

**NOTICE OF MEETING**  
**PROPERTY COMMITTEE**  
**March 19, 2024 - 4:30 PM**

**Sheboygan County Administration Building**  
Room 302  
508 New York Avenue  
Sheboygan, WI 53081

To Join the Meeting Remotely via phone:  
Dial: + 1-520-800-2537  
Enter Pin Number: 707 882 946#

Members of the Committee may appear remotely.  
Persons wanting to observe the meeting are encouraged to listen remotely.

**\*Agenda\***

**Call to Order**

**Certification of Compliance with Open Meeting Law**

**Approval of Minutes**

Property Committee – Regular Meeting, February 20, 2024 at 4:30PM

**Review and Approve Vouchers**

**Museum Update**

**University of Wisconsin Green Bay – Sheboygan Campus Update**

**Correspondence**

- Project Update

**Building Services**

- Consideration of Contingency Request for Health & Human Services Elevator
- Consideration of Electrician Position

**Approval of Attendance at Other Meetings or Functions**

**Date / Time / Location of Next Meeting**

**Tuesday – April 2, 2024 - 4:30 PM**  
**Sheboygan County Administration Building – Room 302**  
508 New York Avenue  
Sheboygan, WI 53081

**Adjourn**

Prepared by:  
Becky Barritt  
Recording Secretary

Henry Nelson  
Committee Chairperson

NOTE: A majority of the members of the County Board of Supervisors or any of its committees may be present at this meeting to listen, observe, and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Wis. Stat. § 19.84 requires that each meeting of a governmental body be preceded by a public notice setting forth the time, date, place, and subject matter of the meeting. This Notice and Agenda is made in fulfillment of this obligation. Electronic versions of this Notice and Agenda may hyperlink to documents being circulated to members in anticipation of the meeting and are accessible to the public for viewing. Additions, subtractions, or modifications of the hyperlinked materials do not constitute an amendment to the meeting agenda unless expressly set forth in an Amended Notice and Agenda. Members of the public are encouraged to check from time to time before the meeting to see whether the hyperlinked content has been changed from what was originally posted.

Persons with disabilities needing assistance to attend or participate or those without access to adequate telephone services are asked to notify Becky Barritt at (920) 459-4342 prior to the meeting so that accommodations may be arranged.

Wearing a mask is strongly encouraged in all County-owned or leased property, unless you are fully vaccinated.

## **SHEBOYGAN COUNTY PROPERTY COMMITTEE MEETING MINUTES**

Sheboygan County Administration Building  
Room 302  
508 New York Avenue  
Sheboygan, WI 53081

**February 20, 2024**

**Called to Order: 4:30 pm**

**Adjourned: 5:00 pm**

**MEMBERS PRESENT:** Henry Nelson, Chairperson; George Kulow, Vice President; Gerald Jorgensen, Secretary; Jon Kuhlow, Member

**MEMBERS ABSENT:** Brian Smith, Member

**OTHERS PRESENT:** Kevin Dulmes & Becky Barritt, Building Services; Jim Clark, STR-SEG Engineering Firm; Emily Dhein, Matt Makowski & Josh Salm, Quasius Construction

### **CALL TO ORDER**

Chairperson Henry Nelson called the meeting to order at 4:30 PM.

### **CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**

Posted February 16, 2024 at 1:00PM

### **APPROVAL OF MINUTES**

Property Committee – Regular Meeting, February 6, 2024 at 4:30pm – Moved by Supervisor G. Kulow, seconded by Supervisor J. Kuhlow to approve minutes as presented; motion carried with no nay votes.

### **REVIEW AND APPROVE VOUCHERS**

Moved by Supervisor J. Kuhlow, seconded by Supervisor G. Kulow to approve vouchers as presented; motion carried with no nay votes.

### **MUSEUM UPDATE**

- A new executive director has been hired, and will be starting soon. A future meeting will be scheduled at the Museum so committee members can be introduced.

### **UNIVERSITY OF WISCONSIN GREEN BAY – SHEBOYGAN CAMPUS UPDATE**

- Quotes have been obtained for east parking lot replacement and associated lighting. Work will be completed late May/early June.
- Safety railings are being installed on the roof this week.

### **BUILDING SERVICES**

- Consideration of Bid Award for Courthouse Exterior Envelope Repair Project – Jim Clark, Architect from STR-SEG Engineering Firm, explained the scope of the repair project – exterior cleaning, masonry & tuckpointing, and window replacement. After reviewing qualified bids, their recommendation is to award the bid to Quasius Construction for \$5,911,591, which includes the base bid and Alternates 1 & 2. Moved by Supervisor Jorgensen, seconded by Supervisor G. Kulow to approve the bid award to Quasius for the base bid, plus Alternates 1 & 2 for \$5,911,591; motion carried with no nay votes.

### **CORRESPONDENCE**

- 4<sup>th</sup> Quarter Variance Reports for Building Services & UWGB – Director Dulmes reviewed each of the reports, explaining the variances.

**APPROVAL OF ATTENDANCE AT OTHER MEETINGS OR FUNCTIONS**

None

**DATE / TIME / LOCATION OF NEXT MEETING**

**Tuesday, March 5, 2024 4:30 PM**  
Sheboygan County Administration Building – Room 302  
508 New York Ave  
Sheboygan, WI 53081

**ADJOURN**

Moved by Supervisor J. Kuhlow, seconded by Supervisor G. Kulow to adjourn; motion carried with no nay votes, and meeting adjourned at 5:00pm.

Respectfully Submitted,

Becky Barritt  
Recording Secretary

Gerald Jorgensen  
Secretary

## 2024 Fund Transfer

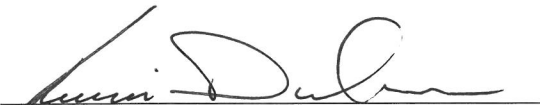
**Department:** Building Services

**Date:** February 6, 2024

### I. Fund Transfer Request

<b>From:</b>	<b>Account #</b>	<b>Funds Available</b>
Operating Transfer From Building Services Contingency	103.533955	\$208,635
<b>To:</b> Detention Center Vehicle	105.532215	\$48,986
CONTINGENCY ENDING BALANCE		\$159,649

This request is to transfer \$48,986 from Building Services contingency to Health & Human Services Elevator account to replace the doors and closures on elevator 2. Repair parts for the existing elevator are obsolete, and must be replaced in whole.



Kevin Dulmes, Director - Building Services