	% Change	2021	2020	% Change
Jet-A	16,001	46,204	-65%	46,001	77,306	-40%
100LL	0	0	0%	0	0	0%
Total Fuel	16,001	46,204	-65%	46,001	77,306	-40%
Revenue (\$.14/gal)	\$2,240.14	\$6,468.56	-65%	\$6,440.14	\$10,822.84	-40%



NOTE: PROJECT SCHEDULE SUBJECT TO CHANGE

CATEGORY	FIVE YEAR CAPITAL PROJECT TITLE	2021		2022		2023		2024		2025		2026		2027		2028	
		Mileage	BUDGET	Mileage	BUDGET	Mileage	BUDGET	Mileage	BUDGET	Mileage	BUDGET	Mileage	BUDGET	Mileage	BUDGET	Mileage	BUDGET
RECONSTRUCTION	1 CTH D Knepprath to Village of Cedar Grove																
	2 CTH A BRIDGE (P-59-901)																
	3 CTH V BRIDGE																
	4 Cth A - Village of Glenbuelah to STH 23	1.50	\$ 1,400,000														
	5 CTH - Intersection of Taylor and Indian to 24th			0.50	\$ 5,000,000												
	6 CTH V - Lyndon Town line to Sth 57			1.00	\$ 1,480,000												
	7 CTH C - Sunset to Cth TT							1.20	\$ 1,500,000								
	8 CTH TA - Union to Erie					1.25	\$ 6,000,000										
	9 Cth A - Tower Dr to Cth HH									1.00	\$ 1,500,000						
	10 CTH EE - CTH OK to 12th St									1.62	\$ 3,750,000						
	11 Cth C - Woodland to Cth P															1.7	\$ 2,500,000
	12 CTH O - STH 32 to Meadowlark											1.00	\$ 1,500,000				
	13 CTH KW Bridge just south of CTH G												\$ 300,000.00				
	14 Cth LL STH 32 - SCL													2.41	1,250,000		
	15 Cth W Bridge				\$ 125,000.00												
	16 Cth M - Cth C to Cth O															1.00	\$ 1,250,000
	17 Cth V & Cth I (5 Corners)			0.25	\$ 500,000.00												
	18 CTH PP & CTH M																
	19 CTH U & STH 67																
Sub-Total	1.50	\$ 1,400,000	1.75	\$ 7,105,000	1.25	\$ 6,000,000	1.20	\$ 1,500,000	2.62	\$ 5,250,000	1.00	\$ 1,800,000	2.41	\$ 1,250,000	2.70	\$ 3,750,000	
PULVERIZE & PAVE	1 Cth HH - Cth A to Cth D																
	2 CTH A - CTH I to STH 28	5.21	\$ 1,245,458 x														
	3 CTH P - CTH A (Glenbeulah) to CTH A	1.21	\$ 459,351 x														
	4 CTH M - CTH MM to NCL	2.00	\$ 526,090 x														
	5 CTH F - STH 28 to CTH S			1.50	\$ 300,000 x												
	6 CTH A - STH 32 to CTH GW			3.00	\$ 750,000 x												
	7 CTH GW - CTH A to CTH A			0.50	\$ 250,000 x												
	8 CTH FF - STH 57 to Rhine Rd			1.25	275,000 x												
	9 Cth GW - Cth A to Cth W			1.00	250,000 x												
	10 CTH A - CTH GW to STH 57					3.00	\$ 720,000										
	11 CTH MM - STH 32 to STH 42									1.25	300,000						
	12																
	13 Cth A - Tower Dr to Cth W							2.00	400,000								
	14 CTH C - CTH P to WCL							6.50	1,560,000								
	15 CTH NN - CTH F to CTH W					1.00	250,000										
	16 CTH V - CTH OK to State Park							2.00	\$ 500,000								
	17 CTH Q - Irish Rd to WCL							1.00	\$ 250,000								
	18 CTH Y - CTH FF to STH 42														3.00	720,000	
	19 CTH M - Cth O to CTH J									2.00	500,000						
	20 CTH SS - Sth 28 to Cth I														3.75	750,000	
	21 CTH S - STH 23 to STH 67									3.00	600,000						
	22 CTH V - State Park to City								2.50	\$ 600,000							
	23 CTH J - STH 57 to CTH M											2.00	\$ 850,000				
	24 CTH SS - CTH I to STH 57										1.70	340,000					
	25 CTH I - CTH SS to SCL										3.10	620,000					
	26 CTH EE - CTH OK to CTH A										0.98	\$ 292,617					
	27 Cth B - Cth RR to Cth K							1.00	225,000								
	28 Cth S - Sth 67 to Cth U										1.56	325,000					
	29 Cth FF - Sth 42 to Cth M											3.00	650,000				
	30 CTH RR - CTH LL to STH 57											5.50	\$ 2,337,500				
Sub-Total	8.42	\$ 2,230,899	7.25	\$ 1,825,000	4.00	\$ 970,000	20.00	\$ 4,635,000	8.59	\$ 1,877,617	10.50	\$ 3,837,500	6.75	\$ 1,470,000	-	\$	

