

NOTICE OF MEETING

SHEBOYGAN COUNTY FINANCE COMMITTEE

July 24, 2024 - 3:30 PM

Administration Building - Conference Room 302
508 New York Avenue Sheboygan, WI 53081

Topic: Finance Committee Meeting
Time: July 24, 2024 03:30 PM Central Time (US and Canada)

Join Zoom Meeting
<https://us06web.zoom.us/j/84788308160?pwd=XfsyWy2fd55ntcmYzV9dVhzc9WOSDR.1>

Meeting ID: 847 8830 8160
Passcode: 630846

Members of the Committee may be appearing remotely. Persons wanting to observe the meeting may come to the Administration Building or listen remotely

AGENDA

Call to Order
Certification of Compliance with Open Meeting Law
Approval of Minutes
Finance Committee – July 10, 2024 – 3:30 PM

Correspondence – None

Finance Director Report
Finance Director Report is a summary of key activities. No action will be taken by the Finance Committee resulting from the report unless it is a specific to an item on the agenda

Finance
Consideration of Enterprise Resource Planning (ERP)
Consideration of Ordinance No. __ - Repealing and Recreating Chapter 5
Initial Review of 5-year Capital Plan

Approval of Vouchers
Approval of Attendance at Other Meetings or Functions

Adjournment
Next Scheduled Meeting – August 14, 2024, 3:30 PM, Administration Building Room 302

Prepared by:
Wendy Siegert
Recording Secretary

Vernon Koch
Committee Chairperson

Wearing a mask will be strongly encouraged. Room 302 has a capacity limit of 21 individuals using the current CDC guidance on COVID-19 social distancing. If the room exceeds capacity, the Committee Chair may ask attendees to leave and participate remotely or adjourn the meeting and reschedule for another time.

NOTE: A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting, and it is likely that a majority of the Executive Committee will be present, to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badtke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Wis. Stat. § 19.84 requires that each meeting of a governmental body be preceded by a public notice setting forth the time, date, place, and subject matter of the meeting. This Notice and Agenda is made in fulfillment of this obligation. Electronic versions of this Notice and Agenda may hyperlink to documents being circulated to members in anticipation of the meeting and are accessible to the public for viewing. Additions, subtractions, or modifications of the hyperlinked materials do not constitute an amendment to the meeting agenda unless expressly set forth in an Amended Notice and Agenda. Members of the public are encouraged to check from time to time before the meeting to see whether the hyperlinked content has been changed from what was originally posted.

The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to speak.

If listed as an agenda item – The Administrator's Report, Finance Director's Report, and Information Technology's Report is a summary of key activities. No action will be taken by the Finance Committee resulting from the reports unless it is a specific item on the agenda.

Persons with disabilities needing assistance to attend or participate are asked to notify the County Clerk's Office, 920-459-3003 prior to the meeting so that accommodations may be arranged.

SHEBOYGAN COUNTY FINANCE COMMITTEE MINUTES

Administration Building, Room 302
508 New York Avenue
Sheboygan WI 53081

July 10, 2024

Called to Order: 3:30 P.M.

Adjourned: 4:09 P.M.

MEMBERS PRESENT: Vern Koch, Kathleen Donovan, William Goehring, Thomas Wegner, Curt Brauer

MEMBERS ABSENT:

ALSO PRESENT: **In Person:** Edward Procek, Alayne Krause, Jeremy Fetterer, Stefanie Albrecht, Jerry Jorgensen, Bryan Olson, Chris Lewinski, Jon Dolson, Wendy Siegert

Remote: Evelyn Wise, Brenda Hanson, Crystal Fieber, Jennifer Schmidt, Matthew Strittmater

Chairperson Koch called the meeting to order at 3:30 P.M.

The Chairperson certified compliance with the open meeting law. The notice was posted July 5, 2024 at 9:00 am. The Amended Agenda was posted July 9, 2024 at 12:00 pm.

Supervisor Wegner moved to approve the minutes of June 12, 2024. Motion seconded by Supervisor Brauer. Motion carried.

Correspondence – None.

County Administrator, Alayne Krause, informed the committee on the progress of the 2025 budget development as well as the 5-year Capital Plan, updated the committee on recent American Rescue Plan Act taskforce reports, and also shared that she will be presenting information on the opioid settlement funding at the next County Board meeting.

Deputy Finance Director, Jeremy Fetterer, informed the committee the 2025 Budget process is now underway with scheduling base budget meetings with departments. The year-end audit work for 2023 should be completed by the end of this week and meet the end of month target for final filings.

County Clerk, Jon Dolson, presented Consideration of Resolution No. ___ Approving Transfer of Ownership and Election Voting Equipment. Chairperson Koch postponed the resolution to move it to a September Finance Committee meeting after the County Clerk is able to inform the town clerks of the proposed resolution. Decision carried with no objections.

Information Technology Director, Christopher Lewinski, presented a Five-Year Capital Plan Project Funding Request. Supervisor Brauer moved to approve the request. Motion seconded by Supervisor Wegner. Motion Carried.

Information Technology Director, Christopher Lewinski, presented a request for Out-of-State Travel for an I.T. employee. Supervisor Brauer moved to approve the request. Motion seconded by Supervisor Gehring. Motion Carried.

Information Technology Director, Christopher Lewinski, presented a Change to Departmental Table of Organization. Supervisor Brauer moved to approve the request. Motion seconded by Supervisor Wegner. Motion Carried.

Transportation Director, Bryan Olson, presented a request for the Highway Division to purchase a piece of equipment from auction. Supervisor Brauer moved to approve the request. Motion seconded by Supervisor Wegner. Motion Carried.

Deputy Finance Director, Jeremy Fetterer, discussed additional Finance Committee meetings for budget review. No action was taken.

Auditor/Analyst, Stefanie Albrecht, presented the Financial Statements for May.

Deputy Finance Director, Jeremy Fetterer, presented the Investment Statements for May.

Vouchers were reviewed. Supervisor Wegner moved to approve the expenditures. Motion seconded by Supervisor Brauer. Motion carried.

There were no requests for approval of attendance at other meetings or functions.

Supervisor Wegner moved to adjourn. Motion seconded by Supervisor Gehring. Motion carried.

Wendy Siegert
Recording Secretary

William Goehring
Secretary



WISCONSIN

SHEBOYGAN COUNTY

Alayne Krause
County Administrator

To: Chairman Keith Abler and Members of the Executive Committee
Chairman Vern Koch and Members of the Finance Committee
Chairman Ed Procek and Members of the Human Resources Committee

From: Alayne Krause, County Administrator
Members of the ERP Steering Committee

Date: July 24, 2024

Re: Enterprise Resource Planning (ERP) Project Implementation Update

As you know, several months ago, we deliberately decided to pause the transition from JD Edwards EnterpriseOne to Tyler MUNIS. This has allowed the ERP Steering Committee to take a more holistic look at the mission of the project, identify gaps, and determine a path forward. A SWOT (Strengths, Weaknesses, Opportunities, and Threats) Analysis workshop was held, and the group collectively identified the resources available within the Sheboygan County organization, and where outside assistance is needed. Since then, the group has met several times, interfaced with Tyler MUNIS project managers, and researched the necessity of hiring a third-party vendor to assist with implementation. As a result of this ongoing collaboration – and the fact that the original contract was signed over four years ago – some re-direction is warranted in order to move the project forward as efficiently and smoothly as possible. To highlight these scope changes, they are as follows:

1. Move from an on-premises solution to a Software-as-a-Service, or cloud-based, platform. This will reduce the burden on internal resources for ongoing support, and it is now industry practice.
2. Engage a third-party vendor with professional project management experience and capacity to successfully guide us through the implementation.
3. Difference in licensing costs before go-live relating to SaaS transition.
4. Coordinate with the Tyler Technologies project manager to amend the scope of the original project to account for a more efficient and effective project rollout since the inception of the contract.

A Request for Proposals (RFP) has been issued for ERP implementation assistance, and we anticipate the ERP Steering Committee having completed consultant selection by early August. A regular dialogue is being maintained with the Tyler MUNIS representatives regarding this shift, and they have provided the appropriate contract amendments for initial review. The funding for these changes is being requested in the 5-year capital plan, which is where the project was originally approved and financed. A cost estimate of the various elements related to this request can be found at the end of this memo.

We are looking forward to a formal project restart in Fall, and we are confident these new measures will better position us for success.

Project Scope Change Element	Cost
3rd party vendor assistance	\$ 650,000
Cloud transition	\$ 10,455
ERP vendor project re-start	\$ 63,000
Cloud upfront licensing	\$ 97,000
Contingency	\$ 41,023
Total	\$ 861,478

CHAPTER 5
BUDGET ORDINANCE

5.01	TITLE
5.02	DEFINITIONS
5.03	FISCAL YEAR
5.04	ACCOUNTING AND BUDGETING PROCEDURE
5.05	BUDGET GOALS
5.06	BUDGET FORMULATION
5.07	BUDGET CONTROL POLICIES
5.08	FUND BALANCE REPORTING

5.01 TITLE. This Ordinance may be cited as the Budget Ordinance.

5.02 DEFINITIONS. In this Chapter, unless the context clearly requires otherwise:

(a) **"Appropriation"** means an expenditure amount set aside in the County's annual adopted budget for a specified purpose.

(b) **"Appropriation units"** are groupings of like appropriations categorized as means wages and benefits personnel related expenses, operating expenses, interdepartmental charges, and capital outlay.

(c) **"Board"** means the Sheboygan County Board of Supervisors.

(d) **"Capitalization limit"** means the cost at which capital purchases will be depreciated, rather than expensed, in the current year.

(de) **"Committee"** means the Finance Committee of the Board of Supervisors.

(ef) **"ContingencyContingent Fund"** means a portion of the Unassigned Ffund Bbalance of the General Fund. The Unassigned Fund Balance of the General Fund serves as a reserve to address unforeseen needs that were not anticipated during the budget development process. Contingent.

(eg) **"Director"** means the Sheboygan County Finance Director.

(fh) **"Department"** includes all County Departments, Boards, Commissions, institutions, offices, and other agencies of Sheboygan County government for which funds may be legally appropriated.

(gi) **"Incidental Expense"** is an expense line within the appropriation unit of operating expenses and is approved through the annual budget process. Budgeted incidental funds are intended to accommodate specific needs that are not foreseen during the budget process and which require prompt resolution.

(h(gj) **"Liaison Committee"** means the Committees of the Board of Supervisors which serve as the oversight Committee for a Department.

(ihk) **"Plan"** means the five-year capital projects plan.

(ji) ~~**"Capitalization limit"** means the cost at which capital purchases will be depreciated, rather than expensed, in the current year.~~

(l) **"Unassigned Fund Balance"** means the Unassigned Fund Balance of the General Fund or Unrestricted Net Position of an Enterprise Fund which serves as a reserve to address unforeseen needs that were not anticipated during the budget development process; the Unassigned Fund Balance is the "contingent fund" as such fund is contemplated in Wis. Stat. § 65.90(5)(b).

5.03 FISCAL YEAR. The fiscal year for Sheboygan County shall be the calendar year.

5.04 ACCOUNTING AND BUDGETING PROCEDURE. Every accounting and budgeting procedure applied under this Section shall comply with generally accepted accounting principles for government as promulgated by the Governmental Accounting Standards Board or other authoritative sources. The Director shall inform the Committee of the source used by the County and of any changes thereof.

5.05 BUDGET GOALS. Between June 1 and July 1 of each year, ~~the Finance Committee and the Executive Committee, using input from the County Administrator and the Finance Director~~ the County Administrator, with input from the Finance Committee, Executive Committee, and Finance Director, shall establish budget goals and budget instructions for each Department Head to utilize in preparing their budget for the upcoming year.

5.06 BUDGET FORMULATION. Two separate budget processes take place each year. One process generates the capital projects budget, also known as the five- (5-) year plan, and the other generates the departmental operating budgets. Both the capital projects budget and the departmental operating budgets are combined into one final budget document for Sheboygan County. Each process is separately described below in Subsection (a) for the operating budget and Subsection (b) for the capital projects budget.

(a) Operating Budget.

(1) Initial Department Budget. Between June 1 and ~~July~~ August 15 of each year, each Department shall prepare a proposed operating budget utilizing goals and instructions prepared by the ~~Committee~~ County Administrator.

(2) Initial Department Budget Format. The budget shall be in a form developed by the County Administrator ~~Finance Department as approved by the Committee~~ which provides at least the following:

A. Projection of annual revenues and expenditures for the current fiscal year;

B. The Department's estimated revenues and expenditures for the ensuing fiscal year;

C. Any other information the ~~Committee~~ County Administrator requests.

(3) Administrative Review. Between July 1 and August 15, the Department Head shall meet with the County ~~Administrative Coordinator~~ Administrator and Finance Director on a staggered schedule to review and refine the Department budget in anticipation of presenting the proposed budget to the Liaison Committee.

(4) Liaison Committee Review. Between August 1 and September 15, each Department Head shall meet with the Department's Liaison Committee. The Liaison Committee shall review the proposed budget and approve and modify the proposed budget as it deems appropriate.

(5) Finance Committee Review. Prior to the October session of the County Board, the Department Head ~~and the Liaison Committee~~ shall meet with the Committee to review the Department's requested budget as approved and modified by the Liaison Committee.

(6) Committee Recommendation. The Finance Committee shall make such changes in each Department's proposed budget as in the Committee's discretion may be deemed desirable or proper and shall on or after October 1 submit to the Board the full budget in Resolution form. The budget shall include:

A. a general summary of the detail contents of the budget;

B. a summary for each Department showing the actual revenue and expense of the preceding fiscal year, the budgeted revenue and expense for the

current year, the actual revenue and expense for not less than the first six (6) months of the current year, the estimated revenue and expense for the fiscal year currently ending, and the Department's budget recommendation for revenue, expense, use of fund balance, and tax levy for the fiscal year next succeeding;

C. a comparative statement of any surplus and/or deficit from the preceding fiscal year not otherwise appropriated along with any other funds being applied or reserved;

D. the anticipated revenues, fund balance use, and tax levy for the fiscal year next succeeding shall be equal in amount to the recommended expenditure appropriations;

E. the Capitalization Limit for capital expenditure items will be determined by the Finance Committee;

F. the budget shall be accompanied by a message which shall outline the important features of the budget plan and indicate any major changes in policy or in recommended appropriations or revenues as compared with the fiscal year then ending and shall set forth the reasons for such changes;

G. the Capital Projects portion of the budget as outlined in Section 5.06(b) and approved at the September Board meeting is included in the proposed budget presented by the Committee;

H. the budget shall not include any funds for personnel positions unless such position exists in the Table of Organization at the time of the presentation of the proposed budget.

(7) Initial Budget Presentation.

A. The proposed budget shall be presented to the Board at its October session.

B. At such time, the Finance Committee or County Administrator shall present supplementary budget information ~~that it determines~~ to be helpful in the understanding of the document. Reading of the document or any parts thereof shall not be required.

(8) Budget Review and Public Hearing.

A. The Board shall hold a public hearing on the budget not later than the ~~first~~ second Wednesday in November of each year at which time citizens may appear and express their opinions. The public hearing may be held in conjunction with the October Board meeting.

B. The Clerk shall publish as a Class I notice, under Wis. Stat. Ch. 985, at least fifteen (15) days prior to the time of the public hearing, a summary of the ~~Committee's~~ budget as required by Wis. Stat. § 65.90(3) and the place where the budget in detail is available for public inspection, and the date, hour, and place of the Board's public hearing on the ~~executive~~ budget in the official County newspaper.

C. The Board shall review the budget at its scheduled budget review session. The review shall be by category except that any Board member may require line-by-line reading and review within any and all categories. Motions to amend the budget shall be considered and voted on as presented. Upon completion of its review, the budget shall be re-referred to the Finance Committee. The Finance Committee shall report its recommendations as to the "reviewed" budget at the next succeeding Board meeting.

D. The public hearing and line-by-line review may be performed at the same meeting.

(9) Adoption.

A. The Board shall consider the proposed budget Resolution with any final recommendations by the Finance Committee at its November meeting and shall make such changes it deems proper and advisable. To the extent the Resolution is approved, the same shall constitute the County budget as defined in Wis. Stat. § 65.90. Fiscal information which is not designated as an appropriation in the Resolution shall not be considered an appropriation. Such fiscal data is for informational purposes only and is not an appropriation.

B. At the same meeting as the budget Resolution is adopted, the Board shall pass as a separate Resolution—the tax levy necessary to implement the budget.

(b) Five-Year Capital Plan (Capital Projects).

(1) The ~~Committee~~ County Administrator, as part of the annual budget development process, shall propose to the Committee in Resolution form a Plan for submission to the County Board at its August monthly meeting. The Plan shall be generated from the requests of each ~~Liaison Committee Department Head~~ and shall be comprised of all capital projects of One Hundred Thousand Dollars (\$100,000.00) or more in total cost which a Liaison Committee requests and which the Finance Committee endorses. Capital projects are defined as active or proposed non-operating expenditures, completed in one or more specified Plan years with an expected life of more than one year.

(2) Between ~~April~~ May 1 and June 1 of each year, each Department will prepare a request for projects to be included in the ~~five- (5-) year capital improvements~~ Plan. The Plan shall be approved by the respective Liaison Committee before consideration by the Committee.

(3) After Liaison Committee approval, the Plan shall be sent to the Finance Department for compilation in a summary worksheet to be reviewed by the Finance Committee. The Committee will meet prior to the August Board meeting to review and prioritize the requested projects, to amend, add, or delete projects from the Plan, and to determine appropriate sources of funding. Liaison Committee members are encouraged to be present to provide input to the Committee.

(4) The Committee shall send a Resolution to the County Board at its August meeting recommending a specific five- (5-) year Plan. The Board shall refer the Plan to the Executive Committee without regard to the timing of the public hearing under Section 5.06(a)(8), above.

(5) The Executive Committee shall report back to the full Board at the September meeting. When the Executive Committee report is submitted to the Board at its September monthly meeting, the Board may adopt the Plan as proposed by the Committee or it may adopt it as amended by the Executive Committee or as amended on the floor.

(6) That portion of the Plan as adopted by the Board at its September meeting which identifies capital projects approved for the upcoming budget year shall constitute the capital projects portion of the full budget for the coming year.

5.07 BUDGET CONTROL POLICIES. The County budget is a financial plan for Sheboygan County developed in accordance with the Sheboygan County Code of General Ordinances, the Resolutions duly adopted by the County Board, Uniform Accounting Manual for Wisconsin Counties, and the pronouncements of the Governmental Accounting Standards Board. Budget control policies are as follows:

(a) ~~(a)~~ Budgetary Control: The County exercises budgetary control by Appropriation Unit within a Department. Accordingly, Departments are expected to operate within the authorized

budget amounts for each respective Appropriation Unit. If a Department receives less third-party (non-levy) revenue than budgeted, corresponding reductions in budgeted expenditures shall be made unless the Liaison Committee and Finance Committee approve to the contrary in accordance with Wis. Stat. §65.90(5).

(b) Change After Levy. As used in this Section, "appropriation" means departmental appropriation unit as defined in Section 5.02(6). Capital projects are separately budgeted, are not part of departmental budgets, and are not covered by this Section. The amounts of the various Appropriation Units appropriations and the purposes for such Appropriation Units appropriations stated in the budget may not be changed unless authorized by two-thirds (2/3) vote of the Board, all in accordance with Wis. Stat. § 65.90(5)(ar), except that as delegated to the standing committees cited below the Finance Committee which may authorize expenditures, transfers, and variances without Board approval in the following circumstances:

(1) Incidental Expenses. Two Departments include an incidental expense budget amount within the Operating Expenses appropriations unit; Building Services and Non-Departmental. While funds are budgeted, approval for use of the incidental expense line requires support of the Liaison Committee and approval of the Finance Committee.

(121) Capital Outlay Reprioritizations. Upon request of a Department Head and approval by the Liaison Committee, the Finance Committee may authorize capital outlay account expenditures for items in substitution for those budgeted, provided the expenditure does not exceed the amount budgeted for the deleted items.

(232) Underfunded Appropriation Units. Upon request of a Department Head and approval by the Liaison Committee, the Finance Committee may authorize transfer of funds between Appropriation Units of a Department as long as one-time expenditures are not being exchanged for recurring expenditures. Reallocation of one-time expenditures in exchange for recurring expenditures require the approval of the Board. Requests to reallocate to a recurring expenditure shall detail ability to continue funding in the future, so long as such transfers are not in excess of ten percent (10%) of the funds originally provided for such Department in the budget. The Finance Committee may also authorize expenditures in excess of the original Department budget provided that:

- A. additional, unbudgeted revenues will offset the extra cost, or
- B. contingency funds are approved for the additional expenditure, or
- C. As allowed by subsections (33) Use of Contingent Fund or (44) Use of Unassigned Fund Balance, below, fund balance is to be used to absorb the extra expense, so long as such additional expense is not in excess of ten percent (10%) of the funds originally provided for such departmental appropriation unit in the budget.
- D.
- E. Any transfer from the Contingency Fund shall also be subject to the following Subsections:
- F.B.

(343) Use of Contingency Contingent Fund Transfers. The County Board may annually provide an allocation for the Contingency Fund which is intended to be used only for emergency needs that were not anticipated during the budget development process. A total annual limit of One Hundred Thousand Dollars (\$100,000) is available for use as Contingent Funds. Upon request of a Liaison Committee, the Finance Committee may approve the, if approved by two-thirds (2/3) vote of the Committee, transfer of funds from the Contingency Contingent Fund for underfunded or unbudgeted items of up to the lesser of Twenty-five Thousand Dollars (\$25,000.00) or ten percent (10%) of the annual Contingency Contingent Fund limit or ten (10) percent of the funds originally provided for in the affected aAppropriation uUnit. appropriation. All other transfers from the Contingency Contingent Fund may be made only by two-thirds (2/3) majority vote of the Board. If a Department receives less third-party (non-levy) revenue than budgeted, corresponding reductions in budgeted expenditures shall be made unless the Liaison

~~Committee and Finance Committee approve to the contrary. Any time a change to a budgetary appropriation is made pursuant to this Section, the Clerk shall publish a notice thereof within ten (10) days after such change is made. Transfers within a departmental appropriation unit do not constitute a change to a budgetary appropriation.~~

~~(454) Use of Unassigned Fund Balance. - Upon request of a Liaison Committee, the Finance Committee may authorize use of Unassigned Fund Balance as long as the requested amount does not exceed ten (10) percent of the funds originally budgeted for in the affected aAppropriation uUnit. All requests beyond this threshold may only be authorized by two-thirds (2/3) vote of the Board. ~~The Finance Committee may use General Fund Undesignated Fund Balance if Contingency Funds are not available.~~~~

~~(56) Notice. Any time a change to a budgetary appropriationan Appropriation Unit is made pursuant to fifteen (15) pursuant to Wis. Stat. §65.90(5)(ar) by the full County Board, the Director shall publish a notice thereof within fifteen (15) days after such change is made. Transfers within a departmental Appropriation uUnit do not constitute a change to a budgetary appropriationan Appropriation Unit.~~

~~Use of fund balance is subject to the provisions of Section 5.07(a)(3).~~

~~(bc) General Obligation Debt. No budget may be adopted which provides for new capital project expenditures financed through bonds issued pursuant to Wis. Stat. § 67.05 in excess of Five-Seven Million Five Hundred Thousand Dollars (\$57,500,000.00) for current year expenditures or and -ElevenFourteen Five Million Five Hundred Thousand Dollars (\$1145,0500,000.00) over a two-year period. for prior year expenditures Approval of Bbond financing above this amount requires not already financed unless the Board to adopt, as part of the budget process, adopts by two-thirds (2/3) vote a companion Resolution as part of the budget process to the budget authorizing the additional bonding by two-thirds (2/3) vote.~~

~~(d) Incidental Expenses. TheTwo Departments include an incidental expense budget amount within the Operating Expenses appropriations unit; Building Services Department budgets for incidental expenses, and expenditures from such budgeted incidental expenses requires approval of the Property Committee. Any expenditures from budgeted and NNon-Departmental incidental expenses shall require approval of . While funds are budgeted, approval for use of the incidental expense line requires support ofthe requesting Department's the Liaison Committee and approval of the Finance Committee.~~

5.08 FUND BALANCE REPORTING. The Sheboygan County Finance Department shall implement the use of fund balance reporting and fund type definitions consistent with Government Accounting Standards Board (GASB) Statement 54.

(a) Delegation of Authority. Subject to Subsection (b), below, the County Administrator and the Finance Director, acting jointly, are delegated the authority to assign amounts to be used for specific purposes to the various "assigned fund balances" to be reported in the County's financial statements.

(b) Finance Committee Oversight. The Finance Committee, acting for the County Board, is empowered to revise any fund balance amounts assigned by the County Administrator and the Finance Director.

(c) Commitment of Uses. The resources/revenues of the current Health and Human Services FundsSpecial Revenue, Public SafetyRevolving Loan Funds, Debt Service Funds, Transportation, Internal Service, Enterprise and Capital Project Funds are committed for use for the respective purposes of these fundsthat are constrained for specific purposes as determined by the County Board.

(d) Restriction of Uses. The resources/revenues that are constrained for specific purposes by external parties (such as grantor or bondholders), through constitutional provisions, or by enabling legislation.

(e) Nonspendable fund balance. Amounts that are not in spendable form (such as inventory, prepaid items, or long-term receivables) or are legally or contractually required to remain intact.

