

SHEBOYGAN COUNTY PROPERTY COMMITTEE MEETING MINUTES

Sheboygan County Historical Museum
Conference Room
3110 Erie Avenue
Sheboygan, WI 53081

May 14, 2024

Called to Order: 5:00 pm

Adjourned: 6:07 pm

MEMBERS PRESENT: Jon Kuhlow, Chairperson; Brian Smith, Vice Chairperson; Jacob Immel, Secretary; John Nelson & Gerald Jorgensen (arrived at 5:14pm), Members

MEMBERS ABSENT: None

OTHERS PRESENT: Kevin Dulmes & Becky Barritt, Building Services; Alayne Krause, County Administrator; Charlette Nennig & Curt Brauer, Sheboygan County Board Supervisors; Brett Lobello, Tamara Lange & Liza Rosenthal, Sheboygan County Historical Museum; Bill Moir, Museum Board President

CALL TO ORDER

Chairperson Jon Kuhlow called the meeting to order at 5:00 PM.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

Posted May 10, 2024 at 3:00PM

INTRODUCTIONS

MUSEUM UPDATE & TOUR

Museum staff were introduced. Museum Board President Bill Moir gave an overview of the County & museum's history. The new Executive Director, Brett Lobello, gave a brief tour of the museum.

Charlette Nennig and Curt Brauer left after the tour at 5:35pm.

REVIEW AND APPROVE VOUCHERS

Moved by Supervisor Immel, seconded by Supervisor Nelson to approve vouchers as presented; motion carried with no nay votes.

UNIVERSITY OF WISCONSIN GREEN BAY – SHEBOYGAN CAMPUS UPDATE

Part of Project Update under Correspondence.

CORRESPONDENCE

Building Services Project Update – Director Dulmes gave a brief description and status update of department capital projects.

BUILDING SERVICES

- Consideration of Vehicle Use Policy & Inventory – The policy and inventory list were reviewed. Moved by Supervisor Nelson, seconded by Supervisor Immel to approve the policy and inventory as presented; motion carried with no nay votes.
- Consideration of Contingency Requests for Museum Heat & Courthouse Heat – Request to move additional \$3,405 to Museum heat for additional repairs that needed to be done for the leaking pump, seal & valve. Also, a request for \$5,228 to Courthouse heat for additional repairs to the leaking steam coil in air handler unit #4. Moved by Supervisor Jorgensen,

seconded by Supervisor Smith to approve the contingency requests; motion carried with no nay votes.

- Consideration of Table of Organization Changes – Director Dulmes explained the current Table of Organization, along with the proposed changes to take effect January 1, 2025. Moved by Supervisor Nelson, seconded by Supervisor Immel to approve the Table of Organization changes; motion carried with no nay votes.

APPROVAL OF ATTENDANCE AT OTHER MEETINGS OR FUNCTIONS

None

DATE / TIME / LOCATION OF NEXT MEETING

Tuesday – May 28, 2024 – 5:00PM
Sheboygan County Administration Building – Room 302
508 New York Avenue
Sheboygan, WI 53081

ADJOURN

Moved by Supervisor Immel, seconded by Supervisor Nelson to adjourn; motion carried with no nay votes, and meeting adjourned at 6:07pm.

Respectfully Submitted,

Becky Barritt
Recording Secretary

Jacob Immel
Secretary