

NOTICE OF MEETING
PROPERTY COMMITTEE
April 22, 2025 – 5:00 PM

Sheboygan County Administration Building
Room 302
508 New York Avenue
Sheboygan, WI 53081

To Join the Meeting Remotely via phone:
Dial: + 1-240-428-7596
Enter Pin Number: 515 936 871#

Members of the Committee may appear remotely.
Persons wanting to observe the meeting are encouraged to listen remotely.

AGENDA

Call to Order

Certification of Compliance with Open Meeting Law

Approval of Minutes

Property Committee – Regular Meeting – March 25, 2025 at 5:00PM

Review and Approve Vouchers

Museum Update

UW Green Bay – Sheboygan Campus Update

Correspondence

- Introductions
- Health & Human Services Space Needs

Building Services

- Consideration of Contingency Requests – UWGB HVAC & Plumbing
- Consideration of Parking Lot Use at Health & Human Services

Approval of Attendance at Other Meetings or Functions

Date / Time / Location of Next Meeting

Tuesday – May 13, 2025 – 5:00 PM
Sheboygan County Administration Building – Room 302
508 New York Avenue
Sheboygan, WI 53081

Adjourn

Prepared by:
Becky Barritt
Recording Secretary

Jon Kuhlow
Committee Chairperson

NOTE: A majority of the members of the County Board of Supervisors or any of its committees may be present at this meeting to listen, observe, and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Wis. Stat. § 19.84 requires that each meeting of a governmental body be preceded by a public notice setting forth the time, date, place, and subject matter of the meeting. This Notice and Agenda is made in fulfillment of this obligation. Electronic versions of this Notice and Agenda may hyperlink to documents being circulated to members in anticipation of the meeting and are accessible to the public for viewing. Additions, subtractions, or modifications of the hyperlinked materials do not constitute an amendment to the meeting agenda unless expressly set forth in an Amended Notice and Agenda. Members of the public are encouraged to check from time to time before the meeting to see whether the hyperlinked content has been changed from what was originally posted.

Persons with disabilities needing assistance to attend or participate or those without access to adequate telephone services are asked to notify Becky Barritt at (920) 459-4342 prior to the meeting so that accommodations may be arranged.

SHEBOYGAN COUNTY PROPERTY COMMITTEE MEETING MINUTES

Sheboygan County Administration Building
Room 302
508 New York Avenue
Sheboygan, WI 53081

March 25, 2025

Called to Order: 5:00 pm

Adjourned: 5:12 pm

MEMBERS PRESENT: In Person: Jon Kuhlow, Chairperson & John Nelson, Member
Remote: Gerald Jorgensen, Member

MEMBERS ABSENT: Brian Smith, Vice Chairperson

OTHERS PRESENT: Kevin Dulmes & Becky Barritt, Building Services

CALL TO ORDER

Chairperson Jon Kuhlow called the meeting to order at 5:00 PM.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

Posted March 21, 2025 at 11:30AM

APPROVAL OF MINUTES

Property Committee – Regular Meeting, February 25, 2025 at 5:00pm – Moved by Supervisor Nelson, seconded by Supervisor Jorgensen to approve minutes as presented; motion carried 3-0.

REVIEW AND APPROVE VOUCHERS

Moved by Supervisor Nelson, seconded by Supervisor Jorgensen to approve vouchers as presented; motion carried 3-0.

MUSEUM UPDATE

Contractors are putting together quotes to replace boilers & humidification system as part of next year's budget.

UNIVERSITY OF WISCONSIN GREEN BAY – SHEBOYGAN CAMPUS UPDATE

A power failure last week caused damage to some equipment. Repairs are being done.

CORRESPONDENCE

- Building Services Staffing Update – Director Dulmes shared the status of staffing in the department.

BUILDING SERVICES

- Consideration of Contingency Request – Law Enforcement Center Disposal – The shooting range at the Law Enforcement Center requires special cleaning & disposal due to the lead in the ammunition, which was not budgeted for this year. Request to move \$7,780 from contingency funds to LEC Disposal. Moved by Supervisor Nelson, seconded by Supervisor Jorgensen to approve the expenditure for the range cleaning; motion carried 3-0.
- Consideration of Appointment of New Secretary – No action taken at this time.

APPROVAL OF ATTENDANCE AT OTHER MEETINGS OR FUNCTIONS

None

DATE / TIME / LOCATION OF NEXT MEETING

Tuesday – April 8, 2025 – 5:00PM
Sheboygan County Administration Building – Room 302
508 New York Avenue
Sheboygan, WI 53081

ADJOURN

Moved by Supervisor Nelson, seconded by Supervisor Jorgensen to adjourn; motion carried 3-0 and meeting adjourned at 5:12pm.

Respectfully Submitted,

Becky Barritt
Recording Secretary



Building Services Fund Transfer Request

Operating Transfer

	<u>Account Number</u>	<u>Funds Available</u>
From:		
Building Services Contingency	103.533955	\$235,669.00
To:		
UWGB HVAC	320.532205	\$1,400.00
	Contingency Ending Balance:	\$234,269.00

This request is to transfer up to \$1,400 from Building Services Contingency to UWGB HVAC account for repairs to the frequency drive that was damaged as a result of a power failure.

Kevin Dulmes
Building Services Director

4-17-25
Date



March 25, 2025

Sheboygan County Property Committee,

At Partners for Community Development, Inc., we are committed to helping families in Sheboygan, Manitowoc, Kewaunee, Door, Ozaukee, and Milwaukee counties create warmer, more energy-efficient homes. Through the Weatherization Assistance Program, we provide free home improvements to eligible renters and homeowners, reducing energy costs, alleviating financial stress, and enhancing overall home comfort.

Each year, we celebrate National Weatherization Day on October 31st. As part of this observance, Partners has hosted a free community Trunk or Treat Resource Fair in Sheboygan. In recent years we have utilized the Health & Human Services parking lot. This venue has proven to be an ideal location, and we would like to formally request its use once again for our 2025 Trunk or Treat event on October 25th from 2:00 – 4:00 PM.

In previous years, we have partnered with local fire and police departments, radio stations, and local nonprofit organizations. These groups have provided valuable resources, along with candy, games, and entertainment for the approximately 500 attendees who participated last year. Our goal is to create a fun and festive space where families can enjoy Halloween activities while also learning about the many assistance agencies available in the community.

Given the success of past events, we believe that the Health & Human Services parking lot has played a significant role in making this initiative so impactful. We hope to continue this tradition and look forward to your support in securing the space for another successful event.

Please let us know if you require any additional information, and we appreciate your time and consideration.

Best regards,

Julie Kracht

Outreach & Events Manager

Partners for Community Development, Inc.

1407 S 13th Street, Sheboygan, WI 53081

800-584-8172 X 105

Providing resources that connect our community with safe and affordable housing.

(800) 584-8172 | 1407 S 13th Street, Sheboygan, WI 53081 | partners4cd.com