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NOTE: PROJECT SCHEDULE SUBJECT TO CHANGE		2021		2022		2023		2024		2025		2026		2027		2028	
CATEGORY	FIVE YEAR CAPITAL PROJECT TITLE	Mileage	BUDGET	Mileage	BUDGET												
OVERLAY	1 CTH V - STH 57 to Mullet River Bridge																
	2 CTH V - Lyndon Lima Line to I43																
	3 CTH T - CTH U to Kettle Moraine Dr (Patches)																
	4 CTH TT - CTH PP to STH 23	1.78	\$ 591,022														
	5 CTH KK - CTH V to Stahl Rd																
	6 CTH T - STH 23 to Plank Rd																
	7 CTH I - CTH W to CTH F	0.20	\$ 40,000														
	8 CTH AB - CTH O to Main Ave																
	9 CTH AA - RR tracks to Village of Oostburg																
	10 CTH A - CTH Z to Plank Rd																
	11 CTH J - STH 42 to CTH Y																
	12 CTH W - CTH I to Windridge Dr	0.34	55,000														
	13 CTH U - CTH E to CTH S	2.50	\$ 317,109	x													
	14 CTH A - CTH KK to CTH V	3.00	\$ 535,332	x													
	15 CTH EH - Rhine Rd to STH 67	3.25	\$ 458,591	x													
	16 CTH KW - CTH G to CTH D	1.00	\$ 133,646	x													
	17 CTH S (Swift street)	0.13	\$ 160,000														
	18 CTH D - STH 28 to CTH HH	2.25	\$ 306,633	x													
	19 CTH F - CTH NN to STH 57	3.00	\$ 366,538	x													
	20 CTH CC - CTH W to CTH F	0.21	\$ 40,000	x													
	21 CTH E - STH 23 to CTH J	2.00	\$ 295,043	x													
Cth D - V Cedar Grove to Sth 57	5.50	\$ 790,000															
22 CTH M - CTH I to CTH V				1.50	\$ 220,000	x											
23 CTH II - CTH K to CTH I				1.00	\$ 250,000	x											
24 CTH SR - at the Marsh				0.50	\$ 75,000	x											
25 CTH M - STH 28 to CTH V				1.50	\$ 200,000	x											
26 CTH JM - CTH M to CTH J				1.25	\$ 275,000												
27 CTH U - STH 67 TO Forest								0.75	\$ 120,000								
28 CTH A - CTH V to CTH EE						2.50	\$ 350,000										
29 CTH P - STH 23 to Camp Evelyn Rd						2.50	\$ 375,000										
30 CTH KK - Middle Rd to Sauk Trail						3.00	\$ 400,000										
31 CTH JJ - STH 42 to STH 32						2.00	\$ 620,000										
32 CTH U - STH 57 to CTH E						2.00	\$ 300,000										
33 CTH E - CTH J to CTH A								2.97	\$ 375,000								
34 Cth SS - Sth 28 to WCL								5.50	\$ 650,000								
35 CTH J - STH 32 to Sheboygan River Bridge								1.70	\$ 260,000								
36 CTH PP - CTH TT to Willow Road								4.00	\$ 500,000								
37 CTH I - CTH W to STH 32											6.88	\$ 850,000					
38 CTH MM - STH 42 to CTH DL										3.00	\$ 360,000						
39 Cth U - Sth 23 to Cth T										1.89	\$ 275,000						
40 Cth OJ - Sth 23 to Cth J										2.05	\$ 325,000						
41 Cth A - Golf Course Road to Cth J										0.65	\$ 100,000						
42 Cth Z - Cth A to City of Plymouth										4.50	\$ 810,000						
43 Cth A - Cth AA to Cth KK										0.47	\$ 150,000						
44 CTH T - WCL to Greenbush										4.00	\$ 480,000						
45 CTH O - Meadowlark Road to Highland											1.40	\$ 150,000					
46 CTH CC - CTH K to CTH D											2.00	\$ 240,000					
47 CTH FF - STH 42 to CTH DL											3.00	\$ 400,000					
48 Cth A - Sth 67 to Cth F													5.50	\$ 900,000	5.50	\$ 900,000	
	Sub-Total	25.16	\$ 4,088,914	5.75	\$ 1,020,000	12.00	\$ 2,045,000	14.92	\$ 1,905,000	16.56	\$ 2,500,000	13.28	\$ 1,640,000	5.50	\$ 900,000	5.50	\$ 900,000
		35.08	\$ 7,719,813	14.75	\$ 9,950,000	17.25	\$ 9,015,000	36.12	\$ 8,040,000	27.77	\$ 9,627,617	24.78	\$ 7,277,500	14.66	\$ 3,620,000	8.20	\$ 4,650,000

