

SHEBOYGAN COUNTY PROPERTY COMMITTEE MEETING MINUTES

Sheboygan County Administration Building
Room 302
508 New York Avenue
Sheboygan, WI 53081

April 22, 2025

Called to Order: 5:00 pm

Adjourned: 5:19 pm

MEMBERS PRESENT: Jon Kuhlow, Chairperson; Brian Smith, Vice Chairperson; John Nelson, Member; Gerald Jorgensen, Member

MEMBERS ABSENT: None

OTHERS PRESENT: Kevin Dulmes, Becky Barritt, and Jennie Dulmes Building Services

CALL TO ORDER

Chairperson Jon Kuhlow called the meeting to order at 5:00 PM.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

Posted April 17, 2025 at 11:30AM

APPROVAL OF MINUTES

Property Committee – Regular Meeting, March 25, 2025 at 5:00pm – Moved by Supervisor Smith, seconded by Supervisor Nelson to approve minutes as presented; motion carried 4-0.

REVIEW AND APPROVE VOUCHERS

Moved by Supervisor Nelson, seconded by Supervisor Smith to approve vouchers as presented; motion carried 4-0.

MUSEUM UPDATE

First meeting in June to be held at Museum.

UNIVERSITY OF WISCONSIN GREEN BAY – SHEBOYGAN CAMPUS UPDATE

May 19, 2025 replacement of west parking lot and parking lot lights to commence.

CORRESPONDENCE

- Introductions of committee members with new Department staff.
- Health and Human Services Space Needs – Director Dulmes updates regarding space needs for future staff.

BUILDING SERVICES

- Consideration of Contingency Requests – UWGB HVAC and Plumbing – A power outage caused issues with HVAC equipment. Due to the unexpected nature of this event, it was not budgeted for this year. Request to move \$1,400.00 from contingency funds to UWGB HVAC account. There is no request for plumbing at this time. Moved by Supervisor Jorgensen, seconded by Supervisor Nelson to approve transfer of funds to UWGB HVAC account; motion carried 4-0.
- Consideration of Parking Lot Use at Health and Human Services – Request to use parking lot by Partners for Community Development on October 25, 2025 for Trunk or Treat event. Moved by Supervisor Nelson, seconded by Supervisor Smith to approve request; motion carried 4-0.

APPROVAL OF ATTENDANCE AT OTHER MEETINGS OR FUNCTIONS

None

DATE / TIME / LOCATION OF NEXT MEETING

Tuesday – May 13, 2025 – 5:00PM
Sheboygan County Administration Building – Room 302
508 New York Avenue
Sheboygan, WI 53081

ADJOURN

Moved by Supervisor Nelson, seconded by Supervisor Smith to adjourn; motion carried 3-0 and meeting adjourned at 5:19pm.

Respectfully Submitted,

Jennie Dulmes
Recording Secretary