

# SHEBOYGAN COUNTY PROPERTY COMMITTEE MEETING MINUTES

Sheboygan County Aging and Disability Resource Center  
Room 105  
650 Forest Avenue  
Sheboygan Falls, WI 53085

**March 24, 2026**

**Called to Order: 5:00 pm**

**Adjourned: 5:55 pm**

MEMBERS PRESENT: Jon Kuhlow, Chairperson; John Nelson, Secretary; Stephanie Arndt Member

MEMBERS ABSENT: Brian Smith, Vice Chairperson; Kurt Jensen Member

OTHERS PRESENT: IN PERSON: Kevin Dulmes, Rebecca Barritt, and Jennie Dulmes of Building Services.

## **CALL TO ORDER**

Chairperson Jon Kuhlow called the meeting to order at 5:00 PM.

## **CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**

Posted March 20, 2026 at 2:00PM

## **APPROVAL OF MINUTES**

Property Committee – Regular Meeting, February 24, 2026 at 5:00pm – Moved by Supervisor Nelson, seconded by Supervisor Arndt to approve minutes as presented; motion carried 3-0.

## **REVIEW AND APPROVE VOUCHERS**

Moved by Supervisor Nelson, seconded by Supervisor Arndt to approve vouchers as presented; motion carried 3-0.

## **MUSEUM UPDATE**

- Director Dulmes advises there have been bids received for the replacement of the Roof Top Unit.

## **UNIVERSITY OF WISCONSIN GREEN BAY – SHEBOYGAN CAMPUS UPDATE**

- Director Dulmes gave the Committee an overview of the RFP's that have been submitted. Committee Members discuss the process of accepting or rejecting the proposals.

## **CORRESPONDENCE**

- Director Dulmes updates the committee regarding the projected staff growth for Health and Human Services. The current building will be able to support staffing increases through 2027.
- Director Dulmes shared the bids received for replacement of the dishwasher in the Law Enforcement Center. Replacement of the dishwasher was approved through the capital project process.
- Director Dulmes provided a tour of the new Household Hazardous Waste facility.

## **BUILDING SERVICES**

- Consideration of Contingency Request - Museum Heat - Request to move \$20,000 from Contingency funds to Museum Heat account for the replacement of the roof top unit. The roof top unit has failed and in need of replacement. Moved by Supervisor Nelson to approve the transfer of funds as requested, seconded by Supervisor Arndt; motion carried 3-0.

**APPROVAL OF ATTENDANCE AT OTHER MEETINGS OR FUNCTIONS**

None

**DATE / TIME / LOCATION OF NEXT MEETING**

Tuesday – April 14, 2026 – 5:00PM  
Sheboygan County Administration Building  
Room 302  
508 New York Avenue  
Sheboygan, WI 53081

**ADJOURN**

Moved by Supervisor Arndt, seconded by Supervisor Nelson to adjourn; motion carried 3-0 and meeting adjourned at 5:55 pm.

Respectfully Submitted,

Jennie Dulmes  
Recording Secretary

John Nelson  
Secretary