Highway Division

Mission Statement and Summary of Responsibilities

The Highway Division's mission statement is: Creating Safe and Reliable Transportation – Today and Tomorrow. Communities depend on transportation. It directly affects their quality of life by connecting people to jobs, getting people to and from their activities, bringing tourists to the area and shipping products.

The primary responsibilities of the Highway Division are the maintenance, design and construction of the 449.29 mile system of County Trunk Highways. In addition, the Division functions as the maintenance agency for 170 miles of State Trunk and Interstate Highways within the County, along with 465 miles of local township roads. This equates to 2168.58 lane-miles of maintenance responsibility. Additional major operations include gravel crushing, blacktop production, grading and construction, bridge maintenance and inspection, and roadway marking and signing.

Goals and Objectives Achieved in 2020

- **Pave 30 miles of county trunk highway:** Goal not met due to the COVID-19 pandemic. Many citizens were out of work and businesses were closing which in turn limited people's spending, which had the potential of having a negative impact on the sale tax collected in Sheboygan County. The additional ½% sales tax funds our transportation projects. We still managed to pave 15 miles of county roads. We also paved 15+ miles of municipal projects for towns and villages.
- **Seal coat 30 miles of county trunk roadway:** Goal not met due to the COVID-19 pandemic. Our department completed 19 miles of seal coating.
- **Reconstruct CTH D from ½ mile east of Knepprath Road to Cedar Grove:** Goal accomplished. The top mat of asphalt will be paved in 2021.
- **Solidity and Sustainable 5-year program that maximizes the Transportation Fund:** Goal accomplished, however we needed to shift some of our projects with the changes that occurred in 2020.
- **Work through the zoning and conditional use permit procedures to ensure the long-term aggregate needs to complete all of our work throughout the county:** Goal accomplished at the Town of Greenbush board meeting on February 24th.
- **Completed all of the projects requested by the other county departments i.e. DHHS parking lot and work at the marsh to name a few:** Goal accomplished.

Budget

Our total 2020 adopted operating budget was \$21,370,709; the total 2020 adjusted operating budget was \$21,339,723. The Highway Division finished 2020 with an unaudited positive variance of \$840,408.84. This positive variance is largely due to the amount of municipal and state work that was performed throughout 2020. We adjust our budget assumptions by approximately \$201,290 due to our general transportation being more. We needed to increase our budget by \$1,916,710, due to an increase in work on the state and municipal system.

In April of 2020 we needed to modify our paving projects by \$2.5 million dollars in order to accommodate the changes in spending due to the COVID-19 pandemic. This modification in the project cut the amount of paving on the county trunk highway system in half, we went from 30 miles to 15 miles of paving

Our 2021 approved budget is \$19,655,137 and tax levy is \$2,188,098.

