

SHEBOYGAN COUNTY PROPERTY COMMITTEE MEETING MINUTES

November 2, 2021

Called to Order: 4:30 pm

Adjourned: 5:25 pm

MEMBERS PRESENT: Henry Nelson, Chairperson; Jacob Immel, Vice Chairperson; Brian Smith, Secretary; Jon Kuhlow, Member.

MEMBERS ABSENT: George Kulow.

OTHERS PRESENT: Dennis Miller, Director – Human Resources; Bernie Rammer, Purchasing Agent; Jim TeBeest, Gail Ulezelski, Building Services.

CALL TO ORDER

Chairperson Henry Nelson called the meeting to order at 4:32 PM.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

Posted October 28, 2021 at 1:35 PM.

APPROVAL OF MINUTES

Property Committee – Regular Meeting, October 19, 2021 @ 4:30 pm – Moved by Supervisor Immel/seconded by Supervisor J. Kuhlow to approve the minutes as presented; motion carried.

REVIEW AND APPROVE VOUCHERS

Moved by Supervisor Immel/seconded by Supervisor J. Kuhlow to approve vouchers as presented; motion carried.

CORRESPONDENCE

- 2021 3rd Quarter Variance Reports
 - University of Wisconsin Green Bay – Sheboygan Campus – Committee consensus to accept as presented (\$14,553.90 underbudget).
 - Building Services – Committee consensus to accept as presented (\$406,556.76 underbudget).
- Pennsylvania Avenue House/Garage – Found furnace short cycling recently. The older Lenox furnace was repaired as much as feasible; not sure how long it will last. Have not heated the house prior to storing Covid supplies. Now moving some supplies to other buildings to keep from freezing.
- Alternatives to Incarceration – Architect moving ahead quickly; bid starts December 6, 2021. Roof insulation ordered this week due to long lead times for product.

BUILDING SERVICES

- Consideration of Waste Disposal Contract – Bernie Rammer, Purchasing Agent reported the County has experienced on-going problems with the current vendor Waste Management who bought from Advanced Disposal; that contract runs through June, 2022. Because of those issues, quotes have been solicited from two new vendors. He believes there is a breach of contract if transferred to Waste Management and intends to follow up with a letter to them indicating same. Following discussion, moved by Supervisor J. Kuhlow/seconded by Supervisor Immel to table any action until further information received; motion carried.
- Consideration of Taylor Park Sign Request – Dennis Miller, Director – Human Resources requested permission to place recruitment signage (perhaps 4'x6') on County property on the corner of Taylor Drive and Erie Avenue (entrance to Taylor Park) advertising Sheboygan County is hiring. It was pointed out there may be City of Sheboygan setback requirements. Following discussion, it was moved by Supervisor Immel/seconded by Supervisor J. Kuhlow to allow the request subject to any City of Sheboygan requirements; motion carried.

- Consideration of Courthouse 4th Floor Hallway Bid Award – Two bids received - A. Chappa Construction - \$80,400 and Mike Koenig Construction, Inc. - \$59,450. Moved by Supervisor Smith/seconded by Supervisor Immel to award the contract to Mike Koenig Construction, Inc. for \$59,450; motion carried.
- Consideration of Request to Post / Fill / Hire
 - Building Services Technician (Maintenance Worker) – Due to a recent resignation. Moved by Supervisor Immel/seconded by Supervisor Smith to approve the request; motion carried.
- Consideration of Equity Adjustment Requests – In order to stay competitive in the employment market, after two new employees were hired above two 5-year employees. Following discussion, moved by Supervisor Immel/seconded by Supervisor Smith to approve the equity adjustment for Employee #112648; motion carried with Supervisor J. Kuhlow abstaining. It was then moved by Supervisor Immel/seconded by Supervisor J. Kuhlow to approve the equity adjustment for Employee #16961; motion carried.

APPROVAL OF ATTENDANCE AT OTHER MEETINGS OR FUNCTIONS

None.

DATE / TIME / LOCATION OF NEXT MEETING

Tuesday – November 16, 2021 4:30 PM
Administration Building – Room 302
508 New York Avenue - Sheboygan, WI 53081

ADJOURN

Moved by Supervisor J. Kuhlow/seconded by Supervisor Immel to adjourn; motion carried and meeting adjourned at 5:25 pm.

Respectfully Submitted,

Gail Ulezelski
Recording Secretary

Brian Smith
Secretary