History: Ord. 15 (2002/03); Ord. 8 (2004/05); Ord. 8 (2011/12); Ord. 8 (2015/16)

CHAPTER 5
BUDGET ORDINANCE

5.01	TITLE
5.02	DEFINITIONS
5.03	FISCAL YEAR
5.04	ACCOUNTING AND BUDGETING PROCEDURE
5.05	BUDGET GOALS
5.06	BUDGET FORMULATION
5.07	BUDGET CONTROL POLICIES
5.08	FUND BALANCE REPORTING

5.01 TITLE. This Ordinance may be cited as the Budget Ordinance.

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(a) **"Appropriation"** means an expenditure amount set aside in the County's annual adopted budget for a specified purpose.

(b) **"Appropriation units"** are groupings of like appropriations categorized as personnel related expenses, operating expenses, interdepartmental charges, and capital outlay.

(c) **"Board"** means the Sheboygan County Board of Supervisors.

(d) **"Capitalization limit"** means the cost at which capital purchases will be depreciated, rather than expensed, in the current year.

(e) **"Committee"** means the Finance Committee of the Board of Supervisors.

(f) **"Contingent Fund"** means a portion of the Unassigned Fund Balance of the General Fund.

(g) **"Director"** means the Sheboygan County Finance Director.

(h) **"Department"** includes all County Departments, Boards, Commissions, institutions, offices, and other agencies of Sheboygan County government for which funds may be legally appropriated.

(i) **"Incidental Expense"** is an expense line within the appropriation unit of operating expenses and is approved through the annual budget process. Budgeted incidental funds are intended to accommodate specific needs that are not foreseen during the budget process and which require prompt resolution.

(j) **"Liaison Committee"** means the Committees of the Board of Supervisors which serve as the oversight Committee for a Department.

(k) **"Plan"** means the five-year capital projects plan.

(l) **"Unassigned Fund Balance"** means the Unassigned Fund Balance of the General Fund or Unrestricted Net Position of an Enterprise Fund which serves as a reserve to address unforeseen needs that were not anticipated during the budget development process; the Unassigned Fund Balance is the "contingent fund" as such fund is contemplated in Wis. Stat. § 65.90(5)(b).

5.03 FISCAL YEAR. The fiscal year for Sheboygan County shall be the calendar year.

5.04 ACCOUNTING AND BUDGETING PROCEDURE. Every accounting and budgeting procedure applied under this Section shall comply with generally accepted accounting principles for government as promulgated by the Governmental Accounting Standards Board or other authoritative sources. The Director shall inform the Committee of the source used by the County and of any changes thereof.

5.05 BUDGET GOALS. Between June 1 and July 1 of each year, the County Administrator, with input from the Finance Committee, Executive Committee, and Finance Director, shall establish budget goals and budget instructions for each Department Head to utilize in preparing their budget for the upcoming year.

5.06 BUDGET FORMULATION. Two separate budget processes take place each year. One process generates the capital projects budget, also known as the five- (5-) year plan, and the other generates the departmental operating budgets. Both the capital projects budget and the departmental operating budgets are combined into one final budget document for Sheboygan County. Each process is separately described below in Subsection (a) for the operating budget and Subsection (b) for the capital projects budget.

(a) Operating Budget.

(1) Initial Department Budget. Between June 1 and August 1 of each year, each Department shall prepare a proposed operating budget utilizing goals and instructions prepared by the County Administrator.

(2) Initial Department Budget Format. The budget shall be in a form developed by the County Administrator which provides at least the following:

A. Projection of annual revenues and expenditures for the current fiscal year;

B. The Department's estimated revenues and expenditures for the ensuing fiscal year;

C. Any other information the County Administrator requests.

(3) Administrative Review. Between July 1 and August 15, the Department Head shall meet with the County Administrator and Finance Director on a staggered schedule to review and refine the Department budget in anticipation of presenting the proposed budget to the Liaison Committee.

(4) Liaison Committee Review. Between August 1 and September 15, each Department Head shall meet with the Department's Liaison Committee. The Liaison Committee shall review the proposed budget and approve and modify the proposed budget as it deems appropriate.

(5) Finance Committee Review. Prior to the October session of the County Board, the Department Head shall meet with the Committee to review the Department's requested budget as approved and modified by the Liaison Committee.

(6) Committee Recommendation. The Finance Committee shall make such changes in each Department's proposed budget as in the Committee's discretion may be deemed desirable or proper and shall on or after October 1 submit to the Board the full budget in Resolution form. The budget shall include:

A. a general summary of the detail contents of the budget;

B. a summary for each Department showing the actual revenue and expense of the preceding fiscal year, the budgeted revenue and expense for the current year, the actual revenue and expense for not less than the first six (6) months of the current year, the estimated revenue and expense for the fiscal year currently ending, and the Department's budget recommendation for revenue, expense, use of fund balance, and tax levy for the fiscal year next succeeding;

C. a comparative statement of any surplus and/or deficit from the preceding fiscal year not otherwise appropriated along with any other funds being applied or reserved;

D. the anticipated revenues, fund balance use, and tax levy for the fiscal year next succeeding shall be equal in amount to the recommended expenditure appropriations;

E. the Capitalization Limit for capital expenditure items will be determined by the Finance Committee;

F. the budget shall be accompanied by a message which shall outline the important features of the budget plan and indicate any major changes in policy or in recommended appropriations or revenues as compared with the fiscal year then ending and shall set forth the reasons for such changes;

G. the Capital Projects portion of the budget as outlined in Section 5.06(b) and approved at the September Board meeting is included in the proposed budget presented by the Committee;

H. the budget shall not include any funds for personnel positions unless such position exists in the Table of Organization at the time of the presentation of the proposed budget.

(7) Initial Budget Presentation.

A. The proposed budget shall be presented to the Board at its October session.

B. At such time, the Finance Committee or County Administrator shall present supplementary budget information determined to be helpful in the understanding of the document. Reading of the document or any parts thereof shall not be required.

(8) Budget Review and Public Hearing.

A. The Board shall hold a public hearing on the budget not later than the first Wednesday in November of each year at which time citizens may appear and express their opinions. The public hearing may be held in conjunction with the October Board meeting.

B. The Clerk shall publish as a Class I notice, under Wis. Stat. Ch. 985, at least fifteen (15) days prior to the time of the public hearing, a summary of the budget as required by Wis. Stat. § 65.90(3) and the place where the budget in detail is available for public inspection, and the date, hour, and place of the Board's public hearing on the budget in the official County newspaper.

C. The Board shall review the budget at its scheduled budget review session. The review shall be by category except that any Board member may require line-by-line reading and review within any and all categories. Motions to amend the budget shall be considered and voted on as presented. Upon completion of its review, the budget shall be re-referred to the Finance Committee. The Finance Committee shall report its recommendations as to the "reviewed" budget at the next succeeding Board meeting.

D. The public hearing and line-by-line review may be performed at the same meeting.

(9) Adoption.

A. The Board shall consider the proposed budget Resolution with any final recommendations by the Finance Committee at its November meeting and shall make such changes it deems proper and advisable. To the extent the Resolution is approved, the same shall constitute the County budget as defined in Wis. Stat. § 65.90. Fiscal information which is not designated as an appropriation

in the Resolution shall not be considered an appropriation. Such fiscal data is for informational purposes only and is not an appropriation.

B. At the same meeting as the budget Resolution is adopted, the Board shall pass as a separate Resolution—the tax levy necessary to implement the budget.

(b) Five-Year Capital Plan (Capital Projects).

(1) The County Administrator, as part of the annual budget development process, shall propose to the Committee in Resolution form a Plan for submission to the County Board at its August monthly meeting. The Plan shall be generated from the requests of each Department Head and shall be comprised of all capital projects of One Hundred Thousand Dollars (\$100,000) or more in total cost which a Liaison Committee requests and which the Finance Committee endorses. Capital projects are defined as active or proposed non-operating expenditures, completed in one or more specified Plan years with an expected life of more than one year.

(2) Between April 1 and June 1 of each year, each Department will prepare a request for projects to be included in the Plan. The Plan shall be approved by the respective Liaison Committee before consideration by the Committee.

(3) After Liaison Committee approval, the Plan shall be sent to the Finance Department for compilation in a summary worksheet to be reviewed by the Finance Committee. The Committee will meet prior to the August Board meeting to review and prioritize the requested projects, to amend, add, or delete projects from the Plan, and to determine appropriate sources of funding. Liaison Committee members are encouraged to be present to provide input to the Committee.

(4) The Committee shall send a Resolution to the County Board at its August meeting recommending a specific five- (5-) year Plan. The Board shall refer the Plan to the Executive Committee without regard to the timing of the public hearing under Section 5.06(a)(8), above.

(5) The Executive Committee shall report back to the full Board at the September meeting. When the Executive Committee report is submitted to the Board at its September monthly meeting, the Board may adopt the Plan as proposed by the Committee or it may adopt it as amended by the Executive Committee or as amended on the floor.

(6) That portion of the Plan as adopted by the Board at its September meeting which identifies capital projects approved for the upcoming budget year shall constitute the capital projects portion of the full budget for the coming year.

5.07 BUDGET CONTROL POLICIES. The County budget is a financial plan for Sheboygan County developed in accordance with the Sheboygan County Code of General Ordinances, the Resolutions duly adopted by the County Board, Uniform Accounting Manual for Wisconsin Counties, and the pronouncements of the Governmental Accounting Standards Board. Budget control policies are as follows:

(a) Budgetary Control. The County exercises budgetary control by Appropriation Unit within a Department. Accordingly, Departments are expected to operate within the authorized budget amounts for each respective Appropriation Unit. If a Department receives less revenue than budgeted, corresponding reductions in budgeted expenditures shall be made unless the Liaison Committee and Finance Committee approve to the contrary in accordance with Wis. Stat. §65.90(5).

(b) Change After Levy. The amounts of the various Appropriation Units and the purposes for such Appropriation Units stated in the budget may not be changed unless authorized by two-thirds (2/3) vote of the Board, all in accordance with Wis. Stat. § 65.90(5)(ar), except as delegated to the standing committees cited below which may authorize expenditures, transfers, and variances without Board approval in the following circumstances:

(1) Capital Outlay Reprioritizations. Upon request of a Department Head and approval by the Liaison Committee, the Finance Committee may authorize capital outlay expenditures for items in substitution for those budgeted, provided the expenditure does not exceed the amount budgeted for the deleted items.

(2) Underfunded Appropriation Units. Upon request of a Department Head and approval by the Liaison Committee, the Finance Committee may authorize transfer of funds between Appropriation Units of a Department as long as one-time expenditures are not being exchanged for recurring expenditures. Reallocation of one-time expenditures in exchange for recurring expenditures require the approval of the Board. Requests to reallocate to a recurring expenditure shall detail ability to continue funding in the future. The Finance Committee may also authorize expenditures in excess of the original Department budget provided that:

- A. additional, unbudgeted revenues will offset the extra cost, or
- B. as allowed by subsections (3) Use of Contingent Fund or (4) Use of Unassigned Fund Balance, below.

(3) Use of Contingent Fund. The Contingent Fund is intended to be used only for emergency needs that were not anticipated during the budget development process. A total annual limit of One Hundred Thousand Dollars (\$100,000) is available for use as Contingent Funds. Upon request of a Liaison Committee, the Finance Committee may approve the transfer of funds from the Contingent Fund for underfunded or unbudgeted items of up to the lesser of the annual Contingent Fund limit or ten (10) percent of the funds originally provided for in the affected Appropriation Unit. All other transfers from the Contingent Fund may be made only by two-thirds (2/3) vote of the Board.

(4) Unassigned Fund Balance. Upon request of a Liaison Committee, the Finance Committee may authorize use of Unassigned Fund Balance as long as the requested amount does not exceed ten (10) percent of the funds originally budgeted for in the affected Appropriation Unit. All requests beyond this threshold may only be authorized by two-thirds (2/3) vote of the Board.

(5) Notice. Any time a change to an Appropriation Unit is made pursuant to Wis. Stat. §65.90(5)(ar) by the full County Board, the Director shall publish a notice thereof within fifteen (15) days after such change is made. Transfers within a departmental Appropriation Unit do not constitute a change to an Appropriation Unit.

(c) General Obligation Debt. No budget may be adopted which provides for new capital project expenditures financed through bonds issued pursuant to Wis. Stat. § 67.05 in excess of Seven Million Five Hundred Thousand Dollars (\$7,500,000) for current year expenditures or Fifteen Million Dollars (\$15,000,000) over a two-year period. Approval of bond financing above this amount requires the Board to adopt a Resolution as part of the budget process authorizing the additional bonding by two-thirds (2/3) vote.

(d) Incidental Expenses. The Building Services Department budgets for incidental expenses, and expenditures from such budgeted incidental expenses requires approval of the Property Committee. Any expenditures from budgeted Non-Departmental incidental expenses shall require approval of the requesting Department's Liaison Committee and approval of the Finance Committee.

5.08 FUND BALANCE REPORTING. The Sheboygan County Finance Department shall implement the use of fund balance reporting and fund type definitions consistent with Government Accounting Standards Board (GASB) Statement 54.

(a) Delegation of Authority. Subject to Subsection (b), below, the County Administrator and the Finance Director, acting jointly, are delegated the authority to assign amounts to be used for specific purposes to the various "assigned fund balances" to be reported in the County's financial statements.

(b) Finance Committee Oversight. The Finance Committee, acting for the County Board, is empowered to revise any fund balance amounts assigned by the County Administrator and the Finance Director.

(c) Commitment of Uses. The resources/revenues that are constrained for specific purposes as determined by the County Board.

(d) Restriction of Uses. The resources/revenues that are constrained for specific purposes by external parties (such as grantor or bondholders), through constitutional provisions, or by enabling legislation.

(e) Nonspendable fund balance. Amounts that are not in spendable form (such as inventory, prepaid items, or long-term receivables) or are legally or contractually required to remain intact.

History: Ord. 15 (2002/03); Ord. 8 (2004/05); Ord. 8 (2011/12); Ord. 8 (2015/16)

July 2, 2024, draft

1 **SHEBOYGAN COUNTY ORDINANCE NO. _____ (2023/24)**

2
3 **Re: Repealing and Recreating Chapter 5 - Budget Ordinance**

4
5
6 **WHEREAS**, County Staff are engaging in a systematic review of the County Code for
7 updates to policies and procedures; and

8
9 **WHEREAS**, upon Staff review of Chapter 5 of the Sheboygan County Code of
10 Ordinances, several provisions were found in need of updating.

11
12 **NOW, THEREFORE**, the County Board of Supervisors of the County of Sheboygan
13 does ordain as follows:

14
15 Section 1. **Repealing and Recreating Code.** Chapter 5 of the Sheboygan
16 County Code of Ordinances is hereby repealed and recreated as attached.

17
18 Section 2. **Effective Date.** The herein Ordinance shall take effect upon
19 enactment.

20
21 Respectfully submitted this 20th day of August, 2024.

22
23
24 **FINANCE COMMITTEE**

25
26
27
28 _____
29 Vern Koch, Chairperson

30
31 _____
32 William Goehring, Secretary

33
34 _____
35 Thomas Wegner

36 Opposed to Introduction:

37
38 _____

39
40
41 Countersigned by:

42
43
44 _____
45 Keith Abler, Chairperson



SHEBOYGAN COUNTY

Steve Hatton
Finance Director

Jeremy J. Fetterer
Deputy Finance Director

WISCONSIN

TO: Members of the Sheboygan County Finance Committee

FROM: Alayne Krause, County Administrator
Steve Hatton, Finance Director

DATE: July 24, 2024

RE: Review of the 2025-2029 Five Year Capital Plan

Attached is the Five-Year Capital Plan for years 2025-2029. The attachments for the 2025-2029 Five Year Capital Plan are assembled in the following order:

1. Summary of projects and projected County bonding costs as recommended by the Finance Director and County Administrator
2. Detail project requests for the new projects
3. Updated detail project requests for funding requests included in the 2024-2028 Plan.

New Projects

This five-year plan includes new requests from the Planning Department for Sheboygan Marsh Boardwalk. Building Services' Department for Law Enforcement Center Evidence Room Remodel and Law Enforcement Center Squad Garage and Sally Port Floor Replacement. Rocky Knoll projects added include Repaving Parking lots. Information Technology projects added include Microsoft Licensing Refresh and Replace VOIP Phone System.

Changes to Previously Included Projects

Crystal Lake to Elkhart Lake Connector Bike Path

This project has been pushed out one year (from 27/28 beyond 2029). Volunteer groups acquiring the real estate has been slower than anticipated.

Courthouse Tuckpointing & Window Replacement

This project has increased from \$5,295,400 to \$5,911,591 – an increase of \$616,191 due to higher costs when the final bids were received.

Jail/Detention Center Equipment Replacement and Remodel

The remaining project cost decreased due to the shuffle of Office LED lights for the Detention Center to the Office LED lights project.

Office LED Lights

Project cost increased due to the shuffle of Office LED lights for the Detention Center being included in the Jail/Detention Center Equipment Replacement and Remodel project in the prior year.

Elevator Upgrades

Project was pushed back one year to accommodate the completion of the Courthouse Tuckpointing & Window Replacement before upgrading the Courthouse public elevator.

HHS Remodel Updates

Project cost increased \$170,500 for additional updates that were found to be needed.

Radio Equipment Upgrades

Reimbursement for sales of old equipment has been removed assuming Sheboygan County will use the existing equipment longer or for parts.

Expansion of the Sheboygan County Detention Center

This project start was moved to 2027. Project costs increased from \$33,623,000 to \$35,178,150 due to inflation.

Replace Network Infrastructure

This project has decreased from \$73,413 to \$67,765 fully offset by reimbursements.

Data Center Hardware

This project has increased from \$706,684 to \$752,205, an increase of \$45,521.

Outlying Highway Sheds – Building Improvement & Replacement

This project has increased from \$9,338,717 to \$11,100,000, a \$1,761,283 increase.

Thank you.

**County of Sheboygan, Wisconsin
Five Year Capital Plan
Years 2025 through 2029 - Recommendation**

Program	Project Title	Proj #	Status	Prior Years		2025		2026		2027		2028		2029		2025-2029 County Bonded Cost
				Budget	Reimburse- ment	Budget	Reimburse- ment	Budget	Reimburse- ment	Budget	Reimburse- ment	Budget	Reimburse- ment	Budget	Reimburse- ment	
Planning & Conservation	1. Multipurpose Storage and Semi-permanent HHW Collection Building	919	C	\$ 80,000	\$ (90,000)	\$ 800,000	\$ (400,000)	\$ 410,000	\$ (410,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 800,000
	2. Marsh Storage Building	918	P	\$ -	\$ -	\$ 20,000	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 220,000
	3. Old Plank Road Trail Updates	916	P	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000
	4. Sheboygan Marsh Boardwalk	N	\$ -	\$ -	\$ -	\$ (850,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Planning Services	1. County Wide Door Access Control Replacement	N	\$ 90,000	\$ (90,000)	\$ 400,000	\$ (400,000)	\$ 410,000	\$ (410,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	2. Courthouse Tuckpointing & Window Replacement	1024	C	\$ 3,922,400	\$ (3,493)	\$ 1,989,191	\$ (828,857)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,160,334
	3. Roof Replacements	1040	C	\$ 998,500	\$ (33,493)	\$ -	\$ -	\$ 129,500	\$ (643)	\$ 86,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 214,857
	4. Jail/Detention Center Equipment Replacement and Remodel	1065	C	\$ 1,897,000	\$ (299,872)	\$ 225,000	\$ (145,823)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 79,177
	5. Elevator Upgrades	1028	C	\$ 883,600	\$ (194,393)	\$ -	\$ -	\$ 453,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 453,000
	6. Office LED Lights	1070	P	\$ -	\$ -	\$ 215,000	\$ (10,000)	\$ 225,000	\$ -	\$ 348,000	\$ -	\$ 418,000	\$ -	\$ -	\$ -	\$ 1,196,000
	7. IHS Remodel Updates	1069	C	\$ 288,000	\$ (37,456)	\$ 177,000	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 207,000
	8. LEC Evidence Room Remodel	N	\$ -	\$ -	\$ -	\$ -	\$ 43,000	\$ -	\$ 357,000	\$ (27,500)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 372,500
	9. Courthouse Parking Lot Replacement	1067	P	\$ -	\$ -	\$ -	\$ -	\$ 178,500	\$ -	\$ 139,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 317,900
	10. LEC Squad Garage and Sally Port Floor Replacement	N	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 180,000
JW 68 Sheriff's Office	1. UW-Green Bay - Sheboygan Campus - Parking Lot Reconstruction	1056	C	\$ 451,000	\$ -	\$ 360,992	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 360,992
	1. Radio Equipment upgrades	1954	C	\$ 250,000	\$ (250,000)	\$ 500,000	\$ -	\$ 500,000	\$ -	\$ 500,000	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 2,500,000
Finance	2. Expansion of Sheboygan County Detention Center	1951	P	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 33,069,750
	1. ERP System Implementation/Transition	C	\$ 1,150,000	\$ (6,239)	\$ 861,478	\$ (861,478)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Body Knoll	1. B building boiler installation	2773	C	\$ 53,000	\$ -	\$ 855,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 855,000
	2. C building chiller equipment	2772	P	\$ -	\$ -	\$ 313,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 313,000
	3. RK Parking Lots	N	\$ -	\$ -	\$ 389,178	\$ -	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 697,568
	4. Pneumatic control replacement	2774	P	\$ -	\$ -	\$ -	\$ -	\$ 788,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 788,000
	5. A building resident room renovations	2775	P	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 848,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 848,000
IT	6. A and B building office area renovations	2776	P	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 374,000
	1. Replace Network Infrastructure	3011	C	\$ 135,384	\$ -	\$ 67,785	\$ (67,765)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	2. Data Center Hardware	3013	P	\$ -	\$ -	\$ 752,205	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 752,205
	3. Microsoft Office Upgrade	3012	P	\$ -	\$ -	\$ 285,733	\$ (285,733)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	4. Microsoft Licensing Refresh	N	\$ -	\$ -	\$ 246,717	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 246,717
5. Replace VOIP Phone System	N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 700,000	
Airport	1. Reconstruct TWY B	289	C	\$ 496,000	\$ -	\$ 714,375	\$ (714,375)	\$ 714,375	\$ (714,375)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	2. Runway 4-22 Reconstruction	296	P	\$ -	\$ -	\$ 2,000,000	\$ (2,000,000)	\$ 4,000,000	\$ (4,000,000)	\$ 3,000,000	\$ (3,000,000)	\$ 3,000,000	\$ (3,000,000)	\$ -	\$ -	\$ -
	3. Reconstruct TWY A	297	P	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
	4. Airport Snow Removal/Maintenance Equipment Building	292	P	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
Highway	Outlying Highway Sheds Building Improvements and Replacement - South	2962a	P	\$ -	\$ -	\$ 4,100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,100,000
	Outlying Highway Sheds Building Improvements and Replacement - Cascade Shed	2962b	P	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,750,000
				\$ 10,654,884	\$ (911,453)	\$ 15,822,634	\$ (6,314,031)	\$ 7,871,375	\$ (5,125,018)	\$ 13,404,400	\$ (4,003,500)	\$ 7,400,400	\$ (4,000,000)	\$ 39,458,140	\$ (2,750,000)	\$ 63,064,400
NET COUNTY BONDED COST				\$ 97,743,431	\$ 110,308,603	\$ 27,746,357	\$ 33,400,400	\$ 337,208,140	\$ 337,208,140	\$ 337,208,140	\$ 337,208,140	\$ 337,208,140	\$ 337,208,140	\$ 337,208,140	\$ 337,208,140	\$ 337,208,140

Priority: Established by Department Head and Liaison Committee
 Project Status Key:
 N - New project
 C - Continuation of a funded project
 P - Previously included in last year's plan (2024 - 2028)

Fund Balance & Net Position Usage 2025
 AMT Fund
 \$ 861,478 Unassigned General Fund Balance
 353,498 IT Net Position
 274,680 Capital Projects Fund Balance
 \$ 628,178

\$ 1,100,000 APPA resolution #9 reimbursement approved

New Projects to the 2025-2029 Five Year Capital Plan

Planning	Sheboygan Marsh Boardwalk
Building Services	LEC Evidence Room Remodel
	LEC Squad Garage and Sally Port Floor Replacement
Rocky Knoll	RK Parking Lots
Rocky Knoll	Microsoft Licensing Refresh
	Replace VOIP Phone System

Sheboygan County

Capital Project Funding Request

Project Name:	Sheboygan Marsh Boardwalk	
Department:	Planning & Conservation	
Project Manager(s):	Aaron Brault	
Committee:	Planning, Resources, Agriculture & Extension	
Project Number	New	Priority 4

1 Project Case

1.1 Project Overview

The Marsh Park is a popular destination, and comprises about 30 acres (within the 9,000 acre overall complex), with a historic lodge, restaurant, 80-foot observation tower, campground, picnic area, and boat launch. However, opportunities for the public to experience the Marsh remain limited because of inaccessibility of the vast majority of the Marsh, except by boat or during winter ice cover. Improved public access aligns with the construction of the new multi-purpose educational classroom and meeting facility, named the Kohler Center for Marsh Education, which supports environmental education activities run by the Camp-Y-Koda Outdoor Skills and Education program. Wetland restoration and wildlife management at the Marsh will continue to be a major component of the curriculum, and walking trails, marsh boardwalks and interpretive signs will be developed surrounding the new facility. In support of Camp-Y-Koda programming and an enhanced Park user experience, the Department is seeking funding to design a wetland boardwalk and bridge to create a trail loop into the Marsh, which will substantially increase public accessibility and enjoyment of the Marsh. A grant was received in 2021 to design the boardwalk. The concepts created by that effort have been very, very well received by adults, parents, and the thousands of school children that attend classes every year. This funding would help implement what will be a tremendously popular project that is already designed.