Issues and Challenges Ahead

Our Transportation Department is the maintenance provider for 450 miles of county trunk highways, 465 miles of municipal roads and 170 miles of state roads. In order to provide the maintenance services that we are contracted for, we have four facilities strategically placed in a proximity of the four corners of Sheboygan County. In 2018 the county made a significant investment in consolidating 3 of the former facilities into one facility located in the Town of Plymouth.

Our other 3 facilities are starting to show their age and need repairs, such as roofs, floor drains, parking lot (paving) and space to accommodate the larger pieces of snow removal equipment. During 2021, we will be working on a plan to address the needs at each of those locations. This plan will help us prioritize the needs as well as help us develop a strategy on how to plan for the financial impact of those needs.

Primary Goals and Objectives For 2021

- Pave 30 miles of county trunk highway
- Reconstruct CTH A from Glenbeulah to STH 23
- Develop a proposal to replace our 35-year-old asphalt plant
- Develop a comprehensive plan outlining the needs of our outlying facilities
- Investigate running sewer and water to the Cascade facility

Airport Division

Mission Statement and Summary of Responsibilities

The Airport Division will provide outstanding airport support services, leadership, planning, and development so as to provide a safe, modern, and efficient transportation facility for our citizens, air travelers, airport tenants, and clientele.

The Airport Division is responsible for the development, maintenance, and operation of the airports 1,094-acre airside and landside infrastructure. This includes keeping the facility operational and is also required to respond to airport incidents, emergencies and other airport related situations 24 hours a day, 365 days a year.

The Airport Division is responsible for administering Sheboygan County Code of Ordinance Chapters 61 – 64 which relate to Airport Minimum Standards and Safety.

Sheboygan County Memorial Airport has approximately 40,000 annual aircraft operations and is capable of handling international range business jets. It is the fifth busiest General Aviation airport in the state and eighth busiest overall. The airport is part of the National Integrated Plan of Airport Systems (NPIAS) and receives federal grants for projects through the Airport Improvement Plan (AIP). Additional funding sources include the Wisconsin Bureau of Aeronautics, bond proceeds, airport-generated funds, and public-private partnerships. Federal and state grants offset capital project costs by over 90%.

Goals and Objectives Achieved in 2020

- Completed Customs/G.A. Terminal building
- Completed paving of Resource Dr
- Submitted bid specifications for new snow removal equipment to the Bureau of Aeronautics.
- Completed petition to State Bureau of Aeronautics for Airport Improvement Aid for 5-year project plan

Budget

The approved 2020 budget was \$461,369. The 2020 levy appropriation was \$207,081. 2020 budgeted revenue was \$461,369. The Airport Division finished 2020 with an unaudited positive variance of \$192,631. This positive variance can be associated with carryover of funds.

Our 2021 approved budget is: \$501,726 and tax levy is \$212,393.

Issues and Challenges Ahead

The Federal Aviation Administration would like to see an airport with this level of activity and size be more self-sufficient and potentially produce revenue. Currently, the revenue generated at the airport is through fuel flowage fees, land leases and tax levy.

The introduction of Customs service at the airport is a very exciting addition to the airport. It provides significant cost savings for our tenants who now will have one less stop to make when returning home from an international trip. It also opens up opportunities to attract transient traffic and new tenants. We expect it will increase revenue through user fees, fuel flowage fees, and land leases. It will be important to market the airport and the services we provide in order to draw in this new business.

We will be continuing to prepare for the NASCAR event in July and Ryder Cup in September. A significant amount of traffic is expected for the event and now with international traffic in the mix, careful coordination and planning with our partners is essential. The Wisconsin Bureau of Aeronautics will be financially supporting the county for the temporary control tower and aircraft rescue and firefighting services for both events.

Primary Goals and Objectives For 2021

- Begin Customs service in April.
- Work with local partners and agencies to plan, prepare, and execute a safe and successful operation during the NASCAR and Ryder Cup events.
- Work with the Wisconsin Bureau of Aeronautics to begin consultant selection and design for the Taxiway B and A project
- Acquire and implement runway broom truck into the snow removal equipment fleet