

## NOTICE OF MEETING

### SHEBOYGAN COUNTY TRANSPORTATION COMMITTEE

**May 30, 2024**

**9:00 A.M.**

Sheboygan County Transportation Department  
W5741 County Road J  
Plymouth, WI 53073  
Conference Room

#### **\*AGENDA\***

Call to Order  
Certification of Compliance with Open Meeting Law  
Citizen Input and Comments  
Approval of Minutes: Transportation Committee Meeting – May 6, 2024  
Review and Approve Vouchers  
Approval of Members to Attend Meetings or Functions  
Correspondence

#### **Airport/Highway**

- Airport Activities and Updates (This is a summary of key activities. No action will be taken by the Transportation Committee resulting from this conversation, unless it is a specific item on the agenda.)
- Consideration of Request to Use County Hangar for Wings & Wheels Related Activity
- Consideration of Holland Fest Run – July 27, 2024
- 1<sup>st</sup> Quarter 2024 Variance Report – Lake Breeze Aviation, Airport, Highway
- Highway Activities and Updates (This is a summary of key activities. No action will be taken by the Transportation Committee resulting from this conversation, unless it is a specific item on the agenda.)

Next Scheduled Meeting: Monday, June 17, 2024

Prepared by:  
Amy Wieland 920-459-3822  
Recording Secretary

Thomas Wegner  
Committee Chairperson

NOTE: Persons with disabilities needing assistance to attend or participate are asked to notify the Transportation Department Office at 920-459-3822 prior to the meeting so that accommodations may be arranged.

A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe, and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

## SHEBOYGAN COUNTY TRANSPORTATION COMMITTEE MINUTES

Sheboygan County Transportation Department  
W5741 County Road J  
Plymouth, WI 53073

**May 6, 2024**

**Called to Order: 9:00 A.M.**

**Adjourned: 10:28 A.M.**

MEMBERS PRESENT: Thomas Wegner, Vern Koch, Jon Kuhlow, and Jackie Veldman

MEMBER ABSENT: Jay Vander Weele

ALSO PRESENT in person: Bryan Olson, Matt Grenoble, Ron Platz, Amy Weber, Chad DeGrave, Tim Rank, Scott Nelson, Tom Buchholz, Matt Ternes, Christa B. Johanson, Paul Boochee and Amy Wieland

Chairman Wegner called the meeting to order at 9:00 a.m.

Chairman Wegner certified compliance with the open meeting law. The notice was posted at 12:00 p.m. on May 3, 2024.

Citizen Input and Comments: Christa B. Johanson and Paul Boochee addressed their concerns about the Town of Rhine - ATV/UTV Permit request.

Supervisor Koch made a motion and Supervisor Kuhlow seconded the motion to approve the vouchers. Motion carried.

Supervisor Veldman made a motion and Supervisor Kuhlow seconded the motion to approve Supervisors Wegner and Supervisor Koch to approve the Executive Committee meeting. Motion carried.

WIS DOT Northeast Region Green Bay management team members provided updates on funding, staffing, future projects and highway safety maintenance concerns.

Supervisor Koch made a motion and Supervisor Veldman seconded the motion to approve the Town of Rhine ATV/UTV Permit Request. Motion carried.

Airport Superintendent Matt Grenoble updated the committee on current activities at the airport.

Supervisor Koch made a motion and Supervisor Veldman seconded the motion to approve the Hold Harmless and Indemnification Agreement – Discovery Energy, LLC. Motion carried.

Supervisor Kuhlow made a motion and Supervisor Veldman seconded the motion to approve the Table of Organization Change - Airport. Motion carried.

Supervisor Veldman made a motion and Supervisor Kuhlow seconded the motion to approve the Salvation Army Ride 2024 – July 13, 2024. Motion carried.

Supervisor Koch made a motion and Supervisor Veldman seconded the motion to approve the 2024 Scenic Shore Tour – July 27-28, 2024. Motion carried.

Supervisor Veldman made a motion and Supervisor Kuhlow seconded the motion to approve the Elkhart Lake Triathlon – June 16, 2024 contingent upon approval from the Village of Elkhart Lake. Motion carried.

Supervisor Kuhlow made a motion and Supervisor Koch seconded the motion to approve the 2024 Summer Road School – June 3-5, 2024. Motion carried.

