

SHEBOYGAN COUNTY PROPERTY COMMITTEE MEETING MINUTES

Sheboygan County Administration Building
508 New York Avenue
Sheboygan, WI 53081
Room 302

May 16, 2023

Called to Order: 4:30 pm

Adjourned: 5:16 pm

MEMBERS PRESENT: **In Person:** Henry Nelson, Chairperson; George Kulow, Vice President; Gerald Jorgensen, Secretary; Jon Kuhlow, Member.

MEMBERS ABSENT: Brian Smith, Member

OTHERS PRESENT: Judge Samantha Bastil; Travis Gross, Sheboygan County Historical Museum; Jim TeBeest, & Becky Barritt, Building Services

CALL TO ORDER

Chairperson Henry Nelson called the meeting to order at 4:30 PM.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

Posted May 12, 2023 at 4:00PM.

APPROVAL OF MINUTES

Property Committee – Regular Meeting, May 16, 2023 at 4:30pm – Moved by Supervisor J. Kuhlow, seconded by Supervisor G. Kulow to approve minutes as presented; motion carried with no nay votes.

REVIEW AND APPROVE VOUCHERS

Moved by Supervisor Jorgensen, seconded by Supervisor G. Kulow to approve vouchers as presented; motion carried with no nay votes.

MUSEUM TAYLOR HOUSE UPDATE

Work is starting up – a PO has been created for staining of the exterior of the carriage barn, and obtaining quotes for gutter replacements. Once the gutters are completed, the soffit & 1 window sill can be repaired.

UNIVERSITY OF WISCONSIN GREEN BAY – SHEBOYGAN CAMPUS HOUSING UPDATE

No updates.

BUILDING SERVICES

- Consideration of Branch 1 & 2 Moves – Judge Samantha Bastil requested to move her Branch 1 courtroom (4th floor North) to the current Branch 2 courtroom location (2nd floor South), effective August 1st, when the current Branch 2 judge retires. Moved by Supervisor G. Kulow, seconded by Supervisor J. Kuhlow to allow Branch 1 to move to the current Branch 2 courtroom location as described, provided there are no County financial ramifications; motion carried with no nay votes.
- Consideration of Sheboygan County Historical Museum Chair Display Request – Historical Museum Director Travis Gross shared the museum is hosting a 100th Anniversary celebration. They plan to utilize local artists to paint old wooden folding chairs to as a canvas for their work. They will display the decorated chairs around the County, and are requesting to display one of the chairs at either the Administration Building or Courthouse. Moved by Supervisor Jorgensen, seconded by Supervisor G. Kulow to approve the chair proposal, subject to approval of location by the County Administrator; motion carried with no nay votes.

- Consideration of Sheboygan County Historical Museum Park Sign – Director Gross explained there is a rock with a plaque indicating the entrance to Taylor Park is located at the sidewalk near the driveway to Taylor Park, but is not exposed to much foot traffic. He is requesting to move the rock to a different location, near the flag pole & clock at the museum entrance. There are a few things that need to be moved, so he isn't sure of exact location yet. After discussion, it was decided to table a vote until the other items are relocated, and a final location is determined.
- Consideration of Electrician Job Posting – Director TeBeest requested approval of the Vacant Position Request for Master Electrician, since the current electrician has given his retirement notice. Following County Administrator Krause's suggestion, this request is to overlap with the current electrician before his retirement. The new electrician could hire their own Journeyman in 2024. Moved by Supervisor Jorgensen, seconded by Supervisor J. Kuhlow to approve the request; motion carried with no nay votes.

CORRESPONDENCE

- Director TeBeest provided an update on vacant positions in Building Services. The Journeyman Electrician position will be removed, in light of the Master Electrician position that will be posted. No funds available to post both positions. The Assistant Director position was posted this week. There are currently two maintenance worker vacancies, but a new hire is slated to start May 22nd and another candidate is in the hiring process.
- The Building Services 2022 Annual Report was reviewed.
- The Building Services 2023 1st Quarter Variance Report was reviewed.

APPROVAL OF ATTENDANCE AT OTHER MEETINGS OR FUNCTIONS

None

DATE / TIME / LOCATION OF NEXT MEETING

Tuesday, June 6, 2023 4:30 PM
Administration Building – Room 302
508 New York Avenue - Sheboygan, WI 53081

ADJOURN

Moved by Supervisor G. Kulow, seconded by Supervisor J. Kuhlow to adjourn; motion carried with no nay votes, and meeting adjourned at 5:16pm.

Respectfully Submitted,

Becky Barritt
Recording Secretary

Gerald Jorgensen
Secretary