1.2 Project Purpose

Improved public access, enjoyment, and educational opportunities at the Marsh will be provided by a new wetland boardwalk and bridge that connect the Park facilities to a previously inaccessible portion of the Marsh. The proposed boardwalk and bridge design provides at least a one-mile accessible path and offers opportunities for park users and students to access the Marsh and learn about wetland ecology. The project will include permanent interpretive signs and provide access for environmental education programs including the Camp Y-Koda Outdoor Skills Center, which is a popular program and widely utilized by community groups and school districts across Sheboygan County. Camp YKoda operates a 2-day hands-on environmental science program for nearly every school district in the county, as well as some from surrounding counties, reaching over 1,000 kids each year. For many children, their visit to the Sheboygan Marsh is their first immersion into the natural world. It's their first time practicing science outside of the classroom, and their first time realizing a career in science is not only fun, but possible. The new Kohler Center for Marsh Education provides expanded indoor and outdoor classroom space for Camp Y-Koda and would be complemented by the adjacent one-mile trail and boardwalk loop through the Marsh. The loop will include a new, approximately 1,900-foot boardwalk through the Marsh, a new bridge crossing of the South Ditch at the north end, and tie into the new culvert crossing of the South Ditch at the south end. The new culvert replaced an undersized and functionally obsolete culvert that was not able to efficiently manage water levels in the South Ditch. Improved access to the Marsh offered by this boardwalk and trail will provide a significant benefit to the public, connecting visitors to Park facilities like the campground, tower, restaurant, fishing piers, boat launch, and disc golf course, in addition to providing access to Marsh habitats. The improved public access and educational opportunities are expected to substantially increase visits to the Marsh.

2 Primary Project Objectives

Provide access where none previously existed. Dating back to 1991, plans for the Marsh have all called for the development of some kind of trail system. When the public is surveyed, this type of amenity is consistently one of, if not the, top-ranked items that is missing from the Marsh. That said, it is difficult to find spaces to create something like that in a marsh. The proposed project would fulfill the public's desire, that again, has been consistently shown to have demand dating back thirty years or more.

3 Project Identification and Alternatives

There are no easily publicly accessible alternative areas of the property where something as proposed would be feasible.

4 Project Issues

Obtaining all of the funding will take some work though, again, the concepts for this project have been very well received. At this time, it is not anticipated being able to receive additional funding will be an unsurmountable barrier. That said, most granting agencies/entities want to see the sponsor have "skin-in-the-game" and that is what this request signifies.

5 Project Cost Worksheet

Funding	Expenditure	Other Funding	Bonding	Source(s) of Other Funding
Prior years	\$ -	\$ -	\$ -	
2025 - 1st quarter				
2025 - 2nd quarter				
2025 - 3rd quarter				
2025 - 4th Quarter				
2025 Total	\$ -	\$ -	\$ -	
2026 - 1st quarter				
2026 - 2nd quarter				
2026 - 3rd quarter				
2026 - 4th Quarter				
2026 Total	\$ -	\$ -	\$ -	
2027 - 1st quarter	\$ 250,000	\$ 212,500		Grants & donations
2027 - 2nd quarter	\$ 250,000	\$ 212,500		Grants & donations
2027 - 3rd quarter	\$ 250,000	\$ 212,500		Grants & donations
2027 - 4th Quarter	\$ 250,000	\$ 212,500		Grants & donations
2027 Total	\$ 1,000,000	\$ 850,000	\$ 150,000	
2028 - 1st quarter				
2028 - 2nd quarter				
2028 - 3rd quarter				
2028 - 4th Quarter				
2028 Total	\$ -	\$ -	\$ -	
2029 - 1st quarter				
2029 - 2nd quarter				
2029 - 3rd quarter				

2029 - 4th Quarter				
2029 Total	\$ -	\$ -	\$ -	
SUB TOTAL 2025-2029	\$ 1,000,000	\$ 850,000	\$ 150,000	
Later Years			\$ -	
TOTAL	\$ 1,000,000	\$ 850,000	\$ 150,000	
Check	\$ -	\$ -	\$ -	
Additional details Other Funding				

It is anticipated a State Stewardship grant will be submitted for up to 50% of the funding. The other 25% of the funding is anticipated from other grants and/or private donations.

5 Project Cost Worksheet (continued)

Departmental cost		DEPARTMENT	DEPARTMENT	ASSET LIFE
	TOTAL			YEARS
Land	\$ -			
Buildings	\$ -			
Infrastructure	\$ 1,000,000			
Improvements	\$ -			
Equipment	\$ -			
Computer Hardware	\$ -			
Computer Software	\$ -			
Consulting	\$ -			
Other	\$ -			
TOTAL	\$ 1,000,000	\$ -	\$ -	
Check	\$ -			

5 Project Cost Summary

Year	Total Cost	Other Funding	Bonding
Prior Years	\$ -	\$ -	\$ -
2025	\$ -	\$ -	\$ -
2026	\$ -	\$ -	\$ -
2027	\$ 1,000,000	\$ 850,000	\$ 150,000
2028	\$ -	\$ -	\$ -
2029	\$ -	\$ -	\$ -
SUB Total	\$ 1,000,000	\$ 850,000	\$ 150,000
Later Years	\$ -	\$ -	\$ -
TOTAL	\$ 1,000,000	\$ 850,000	\$ 150,000

6 Project Priority	Check all that Apply	Enter minimum amount required in Year 1 of project
1 Legally binding contract full sum payment in 1st year?		
2 A statutory or other requirement to spend all of Year 1 money?		
3 Legally binding contract but flexibility in 1st		

year payments?		\$
4 A statutory or other requirement with flexibility in 1st year payments?		\$
5 Operationally viewed essential-give reason:		
6 Other Priority reason: Appearances		
7 Project desirable, either improving service or efficiency:	x	1000000

7 Project Critical Success Factors (Key Performance Indicators)

Project Critical Success Factors
Obtaining 75% of funding from outside sources.

8 Project Duration Estimates

Project Milestone	Date Estimate
Project Start Date	Winter 2026
Project Bids Solicited	Winter 2025/2026
Project Contracts Signed	Winter 2026
Project Construction to begin	Spring 2026
Project Construction to end	Fall 2026
Final Payments for Project completion	Winter 2026

9 Project Users	Impacts and Interface
External	Residents and visitors to our County will have another great amenity to explore.
Business/Residences on route	The vendor at the Marsh is highly supportive of this project as it will only enhance visitation to the campground and tavern.
Internal Staff	Staff will have ongoing maintenance, but very little is anticipated for at least 20-30 years.

10 Project Tolerances	
TIME	Permits will dictate when construction can happen in this type of setting.
COST	There are not many projects like this to compare costs.
RISK	None other than overwhelming the park with new visitors which is a good problem.
BENEFICIARIES	Residents and visitors.
SCOPE	Create a 1900' boardwalk that ties into the South Ditch trail and a new bridge. All said, the project will create a 1 mile loop.
QUALITY	Project will be built to standards of the day.

Sheboygan County

Capital Project Funding Request

Project Name:	LEC Evidence Room Remodel	
Department:	Building Services and sheriff's Department	
Project Manager(s):	Kevin Dulmes, Chad Broeren	
Committee:	Property Committee	
Project Number	NEW	Priority 8

1 Project Case

1.1 Project Overview
To update the current evidence processing room and provide a space for the safe handling and processing of evidence.
1.2 Project Purpose
The current evidence processing area is located in an undersized area with some of the equipment used for processing located in an adjacent closet. The current space has no ventilation and limited air handling control, plus stages concerns with repurposed cabinetry and lockable evidence storage. Current space total between the evidence room and closet is approximately 650 sq. ft. and with combining adjacent rooms would increase the space to 1,750 sq. ft., thus providing a space that would encompass all of evidence processing into one area.

2 Primary Project Objectives
2025 - Design of Evidence Room 2026 - Remodel of Evidence Room

3 Project Identification and Alternatives
Option to leave as is

4 Project Issues
Disruption to evidence processing during the remodel phase.

5 Project Cost Worksheet

Funding	Expenditure	Other Funding	Bonding	Source(s) of Other Funding
Prior years	\$ -	\$ -	\$ -	
2025 - 1st quarter				
2025 - 2nd quarter				
2025 - 3rd quarter				
2025 - 4th Quarter				
2025 Total	\$ -	\$ -	\$ -	
2026 - 1st quarter				
2026 - 2nd quarter				
2026 - 3rd quarter	\$ 43,000			
2026 - 4th Quarter				
2026 Total	\$ 43,000	\$ -	\$ 43,000	
2027 - 1st quarter	\$ 119,000			
2027 - 2nd quarter	\$ 119,000	\$ 27,500		
2027 - 3rd quarter	\$ 119,000			
2027 - 4th Quarter				
2027 Total	\$ 357,000	\$ 27,500	\$ 329,500	
2028 - 1st quarter				
2028 - 2nd quarter				
2028 - 3rd quarter				
2028 - 4th Quarter				
2028 Total	\$ -	\$ -	\$ -	
2029 - 1st quarter				
2029 - 2nd quarter				
2029 - 3rd quarter				
2029 - 4th Quarter				
2029 Total	\$ -	\$ -	\$ -	
SUB TOTAL 2025-2029	\$ 400,000	\$ 27,500	\$ 372,500	
Later Years			\$ -	
TOTAL	\$ 400,000	\$ 27,500	\$ 372,500	
Check	\$ -	\$ -	\$ -	

Additional details Other Funding

5 Project Cost Worksheet (continued)

Departmental cost		DEPARTMENT	DEPARTMENT	ASSET LIFE
	TOTAL			YEARS
Land	\$ -			
Buildings	\$ -			
Infrastructure	\$ -			
Improvements	\$ 357,000			
Equipment	\$ -			
Computer Hardware	\$ -			
Computer Software	\$ -			
Consulting	\$ 43,000			
Other	\$ -			
TOTAL	\$ 400,000	\$ -	\$ -	
Check	\$ -			

5 Project Cost Summary

Year	Total Cost	Other Funding	Bonding
Prior Years	\$ -	\$ -	\$ -
2025	\$ -	\$ -	\$ -
2026	\$ 43,000	\$ -	\$ 43,000
2027	\$ 357,000	\$ 27,500	\$ 329,500
2028	\$ -	\$ -	\$ -
2029	\$ -	\$ -	\$ -
SUB Total	\$ 400,000	\$ 27,500	\$ 372,500
Later Years	\$ -	\$ -	\$ -
TOTAL	\$ 400,000	\$ 27,500	\$ 372,500

6 Project Priority	Check all that Apply	Enter minimum amount required in Year 1 of project
1 Legally binding contract full sum payment in 1st year?		
2 A statutory or other requirement to spend all of Year 1 money?		
3 Legally binding contract but flexibility in 1st year payments?		\$
4 A statutory or other requirement with flexibility in 1st year payments?		\$
5 Operationally viewed essential-give reason:		
6 Other Priority reason: Appearances		
7 Project desirable, either improving service or efficiency:	X	43,000

7 Project Critical Success Factors (Key Performance Indicators)

Project Critical Success Factors

8 Project Duration Estimates

Project Milestone	Date Estimate
Project Start Date	9/1/2026
Project Bids Solicited	1/2/2027
Project Contracts Signed	1/30/2027
Project Construction to begin	4/1/2027
Project Construction to end	11/30/2027
Final Payments for Project completion	12/15/2027

9 Project Users	Impacts and Interface
External	NA
Business/Residences on route	
Internal Staff	Disruption to Evidence Processing

10 Project Tolerances	
TIME	Factored a long construction schedule due to the unknowns of material availability
COST	
RISK	Schedule as tight a timeline as possible to ensure the least amount of disruptions.
BENEFICIARIES	A safer improved, streamlined evidence processing process.
SCOPE	Full remodel
QUALITY	Small project and inhouse quality control will be easily managed.

Sheboygan County

Capital Project Funding Request

Project Name:	LEC Squad Garage and Sally Port Floor Replacement	
Department:	Building Services and Sheriff's Department	
Project Manager(s):	Kevin Dulmes, Chad Broeren	
Committee:	Property Committee	
Project Number	NEW	Priority 10

1 Project Case

1.1 Project Overview
Replace the damaged concrete floors in the Squad Garage and the Sally ports in the Detention Center and Law Enforcement Center.
1.2 Project Purpose
Replace the original concrete floors that have damage from salt and chemicals. The top layer is completely flaked off in many areas and areas of floor are hollow in the squad garage area.

2 Primary Project Objectives
2025 - Replace Squad Garage Flooring, 2026 - Replace Sally Port Flooring

3 Project Identification and Alternatives
Option to leave as is

4 Project Issues
Squads would not have access to garage during construction. Dust, noise and disruption to normal activities. Sally Ports would need to be shut down for a short period of time and impact Sheriff's Department.

5 Project Cost Worksheet

Funding	Expenditure	Other Funding	Bonding	Source(s) of Other Funding
Prior years	\$ -	\$ -	\$ -	
2025 - 1st quarter				
2025 - 2nd quarter				
2025 - 3rd quarter	\$ 100,000			
2025 - 4th Quarter				
2025 Total	\$ 100,000	\$ -	\$ 100,000	
2026 - 1st quarter				
2026 - 2nd quarter				
2026 - 3rd quarter	\$ 80,000			
2026 - 4th Quarter				
2026 Total	\$ 80,000	\$ -	\$ 80,000	
2027 - 1st quarter				
2027 - 2nd quarter				
2027 - 3rd quarter				
2027 - 4th Quarter				
2027 Total	\$ -	\$ -	\$ -	
2028 - 1st quarter				
2028 - 2nd quarter				
2028 - 3rd quarter				
2028 - 4th Quarter				
2028 Total	\$ -	\$ -	\$ -	
2029 - 1st quarter				
2029 - 2nd quarter				
2029 - 3rd quarter				
2029 - 4th Quarter				
2029 Total	\$ -	\$ -	\$ -	
SUB TOTAL 2025-2029	\$ 180,000	\$ -	\$ 180,000	
Later Years			\$ -	
TOTAL	\$ 180,000	\$ -	\$ 180,000	
Check	\$ -	\$ -	\$ -	

Additional details Other Funding

5 Project Cost Worksheet (continued)

Departmental cost		DEPARTMENT	DEPARTMENT	ASSET LIFE
	TOTAL			YEARS
Land	\$ -			
Buildings	\$ 180,000			25
Infrastructure	\$ -			
Improvements	\$ -			
Equipment	\$ -			
Computer Hardware	\$ -			
Computer Software	\$ -			
Consulting	\$ -			
Other	\$ -			
TOTAL	\$ 180,000	\$ -	\$ -	
Check	\$ -			

5 Project Cost Summary

Year	Total Cost	Other Funding	Bonding
Prior Years	\$ -	\$ -	\$ -
2025	\$ 100,000	\$ -	\$ 100,000
2026	\$ 80,000	\$ -	\$ 80,000
2027	\$ -	\$ -	\$ -
2028	\$ -	\$ -	\$ -
2029	\$ -	\$ -	\$ -
SUB Total	\$ 180,000	\$ -	\$ 180,000
Later Years	\$ -	\$ -	\$ -
TOTAL	\$ 180,000	\$ -	\$ 180,000

6 Project Priority	Check all that Apply	Enter minimum amount required in Year 1 of project
1 Legally binding contract full sum payment in 1st year?		
2 A statutory or other requirement to spend all of Year 1 money?		
3 Legally binding contract but flexibility in 1st year payments?		\$
4 A statutory or other requirement with flexibility in 1st year payments?		\$
5 Operationally viewed essential-give reason:		
6 Other Priority reason: Appearances	x	\$100,000
7 Project desirable, either improving service or efficiency:		\$

7 Project Critical Success Factors (Key Performance Indicators)

Project Critical Success Factors

8 Project Duration Estimates

Project Milestone	Date Estimate
Project Start Date	3/1/2025
Project Bids Solicited	4/1/2025
Project Contracts Signed	4/20/2025
Project Construction to begin	9/1/2025
Project Construction to end	10/30/2025
Final Payments for Project completion	12/1/2025

9 Project Users	Impacts and Interface
External	None
Business/Residences on route	Affected by relocations, noise and/or odors during replacement.
Internal Staff	Affect inmate relocations and access to the squad garage. Will increase parking in the limited parking lot.

10 Project Tolerances	
TIME	Could look at replacing half of the garage/sally ports at a time to minimize impact.
COST	
RISK	Safety to contractors, Inmates and staff during the replacement.
BENEFICIARIES	Sheriffs Department would have improved parking and a safer walking on the replaced surface.
SCOPE	Full replacement
QUALITY	Phased approach to allow for least disruption. Allowing time for quality control.

Sheboygan County

Capital Project Funding Request

Project Name:	Parking lots
Department:	Rockyknoll
Project Manager(s):	Tim Chisholm
Committee:	Health Care Committee
Project Number	NEW

1 Project Case

1.1 Project Overview

Repave parking lots and entry roads for the rehabilitation unit, administration, daycare and employee areas. Work will include manhole adjustments, curbing, pulverizing, milling, striping and landscaping. Repave/enlarge parking lot and loading dock area for the LTC classroom, maintenance and annex. Repave the tower parking lot and pave a small area behind the boiler house building.

1.2 Project Purpose

Update old cracked and settled blacktop that is beyond repair. Age of blacktop is unknown. There has been additions to these areas dating from 1972, 1992 and 2002. There is a water main in the employee parking lot that once served the house known as the WEST building that needs to be dug up and removed per the DNR. There is a need for more parking with the addition of the new classroom. There is a need for a small area of blacktop at the rear of the boiler house building that will allow access with a pallet truck.

2 Primary Project Objectives

Resurface all parking areas to eliminate tripping hazards and clean up facility property. Provide ride up curbing for easier plowing and landscape maintenance. Cap old water service for code compliance. Provide 12 additional parking stalls to accommodate the students.

3 Project Identification and Alternatives

Overall project has 5 phases to it to help with traffic control. If needed we can do each phase separately. We would need to adjust costs accordingly.

4 Project Issues

Traffic control will be challenging. We need to maintain access for ambulance, elderly and daycare.

5 Project Cost Worksheet

Funding	Expenditure	Other Funding	Bonding	Source(s) of Other Funding
Prior years	\$ -	\$ -	\$ -	
2025 - 1st quarter				
2025 - 2nd quarter	\$ 389,178			
2025 - 3rd quarter				
2025 - 4th Quarter				
2025 Total	\$ 389,178	\$ -	\$ 389,178	
2026 - 1st quarter	\$ 120,000			
2026 - 2nd quarter				
2026 - 3rd quarter				
2026 - 4th Quarter				
2026 Total	\$ 120,000	\$ -	\$ 120,000	
2027 - 1st quarter				
2027 - 2nd quarter				
2027 - 3rd quarter				
2027 - 4th Quarter				
2027 Total	\$ -	\$ -	\$ -	
2028 - 1st quarter				
2028 - 2nd quarter				
2028 - 3rd quarter				
2028 - 4th Quarter				
2028 Total	\$ -	\$ -	\$ -	
2029 - 1st quarter	\$ 188,390			
2029 - 2nd quarter				
2029 - 3rd quarter				
2029 - 4th Quarter				
2029 Total	\$ 188,390	\$ -	\$ 188,390	
SUB TOTAL 2025-2029	\$ 697,568	\$ -	\$ 697,568	
Later Years			\$ -	
TOTAL	\$ 697,568	\$ -	\$ 697,568	
Check	\$ -	\$ -	\$ -	
Additional details Other Funding				

5 Project Cost Worksheet (continued)

Departmental cost		DEPARTMENT	DEPARTMENT	ASSET LIFE
	TOTAL	Rocky Knoll		YEARS
Land	\$ -			
Buildings	\$ -			
Infrastructure	\$ 697,568	\$ 697,568		
Improvements	\$ -			
Equipment	\$ -			
Computer Hardware	\$ -			
Computer Software	\$ -			
Consulting	\$ -			
Other	\$ -			
TOTAL	\$ 697,568	\$ 697,568	\$ -	

Check

\$ -

5 Project Cost Summary

Year	Total Cost	Other Funding	Bonding
Prior Years	\$ -	\$ -	\$ -
2025	\$ 389,178	\$ -	\$ 389,178
2026	\$ 120,000	\$ -	\$ 120,000
2027	\$ -	\$ -	\$ -
2028	\$ -	\$ -	\$ -
2029	\$ 188,390	\$ -	\$ 188,390
SUB Total	\$ 697,568	\$ -	\$ 697,568
Later Years	\$ -	\$ -	\$ -
TOTAL	\$ 697,568	\$ -	\$ 697,568

6 Project Priority

6 Project Priority	Check all that Apply	Enter minimum amount required in Year 1 of project
1 Legally binding contract full sum payment in 1st year?		
2 A statutory or other requirement to spend all of Year 1 money?		
3 Legally binding contract but flexibility in 1st year payments?		\$
4 A statutory or other requirement with flexibility in 1st year payments?		\$
5 Operationally viewed essential-give reason:		
6 Other Priority reason: Appearances	x	
7 Project desirable, either improving service or efficiency:	x	\$

7 Project Critical Success Factors (Key Performance Indicators)

Project Critical Success Factors
We are hoping to do this project through the highway department.

8 Project Duration Estimates

Project Milestone	Date Estimate
Project Start Date	1/1/2025
Project Bids Solicited	
Project Contracts Signed	
Project Construction to begin	4/1/2025
Project Construction to end	6/1/2025
Final Payments for Project completion	7/1/2025

9 Project Users	Impacts and Interface
External	Public access will be disrupted
Business/Residences on route	
Internal Staff	Staff access will be disrupted

10 Project Tolerances	
TIME	We would like to do the project in spring before the facility gets busy with outdoor activities.
COST	
RISK	
BENEFICIARIES	Staff ,residents, family, daycare and public.
SCOPE	
QUALITY	

Sheboygan County

Capital Project Funding Request

Project Name:	Microsoft Licensing Refresh	
Department:	Information Technology	
Project Manager(s):	Chris Lewinski	
Committee:	Finance Committee	
Project Number	New	Priority #3

1 Project Case

1.1 Project Overview
This project is to refresh all of the County's Microsoft server and database licensing.
1.2 Project Purpose
The County currently owns perpetual licenses for Microsoft Windows Server, SQL Server and Client Access Licenses (CALs). Nearly all of these licenses are past or nearly past their useful service life, meaning they are at a version level that is no longer receiving security updates or will soon no longer be. This project would replace those licenses with new licenses at the latest version level, ensuring security updates and patches for the next 8 years. This project would also eliminate the need for ongoing software maintenance, an alternative strategy for keeping the software version that is currently supported with updates.

2 Primary Project Objectives	
Be in compliance with Microsoft licensing terms and conditions. Upgrade vulnerable software to a more current version. IT operational expenditures by eliminating the need for ongoing software maintenance costs.	Reduce

3 Project Identification and Alternatives
This project was identified as we developed a plan to upgrade our Microsoft license versions and ensure that Sheboygan County possesses the appropriate number of licenses for its employees and computing environment. The alternative would be to continue paying software maintenance costs annually and upgrade the software versions periodically as new versions become available. This conventional approach results in much higher operational costs that are likely unsustainable.

4 Project Issues
If these licenses are not replaced in the near future, Sheboygan County will not only be vulnerable to security exploits, but will not be in compliance with Microsoft terms and conditions related to license counts.

5 Project Cost Worksheet

Funding	Expenditure	Other Funding	Bonding	Source(s) of Other Funding
Prior years			\$ -	
2025 - 1st quarter				
2025 - 2nd quarter	\$ 246,717			
2025 - 3rd quarter				
2025 - 4th Quarter				
2025 Total	\$ 246,717	\$ -	\$ 246,717	
2026 - 1st quarter				
2026 - 2nd quarter				
2026 - 3rd quarter				
2026 - 4th Quarter				
2026 Total	\$ -	\$ -	\$ -	
2027 - 1st quarter				
2027 - 2nd quarter				
2027 - 3rd quarter				
2027 - 4th Quarter				
2027 Total	\$ -	\$ -	\$ -	
2028 - 1st quarter				
2028 - 2nd quarter				
2028 - 3rd quarter				
2028 - 4th Quarter				
2028 Total	\$ -	\$ -	\$ -	
2029 - 1st quarter				
2029 - 2nd quarter				
2029 - 3rd quarter				
2029 - 4th Quarter				
2029 Total	\$ -	\$ -	\$ -	
SUB TOTAL 2025-2029	\$ 246,717	\$ -	\$ 246,717	
Later Years			\$ -	
TOTAL	\$ 246,717	\$ -	\$ 246,717	
Check	\$ -	\$ -	\$ -	
Additional details Other Funding				

5 Project Cost Worksheet (continued)

Departmental cost		DEPARTMENT	DEPARTMENT	ASSET LIFE
	TOTAL	IT		YEARS
Land	\$ -			
Buildings	\$ -			
Infrastructure	\$ -			
Improvements	\$ -			
Equipment	\$ -			
Computer Hardware	\$ -			
Computer Software	\$ 246,717			
Consulting				
Other	\$ -			
TOTAL	\$ 246,717	\$ -	\$ -	
Check	\$ -			

5 Project Cost Summary

Year	Total Cost	Other Funding	Bonding
Prior Years	\$ -	\$ -	\$ -
2025	\$ 246,717	\$ -	\$ 246,717
2026	\$ -	\$ -	\$ -
2027	\$ -	\$ -	\$ -
2028	\$ -	\$ -	\$ -
2029	\$ -	\$ -	\$ -
SUB Total	\$ 246,717	\$ -	\$ 246,717
Later Years	\$ -	\$ -	\$ -
TOTAL	\$ 246,717	\$ -	\$ 246,717

6 Project Priority	Check all that Apply	Enter minimum amount required in Year 1 of project
1 Legally binding contract full sum payment in 1st year?		
2 A statutory or other requirement to spend all of Year 1 money?		
3 Legally binding contract but flexibility in 1st year payments?		\$
4 A statutory or other requirement with flexibility in 1st year payments?		\$
5 Operationally viewed essential-give reason: Software is end-of-life and out-of-support in 2025/2026.	X	\$ 246,717
6 Other Priority reason: Please detail		\$
7 Project desirable, either improving service or efficiency		\$

7 Project Critical Success Factors (Key Performance Indicators)

Project Critical Success Factors
Project completed on time and within budget.

