

NOTICE OF MEETING

SHEBOYGAN COUNTY TRANSPORTATION COMMITTEE

December 4, 2023

9:00 A.M.

Sheboygan County Transportation Department
W5741 County Road J
Plymouth, WI 53073
Conference Room

AGENDA

Call to Order

Certification of Compliance with Open Meeting Law

Citizen Input and Comments

Approval of Minutes: Transportation Committee Meeting – November 6, 2023

Review and Approve Vouchers

Approval of Members to Attend Meetings or Functions

Correspondence

Airport/Highway

- Airport Activities and Updates (This is a summary of key activities. No action will be taken by the Transportation Committee resulting from this conversation, unless it is a specific item on the agenda.)
- Consideration of Sheboygan County Resolution No. __ (2023-24) Re: Granting Easement to Wisconsin Public Service Corporation for Sheboygan County Memorial Airport
- Consideration of Naming the Fixed Base Operator
- Discussion of Potential Purchase of Property Adjacent to the North Side Shed
- Discussion of Approving Manure Permit
- Consideration of Hiring Above Midpoint
- Consideration of Equity Adjustment
- Consideration of Table of Organization Change – Highway Department
- Consideration of Ordering Equipment from 2025 Capital Outlay Budget
- Consideration of Carryover of Unexpended 2023 Appropriations for 2024 for Airport and Highway
- Highway Activities and Updates (This is a summary of key activities. No action will be taken by the Transportation Committee resulting from this conversation, unless it is a specific item on the agenda.)

Next Scheduled Meeting: Monday, January 8, 2024

Prepared by:

Amy Wieland 920-459-3822

Recording Secretary

Thomas Wegner
Committee Chairperson

NOTE: Persons with disabilities needing assistance to attend or participate are asked to notify the Transportation Department Office at 920-459-3822 prior to the meeting so that accommodations may be arranged.

A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe, and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

SHEBOYGAN COUNTY TRANSPORTATION COMMITTEE MINUTES

Sheboygan County Transportation Department
Held at N6193 Resource Drive
Sheboygan Falls, WI 53085

November 6, 2023

Called to Order: 9:00 A.M.

Adjourned: 11:51 A.M.

MEMBERS PRESENT: Thomas Wegner, Al Bosman, Jon Kuhlow, Roger Te Stroete, and Jackie Veldman

ALSO PRESENT in person: Bryan Olson, Matt Grenoble, Emily Stewart, Aaron Ries, and Amy Wieland

Chairman Wegner called the meeting to order at 9:00 a.m.

Chairman Wegner certified compliance with the open meeting law. The notice was posted at 2:30 p.m. on November 2, 2023.

Supervisor Kuhlow made a motion and Supervisor Bosman seconded the motion to approve the minutes from October 30, 2023 as presented. Motion carried.

Airport Superintendent Matt Grenoble updated the committee on current activities.

Supervisor Te Stroete made a motion and Supervisor Veldman seconded the motion to approve Hiring Limited Term Employees for 2024. Motion carried.

Supervisor Veldman made a motion and Supervisor Bosman seconded the motion to approve the Sponsor – Only Memo for Airport Aerial Survey. Motion carried.

Transportation Director Bryan Olson provided the 3rd Quarter Variance report for the airport.

Olson updated the committee on current activities for the Highway Department.

At 9:25 A.M. members of the Transportation Committee conducted a tour of: Sheboygan County Memorial Airport -- North Side Shed, N7563 State Highway 42, Sheboygan -- W9517 Willow Road, Ada -- Asphalt Plant, W7388 State Highway 23, Greenbush -- W8504 County Road U, Plymouth and State Highway 28 & County Road U. The committee arrived back at the airport at 11:50 A.M.

The next Transportation Committee meeting will be on December 4, 2023 at 9:00 a.m.

Motion by Supervisor Te Stroete and seconded by Supervisor Kuhlow to adjourn at 11:50 a.m. Motion carried.

Amy Wieland
Recording Secretary

Al Bosman
Committee Secretary

SHEBOYGAN COUNTY RESOLUTION NO. _____ (2023/24)

Re: Granting Easement to Wisconsin Public Service Corporation for Sheboygan County Memorial Airport

WHEREAS, Wisconsin Public Service Corporation was granted easements from Sheboygan County by Resolution No. 10 (1994/95), Resolution No. 20 (1995/96), and Resolution No. 2 (2004/05) to establish natural gas service for the Sheboygan County Memorial Airport (the "Airport") property, and

WHEREAS, in 2023, Sheboygan County entered into an Individual Aircraft Hanger Lease with the Glenn Moore ("Moore") for Hangar Lot 1, as depicted on Map "A" of Chapter 61, Sheboygan County Code of Ordinances, ("Hanger Lot 1"), and

WHEREAS, Moore wishes to provide natural gas service to his hangar and as a result, Wisconsin Public Service Corporation will need to extend natural gas mains to Hangar Lot 1, and

WHEREAS, the 12 foot wide easement for the natural gas main would be located adjacent to Hangar Lot 1, as more specifically described on the gas easement between Wisconsin Public Service Corporation and Sheboygan County on file in the County Clerk's office, and

WHEREAS, granting such easement will not interfere with the public use and maintenance of the Airport and is in the public interest;

NOW, THEREFORE, BE IT RESOLVED that Sheboygan County approves the gas easement with WI Public Service Corporation relating to Hangar 1, which is on file with the County Clerk.

BE IT FURTHER RESOLVED that the County Board Chairperson and the County Clerk are authorized to sign said easement on behalf of Sheboygan County.

Respectfully submitted this 19th day of December, 2023.

TRANSPORTATION COMMITTEE

Thomas Wegner, Chairperson

Roger Te Stroete, Vice-Chairperson

Al Bosman, Secretary

Jacqueline Veldman

Jon Kuhlow

Opposed to Introduction:

Carryover of Unexpended 2023 Appropriations to 2024

Department Name: Transportation Department - Airport Division

<u>Account Number</u>	<u>Requested \$ Amount</u>	<u>Item Description</u>	<u>Justification</u>	<u>Reason Unexpended in 2023</u>
116.565000	\$58,577	Broom truck	Delay in assembly by the manufacturer	Delivery has not yet taken place for broom truck
	\$58,577		TOTAL REQUEST	

Carryover of Unexpended 2023 Appropriations to 2024

Department Name: Transportation Department Highway Division

Account Number	Requested \$ Amount	Item Description	Justification	Reason Unexpended in 2023
1018310.000000	\$99,510	Dump Body Upfit	Caspers is working truck	Truck arrived latter than expected from KW
1018315.000000	\$95,336	Dump Body Upfit	This will be next truck built after previous one	Truck arrived latter than expected from KW
1018319.000000	\$95,336	Dump Body Upfit	This will be next truck built after previous one	Truck arrived latter than expected from KW
	\$143,000	CAT CW16	Unit is in production with delivery scheduled for January 2024	
	\$143,000	CAT CW16	Unit is in production with delivery scheduled for January 2024	
	\$476,672		TOTAL REQUEST	