Supervisor Veldman made a motion and Supervisor Kuhlow seconded the motion to approve the Equity Adjustments. Motion carried.

Transportation Director Bryan Olson updated the committee on current activities at the Highway Department.

Motion by Supervisor Kuhlow and seconded by Supervisor Veldman to adjourn at 10:28 a.m. Motion carried.

Amy Wieland  
Recording Secretary

Jon Kuhlow  
Committee Secretary

DRAFT

**VARIANCE REPORT FOR DEPARTMENT -- LAKE BREEZE AVIATION  
FOR THE QUARTER ENDING 03/31/2024**

<b>TIMING</b>	<b>G/L CATEGORY</b>	<b>VARIANCE FROM BUDGET</b>	<b>EXPLANATION OF VARIANCE</b>
	<b>Public Charges for Services</b>		
	Public Works	117,888.17	
	<b>Interest and Other Revenue</b>		
	Rent Revenue	(5,737.03)	
	<b>Personnel Related Expenditure</b>		
	Wages	103,806.57	
	Benefits	7,130.20	
	<b>Operating Expenses</b>		
	Purchased Services	6,521.04	
	Repairs and Maintenance	(36,677.82)	
	General Operating	(123,146.97)	
	Fixed Charges	1,900.00	
	<b>Interdepartmental Charges</b>		
	Employee Related Insurance	36,472.50	
	Repairs & Maintenance Charges	(2,864.46)	
	<b>Capital Outlay</b>	(94,865.16)	
	<b>Variances Less Than Justification Threshold</b>	<b>282.50</b>	
	<b>TOTAL</b>	<b>10,709.54 Positive</b>	

**VARIANCE REPORT FOR DEPARTMENT -- COUNTY AIRPORT  
FOR THE QUARTER ENDING 03/31/2024**

<b>TIMING</b>	<b>G/L CATEGORY</b>	<b>VARIANCE FROM BUDGET</b>	<b>EXPLANATION OF VARIANCE</b>
	<b>Public Charges for Services</b>		
	Public Works	(6,748.68)	
	<b>Interest and Other Revenue</b>		
	Other Misc. Revenue	45,533.59	
	<b>Personnel Related Expenditure</b>		
	Wages	(1,134.44)	
	Overtime	(3,140.70)	
	<b>Operating Expenses</b>		
	Repairs and Maintenance	4,217.49	
	General Operating	(11,943.93)	
	<b>Interdepartmental Charges</b>		
	Repairs & Maintenance Charges	(9,689.94)	
	<b>Capital Outlay</b>	58,577.00	
	<b>Variances Less Than Justification Threshold</b>	<b>(249.79)</b>	
	<b>TOTAL</b>	<b>75,420.60 Positive</b>	

**VARIANCE REPORT FOR DEPARTMENT -- HIGHWAY DEPARTMENT  
FOR THE QUARTER ENDING 03/31/2024**

<b>TIMING</b>	<b>G/L CATEGORY</b>	<b>VARIANCE FROM BUDGET</b>	<b>EXPLANATION OF VARIANCE</b>
	<b>Intergovernmental Revenues</b>		
	Charges to State of Wisconsin	506,508.88	
	Charges - Other Local Gov'ts	193,081.48	
	<b>Public Charges for Services</b>		
	Public Works	(3,750.00)	
	<b>Interest and Other Revenue</b>		
	Other Misc. Revenue	5,973.37	
	<b>Interdepartmental Revenue</b>		
	Repairs & Maintenance Services	(80,660.29)	
	Other Interdept'l Revenue	(627,286.01)	
	<b>Personnel Related Expenditure</b>		
	Wages	135,691.16	
	Overtime	(114,772.46)	
	Benefits	(4,512.19)	
	<b>Operating Expenses</b>		
	Purchased Services	233,237.96	
	Repairs and Maintenance	(20,964.97)	
	General Operating	(943,743.91)	
	Fixed Charges	5,225.90	
	<b>Interdepartmental Charges</b>		
	Employee Related Insurance	30,494.20	

Other Interdepartmental Charges	15,971.38
<b>Capital Outlay</b>	<b>(890,861.47)</b>
<b>Depreciation</b>	<b>(510,774.66)</b>
<b>Variances Less Than Justification Threshold</b>	<b>2,741.63</b>
<b>TOTAL</b>	<b>(2,068,400.00) Negative</b>