

SHEBOYGAN COUNTY FINANCE COMMITTEE MINUTES

Administration Building
508 New York Avenue Room 302
Sheboygan WI 53081

March 13, 2024

Called to Order: 3:30 P.M.

Adjourned: 4:15 P.M.

MEMBERS PRESENT: Roger Te Stroete, Kathleen Donovan, William Goehring, Keith Abler

Remote: Thomas Wegner (Joined at 3:45)

MEMBERS ABSENT:

ALSO PRESENT: **In Person:** Vernon Koch, Edward Procek, Alayne Krause, Steve Hatton, Jeremy Fetterer, Stefanie Albrecht, Chad Broeren, Steven Steinhardt, Bryan Olson, Crystal Fieber, Christine Koenig

Remote: Brenda Hanson, Jacob Verhelst, Tara Duwe, Natascha Rowell, Evelyn Wise, Mike Vogl

Chairperson Te Stroete called the meeting to order at 3:30 P.M.

The Chairperson certified compliance with the open meeting law. The notice was posted at 4:45 P.M. March 8, 2024.

Supervisor Goehring moved to approve the minutes of February 28, 2024. Motion seconded by Supervisor Donovan. Motion carried with no opposition.

Correspondence – None

County Administrator, Alayne Krause informed the committee that the Department Annual Reports have been finalized and they will be available for review on the county's website.

Finance Director, Steve Hatton updated the committee on good news for the County. The finance department received notice of a payment for the balance fund from the 6 Tax Increment Districts (TID) in 2023. Since payment falls in 2024, it will be placed in the unassigned balance. The County has for the 10th consecutive year received the Government Financial Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for the 2022 Annual Comprehensive Financial Report. The year-end financial statement and annual audit preparation work for 2023 continues. Finally, he informed the committee work has begun on the 7-year review of the half-percent County Sales tax.

The Committee discussed Resolution No. 26 – Purchase of Approximately 30 Acres Northeasterly of State Highway 42 & South of Garton Road (Parcel No. 59014-185537). Transportation Director, Bryan Olson presented an amended resolution per revised red-lined version. Supervisor Goehring moved to recommend the amended resolution be adopted. Motion seconded by Supervisor Abler. Motion carried with no opposition.

Clerk of Courts, Christine Koenig presented a budget adjustment for staff equity adjustments. Supervisor Goehring moved to approve the request. Motion seconded by Supervisor Donovan. Motion carried with no opposition.

Director of Emergency Management, Steve Steinhardt presented to the committee a budget adjustment for Fire and EMS study. Supervisor Abler moved to approve the request. Motion seconded by Supervisor Goehring. Motion carried with no opposition.

Finance Director, Steve Hatton presented a draft Resolution No. -- Authorizing the Finance Committee and Finance Director to Balance Over Budget Departmental Accounts. Supervisor Goehring moved to approve resolution as drafted and introduce the resolution to the Board in March. Motion seconded by Supervisor Donovan. Motion carried with no opposition.

Finance Director, Steve Hatton presented budget adjustments for Non-Department and Sheriff's Department to change the grant match funding source for the Nex-Gen 911 project. Supervisor Donovan moved to approve the request. Motion seconded by Supervisor Abler. Motion carried with no opposition.

Auditor/Analyst, Stefanie Albrecht presented the Financial Statements for January.

Finance Director, Steve Hatton presented the Investment Statements for January.

Vouchers were reviewed. Supervisor Donovan moved to approve the expenditures. Motion seconded by Supervisor Goehring. Motion carried with no opposition.

There were no requests for approval of attendance at other meetings or functions.

Supervisor Goehring moved to adjourn. Motion seconded by Supervisor Donovan. Motion carried with no opposition.

The next scheduled meeting will be Wednesday, March 27, 2024 at 3:30 P.M.

Wendy Siegert
Recording Secretary

William Goehring
Secretary