

## SHEBOYGAN COUNTY FINANCE COMMITTEE MINUTES

Administration Building  
508 New York Avenue  
Sheboygan WI 53081

**February 22, 2023**

**Called to Order: 3:30 P.M.**

**Adjourned: 4:13 P.M.**

MEMBERS PRESENT:

**In Person:** Keith Abler

**Remote:** Roger Te Stroete, Kathleen Donovan, William Goehring, Thomas Wegner

ALSO PRESENT:

**In Person:** Chad Broeren, Greg Schnell, Alayne Krause, Jeremy Fetterer, Stefanie Albrecht, Stacie Kuck

**Remote:** Lucy Vue, Natascha Rowell, Edward Procek, Tara Duwe, Vernon Koch, Crystal Fieber, Gerald Jorgensen, Jacob Verhelst, Jeremy Fredericks

Chairperson Te Stroete called the meeting to order at 3:30 P.M.

The Chairperson certified compliance with the open meeting law. The notice was posted at 4:30 P.M. on February 17, 2023.

Supervisor Goehring moved to approve the minutes of January 25, 2023 meeting. Motion seconded by Thomas Wegner. Motion Carried

Correspondence – None

County Administrator, Alayne Krause, informed the committee that the Alternatives to Incarceration expansion at the Detention Center is now completed. She was also reported on the Chamber Gala which took place the previous week. County Administrator Krause then mentioned a webinar on the second Opioid Settlement and asked Corporation Counsel Crystal Fieber to provide a brief summary of the webinar. Finally, she thanked Greg Schnell and the Highway Department for keeping our roads safe during the inclement weather.

County Administrator, Alayne Krause presented a budget adjustment for the purchase of two chairs in the Human Resource office. Supervisor Wegner moved to approve the request. Motion to seconded by Supervisor Donovan. Motion Carried.

Interim Finance Director Jeremy Fetterer updated the committee on the year-end financial close progress and noted the external auditors will be on site the weeks of April 17th and 24th. He then gave an update on staffing in the Finance Department.

Inspector Chad Broeren presented a budget adjustment for a new tire changer and sale of the old tire changer. Supervisor Goehring moved to approve the request. Motion to seconded by Wegner. Motion Carried

Transportation Director, Greg Schnell presented a request for a budget adjustment for Airport drainage study. Supervisor Abler moved to approve the request. Motion to seconded by Supervisor Wegner. Motion Carried

Interim Finance Director, Jeremy Fetterer presented a change for the Pay Exception request. Supervisor Wegner moved to approve the request and have the Interim Finance Director sign off for the Committee Chair who is attending remotely. Motion to seconded by Supervisor Donovan. Motion Carried

Interim Finance Director, Jeremy Fetterer presented a Vacant Position request for the Accounts Receivable Coordinator at Rocky Knoll Health Care Center. Supervisor Abler moved to approve the request and have the Interim Finance Director sign off for the Committee Chair who is attending remotely. Motion to seconded by Supervisor Goehring. Motion Carried

Interim Finance Director, Jeremy Fetterer presented a request to extend the term of Limited Term Employee-Accounting Clerk at Rocky Knoll Health Care Center. Supervisor Donovan moved to approve the request and have the Interim Finance Director sign off for the Committee Chair who is attending remotely. Motion to seconded by Supervisor Wegner. Motion Carried

Interim Deputy Finance Director, Stefanie Albrecht presented the Financial Statements for December 2022.

The Committee review the preliminary 4<sup>th</sup> Quarter Variances for 2022.

Interim Finance Director, Jeremy Fetterer presented the Investment Statements for December 2022.

Vouchers were reviewed. Supervisor Wegner moved to approve the expenditures and have the Recording Secretary sign off for the Committee Members who are attending remotely. Motion seconded by Supervisor Abler. Motion Carried.

There were no requests for approval of attendance at other meetings or functions.

Supervisor Goehring moved to adjourn. Motion seconded by Supervisor Wegner. Motion Carried

The next scheduled meeting will be Wednesday, March 8, 2023 at 3:30 p.m.

Stacie Kuck  
Recording Secretary

William C. Goehring  
Secretary