8 Project Duration Estimates

Project Milestone	Date Estimate
Project Start Date	1/1/2025
Software procured	2/15/2025
Software upgrade begins.	3/15/2025
Software upgrade concludes	3/15/2026
Project completion	4/1/2026

9 Project Users	Impacts and Interface
External	
Road Users	
Business/Residences on route	
Internal	County IT employees will need to systematically update/upgrade all servers and databases to the new licensing versions.

10 Project Tolerances	
TIME	Delaying this project will result in software that is vulnerable to security exploits because no new security patches or updates will be developed for it after October 2025.
COST	
RISK	After October 2025, no new security patches or updates will be made available for the County's current versions of Windows Server OS and SQL Server, leaving this software vulnerable to security exploits.
BENEFICIARIES	
SCOPE	
QUALITY	

Sheboygan County Capital Project Funding Request

Project Name:	Replace VoIP Phone System
Department:	Information Technology
Project Manager(s):	Chris Lewinski
Committee:	Finance Committee
Project Number	NEW

1 Project Case

1.1 Project Overview

The County's Voice over Internet Protocol (VoIP) telephone system was deployed in 2017. Its manufacturer has announced that all technical and hardware support for this system will end in 2029, when the system has been in service for approximately 12 years. This project would replace the existing VoIP infrastructure (servers, switches, desk phones and software) with a new system.

1.2 Project Purpose

The purpose of this project is to ensure County employees have a stable and supported telephone system to support County operations and communications.

2 Primary Project Objectives

- replace existing phone system before it is no longer supported by the manufacturer
- replace phone system using a phased approach to minimize impact to County employees

3 Project Identification and Alternatives

Need for project was identified through manufacturer announcement stating that the County's VoIP system would not be supported after 2029. There are no viable alternatives to system replacement unless the County chooses to stay with the current system without technical support.

4 Project Issues

The only potential issue in completing this project in a timely manner would be competing priorities or other time-sensitive projects that would require the same IT personnel that would be deploying the VoIP system. At this time, there are no other large-scale projects scheduled during this time.

5 Project Cost Worksheet

Funding	Expenditure	Other Funding	Bonding	Source(s) of Other Funding
Prior years	\$ -	\$ -	\$ -	
2025 - 1st quarter				
2025 - 2nd quarter				
2025 - 3rd quarter				
2025 - 4th Quarter				
2025 Total	\$ -	\$ -	\$ -	
2026 - 1st quarter				
2026 - 2nd quarter				
2026 - 3rd quarter				
2026 - 4th Quarter				
2026 Total	\$ -	\$ -	\$ -	
2027 - 1st quarter				
2027 - 2nd quarter				
2027 - 3rd quarter				
2027 - 4th Quarter				
2027 Total	\$ -	\$ -	\$ -	
2028 - 1st quarter				
2028 - 2nd quarter				
2028 - 3rd quarter				
2028 - 4th Quarter				
2028 Total	\$ -	\$ -	\$ -	
2029 - 1st quarter	\$ 325,000			
2029 - 2nd quarter	\$ 375,000			
2029 - 3rd quarter				
2029 - 4th Quarter				
2029 Total	\$ 700,000	\$ -	\$ 700,000	
SUB TOTAL 2025-2029	\$ 700,000	\$ -	\$ 700,000	
Later Years			\$ -	
TOTAL	\$ 700,000	\$ -	\$ 700,000	
Check	\$ -	\$ -	\$ -	
Additional details Other Funding				

5 Project Cost Worksheet (continued)

Departmental cost		DEPARTMENT	DEPARTMENT	ASSET LIFE
	TOTAL			YEARS
Land	\$ -			
Buildings	\$ -			
Infrastructure	\$ -			
Improvements	\$ -			
Equipment	\$ -			
Computer Hardware	\$ 250,000			
Computer Software	\$ 400,000			
Consulting	\$ 50,000			
Other	\$ -			
TOTAL	\$ 700,000	\$ -	\$ -	
Check	\$ -			

5 Project Cost Summary

Year	Total Cost	Other Funding	Bonding
Prior Years	\$ -	\$ -	\$ -
2025	\$ -	\$ -	\$ -
2026	\$ -	\$ -	\$ -
2027	\$ -	\$ -	\$ -
2028	\$ -	\$ -	\$ -
2029	\$ 700,000	\$ -	\$ 700,000
SUB Total	\$ 700,000	\$ -	\$ 700,000
Later Years	\$ -	\$ -	\$ -
TOTAL	\$ 700,000	\$ -	\$ 700,000

6 Project Priority	Check all that Apply	Enter minimum amount required in Year 1 of project
1 Legally binding contract full sum payment in 1st year?		
2 A statutory or other requirement to spend all of Year 1 money?		
3 Legally binding contract but flexibility in 1st year payments?		\$
4 A statutory or other requirement with flexibility in 1st year payments?		\$
5 Operationally viewed essential-give reason: Current system unsupported after 2029		\$ 700,000
6 Other Priority reason: Appearances		
7 Project desirable, either improving service or efficiency:		\$

7 Project Critical Success Factors (Key Performance Indicators)

Project Critical Success Factors
New VoIP phone system deployed: 1)on time (prior to end of support of current VoIP phone system) and 2)within project budget, with 3)minimal to no impact (i.e. downtime) for County employees.

8 Project Duration Estimates

Project Milestone	Date Estimate
Project Start Date	1/1/2029
Project Bids Solicited	2/1/2029
Project Contracts Signed	4/1/2029
Project config/deployment to begin	6/1/2029
Project config/deployment to end	8/1/2029
Final Payments for Project completion	10/1/2029

9 Project Users	Impacts and Interface
External	
Business/Residences on route	
Internal Staff	There may be minimal amounts of planned downtime to deploy the new phone system and troubleshoot issues. Staff will have to learn a new phone system interface.

10 Project Tolerances	
TIME	New system must be deployed and live prior to old system losing support.
COST	New system must be purchased and deployed within project budget.
RISK	It is possible if not likely that system costs will increase by 2029.
BENEFICIARES	
SCOPE	VoIP phone lines in all County facilities.
QUALITY	

The following projects for the 2025-2029 Five Year Plan are updated project requests that are either:

Continuation of a funded project

or

Previously included in last year's plan (2024-2028)

Sheboygan County Capital Project Funding Request

Project Name:	Multipurpose Storage and Semi-permanent HHW Collection Building	
Department:	Planning & Conservation	
Project Manager(s):	Aaron Brault	
Committee:	PRAE	
Project Number	919	Priority 1

1 Project Case

1.1 Project Overview

The County Household Hazardous Waste Program (HHW) continues to be very popular. Each year, we service approximately 1,000 households and properly dispose of their waste electronics and hazardous waste. This project proposes a new building on a vacant piece of County-owned property directly east of the ADRC building. The parcel is oddly shaped and too small for most industrial uses. The other adjacent vacant parcel previously owned by the City of Sheboygan Falls is now a storage shed development. The new building would house a semi-permanent HHW collection facility from May-October, the County tree sale in April, and equipment storage for the Planning & Conservation Department and potentially the Sheriff's Department throughout the remainder of the year. The semi-permanent arrangement of approximately two weekly events in May-October could save the County between \$50,000 and \$60,000 per year versus the current model of 3-4 events per year, and, would better serve Sheboygan County citizens with more convenient service. The savings are due to decreased mobilization costs and labor costs. Counties that use the semi-permanent model have between 2-3 contractor staff for the semi-weekly events versus the 25-30 that are needed for our 3-4 events. Mobilization of equipment is also greatly reduced as a semi is only called when enough waste has built up at the facility versus having 2-3 semis at a single event. Busy days with the semi-permanent model are 30-40 vehicles. Our events see over 600 cars (average is about 300 most events) some events. Servicing this many cars causes backups on to roadways and long waits. Approximately 20-24 events would be held versus the current 3-4 events. Design and permitting of the facility is in process.

1.2 Project Purpose

Provide cost-savings to the County while providing better service.

2 Primary Project Objectives

Provide cost-savings to the County while providing better service for HHW events. The project will also consolidate storage for the Planning & Conservation Department that is currently scattered throughout the County, provide additional storage for Building Services as Planning & Conservation will not have to use their building any longer, and potentially provide storage for a number of Sheriff's Department pieces of equipment that are now scattered throughout the County. The building would also house the County tree sale which will take pressure off of the ADRC Building's operations for the entire month of April. As proposed, the new building would also provide more stacking for vehicles during the tree sale making Forest Avenue safer. The County's population centroid is very near this area so this land provides a very convenient location for the County's citizenry.

3 Project Identification and Alternatives

Remain status quo and pay \$50,000-\$60,000 more for a less convenient program. Other County-owned building alternatives were explored and at this time none were identified to be able to provide the same level of convenience and benefit for County citizens and/or staff.

4 Project Issues

Will provide a new model for the public to get used to. Will need to be bid and while the estimates are based on past recent projects, one never knows what bids will ultimately come in at.

5 Project Cost Worksheet

Funding	Expenditure	Other Funding	Bonding	Source(s) of Other Funding
Prior years	\$ 80,000	\$ -	\$ 80,000	
2025 - 1st quarter				
2025 - 2nd quarter	\$ 100,000			
2025 - 3rd quarter	\$ 300,000			
2025 - 4th Quarter	\$ 400,000			
2025 Total	\$ 800,000	\$ -	\$ 800,000	
2026 - 1st quarter				
2026 - 2nd quarter				
2026 - 3rd quarter				
2026 - 4th Quarter				
2026 Total	\$ -	\$ -	\$ -	
2027 - 1st quarter				
2027 - 2nd quarter				
2027 - 3rd quarter				
2027 - 4th Quarter				
2027 Total	\$ -	\$ -	\$ -	
2028 - 1st quarter				
2028 - 2nd quarter				
2028 - 3rd quarter				
2028 - 4th Quarter				
2028 Total	\$ -	\$ -	\$ -	
2029 - 1st quarter				
2029 - 2nd quarter				
2029 - 3rd quarter				
2029 - 4th Quarter				
2029 Total	\$ -	\$ -	\$ -	
SUB TOTAL 2025-2029	\$ 800,000	\$ -	\$ 800,000	
Later Years			\$ -	
TOTAL	\$ 880,000	\$ -	\$ 880,000	
Check	\$ -	\$ -	\$ -	

Additional details Other Funding

Though obtaining other funding is unlikely for a building like this, the HHW program fees will continue to help offset the expenses associated with collecting hazardous waste.

5 Project Cost Worksheet (continued)

Departmental cost		DEPARTMENT	DEPARTMENT	ASSET LIFE
	TOTAL	Plan & Con		YEARS
Land	\$ -			
Buildings	\$ 800,000	\$ 800,000		50+
Infrastructure	\$ -			
Improvements	\$ -			
Equipment	\$ -			
Computer Hardware	\$ -			
Computer Software	\$ -			
Consulting	\$ 80,000	\$ 80,000		
Other	\$ -			
TOTAL	\$ 880,000	\$ 880,000	\$ -	

Check \$ -

5 Project Cost Summary

Year	Total Cost	Other Funding*	Bonding
Prior Years	\$ 80,000	\$ -	\$ 80,000
2025	\$ 800,000	\$ -	\$ 800,000
2026	\$ -	\$ -	\$ -
2027	\$ -	\$ -	\$ -
2028	\$ -	\$ -	\$ -
2029	\$ -	\$ -	\$ -
SUB Total	\$ 800,000	\$ -	\$ 800,000
Later Years	\$ -	\$ -	\$ -
TOTAL	\$ 880,000	\$ -	\$ 880,000

*Anticipates receipt of State Funding

6 Project Priority	Check all that Apply	Enter minimum amount required in Year 1 of project
1 Legally binding contract full sum payment in 1st year?		
2 A statutory or other requirement to spend all of Year 1 money?		
3 Legally binding contract but flexibility in 1st year payments?		\$
4 A statutory or other requirement with flexibility in 1st year payments?		\$
5 Operationally viewed essential-give reason:		
6 Other Priority reason: Please detail		\$
7 Project desirable, either improving service or efficiency: Provide cost-savings to the County while providing better service.	X	\$800,000

7 Project Critical Success Factors (Key Performance Indicators)

Project Critical Success Factors
Bids coming in on budget

8 Project Duration Estimates

Project Milestone	Date Estimate
Project Start Date	Spring/Summer 2025
Project Bids Solicited	Fall 2024
Project Contracts Signed	Winter 2025
Project Construction to begin	Spring/Summer 2025
Project Construction to end	Fall 2025
Final Payments for Project completion	Winter 2025

9 Project Users	Impacts and Interface
External	Proper State permitting
Business/Residences on route	No impacts anticipated
Internal Staff	Long-term maintenance

10 Project Tolerances	
TIME	Project implementation will be weather dependent.
COST	Overall, the project is a simple building. Unexpected costs should be negligible.
RISK	None anticipated. This model is used in other Wisconsin & Michigan counties with the service provider Sheboygan County utilizes.
BENEFICIARIES	County citizens & a number of other County Department's staff
SCOPE	70x140 building with aprons and approach drive. The HHW portion of the storage building will be a fireproof building withing the larger structure.
QUALITY	

Sheboygan County Capital Project Funding Request

Project Name:	Marsh Storage Building	
Department:	Planning & Conservation	
Project Manager(s):	Aaron Brault	
Committee:	PRAE	
Project Number	918	Priority 2

1 Project Case

1.1 Project Overview
Demolish current "Old Lodge" and replace with a new maintenance/storage structure. Proposed building would be 30'x40' with two garage doors and a service door.
1.2 Project Purpose
Though for the last 7-9 years it has functioned as such, the current storage structure (the Old Lodge) was never meant to function as a storage/maintenance structure for the park. The current set-up is inefficient for storing and maintaining necessary equipment for the park. The building is currently in need of a new roof, furnace, and many of the logs on the siding are rotten or rotting. Rather than spend \$50-100,000 on a new roof, logs, furnace and paint for a building that is inadequate for its use, it would be more cost-effective and beneficial long-term to tear down the old building and put up a proper structure to match the intended use. Also, with the new Kohler Center for Marsh Education, the bathrooms in the old lodge are no longer needed and would be an unnecessary maintenance and replacement cost (they are very tired and should be replaced).

2 Primary Project Objectives
- Provide an adequate storage and maintenance facility for the County Park.

3 Project Identification and Alternatives
-Continue to use current structure, but would need expensive updates that would be half or more of the cost for a new structure.

4 Project Issues

5 Project Cost Worksheet

Funding	Expenditure	Other Funding	Bonding	Source(s) of Other Funding
Prior years	\$ -	\$ -	\$ -	
2025 - 1st quarter				
2025 - 2nd quarter				
2025 - 3rd quarter				
2025 - 4th Quarter	\$ 20,000			
2025 Total	\$ 20,000	\$ -	\$ 20,000	
2026 - 1st quarter				
2026 - 2nd quarter	\$ 75,000			
2026 - 3rd quarter	\$ 100,000			
2026 - 4th Quarter	\$ 25,000			
2026 Total	\$ 200,000	\$ -	\$ 200,000	
2027 - 1st quarter				
2027 - 2nd quarter				
2027 - 3rd quarter				
2027 - 4th Quarter				
2027 Total	\$ -	\$ -	\$ -	
2028 - 1st quarter				
2028 - 2nd quarter				
2028 - 3rd quarter				
2028 - 4th Quarter				
2028 Total	\$ -	\$ -	\$ -	
2029 - 1st quarter				
2029 - 2nd quarter				
2029 - 3rd quarter				
2029 - 4th Quarter				
2029 Total	\$ -	\$ -	\$ -	
SUB TOTAL 2025-2029	\$ 220,000	\$ -	\$ 220,000	
Later Years			\$ -	
TOTAL	\$ 220,000	\$ -	\$ 220,000	
Check	\$ -	\$ -	\$ -	
Additional details Other Funding				

5 Project Cost Worksheet (continued)

Departmental cost		DEPARTMENT	DEPARTMENT	ASSET LIFE
	TOTAL	Plan & Con		YEARS
Land	\$ -			
Buildings	\$ -			
Infrastructure	\$ 200,000	\$ 200,000		50+
Improvements	\$ -			
Equipment	\$ -			
Computer Hardware	\$ -			
Computer Software	\$ -			
Consulting	\$ 20,000	\$ 20,000		
Other	\$ -			
TOTAL	\$ 220,000	\$ 220,000	\$ -	
Check	\$ -			

5 Project Cost Summary

Year	Total Cost	Other Funding*	Bonding
Prior Years	\$ -	\$ -	\$ -
2025	\$ 20,000	\$ -	\$ 20,000
2026	\$ 200,000	\$ -	\$ 200,000
2027	\$ -	\$ -	\$ -
2028	\$ -	\$ -	\$ -
2029	\$ -	\$ -	\$ -
SUB Total	\$ 220,000	\$ -	\$ 220,000
Later Years	\$ -	\$ -	\$ -
TOTAL	\$ 220,000	\$ -	\$ 220,000

*Anticipates applying for a State Stewardship grant.

6 Project Priority	Check all that Apply	Enter minimum amount required in Year 1 of project
1 Legally binding contract full sum payment in 1st year?		
2 A statutory or other requirement to spend all of Year 1 money?		
3 Legally binding contract but flexibility in 1st year payments?		\$
4 A statutory or other requirement with flexibility in 1st year payments?		\$
5 Operationally viewed essential-give reason:		
6 Other Priority reason: Please detail		\$
7 Project desirable, either improving service or efficiency	X	\$20,000

7 Project Critical Success Factors (Key Performance Indicators)

Project Critical Success Factors
Obtaining funding and floodplain permitting

8 Project Duration Estimates

Project Milestone	Date Estimate
Project Start Date	Summer 2025
Project Bids Solicited	Winter 2025
Project Contracts Signed	Winter 2026
Project Construction to begin	Spring 2026
Project Construction to end	Fall 2026
Final Payments for Project completion	Winter 2026

9 Project Users	Impacts and Interface
External	N/A
Road Users	N/A
Business/Residences on route	Park operator may be inconvenienced during construction.
Internal	Long-term maintenance.

10 Project Tolerances	
TIME	Project will be weather dependent.
COST	Project is a simple storage building, unexpected costs should be negligible.
RISK	None.
BENEFICIARIES	County staff and park operator
SCOPE	30x40 building, two garage doors and access door
QUALITY	Project will be built to the standards of the day.

Sheboygan County Capital Project Funding Request

Project Name:	Old Plank Road Trail Updates	
Department:	Planning & Conservation	
Project Manager(s):	Aaron Brault	
Committee:	Planning, Resources, Agriculture & Extension	
Project Number	916	Priority 3

1 Project Case

1.1 Project Overview

The Old Plank Road Trail (OPRT) is a great amenity for the area. Tens of thousands of people use the trail every year. In fact, on many days, the average daily traffic is greater than that of a number of our County trunk highways (electronic counters have been used at strategic locations over the years) and certainly many of our local roads. The oldest portion of the trail, the section from STH 57 in Plymouth west to the Plank Road Trailhead in Greenbush, is in need of maintenance and repair. Various sections of this overall segment date as follows: STH 57-STH 67 - 1992, STH 67 - Plank Road, 1994-96. At over or nearly over 30 years old, these segments have provided great value to the community, but are now in need of repair and maintenance above normal day-to-day maintenance activities to help them last another 10-20 years without having to rebuild. Repairs would include repaving sections that are in the most need, tarring cracks, and sealing the entire length (approximately 7.75 miles) with a sealant.

1.2 Project Purpose

Repair and maintain an asset to avoid costlier rebuilding.

2 Primary Project Objectives

Repair and maintain the oldest segment of trail the Department is responsible for in the County. These sections of trail were constructed with only 2" of asphalt. Standards today would call for a minimum of 3" to avoid excessive cracking and vegetation growing through the asphalt as we are currently starting to witness with greater frequency.

3 Project Identification and Alternatives

Avoid the repairs and maintenance and likely incur costlier rebuilding much sooner than necessary. Rebuilding the entire 7.75 length would cost roughly 3-4x the expected repair costs.

4 Project Issues

None anticipated at this time. Please note that the estimate includes a 10% inflationary buffer each year from 2023 prices.

5 Project Cost Worksheet

Funding	Expenditure	Other Funding	Bonding	Source(s) of Other Funding
Prior years	\$ -	\$ -	\$ -	
2025 - 1st quarter				
2025 - 2nd quarter				
2025 - 3rd quarter	\$ 125,000			
2025 - 4th Quarter	\$ 125,000			
2025 Total	\$ 250,000	\$ -	\$ 250,000	
2026 - 1st quarter				
2026 - 2nd quarter				
2026 - 3rd quarter				
2026 - 4th Quarter				
2026 Total	\$ -	\$ -	\$ -	
2027 - 1st quarter				
2027 - 2nd quarter				
2027 - 3rd quarter				
2027 - 4th Quarter				
2027 Total	\$ -	\$ -	\$ -	
2028 - 1st quarter				
2028 - 2nd quarter				
2028 - 3rd quarter				
2028 - 4th Quarter				
2028 Total	\$ -	\$ -	\$ -	
2029 - 1st quarter				
2029 - 2nd quarter				
2029 - 3rd quarter				
2029 - 4th Quarter				
2029 Total	\$ -	\$ -	\$ -	
SUB TOTAL 2025-2029	\$ 250,000	\$ -	\$ 250,000	
Later Years			\$ -	
TOTAL	\$ 250,000	\$ -	\$ 250,000	
Check	\$ -	\$ -	\$ -	

Additional details Other Funding

No other funding is anticipated. Very few grants, if any, will cover on-going maintenance and repair.

5 Project Cost Worksheet (continued)

Departmental cost		DEPARTMENT	DEPARTMENT	ASSET LIFE
	TOTAL			YEARS
Land	\$ -			
Buildings	\$ -			
Infrastructure	\$ 250,000			10-20
Improvements	\$ -			
Equipment	\$ -			
Computer Hardware	\$ -			
Computer Software	\$ -			
Consulting	\$ -			
Other	\$ -			
TOTAL	\$ 250,000	\$ -	\$ -	
Check	\$ -			

5 Project Cost Summary

Year	Total Cost	Other Funding	Bonding
Prior Years	\$ -	\$ -	\$ -
2025	\$ 250,000	\$ -	\$ 250,000
2026	\$ -	\$ -	\$ -
2027	\$ -	\$ -	\$ -
2028	\$ -	\$ -	\$ -
2029	\$ -	\$ -	\$ -
SUB Total	\$ 250,000	\$ -	\$ 250,000
Later Years	\$ -	\$ -	\$ -
TOTAL	\$ 250,000	\$ -	\$ 250,000

6 Project Priority	Check all that Apply	Enter minimum amount required in
1 Legally binding contract full sum payment in 1st year?	x	
2 A statutory or other requirement to spend all of Year 1 money?		
3 Legally binding contract but flexibility in 1st year payments?		\$
4 A statutory or other requirement with flexibility in 1st year payments?		\$
5 Operationally viewed essential-give reason:	x	Avoid costlier rebuild earlier than necessary.
6 Other Priority reason: Appearances		
7 Project desirable, either improving service or efficiency:		\$

7 Project Critical Success Factors (Key Performance Indicators)

Project Critical Success Factors
Weather and equipment availability will be controlling factors in maintaining the project schedule.

8 Project Duration Estimates

Project Milestone	Date Estimate
Project Start Date	Spring/Summer 2025
Project Bids Solicited	Local Force
Project Contracts Signed	Local Force
Project Construction to begin	Spring/Summer 2025
Project Construction to end	Fall 2025
Final Payments for Project completion	Winter 2025

9 Project Users	Impacts and Interface
External	Trail users will be affected at times.
Business/Residences on route	No anticipated impacts.
Internal Staff	Local forces are intended to be used for completing the majority, if not all, of the work.

10 Project Tolerances	
TIME	Expected work to take a month or less. Likely to be fill-in work for the Transportation Department staff over the course of the summer of 2025.
COST	A 10% yearly inflationary buffer is built in to the estimated costs.
RISK	None.
BENEFICIARIES	County citizens and visitors (over 2 million people live within about an hour of the facility).
SCOPE	Plymouth Trailhead west to Greenbush Trailhead.
QUALITY	Standards of the day.

