

## SHEBOYGAN COUNTY FINANCE COMMITTEE MINUTES

Administration Building  
508 New York Avenue  
Sheboygan WI 53081

**May 24, 2023**

**Called to Order: 3:30 P.M.**

**Adjourned: 4:35 P.M.**

**MEMBERS PRESENT:** Roger Te Stroete, Kathleen Donovan, William Goehring, Thomas Wegner, Keith Abler

**MEMBERS ABSENT:**

**ALSO PRESENT:** **In Person:** Edward Procek, Jeremy Fetterer, Stacie Kuck, Steve Hatton, Alayne Krause, Stefanie Albrecht

**Remote:** Vernon Koch, Jacob Verhelst, Tara Duwe, Crystal Fieber, Wendy Channon

Chairperson Te Stroete called the meeting to order at 3:30 P.M.

The Chairperson certified compliance with the open meeting law. The amended notice was posted at 12:00pm on May 19, 2023.

Supervisor Goehring moved to approve the minutes of April 26, 2023. Motion seconded by Supervisor Wegner. Motion Carried.

Correspondence – None

County Administrator Alayne Krause updated the committee on the recruitment status for the Human Resources Director and Transportation Director. She then informed the committee that she is working with the Information Technology Director regarding Payment Card Industry (PCI) Compliance. She concluded her report with presenting the 2024 budget assumptions.

Finance Director Steve Hatton informed the committee he is acclimating himself to the County and the budgeting process. He noted he is also working through the 5-Year Capital Plan.

Health and Human Services Accounting Manager Tara Duwe presented a request for a budget adjustment for the periodic receipts of grants. Supervisor Wegner moved to approve the request. Motion seconded by Supervisor Abler. Motion Carried.

Finance Director Steve Hatton presented a draft resolution - Approving Standard Intergovernmental Agreement for 2024 County Sales Tax Revenue Sharing. Supervisor Goehring moved to approve the resolution as drafted and introduce the resolution to the County Board in June. Motion seconded by Supervisor Wegner. Motion Carried.

Auditor/Analyst Stefanie Albrecht presented the March Financial Statements.

The Committee reviewed the 1<sup>st</sup> Quarter Variances.

Finance Director Steve Hatton presented the Investment Statements for March.

Vouchers were reviewed. Supervisor Wegner moved to approve the expenditures. Motion seconded by Supervisor Goehring. Motion Carried.

Supervisor Wegner requested approval of attendance for the New Froedtert & Medical College of Wisconsin Center for Health Care Excellence Ground Breaking Ceremony located at Lakeshore Technical College (LTC) on May 22, 2023. Supervisor Goehring moved to approve the request. Motion seconded by Supervisor Abler. Motion Carried.

Supervisor Wegner moved to adjourn. Motion seconded by Supervisor Donovan. Motion Carried.

Next Scheduled Meeting – June 14, 2023, 3:30 PM, in the Administration Building.

Stacie Kuck  
Recording Secretary

William C. Goehring  
Secretary