

## SHEBOYGAN COUNTY FINANCE COMMITTEE MINUTES

Administration Building, Room 302  
508 New York Avenue  
Sheboygan WI 53081

**June 12, 2024**

**Called to Order: 3:30 P.M.**

**Adjourned: 5:07 P.M.**

**MEMBERS PRESENT:** Vern Koch, Kathleen Donovan, William Goehring, Curt Brauer

**Remote:** Thomas Wegner

**MEMBERS ABSENT:**

**ALSO PRESENT:** **In Person:** Keith Abler, Edward Procek, Alayne Krause, Steve Hatton, Jeremy Fetterer, Stefanie Albrecht, Wendy Siegert, Emily Stewart, David Loomis, Aaron Brault, Christopher Lewinski, Crystal Fieber, Laura Henning-Lorenz

**Remote:** Tara Duwe, Brenda Hanson, Matthew Strittmater

Chairperson Koch called the meeting to order at 3:30 P.M.

The Chairperson certified compliance with the open meeting law. The notice was posted at 3:00 P.M. June 7, 2024.

Supervisor Brauer moved to approve the minutes of May 22, 2024. Motion seconded by Supervisor Goehring. Motion carried with no opposition.

Correspondence – None.

County Administrator, Alayne Krause informed the committee the Alliant Energy Edgewater location will no longer be decommissioned. A press release was shared yesterday with the county board announcing the newly appointed Sheriff as Matthew Spence. 2025 budget development and plans for the upcoming Leadership Forum continue to come together. The 5-Year Capital Plan is also in progress as all departments have submitted their requests and administratively they have been reviewed.

Finance Director, Steve Hatton, informed the committee that information requested for the IRS review of the County's 2017 Promissory Note has been assembled and will be submitted tomorrow. The financial audit team is wrapping up and getting ready for the final review of the 2023 period. Sales tax collections year to date through May are 7.7% higher compared to the same period last year. Also, the state will reduce their fee for administering Sales Tax collections. Currently the state withholds 1.75% of each sales tax dollar collected. Effective July 1, 2024, the fee will be reduced to 0.75%. Inflation data for May was also released this week reporting a 3.27% annual rate, which is down slightly from April. The Finance team is down two members and is actively recruiting to fill the roles. Planning for the paused ERP project is progressing with a future plan proposal anticipated for release by the end of July.

The Committee discussed Resolution No. 1 – Approving Use of American Rescue Plan Act (ARPA) Funds (No. 9). County Administrator, Alayne Krause gave an overview of the resolution.

Supervisor Brauer moved to recommend that the Resolution be adopted. Motion seconded by Supervisor Goehring. Motion Carried.

The Committee discussed Resolution No. 2 – Requesting State Stewardship Local Assistance Grant for Mountain Biking/Hiking Trail System at Rocky Knoll. Planning & Conservation Director, Aaron Brault presented the Resolution. Supervisor Brauer moved to recommend that the Resolution be adopted. Motion seconded by Supervisor Donovan. Motion Carried.

Corporation Counsel, Crystal Fieber presented Consideration of Resolution No. \_\_\_\_ - Authorizing Sheboygan County to Enter into the Settlement Agreement with Kroger Co., related to the Opioid Class Action Litigation. Supervisor Brauer moved to approve the updated Resolution as presented and introduce the resolution to the County Board in June. Motion seconded by Supervisor Goehring. Motion Carried.

Corporation Counsel, Crystal Fieber presented Consideration of Resolution No. \_\_\_\_ - Approving Transfer of Ownership and Election Voting Equipment. Chairperson Koch tabled the Resolution and to move it to a future meeting agenda when the County Clerk is available to answer questions. Decision carried with no objections.

Information Technology Director, Christopher Lewinski presented the Information Technology Department Vehicle Use Policy. Supervisor Brauer moved to approve the policy. Motion seconded by Supervisor Donovan. Motion carried.

Accounting Manager for Health and Human Services, Tara Duwe presented 2024 Budget Adjustments. Supervisor Brauer moved to approve the request. Motion seconded by Supervisor Goehring. Motion Carried.

Supervisor Wegner joined remotely at 4:05pm

County Treasurer, Laura Henning-Lorenz, presented Final List for In Rem No. 50. Supervisor Goehring moved to approve the recommendation of the treasurer and as to line #8 the amount shall not exceed \$4,100.00 and is contingent upon the City of Sheboygan Falls acquiring ownership of the parcel. Motion seconded by Supervisor Brauer. Motion carried.

Finance Director, Steve Hatton presented a Pay Exception Request to Hire Above the Midpoint. Supervisor Brauer moved to approve the request. Motion seconded by Supervisor Donovan. Motion carried.

The Committee discussed the Self-Imposed Debt Borrowing Limit. County Administrator, Alayne Krause and Finance Director, Steve Hatton presented information on the topic. County Staff will gather additional information for a future meeting. No action taken.

Supervisor Wegner left remotely at 4:46 pm.

Auditor/Analyst, Stefanie Albrecht presented the Financial Statements for April.

Finance Director, Steve Hatton presented the Investment Statements for April.

Vouchers were reviewed. Supervisor Brauer moved to approve the expenditures. Motion seconded by Supervisor Goehring. Motion carried.

There were no requests for approval of attendance at other meetings or functions.

Supervisor Donovan moved to adjourn. Motion seconded by Supervisor Brauer. Motion carried.

Wendy Siegert  
Recording Secretary

William Goehring  
Secretary