Sheboygan County Capital Project Funding Request

Project Name:	Crystal Lake to Elkhart Lake Connector	
Department:	Planning & Conservation	
Project Manager(s):	Aaron Brault	
Committee:	PRAE	
Project Number	906	Priority 5

1 Project Case

1.1 Project Overview
The project would provide a much needed bike/ped connection between the County's two most popular inland lakes - for residents and visitors. A connection between these two areas has been a popular request from residents, visitors, area businesses, as well as entities like the Elkhart Lake Chamber of Commerce. A connection in this area is also part of the County Bike/Ped Plan. The length of the connection would be roughly 1 mile and run adjacent County Highway's J & AJ. There is currently a contingent of area property owners working with the adjacent neighbors in the corridor to possibly donate any needed right-of-way.
1.2 Project Purpose
The project would provide a much needed bike/ped connection between the County's two most popular inland lakes - for residents and visitors. On any given day during the summer months, you will likely see joggers, parents and grandparents walking with strollers, walkers, and bicyclists using the narrow corridor in question. The right-of-way is narrow with no shoulders, sees heavy use (especially during the warmer months) by both automobiles and pedestrians, and is frankly, becoming unsafe due to increased development pressures and the associated ancillary uses of the corridor.

2 Primary Project Objectives
-Provide a safe connection that is currently lacking. -Provides increased activity options for residents and visitors. -Helps boost tourism

3 Project Identification and Alternatives
-Continue providing an unsafe environment.

4 Project Issues
Dependent on lake associations obtaining commitments for the needed right-of-way and their funding.

5 Project Cost Worksheet

Funding	Expenditure	Other Funding	Bonding	Source(s) of Other Funding
Prior years			\$ -	
2025 - 1st quarter				
2025 - 2nd quarter				
2025 - 3rd quarter				
2025 - 4th Quarter				
2025 Total	\$ -	\$ -	\$ -	
2026 - 1st quarter				
2026 - 2nd quarter				
2026 - 3rd quarter				
2026 - 4th Quarter				
2026 Total	\$ -	\$ -	\$ -	
2027 - 1st quarter				
2027 - 2nd quarter				
2027 - 3rd quarter				
2027 - 4th Quarter				
2027 Total	\$ -	\$ -	\$ -	
2028 - 1st quarter				
2028 - 2nd quarter				
2028 - 3rd quarter				
2028 - 4th Quarter				
2028 Total	\$ -	\$ -	\$ -	
2029 - 1st quarter				
2029 - 2nd quarter				
2029 - 3rd quarter				
2029 - 4th Quarter				
2029 Total	\$ -	\$ -	\$ -	
SUB TOTAL 2025-2029	\$ -	\$ -	\$ -	
Later Years	\$ 545,000	\$ 272,500	\$ 272,500	Donations from Lake Associations or grant
TOTAL	\$ 545,000	\$ 272,500	\$ 272,500	
Check	\$ -	\$ -	\$ -	
Additional details Other Funding				

5 Project Cost Worksheet (continued)

Departmental cost		DEPARTMENT	DEPARTMENT	ASSET LIFE
	TOTAL	Plan & Con		YEARS
Land	\$ -			
Buildings	\$ -			
Infrastructure	\$ 450,000	\$ 450,000		30+
Improvements	\$ -			
Equipment	\$ -			
Computer Hardware	\$ -			
Computer Software	\$ -			
Consulting	\$ 95,000	\$ 95,000		
Other	\$ -			
TOTAL	\$ 545,000	\$ 545,000	\$ -	
Check	\$ -			

5 Project Cost Summary

Year	Total Cost	Other Funding*	Bonding
Prior Years	\$ -	\$ -	\$ -
2024	\$ -	\$ -	\$ -
2025	\$ -	\$ -	\$ -
2026	\$ -	\$ -	\$ -
2027	\$ -	\$ -	\$ -
2028	\$ -	\$ -	\$ -
SUB Total	\$ -	\$ -	\$ -
Later Years	\$ 545,000	\$ 272,500	\$ 272,500
TOTAL	\$ 545,000	\$ 272,500	\$ 272,500

6 Project Priority	Check all that Apply	Enter minimum amount required in Year 1 of project
1 Legally binding contract full sum payment in 1st year?		
2 A statutory or other requirement to spend all of Year 1 money?		
3 Legally binding contract but flexibility in 1st year payments?		\$
4 A statutory or other requirement with flexibility in 1st year payments?		\$
5 Operationally viewed essential-give reason: Safety issues, narrow roadway with multiple user groups	X	
6 Other Priority reason: Please detail		\$
7 Project desirable, either improving service or efficiency		\$

7 Project Critical Success Factors (Key Performance Indicators)

Project Critical Success Factors
Project depends on two lake associations to obtain the commitments for the needed right-of-way and 50% of the funding.

8 Project Duration Estimates

Project Milestone	Date Estimate
Project Start Date	Future
Project Bids Solicited	Future
Project Contracts Signed	Future
Project Construction to begin	Future
Project Construction to end	Future
Final Payments for Project completion	Future

9 Project Users	Impacts and Interface
External	Residents and visitors.
Road Users	Users may be temporarily inconvenienced during construction.
Business/Residences on route	Neighbors may be temporarily inconvenienced during construction.
Internal	Department would have to maintain the trail.

10 Project Tolerances	
TIME	Project would be weather dependent.
COST	We have a number of past projects to draw estimates/experience from.
RISK	The bigger risk would not be completing this project. Many people are walking, using strollers, etc. on a narrow County road.
BENEFICIARIES	Residents and landowners of the area as well as guests to the area.
SCOPE	Scope would be to provide a 8-10' trail between Crystal Lake and Elkhart Lake.
QUALITY	Project would be built to the standards of the day.

Sheboygan County Capital Project Funding Request

Project Name:	County Wide Door Access Control Replacement	
Department:	Building Services	
Project Manager(s):	Kevin Dulmes	
Committee:	Property Committee	
Project Number	NEW	Priority 1

1 Project Case

1.1 Project Overview

Replacing the current access control system that is phasing out and losing all support. Replacement will occur over a 2 year period. Support for current system is expected to lose all support in 2027. Replacement would include an access system that is fully integrated with the camera system.

1.2 Project Purpose

2025 - Replacement of Transportation, Airport, Administration and installation at Rocky Knoll. 2026 - Replacement of Courthouse, ADRC, HHS, LEC, DC and UW Sheboygan

2 Primary Project Objectives

To replace an outdated access control system that is forecasted to lose support.

3 Project Identification and Alternatives

The current access system was implemented in 2015. The current system has gone through various upgrades at a reasonable cost to the County. However it will not longer be supported and is expected to retire in the next 2 years.

4 Project Issues

Cost estimate was done internally and based on current pricing. There is potential of cost savings using the services of the County Electrician through Contractor assistance.

5 Project Cost Worksheet

Funding	Expenditure	Other Funding	Bonding	Source(s) of Other Funding
Prior years	\$ 90,000	\$ 90,000		ARPA
2025 - 1st quarter	\$ 400,000	\$ 400,000		ARPA
2025 - 2nd quarter				
2025 - 3rd quarter				
2025 - 4th Quarter				
2025 Total	\$ 400,000	\$ 400,000		ARPA
2026 - 1st quarter	\$ 410,000	\$ 410,000		ARPA
2026 - 2nd quarter				
2026 - 3rd quarter				
2026 - 4th Quarter				
2026 Total	\$ 410,000	\$ 410,000		ARPA
2027 - 1st quarter				
2027 - 2nd quarter				
2027 - 3rd quarter				
2027 - 4th Quarter				
2027 Total	\$ -	\$ -	\$ -	
2028 - 1st quarter				
2028 - 2nd quarter				
2028 - 3rd quarter				
2028 - 4th Quarter				
2028 Total	\$ -	\$ -	\$ -	
2029 - 1st quarter				
2029 - 2nd quarter				
2029 - 3rd quarter				
2029 - 4th Quarter				
2029 Total	\$ -	\$ -	\$ -	
SUB TOTAL 2025-2029	\$ 810,000	\$ 810,000		ARPA
Later Years			\$ -	
TOTAL	\$ 900,000	\$ 900,000	\$ -	
Check	\$ -	\$ -	\$ -	
Additional details Other Funding				

5 Project Cost Worksheet (continued)

Departmental cost		DEPARTMENT	DEPARTMENT	ASSET LIFE
	TOTAL			YEARS
Land	\$ -			
Buildings	\$ -			
Infrastructure	\$ -			
Improvements	\$ -			
Equipment	\$ 600,000			15
Computer Hardware	\$ 200,000			5
Computer Software	\$ 100,000			5
Consulting	\$ -			
Other	\$ -			
TOTAL	\$ 900,000	\$ -	\$ -	
Check	\$ -			

5 Project Cost Summary

Year	Total Cost	Other Funding	Bonding
Prior Years	\$ 90,000	\$ 90,000	\$ -
2025	\$ 400,000	\$ 400,000	\$ -
2026	\$ 410,000	\$ 410,000	\$ -
2027	\$ -	\$ -	\$ -
2028	\$ -	\$ -	\$ -
2029	\$ -	\$ -	\$ -
SUB Total	\$ 810,000	\$ 810,000	\$ -
Later Years	\$ -	\$ -	\$ -
TOTAL	\$ 900,000	\$ 900,000	\$ -

6 Project Priority	Check all that Apply	Enter minimum amount required in Year 1 of project
1 Legally binding contract full sum payment in 1st year?		
2 A statutory or other requirement to spend all of Year 1 money?		
3 Legally binding contract but flexibility in 1st year payments?		\$
4 A statutory or other requirement with flexibility in 1st year payments?		\$
5 Operationally viewed essential-give reason:		
6 Other Priority reason: Appearances		
7 Project desirable, either improving service or efficiency:	X	400,000

7 Project Critical Success Factors (Key Performance Indicators)

Project Critical Success Factors

8 Project Duration Estimates

Project Milestone	Date Estimate
Project Start Date	9/1/2024
Project Bids Solicited	1/2/2025
Project Contracts Signed	2/15/2025
Project Construction to begin	4/1/2025
Project Construction to end	10/1/2026
Final Payments for Project completion	12/1/2026

9 Project Users	Impacts and Interface
External	NA
Business/Residences on route	
Internal Staff	Disruptions with card access with the installation of a new access platform. Possible need of 2 fobs during the transition.

10 Project Tolerances	
TIME	Demands on County Electrician could delay installation.
COST	Inflation of costs
RISK	Building Security during the installation.
BENEFICIARES	Updated more secure access system.
SCOPE	County wide upgrade and adding Rocky Knoll who currently is not using a access system.
QUALITY	Would seek bids from qualified, established access system vendors.

Sheboygan County Capital Project Funding Request

Project Name:	Courthouse Tuckpointing & Window Replacement	
Department:	Building Services	
Project Manager(s):	Kevin Dulmes	
Committee:	Property Committee	
Project Number	1024	Priority 2

1 Project Case

1.1 Project Overview
Tuckpoint Courthouse & Annex exterior. Replace all windows.
1.2 Project Purpose
Repair worn joints and improve water seal before interior has further damage.

2 Primary Project Objectives
2024 Tuckpoint & replace 180 the windows. 2025 Tuckpoint & replace 177 the windows.

3 Project Identification and Alternatives
During the winter of 2019-2020, two stone disintegrated at a west side window with interior plaster damage. Contractor repaired and found seven more loose. Consultant hired in 2020 to develop alternatives, scope and estimate repair. Second opinion sought in 2021 with report delivered early 2022. Both consultants quoted engineering and tuckpoint repair and both indicated all windows should be replaced.

4 Project Issues
Work requires scaffolding entire height of Courthouse, and contractor will be able to see inside while working. Historical nature of building dictates creating a mockup window in 2023 before completing design specification. Need to purchase all 357 windows at once, so they will match.

5 Project Cost Worksheet

Funding	Expenditure	Other Funding	Bonding	Funding
Prior years	\$ 3,922,400	\$ -	\$ 3,922,400	
2025 - 1st quarter	\$ 66,191			
2025 - 2nd quarter	\$ 641,000			
2025 - 3rd quarter	\$ 641,000	\$ 128,857		2024 Bonded Roof Delayed
2025 - 4th Quarter	\$ 641,000	\$ 700,000		ARPA
2025 Total	\$ 1,989,191	\$ 828,857	\$ 1,160,334	
2026 - 1st quarter				
2026 - 2nd quarter				
2026 - 3rd quarter				
2026 - 4th Quarter				
2026 Total	\$ -	\$ -	\$ -	
2027 - 1st quarter				
2027 - 2nd quarter				
2027 - 3rd quarter				
2027 - 4th Quarter				
2027 Total	\$ -	\$ -	\$ -	
2028 - 1st quarter				
2028 - 2nd quarter				
2028 - 3rd quarter				
2028 - 4th Quarter				
2028 Total	\$ -	\$ -	\$ -	
2029 - 1st quarter				
2029 - 2nd quarter				
2029 - 3rd quarter				
2029 - 4th Quarter				
2029 Total	\$ -	\$ -	\$ -	
SUB TOTAL 2025-2029	\$ 1,989,191	\$ 828,857	\$ 1,160,334	
Later Years			\$ -	
TOTAL	\$ 5,911,591	\$ 828,857	\$ 5,082,734	
Check	\$ -	\$ -	\$ -	

Additional details Other Funding

5 Project Cost Worksheet (continued)

Departmental cost		DEPARTMENT	DEPARTMENT	ASSET LIFE
	TOTAL	Building Services		YEARS
Land	\$ -			
Buildings	\$ 800,000	\$800,000		20
Infrastructure	\$ 4,860,591	\$4,860,591		50
Improvements	\$ -			
Equipment	\$ -			
Furniture	\$ -			
Computer Software	\$ -			
Consulting	\$ -			
Other	\$ 251,000	\$251,000		
TOTAL	\$ 5,911,591	\$ 5,911,591	\$ -	
Check	\$ -			

5 Project Cost Summary

Year	Total Cost	Other Funding	Bonding
Prior Years	\$ 3,922,400	\$ -	\$ 3,922,400
2025	\$ 1,989,191	\$ 828,857	\$ 1,160,334
2026	\$ -	\$ -	\$ -
2027	\$ -	\$ -	\$ -
2028	\$ -	\$ -	\$ -
2029	\$ -	\$ -	\$ -
SUB Total	\$ 1,989,191	\$ 828,857	\$ 1,160,334
Later Years	\$ -	\$ -	\$ -
TOTAL	\$ 5,911,591	\$ 828,857	\$ 5,082,734

6 Project Priority	Check all that Apply	Enter minimum amount required in Year 1 of project
1 Legally binding contract full sum payment in 1st year?		
2 A statutory or other requirement to spend all of Year 1 money?		
3 Legally binding contract but flexibility in 1st year payments?		\$
4 A statutory or other requirement with flexibility in 1st year payments?		\$
5 Operationally viewed essential-give reason: Stage removal and build offices will provide space to omit a lease.		\$ 2,110,000
6 Other Priority reason: Please detail		\$
7 Project desirable, either improving service or efficiency:		

7 Project Critical Success Factors (Key Performance Indicators)

Project Critical Success Factors

8 Project Duration Estimates

Project Milestone	Date Estimate
Project Start Date	1/1/2022
Project Bids Solicited	1/15/2024
Project Contracts Signed	3/1/2024
Project Construction to begin	5/1/2024
Project Construction to end	11/1/2025
Final Payments for Project completion	12/15/2025

9 Project Users	Impacts and Interface
External	Confusion during construction.
Business/Residences on route	
Internal Staff	Noise, dust, odors, etc.

10 Project Tolerances	
TIME	Weather dependent & window supply chain unknowns.
COST	Metal prices are volital.
RISK	Injury to staff or workers.
BENEFICIARES	Water-tight structure & energy efficient windows.
SCOPE	Remodeling has frequent unknowns.
QUALITY	Close inspection by consultant will assure good product.

Sheboygan County Capital Project Funding Request

Project Name:	Roof Replacements	
Department:	Building Services	
Project Manager(s):	Kevin Dulmes	
Committee:	Property	
Project Number	1040	Priority 3

1 Project Case

1.1 Project Overview

Replace roofs that have reached their life prior to failure and restore roofs to extend their life where possible. To protect the public assets and documents and to prioritize all County roofs for orderly and consistent bonding level.

1.2 Project Purpose

2025 - University of Wisconsin Green Bay - Sheboygan Campus and Courthouse Annex add safety railings.
2026 - Courthouse railings at 2nd floor ledge roof.

2 Primary Project Objectives

- To replace roofs with occasional leaks prior to complete failure.
- To obtain 20-year warranty.

3 Project Identification and Alternatives

On-going roof maintenance contract and semi-annual inspections indicate which roofs are the priority based on age, condition and frequency of leaks. Alternatives considered:

- Built-up roof has proven to be most economical long term.
- Do nothing will lead to leaks and require insulation replacement and/or interrupt operations.
- Restore built-up roof to extend life.

4 Project Issues

Roof materials have become volatile. Courthouse 2nd floor railings and top floor recoat to be completed after tuckpoint/window replacement project.

5 Project Cost Worksheet

Funding	Expenditure	Other Funding	Bonding	Source(s) of Other Funding
Prior years	\$ 958,500	\$ 33,493	\$ 925,007	Closed CP
2025 - 1st quarter				
2025 - 2nd quarter				
2025 - 3rd quarter				
2025 - 4th Quarter				
2025 Total	\$ -	\$ -	\$ -	
2026 - 1st quarter				
2026 - 2nd quarter				
2026 - 3rd quarter	\$ 96,500	\$ 643		CP FB
2026 - 4th Quarter	\$ 33,000			
2026 Total	\$ 129,500	\$ 643	\$ 128,857	
2027 - 1st quarter				
2027 - 2nd quarter	\$ 43,000			
2027 - 3rd quarter	\$ 43,000			
2027 - 4th Quarter				
2027 Total	\$ 86,000	\$ -	\$ 86,000	
2028 - 1st quarter				
2028 - 2nd quarter				
2028 - 3rd quarter				
2028 - 4th Quarter				
2028 Total	\$ -	\$ -	\$ -	
2029 - 1st quarter				
2029 - 2nd quarter				
2029 - 3rd quarter				
2029 - 4th Quarter				
2029 Total	\$ -	\$ -	\$ -	
SUB TOTAL 2025-2029	\$ 215,500	\$ 643	\$ 214,857	
Later Years			\$ -	
TOTAL	\$ 1,174,000	\$ 34,136	\$ 1,139,864	
Check	\$ -	\$ -	\$ -	
Additional details Other Funding				

1040 Roof Replacement

5 Project Cost Worksheet (continued)

Departmental cost	958500	DEPARTMENT	DEPARTMENT	ASSET LIFE
	TOTAL	Building Services	UW Sheboygan	YEARS
Land	-			
Buildings	-			
Infrastructure	92,000	\$92,000		10
Improvements	82,000	\$82,000		
Equipment	31,500		\$31,500	25
Computer Hardware	-			
Computer Software	-			
Consulting	-			
Other	10,000	\$8,500	\$1,500	
TOTAL	\$ 1,174,000	\$182,500	\$33,000	
Check	\$ -			

5 Project Cost Summary

Year	Total Cost	Other Funding	Bonding
Prior Years	\$ 958,500	\$ 33,493	\$ 925,007
2025	\$ -	\$ -	\$ -
2026	\$ 129,500	\$ 643	\$ 128,857
2027	\$ 86,000	\$ -	\$ 86,000
2028	\$ -	\$ -	\$ -
2029	\$ -	\$ -	\$ -
SUB Total	\$ 215,500	\$ 643	\$ 214,857
Later Years	\$ -	\$ -	\$ -
TOTAL	\$ 1,174,000	\$ 34,136	\$ 1,139,864

*Other Funding is from Capital Projects Fund balance

6 Project Priority	Check all that Apply	Enter minimum amount required in Year 1 of project
1 Legally binding contract full sum payment in 1st year?		
2 A statutory or other requirement to spend all of Year 1 money?		
3 Legally binding contract but flexibility in 1st year payments?		\$
4 A statutory or other requirement with flexibility in 1st year payments?		\$
5 Operationally viewed essential-give reason: Roof has already been restored twice and at	X	\$96,500
6 Other Priority reason: Please detail: Safety code now requires roof railings (UW).	X	\$33,000
7 Project desirable, either improving service or efficiency:		

7 Project Critical Success Factors (Key Performance Indicators)

Project Critical Success Factors
No water damages to interior finishes or equipment during replacement.

8 Project Duration Estimates

Project Milestone	Status	Date Estimate
Project Start Date	Bid Date	1/15/2025
Project Bids Solicited	Sign Contracts	2/15/2025
Project Contracts Signed	Materials Delivered	3/1/2025
Project Construction to begin	Begin Work	5/1/2025
Project Construction to end	Clean up	10/1/2026
Final Payments for Project completion		12/30/2026

9 Project Users	Impacts and Interface
External Visitors	Affected by building access restrictions, noise and odors during replacement.
Inmates	Affected by noise and odors during replacement.
Internal Staff	Affected by building access restrictions, noise and odors during replacement.

10 Project Tolerances	
TIME	Work on projects is weather dependent. Contractor equipment failures could delay installation. Courthouse railings only after windows replaced & tuckpointing completed.
COST	Bid dates and unknown inflation affect costs.
RISK	Safety and leaks during replacement, costs to replace insulation if wet. Detailed specification limits County risks.
BENEFICIARIES	Delays would extend time exposed to elements & risk leaks.
SCOPE	Courthouse only adding layer. Limited number of railings.
QUALITY	Bid specifications and consultant inspection during work as condition of warranty assures a quality installation.

Sheboygan County Capital Project Funding Request

Project Name:	Jail/Detention Center Equipment Replacement and Remodel	
Department:	Building Services and Sheriff's Department	
Project Manager(s):	Kevin Dulmes, Inspector Chad Broeren	
Committee:	Property Committee	
Project Number	1065	Priority 4

1 Project Case

1.1 Project Overview

Replace equipment which has reached life expectancy and prior to failure in the 24/7 Detention Center and Law Enforcement Center facilities.

To prioritize replacement for an orderly and consistent bonding level.

1.2 Project Purpose

Epoxy Showers in Phase 1 at Detention Center

2 Primary Project Objectives

2025 - Epoxy Showers in Phase 1 at the Detention center

3 Project Identification and Alternatives

Age of Facility and failing flooring/showers

4 Project Issues

Timing and scope of Phase 3 expansion leaves some unknowns.

Working near inmates requires escorts and constant watch over tools.

5 Project Cost Worksheet

Funding	Expenditure	Other Funding	Bonding	Funding
Prior years	\$ 1,897,000	\$ 299,872	\$ 1,597,128	Jail assessment & ARPA
2025 - 1st quarter	\$ 100,000	\$42,500		CP FB
2025 - 2nd quarter	\$ 125,000	\$48,000		CP FB
2025 - 3rd quarter		\$48,000		CP FB
2025 - 4th Quarter		\$7,323		CP FB
2025 Total	\$ 225,000	\$ 145,823	\$ 79,177	
2026 - 1st quarter				
2026 - 2nd quarter				
2026 - 3rd quarter				
2026 - 4th Quarter				
2026 Total	\$ -	\$ -	\$ -	
2027 - 1st quarter				
2027 - 2nd quarter				
2027 - 3rd quarter				
2027 - 4th Quarter				
2027 Total	\$ -	\$ -	\$ -	
2028 - 1st quarter				
2028 - 2nd quarter				
2028 - 3rd quarter				
2028 - 4th Quarter				
2028 Total	\$ -	\$ -	\$ -	
2029 - 1st quarter				
2029 - 2nd quarter				
2029 - 3rd quarter				
2029 - 4th Quarter				
2029 Total	\$ -	\$ -	\$ -	
SUB TOTAL 2025-2029	\$ 225,000	\$ 145,823	\$ 79,177	
Later Years			\$ -	
TOTAL	\$ 2,122,000	\$ 445,695	\$ 1,676,305	
Check	\$ -	\$ -	\$ -	

Additional details Other Funding

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5 Project Cost Worksheet (continued)

Departmental cost	237000	DEPARTMENT	DEPARTMENT	ASSET LIFE
	TOTAL	Building Services	Sheriff	YEARS
Land	\$ -			
Buildings	\$ -			
Infrastructure	\$ 395,000	\$395,000	\$0	20
Improvements	\$ 851,500	\$775,500	\$76,000	25
Equipment	\$ 113,500	\$7,500	\$106,000	20
Computer Hardware	\$ 433,500		\$433,500	
Computer Software	\$ -			
Consulting	\$ -			
Other	\$ 91,500	\$60,000	\$31,500	
TOTAL	\$ 2,122,000	\$ 1,238,000	\$ 647,000	
Check	\$ -			

5 Project Cost Summary

Year	Total Cost	Other Funding	Bonding
Prior Years	\$ 1,897,000	\$ 299,872	\$ 1,597,128
2025	\$ 225,000	\$ 145,823	\$ 79,177
2026	\$ -	\$ -	\$ -
2027	\$ -	\$ -	\$ -
2028	\$ -	\$ -	\$ -
2029	\$ -	\$ -	\$ -
SUB Total	\$ 225,000	\$ 145,823	\$ 79,177
Later Years	\$ -	\$ -	\$ -
TOTAL	\$ 2,122,000	\$ 445,695	\$ 1,676,305

*ARPA approved other funding of \$283,500

6 Project Priority	Check all that Apply	Enter minimum amount required in Year 1 of project
1 Legally binding contract full sum payment in 1st year?		
2 A statutory or other requirement to spend all of Year 1 money?		
3 Legally binding contract but flexibility in 1st year payments?		\$
4 A statutory or other requirement with flexibility in 1st year payments?		
5 Operationally viewed essential-give reason: Camera resolution is inadequate to charge inmates	X	
6 Other Priority reason: Please detail		\$
7 Project desirable, either improving service or efficiency:		

7 Project Critical Success Factors (Key Performance Indicators)

Project Critical Success Factors

8 Project Duration Estimates

Project Milestone	Date Estimate
Project Start Date	1/2/2025
Project Bids Solicited	1/14/2025
Project Contracts Signed	1/21/2025
Project Construction to begin	2/1/2025
Project Construction to end	6/1/2025
Final Payments for Project completion	6/30/2025

9 Project Users	Impacts and Interface
External Visitors	Affected by access to building restrictions, noise and/or odors during replacement.
Inmates	Affected by relocations, noise and/or odors during replacement.
Business/Residences on route	
Internal Staff	Affected by inmate relocations, noise and/or odors during replacement.

