

SHEBOYGAN COUNTY FINANCE COMMITTEE MINUTES

Administration Building, Room 302
508 New York Avenue
Sheboygan WI 53081

May 13, 2026

Called to Order: 3:30 P.M.

Adjourned: 4:25 P.M.

MEMBERS PRESENT: Vern Koch, Thomas Wegner, William Goehring, Curt Brauer, Gerald Jorgensen

MEMBERS REMOTE: None

ALSO PRESENT: **In Person:** Keith Abler, Alayne Krause, James Webb, Bryan Olson, Chris Liewinski, Jon Dolson, Emily Stewart, Stefanie Albrecht, Jeremy Fetterer

Remote: Tara Duwe, Brenda Hanson, Crystal Fieber, Evelyn Wise

Chairperson Koch called the meeting to order at 3:30 P.M.

The Chairperson certified compliance with the open meeting law. The notice was posted at 3:30 PM on Friday, May 8, 2026.

Correspondence – None.

Supervisor Brauer moved to approve the minutes for April 8, 2026. Motion seconded by Supervisor Goering. Motion carried. (Subsequent review determined that approval of the April 8, 2026 Finance Committee minutes was not required by the new Committee members and should not have appeared on the agenda. The minutes had been approved by the previous Committee Chair)

Finance Director James Webb informed the Committee of ongoing Finance Department activities since the last meeting, including Highway Department operational support and billing reconciliation efforts associated with recent software system transitions; 2025 year-end financial close and audit preparation activities; preliminary 2027 budget assumptions, levy limits, employee benefit projections, debt service impacts, and reserve estimates; development of the five-year capital plan; continued Tyler Munis governance and workflow coordination efforts involving Finance, Information Technology, and Human Resources; and anticipated presentation of first quarter 2026 financial statements at the next meeting.

County Clerk, Jon Dolson presented Bids for Publication of County Board Proceedings and County Legal Advertising from The Plymouth Review and The Sheboygan Press. Supervisor Wegner made a motion to accept the bid from the Plymouth Review. Motion seconded by Supervisor Brauer. Motion carried.

Information Technology Director, Chris Liewinski presented the Information Technology Department Vehicle Use Policy. Supervisor Brauer moved to approve the request. Motion seconded by Supervisor Goehring. Motion carried.

Finance Director, James Webb presented the Non-Department Vehicle Use Policy. Supervisor Brauer moved to approve the request. Motion seconded by Supervisor Jorgensen. Motion carried.

Auditor/Analyst, Stefanie Albrecht presented a draft Resolution No. -- Authorizing the Finance Committee and Finance Director to Balance Over Budget Departmental Accounts. Supervisor Jorgensen moved to approve resolution as drafted and introduce the resolution to the Board in June. Motion seconded by Supervisor Wegner. Motion carried.

Deputy Administrator Emily Stewart presented the Investment Statements for March.

The Committee discussed Transportation Department billing delays and operational impacts associated with recent software system transitions, staffing changes, invoice reconciliation efforts, and communication with municipalities.

Vouchers were reviewed. Supervisor Brauer moved to approve the expenditures. Motion seconded by Supervisor Wegner. Motion carried.

There were no requests for approval of attendance at other meetings or functions.

Supervisor Brauer moved to adjourn. Motion seconded by Supervisor Wegner. Motion carried.

Jeremy Fetterer
Recording Secretary

William Goehring
Secretary