

SHEBOYGAN COUNTY FINANCE COMMITTEE MINUTES

Administration Building
508 New York Avenue
Sheboygan WI 53081

October 11, 2023

Called to Order: 3:30 P.M.

Adjourned: 4:41 P.M.

MEMBERS PRESENT: Roger Te Stroete, Kathleen Donovan, William Goehring, Thomas Wegner, Keith Abler

MEMBERS ABSENT:

ALSO PRESENT: **In Person:** Vernon Koch, Edward Procek, Alayne Krause, Steve Hatton, Stacie Kuck, Jeremy Fetterer, Stefanie Albrecht, Jim TeBeest, Kevin Dulmes, Jon Dolson, Laura Henning-Lorenz

Remote: Brenda Hanson, Jacob Verhelst, Crystal Fieber, Jon Kuhlow, Tara Duwe

Chairperson Te Stroete called the meeting to order at 3:30 P.M.

The Chairperson certified compliance with the open meeting law. The notice was posted at 3:00 P.M. October 6, 2023.

Supervisor Goehring moved to approve the minutes of September 27, 2023. Motion seconded by Supervisor Wegner. Motion Carried.

Correspondence – None

County Administrator, Alayne Krause, reminded the Committee about the Budget Bust Up Party following the County Board meeting to celebrate the adoption of the 2024 budget. She informed the Committee that she is working with the Finance Department to create a Question and Answer segment on the Sheboygan County Website for residents regarding the 2024 Budget. She followed with an update on Act 4, which will go live January 1, 2024 and the transition process. She concluded with an overview on proposed legislation regarding the state's sales tax administration fee and how it could possibly affect Sheboygan County in the future.

Finance Director, Steve Hatton, updated the committee on the current status of the 2024 Budget and that the Public Notice will be posted Friday October 13, 2023. He informed the Committee that the 2024 Budget Materials will be ready for the October 24, 2023 Board Meeting. He followed up with further information regarding the Sheboygan County webpage for questions and answers along with summaries for the 2024 Budget. Hatton gave an update a progress update on the pending Bond insurance. He provided the Committee with a staffing update. He concluded with a Sales Tax update.

Jon Dolson, County Clerk, presented a draft resolution – (2023/24) Authorizing the increase of Marriage License Fees to \$90.00 starting January 1, 2024. Supervisor Wegner moved to approve the resolution as drafted and introduce to the County Board October 24, 2023. Motion seconded by Supervisor Abler. Motion Carried.

Jim TeBeest, Buildings Services Director, presented a request for two internal budget adjustments for 2023. Supervisor Goehring moved to approve the budget adjustments as requested. Motion seconded by Supervisor Donovan. Motion Carried.

Laura Henning-Lorenz, Treasurer presented a request to set minimum bid(s) on the following tax foreclosed properties:

Parcel no: 59101491120 set at \$45,000

Parcel no: 59281206120 set at \$28,600

Parcel no: 59281213370 set at \$60,000

Parcel no: 59281506220 set at \$31,500

Properties not sold through the Class 3 sale should proceed with Class 1 sale through the Wisconsin Surplus Auction. The minimum prices were set as follows:

Parcel no: 59101491120 set at \$39,900

Parcel no: 59281206120 set at \$1,000

Parcel no: 59281213370 set at \$59,900

Parcel no: 59281506220 set at \$6,500

Supervisor Goehring moved to approve the request with the changes discussed. Motion seconded by Supervisor Wegner. Motion Carried.

Finance Director, Steve Hatton presented a request for Change of Table Organization in the Finance Department. Supervisor Wegner moved to approve the request. Motion seconded by Supervisor Donovan. Motion Carried.

Finance Director, Steve Hatton presented a Vacant Position Request for a Staff Accountant. Supervisor Wegner moved to approve the request. Motion seconded by Supervisor Goehring. Motion Carried.

Auditor/Analyst, Stefanie Albrecht presented the Financial Statements for August.

Finance Director, Steve Hatton presented the Investment Statements for August.

Vouchers were reviewed. Supervisor Wegner moved to approve the expenditures Motion seconded by Supervisor Donovan. Motion Carried

There were no requests for approval of attendance at other meetings or functions.

Supervisor Wegner moved to adjourn. Motion seconded by Supervisor Abler. Motion Carried

The next scheduled meeting will be Thursday, October 24, 2022 at 5:30 p.m Sheboygan County Building 5th Floor.

Stacie Kuck
Recording Secretary

William Goehring
Secretary