10 Project Tolerances	
TIME	Showers and flooring are at the end of life expectancy. Showers will be down in certain pods for a period of time.
COST	Inflation is unknown.
RISK	Minimized by planned maintenance of areas.
BENEFICIARIES	Inmates will have a maintenance free, easily sanitized shower area.
SCOPE	Epoxy and redo of Phase 1 showers.
QUALITY	Phased process through rework of shower areas will provide opportunity for quality control before moving to next area.

Sheboygan County Capital Project Funding Request

Project Name:	Elevator Upgrades	
Department:	Building Services	
Project Manager(s):	Kevin Dulmes	
Committee:	Property	
Project Number	1028	Priority 5

1 Project Case

1.1 Project Overview

2026 - Complete upgrade of Courthouse 1933 public elevator.

1.2 Project Purpose

2026 - Upgrade the obsolete Courthouse inmate and public elevator controls.

2 Primary Project Objectives

Modernize Courthouse elevators from relays to electronics as staff have gotten stuck inside.

3 Project Identification and Alternatives

Continue to repair Courthouse elevators as failures occur.
Schedule to avoid Detention Center Phase 3 project.

4 Project Issues

Public elevator will need to be out of services for about 8 weeks.
Will need to take stairs and have arrangements made for handicap individuals that will only have access to the Lobby, Basement & Courtroom floors.

5 Project Cost Worksheet

Funding	Expenditure	Other Funding	Bonding	Source(s) of Other Funding
Prior years	\$883,600	\$ 194,393	\$ 689,207	Other non Governmental
2025 - 1st quarter				
2025 - 2nd quarter				
2025 - 3rd quarter				
2025 - 4th Quarter				
2025 Total	\$ -	\$ -	\$ -	
2026 - 1st quarter	\$ 226,000			
2026 - 2nd quarter				
2026 - 3rd quarter	\$ 227,000			
2026 - 4th Quarter				
2026 Total	\$ 453,000	\$ -	\$ 453,000	
2027 - 1st quarter				
2027 - 2nd quarter				
2027 - 3rd quarter				
2027 - 4th Quarter				
2027 Total	\$ -	\$ -	\$ -	
2028 - 1st quarter				
2028 - 2nd quarter				
2028 - 3rd quarter				
2028 - 4th Quarter				
2028 Total	\$ -	\$ -	\$ -	
2029 - 1st quarter				
2029 - 2nd quarter				
2029 - 3rd quarter				
2029 - 4th Quarter				
2029 Total	\$ -	\$ -	\$ -	
SUB TOTAL 2025-2029	\$ 453,000	\$ -	\$ 453,000	
Later Years			\$ -	
TOTAL	\$ 1,336,600	\$ 194,393	\$ 1,142,207	
Check	\$ -	\$ -	\$ -	

Additional details Other Funding

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5 Project Cost Worksheet (continued)

Departmental cost	883600	DEPARTMENT	Department	ASSET LIFE
	TOTAL	Building Services		YEARS
Land	\$ -			
Buildings	\$ -			
Infrastructure	\$ -			
Improvements	\$412,000	\$412,000		25
Equipment	\$ -			
Computer Hardware	\$ -			
Computer Software	\$ -			
Consulting	\$ -			
Other	\$41,000	\$41,000		
TOTAL	\$ 1,336,600	\$453,000	\$0	
Check	\$ -			

5 Project Cost Summary

Year	Total Cost	Other Funding	Bonding
Prior Years	\$ 883,600	\$ 194,393	\$ 689,207
2025	\$ -	\$ -	\$ -
2026	\$ 453,000	\$ -	\$ 453,000
2027	\$ -	\$ -	\$ -
2028	\$ -	\$ -	\$ -
2029	\$ -	\$ -	\$ -
SUB Total	\$ 453,000	\$ -	\$ 453,000
Later Years	\$ -	\$ -	\$ -
TOTAL	\$ 1,336,600	\$ 194,393	\$ 1,142,207

*Other Funding is from Capital Projects Fund balance

6 Project Priority	Check all that Apply	Enter minimum amount required in Year 1 of project
1 Legally binding contract full sum payment in 1st year?		
2 A statutory or other requirement to spend all of Year 1 money?		
3 Legally binding contract but flexibility in 1st year payments?		\$
4 A statutory or other requirement with flexibility in 1st year payments?		\$
5 Operationally viewed essential-give reason:		
6 Other Priority reason:		
7 Project desirable, either improving service or efficiency		\$

7 Project Critical Success Factors (Key Performance Indicators)

Project Critical Success Factors

8 Project Duration Estimates

Project Milestone	Status	Date Estimate
Project Start Date	Order Equipment	1/15/2026
Project Contracts Signed	Deliver Equipment	6/15/2026
Project Construction to begin	Start Install	7/1/2026
Project Construction to end	Complete Install	10/1/2026
Final Payments for Project completion	State Inspection	10/15/2026

9 Project Users	Impacts and Interface
External Visitors	Cannot use elevator during replacement. Alternate Jail elevator only accesses Lobby, Courtroom floors and basement.
Inmates	Jail elevator will be needed for handicap public on occasion during the work.
Internal Bailiffs	
Internal Staff	Will need to walk stairs. Will need to deliver food through the IMD building public areas.

10 Project Tolerances	
TIME	Complete upgrade could extend beyond three months.
COST	Material delivery delays should be over by 2024.
RISK	Worker falls.
BENEFICIARES	Public will have safer ride with new technology and door closers. Building Services with reduced electricity use.
SCOPE	Otis elevator is very experienced and will spot issues prior to final quote. Will likely require fire alarm smoke heads at all elevator lobbies.
QUALITY	Otis is a professional service with a long history of success and warranty.

Sheboygan County Capital Project Funding Request

Project Name:	Office LED Lights	
Department:	Building Services	
Project Manager(s):	Kevin Dulmes	
Committee:	Property Committee	
Project Number	1070	Priority 6

1 Project Case

1.1 Project Overview
Replace 2x2 and 2x4 fluorescent light fixtures with LED fixtures in all office areas.
1.2 Project Purpose
2025 Replace fixtures at Detention Center 2026 Replace fixtures at Health & Human Services 2027 Replace fixtures at Law Enforcement Center 2028 Replace fixtures at Courthouse

2 Primary Project Objectives
Conserve energy and reduce frequency of light replacements.

3 Project Identification and Alternatives
LED lights are newer technology with reduced energy use, brighter output and much longer life than fluorescent bulbs, and prices continue to drop. Energy prices continue to rise and result in payback reduced to 12-18 years depending on our building energy prices. Alternative to replace bulbs, but ballasts continue to use energy.

4 Project Issues
Changing fixtures will interrupt staff and likely cause dust mess. Payback longer than typical conservation projects.

5 Project Cost Worksheet

Funding	Expenditure	Other Funding	Bonding	Source(s) of Other Funding
Prior years	\$ -	\$ -	\$ -	
2025 - 1st quarter				
2025 - 2nd quarter	\$ 110,000			
2025 - 3rd quarter	\$ 105,000			
2025 - 4th Quarter		\$ 10,000		
2025 Total	\$ 215,000	\$ 10,000	\$ 205,000	
2026 - 1st quarter				
2026 - 2nd quarter	\$ 112,000			
2026 - 3rd quarter	\$ 113,000			
2026 - 4th Quarter				
2026 Total	\$ 225,000	\$ -	\$ 225,000	
2027 - 1st quarter	\$ 116,000			
2027 - 2nd quarter	\$ 116,000			
2027 - 3rd quarter	\$ 116,000			
2027 - 4th Quarter				
2027 Total	\$ 348,000	\$ -	\$ 348,000	
2028 - 1st quarter	\$ 110,000			
2028 - 2nd quarter	\$ 110,000			
2028 - 3rd quarter	\$ 110,000			
2028- 4th Quarter	\$ 88,000			
2028 Total	\$ 418,000	\$ -	\$ 418,000	
2029 - 1st quarter				
2029 - 2nd quarter				
2029 - 3rd quarter				
2029 - 4th Quarter				
2029 Total	\$ -	\$ -	\$ -	
SUB TOTAL 2025-2029	\$ 1,206,000	\$ 10,000	\$ 1,196,000	
Later Years			\$ -	
TOTAL	\$ 1,206,000	\$ 10,000	\$ 1,196,000	
Check	\$ -	\$ -	\$ -	

Additional details Other Funding

Focus on energy for LED

5 Project Cost Worksheet (continued)

Departmental cost	0	DEPARTMENT	DEPARTMENT	ASSET LIFE
	TOTAL	Building Services		YEARS
Land	\$ -			
Buildings	\$ -			
Infrastructure	\$ -			
Improvements	\$ -	\$ -		
Equipment	\$ 1,206,000	\$ 1,206,000		
Computer Hardware	\$ -			
Computer Software	\$ -			
Consulting	\$ -			
Other	\$ -	\$ -		
TOTAL	\$ 1,206,000	\$ 1,206,000	\$ -	
Check	\$ -			

5 Project Cost Summary

Year	Total Cost	Other Funding	Bonding
Prior Years	\$ -	\$ -	\$ -
2025	\$ 215,000	\$ 10,000	\$ 205,000
2026	\$ 225,000	\$ -	\$ 225,000
2027	\$ 348,000	\$ -	\$ 348,000
2028	\$ 418,000	\$ -	\$ 418,000
2029	\$ -	\$ -	\$ -
SUB Total	\$ 1,206,000	\$ 10,000	\$ 1,196,000
Later Years	\$ -	\$ -	\$ -
TOTAL	\$ 1,206,000	\$ 10,000	\$ 1,196,000

6 Project Priority	Check all that Apply	Enter minimum amount required in Year 1 of project
1 Legally binding contract full sum payment in 1st year?		
2 A statutory or other requirement to spend all of Year 1 money?		
3 Legally binding contract but flexibility in 1st year payments?		\$
4 A statutory or other requirement with flexibility in 1st year payments?		\$
5 Operationally viewed essential-give reason:		
6 Other Priority reason:		
7 Project desirable, either improving service or efficiency:		\$225,000

7 Project Critical Success Factors (Key Performance Indicators)

Project Critical Success Factors	

8 Project Duration Estimates

Project Milestone	Date Estimate
Project Start Date	1/15/2025
Project Bids Solicited	
Project Contracts Signed	
Project Construction to begin	4/1/2025
Project Construction to end	12/30/2028
Final Payments for Project completion	12/30/2028

9 Project Users	Impacts and Interface
External	
Business/Residences on route	Ladders in hallways
Internal Staff	Interruption & dust dropping from ceiling

10 Project Tolerances	
TIME	Limited room access could extend project timeline.
COST	Request include 5% inflation, assuming drop from recent years. Estimate based on per square foot; not fixture count.
RISK	Lights turned on less than all open hours will extend actual payback.
BENEFICIARIES	Staff experience whiter light. Building Services energy cost for lighting cut in half & fewer replacements.
SCOPE	All lay-in fluorescent fixtures in each building replaced with new. Currently secure jail fixtures unavailable in LED type.
QUALITY	LED Lights have improved quality in recent years. Contractor labor will be under warranty.

Sheboygan County Capital Project Funding Request

Project Name:	H&HS remodel Updates	
Department:	Building Services	
Project Manager(s):	Kevin Dulmes & Matt Strittmater	
Committee:	Property Committee	
Project Number	1069	Priority 7

1 Project Case

1.1 Project Overview
Remodel Health & Human Services Building to as requested by H&HS staff. 2025 Update hallways 104 & 118 with lay-in ceiling & lights. 2025 Convert Laboratory 144 by removing sink & cabinets, replace ceiling, lights & flooring. 2025 Update Break Room 107 with new countertops and flooring. 2026 Add ceiling lights & carpet to Room 219 & 225 once scanning is completed.
1.2 Project Purpose
Update appearance of various spaces to more modern office and make previous file rooms into useable office area.

2 Primary Project Objectives
Upgrade dated Health & Human Services spaces and create office space in old lab and file rooms. Provide expansion space for Behavioral Health.

3 Project Identification and Alternatives
Areas most out of date identified by Health & Human Services Director. Option to leave as-is. Option to spread over multiple years. Lease alternative space for Behavioral Health.

4 Project Issues
Existing restrooms will be out of use during construction. Some existing finishes could be considered vintage.

5 Project Cost Worksheet

Funding	Expenditure	Other Funding	Bonding	Source(s) of Other Funding
Prior years	\$ 288,000	\$ 37,456	\$ 250,544	CP FB
2025 - 1st quarter	\$ 27,000			
2025 - 2nd quarter	\$ 100,000			
2025 - 3rd quarter	\$ 50,000			
2025 - 4th Quarter				
2025 Total	\$ 177,000	\$ -	\$ 177,000	
2026 - 1st quarter				
2026 - 2nd quarter	\$ 30,000			
2026 - 3rd quarter				
2026 - 4th Quarter				
2026 Total	\$ 30,000	\$ -	\$ 30,000	
2027 - 1st quarter				
2027 - 2nd quarter				
2027 - 3rd quarter				
2027 - 4th Quarter				
2027 Total	\$ -	\$ -	\$ -	
2028 - 1st quarter				
2028 - 2nd quarter				
2028 - 3rd quarter				
2028- 4th Quarter				
2028 Total	\$ -	\$ -	\$ -	
2029 - 1st quarter				
2029 - 2nd quarter				
2029 - 3rd quarter				
2029 - 4th Quarter				
2029 Total	\$ -	\$ -	\$ -	
SUB TOTAL 2025-2029	\$ 207,000	\$ -	\$ 207,000	
Later Years			\$ -	
TOTAL	\$ 495,000	\$ 37,456	\$ 457,544	
Check	\$ -	\$ -	\$ -	
Additional details Other Funding				

5 Project Cost Worksheet (continued)

Departmental cost	379500	DEPARTMENT	DEPARTMENT	ASSET LIFE
	TOTAL	Building Services		YEARS
Land	\$ -			
Buildings	\$ -			
Infrastructure	\$ -			
Improvements	\$ 90,000	\$ 90,000		25
Equipment	\$ 15,000	\$ 15,000		10
Computer Hardware	\$ -			
Computer Software	\$ -			
Consulting	\$ -			
Other	\$ 10,500	\$ 10,500		
TOTAL	\$ 495,000	\$ 115,500	\$ -	
Check	\$ -			

5 Project Cost Summary

Year	Total Cost	Other Funding	Bonding
Prior Years	\$ 288,000	\$ 37,456	\$ 250,544
2025	\$ 177,000	\$ -	\$ 177,000
2026	\$ 30,000	\$ -	\$ 30,000
2027	\$ -	\$ -	\$ -
2028	\$ -	\$ -	\$ -
2029	\$ -	\$ -	\$ -
SUB Total	\$ 207,000	\$ -	\$ 207,000
Later Years	\$ -	\$ -	\$ -
TOTAL	\$ 495,000	\$ 37,456	\$ 457,544

*Other Funding is from Capital Projects Fund balance

6 Project Priority	Check all that Apply	Enter minimum amount required in Year 1 of project
1 Legally binding contract full sum payment in 1st year?		
2 A statutory or other requirement to spend all of Year 1 money?		
3 Legally binding contract but flexibility in 1st year payments?		\$
4 A statutory or other requirement with flexibility in 1st year payments?		\$
5 Operationally viewed essential-give reason:		
6 Other Priority reason: Appearances		
7 Project desirable, either improving service or efficiency:		\$

7 Project Critical Success Factors (Key Performance Indicators)

Project Critical Success Factors

8 Project Duration Estimates

Project Milestone	Date Estimate
Project Start Date	1/2/2025
Project Bids Solicited	3/1/2025
Project Contracts Signed	3/20/2025
Project Construction to begin	4/15/2025
Project Construction to end	7/15/2025
Final Payments for Project completion	8/1/2025

9 Project Users	Impacts and Interface
External	Confusion during construction.
Business/Residences on route	Small projects will have little affect.
Internal Staff	Noise, dust, odors, etc.

10 Project Tolerances	
TIME	Rooms 219 and 144 dependant on file scanning.
COST	Unknown inflation.
RISK	Injury to staff or workers
BENEFICIARES	Health and Human Services staff and clients operate in a more attractive and efficient space. Improved morale.
SCOPE	Remodeling an aged facilities has a level of unknowns
QUALITY	Phased approach will provide opportunity for quality control before moving to the next area.

Sheboygan County Capital Project Funding Request

Project Name:	Courthouse Parking Lot Replacement	
Department:	Building Services	
Project Manager(s):	Kevin Dulmes	
Committee:	Property Committee	
Project Number	1067	Priority 9

1 Project Case

1.1 Project Overview

Mill old and replace parking lot pavement.
2026 - Courthouse 60,000 sq. ft.
2027 - Law Enforcement Center 44,000 sq. ft.

1.2 Project Purpose

The parking lot at the Courthouse has deteriorated. Over the years it has been sealed coated. The Transportation Department indicated it could be seal coated one more year, then full replacement.

2 Primary Project Objectives

Replace the lot before complete failure and increased risk of trips or falls.

3 Project Identification and Alternatives

Transportation Department sealing cracks in 2021 and recommends replaced in the next five years.
Replacing lot in phases will be more expensive and may require transition area between phases.

4 Project Issues

Transportation Department updated cost estimate April, 2022. Prior estimate in error by Building Services was prorated off H&HS Lot replacement that was a more complicated project.
Limited parking options during the work.

5 Project Cost Worksheet

Funding	Expenditure	Other Funding	Bonding	Source(s) of Other Funding
Prior years			\$ -	
2025 - 1st quarter				
2025 - 2nd quarter				
2025 - 3rd quarter				
2025 - 4th Quarter				
2025 Total	\$ -	\$ -	\$ -	
2026 - 1st quarter				
2026 - 2nd quarter	\$88,000			
2026 - 3rd quarter	\$87,300			
2026 - 4th Quarter	\$3,200			
2026 Total	\$ 178,500	\$ -	\$ 178,500	
2027 - 1st quarter				
2027 - 2nd quarter	\$68,000			
2027 - 3rd quarter	\$68,200			
2027 - 4th Quarter	\$3,200			
2027 Total	\$ 139,400	\$ -	\$ 139,400	
2028 - 1st quarter				
2028 - 2nd quarter				
2028 - 3rd quarter				
2028 - 4th Quarter				
2028 Total	\$ -	\$ -	\$ -	
2029 - 1st quarter				
2029 - 2nd quarter				
2029 - 3rd quarter				
2029 - 4th Quarter				
2029 Total	\$ -	\$ -	\$ -	
SUB TOTAL 2025-2029	\$ 317,900	\$ -	\$ 317,900	
Later Years			\$ -	
TOTAL	\$ 317,900	\$ -	\$ 317,900	
Check	\$ -	\$ -	\$ -	
Additional details Other Funding				

5 Project Cost Worksheet (continued)

Departmental cost		DEPARTMENT	DEPARTMENT	ASSET LIFE
	TOTAL	Building Services	Sheriff	YEARS
Land	\$ -			
Buildings	\$ -			
Infrastructure	\$ 307,200	\$ 174,200	\$ 133,000	20
Improvements	\$ -			
Equipment	\$ -			
Computer Hardware	\$ -			
Computer Software	\$ -			
Consulting	\$ -			
Prior Years	\$ 7,500	\$ 4,300	\$ 3,200	
TOTAL	\$ 317,900	\$ 178,500	\$ 136,200	
Check	\$ (3,200)			

5 Project Cost Summary

Year	Total Cost	Other Funding	Bonding
Prior Years	\$ -	\$ -	\$ -
2025	\$ -	\$ -	\$ -
2026	\$ 178,500	\$ -	\$ 178,500
2027	\$ 139,400	\$ -	\$ 139,400
2028	\$ -	\$ -	\$ -
2029	\$ -	\$ -	\$ -
SUB Total	\$ 317,900	\$ -	\$ 317,900
Later Years	\$ -	\$ -	\$ -
TOTAL	\$ 317,900	\$ -	\$ 317,900

6 Project Priority	Check all that Apply	Enter minimum amount required in Year 1 of project
1 Legally binding contract full sum payment in 1st year?		
2 A statutory or other requirement to spend all of Year 1 money?		
3 Legally binding contract but flexibility in 1st year payments?		\$
4 A statutory or other requirement with flexibility in 1st year payments?		\$
5 Operationally viewed essential-give reason: Courthouse lot is at end of life.	X	\$ 178,500
6 Other Priority reason: Please detail		\$
7 Project desirable, either improving service or efficiency		

7 Project Critical Success Factors (Key Performance Indicators)

Project Critical Success Factors

8 Project Duration Estimates

Project Milestone		Date Estimate
Project Start Date	Design	1/1/2026
Project Bids Solicited	Begin Demolition	4/1/2026
Project Contracts Signed	Replace Sewers	6/1/2026
Project Construction to begin	Replace Pavement	7/1/2026
Project Construction to end	Striping	9/30/2026
Final Payments for Project completion		10/30/2026

9 Project Users	Impacts and Interface
External Road Users	Increased traffic during removal and installation.
Business/Residences on route	Staff will need to find alternate parking during this project and crowd out locals.
Internal Staff & Clients	Walking from alternate parking locations. Squad access critical during paving.

10 Project Tolerances	
TIME	Transportation Department priorities elsewhere could extend project.
COST	Unsuitable soils may require increased removal and gravel. Slope of site could complicate paving.
RISK	Injury to staff and clients during equipment work.
BENEFICIARIES	Courthouse staff and clients ... smooth surface with reduced ice.
SCOPE	Courthouse - entire lot between New York and Center Avenues. Law Enforcement Center - both upper and lower lots between Pennsylvania and Center Avenues.
QUALITY	Transportation Department does quality work and will re-do areas as needed.

Sheboygan County Capital Project Funding Request

Project Name:	UW-Green Bay - Sheboygan Campus - Parking Lot Reconstruction	
Department:	UW-Green Bay - Sheboygan Campus	
Project Manager(s):	Kevin Dulmes/ Erik Aleson	
Committee:	Property Committee	
Project Number	1056	Priority 1

1 Project Case

1.1 Project Overview
2025 - West lot at 84,400 sq. ft. with 179 stalls.
1.2 Project Purpose
Rebuild the parking lots and Campus Drive between lots, 446 stalls, striping and signage, light poles and bases including electrical, along with 600' of road. Pulverize the existing asphalt pavement, reconstruct base and install 5" of new asphalt.

2 Primary Project Objectives
Replace asphalt pavement prior to complete failure. Upgrade lighting.

3 Project Identification and Alternatives
Not doing a complete rebuild/replacement will require a crack sealing at several points in the future and will interrupt operations more frequently. Existing light poles are rusted and welds are broken, lights are old technology high pressure sodium (HPS).

4 Project Issues
Complete work during summer while Campus schedule is infrequent. Consider Transportation Department for paving work.

5 Project Cost Worksheet

Funding	Expenditure	Other Funding	Bonding	Source(s) of Other Funding
Prior years	\$ 451,000		\$ 451,000	
2025 - 1st quarter				
2025 - 2nd quarter	\$ 175,000			
2025 - 3rd quarter	\$ 183,500			
2025 - 4th Quarter	\$ 2,492			
2025 Total	\$ 360,992	\$ -	\$ 360,992	
2026 - 1st quarter				
2026 - 2nd quarter				
2026 - 3rd quarter				
2026 - 4th Quarter				
2026 Total	\$ -	\$ -	\$ -	
2027 - 1st quarter				
2027 - 2nd quarter				
2027 - 3rd quarter				
2027 - 4th Quarter				
2027 Total	\$ -	\$ -	\$ -	
2028 - 1st quarter				
2028 - 2nd quarter				
2028 - 3rd quarter				
2028 - 4th Quarter				
2028 Total	\$ -	\$ -	\$ -	
2029 - 1st quarter				
2029 - 2nd quarter				
2029 - 3rd quarter				
2029 - 4th Quarter				
2029 Total	\$ -	\$ -	\$ -	
SUB TOTAL 2025-2029	\$ 360,992	\$ -	\$ 360,992	
Later Years			\$ -	
TOTAL	\$ 811,992	\$ -	\$ 811,992	
Check	\$ -	\$ -	\$ -	
Additional details Other Funding				

5 Project Cost Worksheet (continued)

Departmental cost		DEPARTMENT	DEPARTMENT	ASSET LIFE
	TOTAL	UW - GB		YEARS
Land	\$ -			
Buildings	\$ -			
Infrastructure	\$ 570,000	\$ 570,000		25
Improvements	\$ -			
Equipment	\$ 230,492	\$ 230,492		50
Computer Hardware	\$ -			
Computer Software	\$ -			
Consulting	\$ -			
Other	\$ 11,500	\$ 11,500		
TOTAL	\$ 811,992	\$ 811,992	\$ -	
Check	\$ -			

5 Project Cost Summary

Year	Total Cost	Other Funding	Bonding
Prior Years	\$ 451,000	\$ -	\$ 451,000
2025	\$ 360,992	\$ -	\$ 360,992
2026	\$ -	\$ -	\$ -
2027	\$ -	\$ -	\$ -
2028	\$ -	\$ -	\$ -
2029	\$ -	\$ -	\$ -
SUB Total	\$ 360,992	\$ -	\$ 360,992
Later Years	\$ -	\$ -	\$ -
TOTAL	\$ 811,992	\$ -	\$ 811,992

6 Project Priority	Check all that Apply	Enter minimum amount required in Year 1 of project
1 Legally binding contract full sum payment in 1st year?		
2 A statutory or other requirement to spend all of Year 1 money?		
3 Legally binding contract but flexibility in 1st year payments?		\$
4 A statutory or other requirement with flexibility in 1st year payments?		\$
5 Operationally viewed essential-give reason: East lot asphalt has deteriorated and light poles are rusted out.	X	\$ 451,000
6 Other Priority reason: Please detail		\$
7 Project desirable, either improving service or efficiency		\$

7 Project Critical Success Factors (Key Performance Indicators)

Project Critical Success Factors	

8 Project Duration Estimates

Project Milestone	Date Estimate
Project Start Date	6/1/2024
Project Bids Solicited	NA
Project Contracts Signed	NA
Project Construction to begin	6/1/2024
Project Construction to end	6/30/2025
Final Payments for Project completion	7/1/2025

9 Project Users	Impacts and Interface
External	Bookworm Gardens visitors will have to walk from west lot.
Road Users	
Business/Residences on route	
Internal	Entrance to Theater and PE buildings difficult during repaving.

