

# SHEBOYGAN COUNTY PROPERTY COMMITTEE MEETING MINUTES

*\*Corrected*

Sheboygan County Administration Building  
Room 302  
508 New York Avenue  
Sheboygan, WI 53081

**May 5, 2026**

**Called to Order: 5:00 pm**

**Adjourned: 6:15 pm**

**MEMBERS PRESENT:** Jon Kuhlow, Chairperson; Brian Smith, Vice Chairperson; Stephanie Arndt, Secretary; Kurt Jensen and Drew Phillips; Members

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** IN PERSON: Kevin Dulmes, Rebecca Barritt and Jennie Dulmes of Building Services;

## **CALL TO ORDER**

Chairperson Jon Kuhlow called the meeting to order at 5:00 PM.

## **CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**

Posted May 1, 2026 at 2:00PM

## **REVIEW AND APPROVE VOUCHERS**

Moved by Supervisor Smith, seconded by Supervisor Jensen to approve vouchers as presented; motion carried 5-0.

## **DIRECTOR UPDATE**

- Director Dulmes welcomes new Supervisors to the Property Committee and presents an overview of each building in the care of Building Services.
- Director Dulmes advises the roof top unit at the Museum has been delivered and will be connected within the next two weeks.
- Director Dulmes updates committee members regarding the separation of buildings at the University of Wisconsin Green Bay - Sheboygan Campus. An overview of the lease amendment and RFP's is presented to inform new members.

## **CORRESPONDENCE**

- Director Dulmes informs committee members regarding the space study that has recently been completed at Health and Human Services. The committee is presented with building and space struggles.
- Director Dulmes presents some results from the building condition study and advises of program use for asset planning.

## **BUILDING SERVICES**

- Consideration of Parking Lot Use at Health and Human Services - Partners for Community Development have requested the use of the Health and Human Services parking lot for a trunk or treat fundraiser event. Moved by Supervisor Jensen to approve parking lot use as presented, seconded by Supervisor Smith; motion carried 5-0.

## **APPROVAL OF ATTENDANCE AT OTHER MEETINGS OR FUNCTIONS**

None

**DATE / TIME / LOCATION OF NEXT MEETING**

Tuesday - May 19, 2026 - 5:00PM

Location TBD

**ADJOURN**

Moved by Supervisor Arndt, seconded by Supervisor Jensen to adjourn; motion carried 5-0 and meeting adjourned at 6:15 pm.

Respectfully Submitted,

Jennie Dulmes

Recording Secretary

~~John Nelson~~

\*Stephanie Arndt  
Secretary