

NOTICE OF MEETING
PROPERTY COMMITTEE
April 2, 2024 - 4:30 PM

Sheboygan County Administration Building
Room 302
508 New York Avenue
Sheboygan, WI 53081

To Join the Meeting Remotely via phone:
Dial: + 1-781-514-9507
Enter Pin Number: 421 951 823#

Members of the Committee may appear remotely.
Persons wanting to observe the meeting are encouraged to listen remotely.

Agenda

Call to Order

Certification of Compliance with Open Meeting Law

Approval of Minutes

Property Committee – Regular Meeting, March 19, 2024 at 4:30PM

Review and Approve Vouchers

Museum Update

University of Wisconsin Green Bay – Sheboygan Campus Update

Correspondence

Building Services

- Consideration of Contingency Requests for Museum – Heat & Electrical repairs

Approval of Attendance at Other Meetings or Functions

Date / Time / Location of Next Meeting

Tuesday – May 7, 2024 - 4:30 PM

Sheboygan County Administration Building – Room 302

508 New York Avenue
Sheboygan, WI 53081

Adjourn

Prepared by:
Becky Barritt
Recording Secretary

Henry Nelson
Committee Chairperson

NOTE: A majority of the members of the County Board of Supervisors or any of its committees may be present at this meeting to listen, observe, and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Wis. Stat. § 19.84 requires that each meeting of a governmental body be preceded by a public notice setting forth the time, date, place, and subject matter of the meeting. This Notice and Agenda is made in fulfillment of this obligation. Electronic versions of this Notice and Agenda may hyperlink to documents being circulated to members in anticipation of the meeting and are accessible to the public for viewing. Additions, subtractions, or modifications of the hyperlinked materials do not constitute an amendment to the meeting agenda unless expressly set forth in an Amended Notice and Agenda. Members of the public are encouraged to check from time to time before the meeting to see whether the hyperlinked content has been changed from what was originally posted.

Persons with disabilities needing assistance to attend or participate or those without access to adequate telephone services are asked to notify Becky Barritt at (920) 459-4342 prior to the meeting so that accommodations may be arranged.

Wearing a mask is strongly encouraged in all County-owned or leased property, unless you are fully vaccinated.

SHEBOYGAN COUNTY PROPERTY COMMITTEE MEETING MINUTES

Sheboygan County Administration Building
Room 302
508 New York Avenue
Sheboygan, WI 53081

March 19, 2024

Called to Order: 4:30 pm

Adjourned: 4:47 pm

MEMBERS PRESENT: In-Person: Henry Nelson, Chairperson; Jon Kuhlow & Brian Smith, Members
Remote: Gerald Jorgensen, Secretary

MEMBERS ABSENT: George Kulow, Vice Chairperson

OTHERS PRESENT: In-Person: Kevin Dulmes & Becky Barritt, Building Services
Remote: Mike Vogl

CALL TO ORDER

Chairperson Henry Nelson called the meeting to order at 4:30 PM.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

Posted March 15, 2024 at 3:30PM

APPROVAL OF MINUTES

Property Committee – Regular Meeting, February 20, 2024 at 4:30pm – Moved by Supervisor J. Kuhlow, seconded by Supervisor Jorgensen to approve minutes as presented; motion carried with no nay votes.

REVIEW AND APPROVE VOUCHERS

Moved by Supervisor Smith, seconded by Supervisor J. Kuhlow to approve vouchers as presented; motion carried with no nay votes.

MUSEUM UPDATE

UNIVERSITY OF WISCONSIN GREEN BAY – SHEBOYGAN CAMPUS UPDATE

- Lighting equipment has been ordered.

CORRESPONDENCE

- Director Dulmes provided an update for current Building Services projects.

BUILDING SERVICES

- Consideration of Contingency Request for Health & Human Services Elevator – Director Dulmes shared that the door closures on the main elevators at HHS are original, and recently failed. Due to age, parts for repair are obsolete, so we must replace them. Requesting contingency dollars for the replacements, totaling \$48,986. Moved by Supervisor J. Kuhlow, seconded by Supervisor Smith to approve the use of contingency funds for the elevator repairs; motion carried with no nay votes.
- Consideration of Electrician Position – The position was approved in 2023, and 9 months of wages were budgeted for in 2024. Position will be posted soon. No changes to the position, so no action needed.

APPROVAL OF ATTENDANCE AT OTHER MEETINGS OR FUNCTIONS

None

DATE / TIME / LOCATION OF NEXT MEETING

Tuesday, April 2, 2024 4:30 PM
Sheboygan County Administration Building – Room 302
508 New York Ave
Sheboygan, WI 53081

ADJOURN

Moved by Supervisor J. Kuhlow, seconded by Supervisor Smith to adjourn; motion carried with no nay votes, and meeting adjourned at 4:47pm.

Respectfully Submitted,

Becky Barritt
Recording Secretary

Gerald Jorgensen
Secretary

2024 Fund Transfer

Department: Building Services

Date: April 2, 2024

I. Fund Transfer Request

From:	Account #	Funds Available
Operating Transfer From Building Services Contingency	103.533955	\$155,574
To: Museum Electrical	1105.532125	\$3,592
CONTINGENCY ENDING BALANCE		\$151,982

This request is to transfer \$4,075 from Building Services contingency to Museum Heating account to replace outdated Area of Rescue Assistance panel that has failed.



Kevin Dulmes, Director - Building Services

2024 Fund Transfer

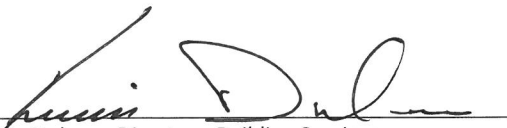
Department: Building Services

Date: April 2, 2024

I. Fund Transfer Request

From:	Account #	Funds Available
Operating Transfer From Building Services Contingency	103.533955	\$159,649
To: Museum Heat	1105.532205	\$4,075
	CONTINGENCY ENDING BALANCE	\$155,574

This request is to transfer \$3,592 from Building Services contingency to Museum Heating account to replace leaking valves and seals on pump.


Kevin Dulmes, Director - Building Services