10 Project Tolerances	
TIME	School year dictates schedule.
COST	Estimated by University of Wisconsin Green Bay - Sheboygan Campus. Transportation Department provided actual costs.
RISK	Traffic accidents during work. Light pole falling before replacement.
BENEFICIARIES	Visitors to University of Wisconsin Green Bay - Sheboygan Campus.
SCOPE	Suitable soils throughout. Catch basins along road not require work.
QUALITY	Transportation Department and County Electrician do excellent work.

Sheboygan County Capital Project Funding Request

Project Name:	Radio Equipment Upgrades	
Department:	Sheriff	
Project Manager(s):	Sheriff Cory Roeseler & Inspector Chad Broeren	
Committee:	Law Committee	
Project Number	1954	Priority #1

1 Project Case

1.1 Project Overview

The Sheriff's Office was notified by a private vendor that many of our public safety radios will be reaching their end-of-support life at the end of 2023. We were also informed that future repairs may not be possible as the replacement parts potentially needed are no longer manufactured. These radios include both portable and mobile (vehicle) radios within the Sheriff's Office (including the Corrections Division) and all of the radios utilized by our volunteer Fire Departments in the County.

1.2 Project Purpose

We would like to start replacing a portion of our public safety radios in 2024. If they are not able to be repaired we need to have the ability to purchase radios in future years as they become unserviceable and/or inoperable.

2 Primary Project Objectives

Replace all public safety radios as mentioned above with the allocated funds in each of the next 5 plus years.
Obtain fair market trade-in value for all of our old radios.

3 Project Identification and Alternatives

4 Project Issues

5 Project Cost Worksheet

Funding	Expenditure	Other Funding	Bonding	Source(s) of Other Funding
Prior years	\$ 250,000	\$ 250,000	\$ -	
2025 - 1st quarter	\$ 125,000			
2025 - 2nd quarter	\$ 125,000			
2025 - 3rd quarter	\$ 125,000			
2025 - 4th Quarter	\$ 125,000			
2025 Total	\$ 500,000	\$ -	\$ 500,000	
2026 - 1st quarter	\$ 125,000			
2026 - 2nd quarter	\$ 125,000			
2026 - 3rd quarter	\$ 125,000			
2026 - 4th Quarter	\$ 125,000			
2026 Total	\$ 500,000	\$ -	\$ 500,000	
2027 - 1st quarter	\$ 125,000			
2027 - 2nd quarter	\$ 125,000			
2027 - 3rd quarter	\$ 125,000			
2027 - 4th Quarter	\$ 125,000			
2027 Total	\$ 500,000	\$ -	\$ 500,000	
2028 - 1st quarter	\$ 125,000			
2028 - 2nd quarter	\$ 125,000			
2028 - 3rd quarter	\$ 125,000			
2028 - 4th Quarter	\$ 125,000			
2028 Total	\$ 500,000	\$ -	\$ 500,000	
2029 - 1st quarter	\$ 125,000			
2029 - 2nd quarter	\$ 125,000			
2029 - 3rd quarter	\$ 125,000			
2029 - 4th Quarter	\$ 125,000			
2029 Total	\$ 500,000	\$ -	\$ 500,000	
SUB TOTAL 2025-2029	\$ 2,500,000	\$ -	\$ 2,500,000	
Later Years	\$ 2,000,000		\$ 2,000,000	
TOTAL	\$ 4,750,000	\$ 250,000	\$ 4,500,000	
Check	\$ -	\$ -	\$ -	
Additional details Other Funding				

1954 Radio Equipment Upgrades

5 Project Cost Worksheet (continued)

Departmental cost	0	DEPARTMENT	DEPARTMENT	ASSET LIFE
	TOTAL	Sheriff		YEARS
Land	\$ -			
Buildings	\$ -			
Infrastructure	\$ -			
Improvements	\$ -	\$ -		
Equipment	\$ 4,750,000	\$ 4,750,000		
Computer Hardware	\$ -			
Computer Software	\$ -			
Consulting	\$ -			
Other	\$ -	\$ -		
TOTAL	\$ 4,750,000	\$ 4,750,000	\$ -	

Check \$ -

5 Project Cost Summary

Year	Total Cost	Other Funding	Bonding
Prior Years	\$ 250,000	\$ 250,000	\$ -
2025	\$ 500,000	\$ -	\$ 500,000
2026	\$ 500,000	\$ -	\$ 500,000
2027	\$ 500,000	\$ -	\$ 500,000
2028	\$ 500,000	\$ -	\$ 500,000
2029	\$ 500,000	\$ -	\$ 500,000
SUB Total	\$ 2,500,000	\$ -	\$ 2,500,000
Later Years	\$ 2,000,000	\$ -	\$ 2,000,000
TOTAL	\$ 4,750,000	\$ 250,000	\$ 4,500,000

*ARPA approved other funding of \$205,000

6 Project Priority	Check all that Apply	Enter minimum amount required in Year 1 of project
1 Legally binding contract full sum payment in 1st year?		
2 A statutory or other requirement to spend all of Year 1 money?		
3 Legally binding contract but flexibility in 1st year payments?		\$
4 A statutory or other requirement with flexibility in 1st year payments?		\$
5 Operationally viewed essential-give reason:		
6 Other Priority reason:		
7 Project desirable, either improving service or efficiency:		\$

7 Project Critical Success Factors (Key Performance Indicators)

Project Critical Success Factors

8 Project Duration Estimates

Project Milestone	Date Estimate
Project Start Date	
Project Bids Solicited	
Project Contracts Signed	
Project Construction to begin	
Project Construction to end	
Final Payments for Project completion	

9 Project Users	Impacts and Interface
External	
Business/Residences on route	
Internal Staff	

10 Project Tolerances	
TIME	
COST	
RISK	
BENEFICIARIES	
SCOPE	
QUALITY	

Sheboygan County Capital Project Funding Request

Project Name:	Expansion of Sheboygan County Detention Center
Department:	Sheriff
Project Manager(s):	Kevin Dulmes, Chad Broeren
Committee:	Law Committee
Project Number	1951

1 Project Case

1.1 Project Overview

Expand current detention facility by adding one additional phase. The Sally Port and kitchen area would also be expanded to accommodate the increased occupancy.

2027 - Design

2028 - Construct enclosure

2029/30 - Construct interiors and install equipment

1.2 Project Purpose

Expand the capacity of our detention facility to accommodate some current inmates and accommodate future growth in our inmate population which has grown by approximately 30% (100 inmates) since 2014.

2 Primary Project Objectives

Complete expansion of the facility in time to avoid boarding inmates at other county jails which results in boarding and transportation costs.

3 Project Identification and Alternatives

An expansion of our facility by two phases or one phase at a time to meet our need for boarding space.

Alternative is to board at other counties facilities at a significant cost in boarding fees and transportation to and from those outside facilities.

4 Project Issues

Land needed for staging deliveries, equipment, job traveler and possibly future parking.

Construction above existing building could cause leaks and delays to access ceilings above inmate cells.

Construction likely extended over two-year period with elevation access challenges, continued operational requirement and circular design.

5 Project Cost Worksheet

Funding	Expenditure	Other Funding	Bonding	Source(s) of Other Funding
Prior years	\$0	\$ -	\$ -	
2025 - 1st quarter				
2025 - 2nd quarter				
2025 - 3rd quarter				
2025 - 4th Quarter				
2025 Total	\$ -	\$ -	\$ -	
2026 - 1st quarter				
2026 - 2nd quarter				
2026 - 3rd quarter				
2026 - 4th Quarter				
2026 Total	\$ -	\$ -	\$ -	
2027 - 1st quarter	\$ 126,000	\$ 126,000		
2027 - 2nd quarter				
2027 - 3rd quarter				
2027 - 4th Quarter				
2027 Total	\$ 126,000	\$ 126,000	\$ -	
2028 - 1st quarter				
2028 - 2nd quarter	\$ 703,500			
2028 - 3rd quarter	\$ 703,500			
2028 - 4th Quarter	\$ 701,400			
2028 Total	\$ 2,108,400	\$ -	\$ 2,108,400	
2029 - 1st quarter	\$ 4,200,000			
2029 - 2nd quarter	\$ 4,200,000			
2029 - 3rd quarter	\$ 4,200,000			
2029 - 4th Quarter	\$ 20,469,750			
2029 Total	\$ 33,069,750	\$ -	\$ 33,069,750	
SUB TOTAL 2025-2029	\$ 35,304,150	\$ 126,000	\$ 35,178,150	
Later Years			\$ -	
TOTAL	\$ 35,304,150	\$ 126,000	\$ 35,178,150	
Check	\$ -	\$ -	\$ -	
Additional details Other Funding				

5 Project Cost Worksheet (continued)

Departmental cost		DEPARTMENT	DEPARTMENT	ASSET LIFE
	TOTAL	Sheriff		YEARS
Land	\$ -			
Buildings	\$ 30,517,200	\$30,517,200		50
Infrastructure	\$ -			
Improvements	\$ -			
Equipment	\$ 208,950	\$208,950		15
Computer Hardware	\$ -			
Computer Software	\$ -			
Consulting	\$ 3,003,000	\$2,877,000	\$126,000	
Other	\$ 1,575,000	\$1,575,000		
TOTAL	\$ 35,304,150	\$35,178,150	\$0	
Check	\$ -			

5 Project Cost Summary

Year	Total Cost	Other Funding	Bonding
Prior Years	\$ -	\$ -	\$ -
2025	\$ -	\$ -	\$ -
2026	\$ -	\$ -	\$ -
2027	\$ 126,000	\$ 126,000	\$ -
2028	\$ 2,108,400	\$ -	\$ 2,108,400
2029	\$ 33,069,750	\$ -	\$ 33,069,750
SUB Total	\$ 35,304,150	\$ 126,000	\$ 35,178,150
Later Years	\$ -	\$ -	\$ -
TOTAL	\$ 35,304,150	\$ 126,000	\$ 35,178,150

6 Project Priority	Check all that Apply	Enter minimum amount required in Year 1 of project
1 Legally binding contract full sum payment in 1st year?		
2 A statutory or other requirement to spend all of Year 1 money?		
3 Legally binding contract but flexibility in 1st year payments?		\$
4 A statutory or other requirement with flexibility in 1st year payments?		\$
5 Operationally viewed essential-give reason: There are safety issues with over-crowding. Assessment consultant fee.	X	\$2,008,000
6 Other Priority reason: Please detail		\$
7 Project desirable, either improving service or efficiency		

7 Project Critical Success Factors (Key Performance Indicators)

Project Critical Success Factors

8 Project Duration Estimates

Project Milestone	Date Estimate
Project Assessment	7/1/2027
Project Start Date	1/2/2028
Project Bids Solicited	2/1/2028
Project Contracts Signed	3/15/2028
Project Construction to begin	4/15/2028
Project Construction to end	10/1/2030
Final Payments for Project completion	12/30/2030

9 Project Users	Impacts and Interface
External	
Road Users	Contractor crew vehicle parking may make 31st Street narrow.
Business/Residences on route	Increased traffic deliveries in industrial park.
Internal	
Staff & Clients	Correctional staff disturbed with noise, odors and need to escort contractors when necessary.

10 Project Tolerances	
TIME	Two-year project. One year assessment, two years design and construction. Enclosure before first winter if possible.
COST	Operation costs for added staff and utilities. Addition on exiting building could expose unknown conditions.
RISK	Damage to existing building and inmate injury especially during crane use. Contractors in cells below during tie-ins.
BENEFICIARIES	County safety with fewer inmates released. Possible boarding of nearby County or State inmates.
SCOPE	Project will require some additional parking space on property for added staff. Add Phase 3 with possible Phase 4 years later.
QUALITY	Construction will meet current code/standards for secure Detention facility. Bid project takes low bidder, but detailed specification and tight oversight by a Construction Manager will result in needed quality.

Sheboygan County Capital Project Funding Request

Project Name:	B building boiler installation
Department:	Rocky Knoll
Project Manager(s):	Tim Chisholm
Committee:	Health Care Center
Project Number	2773

1 Project Case

1.1 Project Overview

Project involves creating a new boiler/mechanical room inside B building on ground floor. It would involve installing new high efficiency hydronic boilers that would eliminate the steam boilers that are remotely located in the boiler house. This system is very inefficient. The old steam boilers date back to 1972 and piping is run underground roughly 200ft from the boiler house to main building.

1.2 Project Purpose

Upgrade old steam heating system to a high efficiency hot water boiler system that is low maintenance and can serve the demand from both the A and B buildings.

2 Primary Project Objectives

Eliminate the use of steam. Reduce operational costs, maintenance and energy consumption.

3 Project Identification and Alternatives

4 Project Issues

This project will requires significant design work through an engineering firm. Equipment has long lead times. Interruption to facility operations though minimized should be expected.

5 Project Cost Worksheet

Funding	Expenditure	Other Funding	Bonding	Source(s) of Other Funding
Prior years	\$53,000		\$ 53,000	
2025 - 1st quarter	\$855,000			
2025 - 2nd quarter				
2025 - 3rd quarter				
2025 - 4th Quarter				
2025 Total	\$ 855,000	\$ -	\$ 855,000	
2026 - 1st quarter				
2026 - 2nd quarter				
2026 - 3rd quarter				
2026 - 4th Quarter				
2026 Total	\$ -	\$ -	\$ -	
2027 - 1st quarter				
2027 - 2nd quarter				
2027 - 3rd quarter				
2027 - 4th Quarter				
2027 Total	\$ -	\$ -	\$ -	
2028 - 1st quarter				
2028 - 2nd quarter				
2028 - 3rd quarter				
2028- 4th Quarter				
2028 Total	\$ -	\$ -	\$ -	
2029 - 1st quarter				
2029 - 2nd quarter				
2029 - 3rd quarter				
2029- 4th Quarter				
2029 Total	\$ -	\$ -	\$ -	
SUB TOTAL 2025-2029	\$ 855,000	\$ -	\$ 855,000	
Later Years	\$ -		\$ -	
TOTAL	\$ 908,000	\$ -	\$ 908,000	
Check	\$ -	\$ -	\$ -	
Additional details Other Funding				

5 Project Cost Worksheet (continued)

Departmental cost		DEPARTMENT	DEPARTMENT	ASSET LIFE
	TOTAL	Rocky Knoll		YEARS
Land	\$ -			
Buildings	\$ -			
Infrastructure	\$ -			
Improvements	\$ 855,000	\$855,000		
Equipment	\$ -			
Computer Hardware	\$ -			
Computer Software	\$ -			
Consulting	\$ 53,000	\$53,000		
Other	\$ -			
TOTAL	\$ 908,000	\$908,000	\$0	
Check	\$ -			

5 Project Cost Summary

Year	Total Cost	Other Funding	Bonding
Prior Years	\$ 53,000	\$ -	\$ 53,000
2025	\$ 855,000	\$ -	\$ 855,000
2026	\$ -	\$ -	\$ -
2027	\$ -	\$ -	\$ -
2028	\$ -	\$ -	\$ -
2029	\$ -	\$ -	\$ -
SUB Total	\$ 855,000	\$ -	\$ 855,000
Later Years	\$ -	\$ -	\$ -
TOTAL	\$ 908,000	\$ -	\$ 908,000

6 Project Priority	Check all that Apply	Enter minimum amount required in Year 1 of project
1 Legally binding contract full sum payment in 1st year?		
2 A statutory or other requirement to spend all of Year 1 money?		
3 Legally binding contract but flexibility in 1st year payments?		\$
4 A statutory or other requirement with flexibility in 1st year payments?		\$
5 Operationally viewed essential-give reason:		
6 Other Priority reason: Please detail		\$
7 Project desirable, either improving service or efficiency		

7 Project Critical Success Factors (Key Performance Indicators)

Project Critical Success Factors

8 Project Duration Estimates

Project Milestone	Date Estimate
Project Start Date	8/1/2024
Project Bids Solicited	1/1/2025
Project Contracts Signed	3/1/2025
Project Construction to begin	4/1/2025
Project Construction to end	9/1/2025
Final Payments for Project completion	

9 Project Users	Impacts and Interface
External	
Inmates	
Business/Residences on route	
Internal Staff	

10 Project Tolerances	
TIME	
COST	
RISK	
BENEFICIARIES	
SCOPE	
QUALITY	

Sheboygan County Capital Project Funding Request

Project Name:	C building chiller replacement
Department:	Rocky Knoll
Project Manager(s):	Tim Chisholm
Committee:	Health Care Center
Project Number	2772

1 Project Case

1.1 Project Overview

Replace screw chiller compressor and condensor units located outside of the C building and basement of C building with a new scroll chiller system.

1.2 Project Purpose

Replace equipment that is nearing end of useful life. Unit is original to 2002 construction and is a 20 year asset. Update equipment to reduce noise, reduce energy consumption and maintenance.

2 Primary Project Objectives

Upgrade old system and merge with another project to reduce installation costs.

3 Project Identification and Alternatives

4 Project Issues

Project will need to be completed during the early spring or late fall time period. Equipment availability and extended lead times.

5 Project Cost Worksheet

Funding	Expenditure	Other Funding	Bonding	Source(s) of Other Funding
Prior years			\$ -	
2025 - 1st quarter	\$ 313,000			
2025 - 2nd quarter				
2025 - 3rd quarter				
2025 - 4th Quarter				
2025 Total	\$ 313,000	\$ -	\$ 313,000	
2026 - 1st quarter				
2026 - 2nd quarter				
2026 - 3rd quarter				
2026 - 4th Quarter				
2026 Total	\$ -	\$ -	\$ -	
2027 - 1st quarter				
2027 - 2nd quarter				
2027 - 3rd quarter				
2027 - 4th Quarter				
2027 Total	\$ -	\$ -	\$ -	
2028 - 1st quarter				
2028 - 2nd quarter				
2028 - 3rd quarter				
2028- 4th Quarter				
2028 Total	\$ -	\$ -	\$ -	
2029 - 1st quarter				
2029 - 2nd quarter				
2029 - 3rd quarter				
2029- 4th Quarter				
2029 Total	\$ -	\$ -	\$ -	
SUB TOTAL 2025-2029	\$ 313,000	\$ -	\$ 313,000	
Later Years	\$ -		\$ -	
TOTAL	\$ 313,000	\$ -	\$ 313,000	
Check	\$ -	\$ -	\$ -	
Additional details Other Funding				

5 Project Cost Worksheet (continued)

Departmental cost		DEPARTMENT	DEPARTMENT	ASSET LIFE
	TOTAL	Rocky Knoll		YEARS
Land	\$ -			
Buildings	\$ -			
Infrastructure	\$ -			
Improvements	\$ 295,000	\$295,000		
Equipment	\$ -			
Computer Hardware	\$ -			
Computer Software	\$ -			
Consulting	\$ 18,000	\$18,000		
Other	\$ -			
TOTAL	\$ 313,000	\$313,000	\$0	
Check	\$ -			

5 Project Cost Summary

Year	Total Cost	Other Funding	Bonding
Prior Years	\$ -	\$ -	\$ -
2025	\$ 313,000	\$ -	\$ 313,000
2026	\$ -	\$ -	\$ -
2027	\$ -	\$ -	\$ -
2028	\$ -	\$ -	\$ -
2029	\$ -	\$ -	\$ -
SUB Total	\$ 313,000	\$ -	\$ 313,000
Later Years	\$ -	\$ -	\$ -
TOTAL	\$ 313,000	\$ -	\$ 313,000

6 Project Priority	Check all that Apply	Enter minimum amount required in Year 1 of project
1 Legally binding contract full sum payment in 1st year?		
2 A statutory or other requirement to spend all of Year 1 money?		
3 Legally binding contract but flexibility in 1st year payments?		\$
4 A statutory or other requirement with flexibility in 1st year payments?		\$
5 Operationally viewed essential-give reason:		
6 Other Priority reason: Please detail		\$
7 Project desirable, either improving service or efficiency		

7 Project Critical Success Factors (Key Performance Indicators)

Project Critical Success Factors

8 Project Duration Estimates

Project Milestone	Date Estimate
Project Start Date	1/1/2025
Project Bids Solicited	2/1/2025
Project Contracts Signed	3/1/2025
Project Construction to begin	4/1/2025
Project Construction to end	
Final Payments for Project completion	

9 Project Users	Impacts and Interface
External	
Inmates	
Business/Residences on route	
Internal Staff	

10 Project Tolerances	
TIME	
COST	
RISK	
BENEFICIARES	
SCOPE	
QUALITY	

Sheboygan County Capital Project Funding Request

Project Name:	Pneumatic control replacement
Department:	Rocky Knoll
Project Manager(s):	Tim Chisholm
Committee:	Health Care Center
Project Number	2774

1 Project Case

1.1 Project Overview

Eliminate the use of pneumatic controls and install an electronic controls system that operates all heating and cooling controls located in the A and B buildings.

1.2 Project Purpose

Eliminate outdated controls, minimize maintenance costs, provide accurate climate control, energy savings and elimination of two large air compressors that are past useful life.

2 Primary Project Objectives

Electronic controls will be integrated into our BAS system providing optimum control over building temperatures reducing heating and cooling costs while minimizing trouble shooting and improving comfort levels.

3 Project Identification and Alternatives

4 Project Issues

Project will be somewhat invasive. Contractors will need to work in the resident rooms in both buildings.

5 Project Cost Worksheet

Funding	Expenditure	Other Funding	Bonding	Source(s) of Other Funding
Prior years			\$ -	
2025 - 1st quarter				
2025 - 2nd quarter				
2025 - 3rd quarter				
2025 - 4th Quarter				
2025 Total	\$ -	\$ -	\$ -	
2026 - 1st quarter	\$ 788,000			
2026 - 2nd quarter				
2026 - 3rd quarter				
2026 - 4th Quarter				
2026 Total	\$ 788,000	\$ -	\$ 788,000	
2027 - 1st quarter				
2027 - 2nd quarter				
2027 - 3rd quarter				
2027 - 4th Quarter				
2027 Total	\$ -	\$ -	\$ -	
2028 - 1st quarter				
2028 - 2nd quarter				
2028 - 3rd quarter				
2028- 4th Quarter				
2028 Total	\$ -	\$ -	\$ -	
2029 - 1st quarter				
2029 - 2nd quarter				
2029 - 3rd quarter				
2029- 4th Quarter				
2029 Total	\$ -	\$ -	\$ -	
SUB TOTAL 2025-2029	\$ 788,000	\$ -	\$ 788,000	
Later Years	\$ -		\$ -	
TOTAL	\$ 788,000	\$ -	\$ 788,000	
Check	\$ -	\$ -	\$ -	
Additional details Other Funding				

5 Project Cost Worksheet (continued)

Departmental cost		DEPARTMENT	DEPARTMENT	ASSET LIFE
	TOTAL	Rocky Knoll		YEARS
Land	\$ -			
Buildings	\$ -			
Infrastructure	\$ -			
Improvements	\$ 788,000	\$788,000		
Equipment	\$ -			
Computer Hardware	\$ -			
Computer Software	\$ -			
Consulting	\$ -			
Other	\$ -			
TOTAL	\$ 788,000	\$788,000	\$0	
Check	\$ -			

5 Project Cost Summary

Year	Total Cost	Other Funding	Bonding
Prior Years	\$ -	\$ -	\$ -
2025	\$ -	\$ -	\$ -
2026	\$ 788,000	\$ -	\$ 788,000
2027	\$ -	\$ -	\$ -
2028	\$ -	\$ -	\$ -
2029	\$ -	\$ -	\$ -
SUB Total	\$ 788,000	\$ -	\$ 788,000
Later Years	\$ -	\$ -	\$ -
TOTAL	\$ 788,000	\$ -	\$ 788,000

6 Project Priority	Check all that Apply	Enter minimum amount required in Year 1 of project
1 Legally binding contract full sum payment in 1st year?		
2 A statutory or other requirement to spend all of Year 1 money?		
3 Legally binding contract but flexibility in 1st year payments?		\$
4 A statutory or other requirement with flexibility in 1st year payments?		\$
5 Operationally viewed essential-give reason:		
6 Other Priority reason: Please detail		\$
7 Project desirable, either improving service or efficiency		

7 Project Critical Success Factors (Key Performance Indicators)

Project Critical Success Factors
Scheduling to align with roof replacement

8 Project Duration Estimates

Project Milestone	Date Estimate
Project Start Date	1/1/2026
Project Bids Solicited	3/1/2026
Project Contracts Signed	5/1/2026
Project Construction to begin	7/1/2026
Project Construction to end	12/1/2026
Final Payments for Project completion	

9 Project Users	Impacts and Interface
External	
Inmates	
Business/Residences on route	
Internal Staff	

10 Project Tolerances	
TIME	
COST	
RISK	
BENEFICIARIES	
SCOPE	
QUALITY	

Sheboygan County Capital Project Funding Request

Project Name:	A building resident room renovations
Department:	Rocky Knoll
Project Manager(s):	Tim Chisholm
Committee:	Health Care Center
Project Number	2775

1 Project Case

1.1 Project Overview

Renovation of 59 resident rooms located on the 1st and 2nd floors of the A building constructed in 1992. Project would include new flooring, painting, window treatments, lighting, plumbing etc.

1.2 Project Purpose

Provide an updated space for residents that is easier to maintain by staff.

2 Primary Project Objectives

Modernize the look of the rooms while reducing man hours required to maintain old VCT floors.

3 Project Identification and Alternatives

4 Project Issues

Invasive to residents. Project will require resident relocation.

5 Project Cost Worksheet

Funding	Expenditure	Other Funding	Bonding	Source(s) of Other Funding
Prior years			\$ -	
2025 - 1st quarter				
2025 - 2nd quarter				
2025 - 3rd quarter				
2025 - 4th Quarter				
2025 Total	\$ -	\$ -	\$ -	
2026 - 1st quarter				
2026 - 2nd quarter				
2026 - 3rd quarter				
2026 - 4th Quarter				
2026 Total	\$ -	\$ -	\$ -	
2027 - 1st quarter	\$ 848,000			
2027 - 2nd quarter				
2027 - 3rd quarter				
2027 - 4th Quarter				
2027 Total	\$ 848,000	\$ -	\$ 848,000	
2028 - 1st quarter				
2028 - 2nd quarter				
2028 - 3rd quarter				
2028- 4th Quarter				
2028 Total	\$ -	\$ -	\$ -	
2029 - 1st quarter				
2029 - 2nd quarter				
2029 - 3rd quarter				
2029- 4th Quarter				
2029 Total	\$ -	\$ -	\$ -	
SUB TOTAL 2025-2029	\$ 848,000	\$ -	\$ 848,000	
Later Years	\$ -		\$ -	
TOTAL	\$ 848,000	\$ -	\$ 848,000	
Check	\$ -	\$ -	\$ -	
Additional details Other Funding				

5 Project Cost Worksheet (continued)

Departmental cost		DEPARTMENT	DEPARTMENT	ASSET LIFE
	TOTAL	Rocky Knoll		YEARS
Land	\$ -			
Buildings	\$ 848,000	\$848,000		
Infrastructure	\$ -			
Improvements	\$ -			
Equipment	\$ -			
Computer Hardware	\$ -			
Computer Software	\$ -			
Consulting	\$ -			
Other	\$ -			
TOTAL	\$ 848,000	\$848,000	\$0	
Check	\$ -			

5 Project Cost Summary

Year	Total Cost	Other Funding	Bonding
Prior Years	\$ -	\$ -	\$ -
2025	\$ -	\$ -	\$ -
2026	\$ -	\$ -	\$ -
2027	\$ 848,000	\$ -	\$ 848,000
2028	\$ -	\$ -	\$ -
2029	\$ -	\$ -	\$ -
SUB Total	\$ 848,000	\$ -	\$ 848,000
Later Years	\$ -	\$ -	\$ -
TOTAL	\$ 848,000	\$ -	\$ 848,000

6 Project Priority	Check all that Apply	Enter minimum amount required in Year 1 of project
1 Legally binding contract full sum payment in 1st year?		
2 A statutory or other requirement to spend all of Year 1 money?		
3 Legally binding contract but flexibility in 1st year payments?		\$
4 A statutory or other requirement with flexibility in 1st year payments?		\$
5 Operationally viewed essential-give reason:		
6 Other Priority reason: Please detail		\$
7 Project desirable, either improving service or efficiency		

7 Project Critical Success Factors (Key Performance Indicators)

Project Critical Success Factors
Scheduling to align with roof replacement

8 Project Duration Estimates

Project Milestone	Date Estimate
Project Start Date	2/1/2027
Project Bids Solicited	4/1/2027
Project Contracts Signed	6/1/2027
Project Construction to begin	8/1/2027
Project Construction to end	11/1/2027
Final Payments for Project completion	

9 Project Users	Impacts and Interface
External	
Inmates	
Business/Residences on route	
Internal Staff	

10 Project Tolerances	
TIME	
COST	
RISK	
BENEFICIARIES	
SCOPE	
QUALITY	

Sheboygan County Capital Project Funding Request

Project Name:	A and B building office area renovations
Department:	Rocky Knoll
Project Manager(s):	Tim Chisholm
Committee:	Health Care Center
Project Number	2776

1 Project Case

1.1 Project Overview

Renovate ground floor areas of the A and B buildings that are over 20 and 30 years old. To include: Two conference rooms, 8 offices, reception area, connecting halls and open space.

1.2 Project Purpose

Clean up old and outdated areas that are visited by the general public, visitors and staff.

2 Primary Project Objectives

Replace carpeting that is stained and damaged. Replace paneled walls with drywall. Replace old egg crate ceilings with conventional drop ceiling tile. Relocate sprinkler heads so we can install new lighting.

3 Project Identification and Alternatives

4 Project Issues

Project will involve relocation of office staff during the renovation.

5 Project Cost Worksheet

Funding	Expenditure	Other Funding	Bonding	Source(s) of Other Funding
Prior years			\$ -	
2025 - 1st quarter				
2025 - 2nd quarter				
2025 - 3rd quarter				
2025 - 4th Quarter				
2025 Total	\$ -	\$ -	\$ -	
2026 - 1st quarter				
2026 - 2nd quarter				
2026 - 3rd quarter				
2026 - 4th Quarter				
2026 Total	\$ -	\$ -	\$ -	
2027 - 1st quarter				
2027 - 2nd quarter				
2027 - 3rd quarter				
2027 - 4th Quarter				
2027 Total	\$ -	\$ -	\$ -	
2028 - 1st quarter	\$ 374,000			
2028 - 2nd quarter				
2028 - 3rd quarter				
2028- 4th Quarter				
2028 Total	\$ 374,000	\$ -	\$ 374,000	
2029 - 1st quarter				
2029 - 2nd quarter				
2029 - 3rd quarter				
2029- 4th Quarter				
2028 Total	\$ -	\$ -	\$ -	
SUB TOTAL 2025-2029	\$ 374,000	\$ -	\$ 374,000	
Later Years	\$ -		\$ -	
TOTAL	\$ 374,000	\$ -	\$ 374,000	
Check	\$ -	\$ -	\$ -	
Additional details Other Funding				

5 Project Cost Worksheet (continued)

Departmental cost		DEPARTMENT	DEPARTMENT	ASSET LIFE
	TOTAL	Rocky Knoll		YEARS
Land	\$ -			
Buildings	\$ 374,000	\$374,000		
Infrastructure	\$ -			
Improvements	\$ -			
Equipment	\$ -			
Computer Hardware	\$ -			
Computer Software	\$ -			
Consulting	\$ -			
Other	\$ -			
TOTAL	\$ 374,000	\$374,000	\$0	
Check	\$ -			

5 Project Cost Summary

Year	Total Cost	Other Funding	Bonding
Prior Years	\$ -	\$ -	\$ -
2025	\$ -	\$ -	\$ -
2026	\$ -	\$ -	\$ -
2027	\$ -	\$ -	\$ -
2028	\$ 374,000	\$ -	\$ 374,000
2029	\$ -	\$ -	\$ -
SUB Total	\$ 374,000	\$ -	\$ 374,000
Later Years	\$ -	\$ -	\$ -
TOTAL	\$ 374,000	\$ -	\$ 374,000

6 Project Priority	Check all that Apply	Enter minimum amount required in Year 1 of project
1 Legally binding contract full sum payment in 1st year?		
2 A statutory or other requirement to spend all of Year 1 money?		
3 Legally binding contract but flexibility in 1st year payments?		\$
4 A statutory or other requirement with flexibility in 1st year payments?		\$
5 Operationally viewed essential-give reason:		
6 Other Priority reason: Please detail		\$
7 Project desirable, either improving service or efficiency		

7 Project Critical Success Factors (Key Performance Indicators)

Project Critical Success Factors
Scheduling to align with roof replacement

8 Project Duration Estimates

Project Milestone	Date Estimate
Project Start Date	1/1/2028
Project Bids Solicited	3/1/2028
Project Contracts Signed	4/1/2028
Project Construction to begin	6/1/2028
Project Construction to end	8/1/2028
Final Payments for Project completion	

9 Project Users	Impacts and Interface
External	
Inmates	
Business/Residences on route	
Internal Staff	

10 Project Tolerances	
TIME	
COST	
RISK	
BENEFICIARIES	
SCOPE	
QUALITY	

Sheboygan County Capital Project Funding Request

Project Name:	Replace Network Infrastructure
Department:	Information Technology
Project Manager(s):	Chris Lewinski
Committee:	Finance
Project Number	3011

1 Project Case

1.1 Project Overview

This project would replace the County's network infrastructure at all County facilities except Rocky Knoll.

1.2 Project Purpose

The majority of the County's network infrastructure is at least 6 years old. Hardware of this age is more prone to failure and should be replaced proactively to avoid unplanned downtime. These older models also do not support the level of throughput required for the County's fiber network connectivity.

2 Primary Project Objectives

1. Replace aged network switches and wireless access points.
2. Configure all new network switches and access points with standard configuration according to security best practices.
3. Test configurations and then move new network switch infrastructure into production.

3 Project Identification and Alternatives

Project was identified by standard data center/network equipment refresh cycles.

4 Project Issues

Implementation of new network equipment will result in some downtime of the County's network. Also, global IT supply chain issues and inflation are driving costs of network hardware upward.

5 Project Cost Worksheet

Funding	Expenditure	Other Funding	Bonding	Source(s) of Other Funding
Prior years	\$ 135,384	\$ 135,384	\$ -	
2025 - 1st quarter				
2025 - 2nd quarter	\$ 67,765	\$ 67,765		IT Fund Balance
2025 - 3rd quarter				
2025 - 4th Quarter				
2025 Total	\$ 67,765	\$ 67,765	\$ -	
2026 - 1st quarter				
2026 - 2nd quarter				
2026 - 3rd quarter				
2026 - 4th Quarter				
2026 Total	\$ -	\$ -	\$ -	
2027 - 1st quarter				
2027 - 2nd quarter				
2027 - 3rd quarter				
2027 - 4th Quarter				
2027 Total	\$ -	\$ -	\$ -	
2028 - 1st quarter				
2028 - 2nd quarter				
2028 - 3rd quarter				
2028 - 4th Quarter				
2028 Total	\$ -	\$ -	\$ -	
2029 - 1st quarter				
2029 - 2nd quarter				
2029 - 3rd quarter				
2029 - 4th Quarter				
2029 Total	\$ -	\$ -	\$ -	
SUB TOTAL 2025-2029	\$ 67,765	\$ 67,765	\$ -	
Later Years			\$ -	
TOTAL	\$ 203,149	\$ 203,149	\$ -	
Check	\$ -	\$ -	\$ -	
Additional details Other Funding				

3011 Replace Network Infrastructure

5 Project Cost Worksheet (continued)

Departmental cost		DEPARTMENT	DEPARTMENT	ASSET LIFE
	TOTAL	IT		YEARS
Land	\$ -			
Buildings	\$ -			
Infrastructure	\$ -			
Improvements	\$ -			
Equipment	\$ -			
Computer Hardware	\$ 183,150	\$ 183,150		
Computer Software	\$ -			
Consulting	\$ 20,000	\$ 20,000		
Other	\$ -			
TOTAL	\$ 203,149	\$ -	\$ -	
Check	\$ 1			

5 Project Cost Summary

Year	Total Cost	Other Funding	Bonding
Prior Years	\$ 135,384	\$ 135,384	\$ -
2025	\$ 67,765	\$ 67,765	\$ -
2026	\$ -	\$ -	\$ -
2027	\$ -	\$ -	\$ -
2028	\$ -	\$ -	\$ -
2029	\$ -	\$ -	\$ -
SUB Total	\$ 67,765	\$ 67,765	\$ -
Later Years	\$ -	\$ -	\$ -
TOTAL	\$ 203,149	\$ 203,149	\$ -

6 Project Priority	Check all that Apply	Enter minimum amount required in Year 1 of project
1 Legally binding contract full sum payment in 1st year?		
2 A statutory or other requirement to spend all of Year 1 money?		
3 Legally binding contract but flexibility in 1st year payments?		\$
4 A statutory or other requirement with flexibility in 1st year payments?		\$
5 Operationally viewed essential-give reason: This network infrastructure is critical to the secure, reliable operation of the County's network.	X	\$ 77,764
6 Other Priority reason: Please detail		\$
7 Project desirable, either improving service or efficiency		\$

3011 Replace Network Infrastructure

7 Project Critical Success Factors (Key Performance Indicators)

Project Critical Success Factors
Successful go live of network infrastructure in production with minimal planned downtime and no unplanned downtime.

8 Project Duration Estimates

Project Milestone	Date Estimate
Project Start Date	2/1/2022
Project Bids Solicited	2/5/2022, 2/1/2024, 2/1/2025
Project Contracts Signed - Hardware Procured	3/5/2022, 3/1/2024, 3/1/2025
Project Construction to begin - Hardware Configuration Begins	4/1/2022, 4/1/2024, 4/1/2025
Project Construction to end - Hardware deployed in Production environment	6/1/2022, 6/1/2024, 6/1/2025
Final Payments for Project completion	7/1/2025

9 Project Users	Impacts and Interface
External	
Road Users	
Business/Residences on route	
Internal	Some planned downtime of network. This will be scheduled, as often as possible, outside of normal County business hours so as to minimize impact to County operations.

10 Project Tolerances	
TIME	Timeline to complete project may be revised due to competing priorities or due to premature/unplanned hardware failures requiring immediate replacement.
COST	Cost of hardware may increase due to inflation; as such, contingency percentages have been applied to subsequent phases of the project.
RISK	
BENEFICIARIES	
SCOPE	
QUALITY	

Sheboygan County

Capital Project Funding Request

Project Name:	Data Center Hardware
Department:	Information Technology
Project Manager(s):	Chris Lewinski
Committee:	Finance Committee
Project Number	3013

1 Project Case

1.1 Project Overview

This project provides for the replacement of the County's (2) Storage Area Networks (SANs) and (6) host servers that were implemented in 2020. Viable life expectancy of typical data center infrastructure like this is 4-6 years, while Sheboygan County depreciates IT equipment on a 6 year basis. As such, this project was originally planned for completion in 2026. However, in subsequent years to the original request, it was determined that the hardware's support lifecycle ends in 2025, necessitating its purchase be moved up one calendar year to 2025.

1.2 Project Purpose

Sheboygan County IT utilizes Storage Area Networks and a virtual server environment to deliver high availability of its network resources while streamlining data storage management. The County's current server/storage hardware will reach an age at which drive failures increase dramatically and vendor support contract costs escalate substantially. These two trends typically warrant replacement at or around years 5 or 6, which maximizes the investment in equipment while controlling costs. Replacement of the Storage Area Networks will also provide for increased storage capacity and storage array performance.

2 Primary Project Objectives

- maximize investment of current Storage Area Networks and host servers
- replace existing Storage Area Networks before drive failures and/or maintenance costs become excessive
- meet the data storage needs of the County's departments

3 Project Identification and Alternatives

This project was identified per standard data center refresh practices. Any on premise alternatives would involve outdated technologies (tape backup; Network Attached Storage) that would greatly reduce performance and efficiency.

4 Project Issues

There are two foreseeable issues with this project waiting beyond 2025 for implementation. First is the reliability/viability of the hardware itself. We currently pay for hardware support for 4 hour replacement if a drive or controller should fail. The second issue is the explosive data growth the County is experiencing and the capacity of the current SANs. Historically, we have been able to manage this through storage reallocation and the addition of extra hard drives.

5 Project Cost Worksheet

Funding	Expenditure	Other Funding	Bonding	Source(s) of Other Funding
Prior years	\$ -	\$ -	\$ -	
2025 - 1st quarter				
2025 - 2nd quarter	\$ 511,852			
2025 - 3rd quarter	\$ 204,534			
2025 - 4th Quarter	\$ 35,819			
2025 Total	\$ 752,205	\$ -	\$ 752,205	
2026 - 1st quarter				
2026 - 2nd quarter				
2026 - 3rd quarter				
2026 - 4th Quarter				
2026 Total	\$ -	\$ -	\$ -	
2027 - 1st quarter				
2027 - 2nd quarter				
2027 - 3rd quarter				
2027 - 4th Quarter				
2027 Total	\$ -	\$ -	\$ -	
2028 - 1st quarter				
2028 - 2nd quarter				
2028 - 3rd quarter				
2028 - 4th Quarter				
2028 Total	\$ -	\$ -	\$ -	
2029 - 1st quarter				
2029 - 2nd quarter				
2029 - 3rd quarter				
2029 - 4th Quarter				
2029 Total	\$ -	\$ -	\$ -	
SUB TOTAL 2025-2029	\$ 752,205	\$ -	\$ 752,205	
Later Years			\$ -	
TOTAL	\$ 752,205	\$ -	\$ 752,205	
Check	\$ -	\$ -	\$ -	
Additional details Other Funding				

5 Project Cost Worksheet (continued)

Departmental cost		DEPARTMENT	DEPARTMENT	ASSET LIFE
	TOTAL	IT		YEARS
Land	\$ -			
Buildings	\$ -			
Infrastructure	\$ -			
Improvements	\$ -			
Equipment	\$ -			
Computer Hardware	\$ 703,190	\$ 703,190		
Computer Software	\$ 29,015	\$ 29,015		
Consulting	\$ 20,000	\$ 20,000		
Other	\$ -			
TOTAL	\$ 752,205	\$ 752,205	\$ -	
Check	\$ (0)			

5 Project Cost Summary

Year	Total Cost	Other Funding	Bonding
Prior Years	\$ -	\$ -	\$ -
2025	\$ 752,205	\$ -	\$ 752,205
2026	\$ -	\$ -	\$ -
2027	\$ -	\$ -	\$ -
2028	\$ -	\$ -	\$ -
2029	\$ -	\$ -	\$ -
SUB Total	\$ 752,205	\$ -	\$ 752,205
Later Years	\$ -	\$ -	\$ -
TOTAL	\$ 752,205	\$ -	\$ 752,205

6 Project Priority	Check all that Apply	Enter minimum amount required in Year 1 of project
1 Legally binding contract full sum payment in 1st year?		
2 A statutory or other requirement to spend all of Year 1 money?		
3 Legally binding contract but flexibility in 1st year payments?		\$
4 A statutory or other requirement with flexibility in 1st year payments?		\$
5 Operationally viewed essential-give reason: Drive failure rates increase significantly after (5) years of service, and this renders ongoing support agreements cost prohibitive. Additionally, our data creation is rapidly outpacing our current ability to store it.	X	\$ 511,852
6 Other Priority reason: Please detail		\$
7 Project desirable, either improving service or efficiency		\$

7 Project Critical Success Factors (Key Performance Indicators)

Project Critical Success Factors
-data center hardware deployed on time and within budget.
-data center hardware deployed with minimum amount of planned downtime and no unplanned downtime.

8 Project Duration Estimates

Project Milestone	Status	Date Estimate
Project Start Date		1/1/2025
Project Bids Solicited		2/1/2025
Project Contracts Signed	Hardware procured	3/15/2025
Project Construction to begin	SANs configured and deployed	5/15/2025
Project Construction to end	Servers configured and deployed	9/1/2025
Final Payments for Project completion		11/1/2025

9 Project Users	Impacts and Interface
External	
Road Users	
Business/Residences on route	
Internal	Some planned downtime of network. This will be scheduled, as often as possible, outside of normal County business hours so as to minimize impact to County operations.
End User	

10 Project Tolerances	
TIME	
COST	
RISK	
BENEFICIARIES	
SCOPE	
QUALITY	

Sheboygan County Capital Project Funding Request

Project Name:	Microsoft Office Upgrade
Department:	Information Technology
Project Manager(s):	Chris Lewinski
Committee:	Finance Committee
Project Number	3012

1 Project Case

1.1 Project Overview

This project is to complete a County wide upgrade of Microsoft Office (Word, Excel, PowerPoint, Access, Visio, Project) from version 2019 to version 2021.

1.2 Project Purpose

The current version of Microsoft Office (Word, Excel, PowerPoint, etc.) version 2019 will run out of extended support on 10/14/2025. This means that after that date in 2025, Microsoft will no longer develop or make available any security patches or updates for this version of software. Hackers know this and will attempt to identify and exploit vulnerabilities in the software, knowing it will not be patched.

2 Primary Project Objectives

Be in compliance with MS Office version support.
Upgrade vulnerable software to a more current version.
Complete software upgrade and employee training in the new version of Office prior to October 2025.

3 Project Identification and Alternatives

This project was identified in our software lifecycle process. Alternatives to upgrading Microsoft Office to a newer version would be to use Google G Suite Drive - Docs, Sheets, Slides as the primary solution. In using G Suite Drive, additional project planning is required from IT to manage support and storage including consideration of employee training. Microsoft Visio and Project version upgrades may still be required for users who have that software installed.

4 Project Issues

If not upgraded in time, Sheboygan County will be vulnerable to security exploits with an unsupported version of Microsoft Office software, which is a cybersecurity threat.

5 Project Cost Worksheet

Funding	Expenditure	Other Funding	Bonding	Source(s) of Other Funding
Prior years			\$ -	
2025 - 1st quarter				
2025 - 2nd quarter	\$ 260,733	\$ 260,733		Net Position
2025 - 3rd quarter	\$ 25,000	\$ 25,000		Net Position
2025 - 4th Quarter				
2025 Total	\$ 285,733	\$ 285,733	\$ -	
2026 - 1st quarter				
2026 - 2nd quarter				
2026 - 3rd quarter				
2026 - 4th Quarter				
2026 Total	\$ -	\$ -	\$ -	
2027 - 1st quarter				
2027 - 2nd quarter				
2027 - 3rd quarter				
2027 - 4th Quarter				
2027 Total	\$ -	\$ -	\$ -	
2028 - 1st quarter				
2028 - 2nd quarter				
2028 - 3rd quarter				
2028 - 4th Quarter				
2028 Total	\$ -	\$ -	\$ -	
2029 - 1st quarter				
2029 - 2nd quarter				
2029 - 3rd quarter				
2029 - 4th Quarter				
2029 Total	\$ -	\$ -	\$ -	
SUB TOTAL 2025-2029	\$ 285,733	\$ 285,733	\$ -	
Later Years			\$ -	
TOTAL	\$ 285,733	\$ 285,733	\$ -	
Check	\$ -	\$ -	\$ -	
Additional details Other Funding				

5 Project Cost Worksheet (continued)

Departmental cost		DEPARTMENT	DEPARTMENT	ASSET LIFE
	TOTAL	IT		YEARS
Land	\$ -			
Buildings	\$ -			
Infrastructure	\$ -			
Improvements	\$ -			
Equipment	\$ -			
Computer Hardware	\$ -			
Computer Software	\$ 260,733	\$ 260,733		
Consulting	\$ 25,000	\$ 25,000		
Other	\$ -			
TOTAL	\$ 285,733	\$ 285,733	\$ -	
Check	\$ -			

5 Project Cost Summary

Year	Total Cost	Other Funding	Bonding
Prior Years	\$ -	\$ -	\$ -
2025	\$ 285,733	\$ 285,733	\$ -
2026	\$ -	\$ -	\$ -
2027	\$ -	\$ -	\$ -
2028	\$ -	\$ -	\$ -
2029	\$ -	\$ -	\$ -
SUB Total	\$ 285,733	\$ 285,733	\$ -
Later Years	\$ -	\$ -	\$ -
TOTAL	\$ 285,733	\$ 285,733	\$ -

6 Project Priority	Check all that Apply	Enter minimum amount required in Year 1 of project
1 Legally binding contract full sum payment in 1st year?		
2 A statutory or other requirement to spend all of Year 1 money?		
3 Legally binding contract but flexibility in 1st year payments?		\$
4 A statutory or other requirement with flexibility in 1st year payments?		\$
5 Operationally viewed essential-give reason: Software is end-of-life and out-of-support in October 2025.	X	\$ 285,733
6 Other Priority reason: Please detail		\$
7 Project desirable, either improving service or efficiency		\$

7 Project Critical Success Factors (Key Performance Indicators)

Project Critical Success Factors
Project completed on time and within budget.

8 Project Duration Estimates

Project Milestone	Date Estimate
Project Start Date	1/1/2025
Software procured	2/15/2025
Software deployment and training begins	3/15/2025
Software deployment and training concludes	8/15/2025
Project completion	10/1/2025

9 Project Users	Impacts and Interface
External	Microsoft Office employee training
Road Users	
Business/Residences on route	
Internal	All County employees will have an updated version of Microsoft Office and require training on new version.

10 Project Tolerances	
TIME	Delaying this project will result in software that is vulnerable to security exploits because no new security patches or updates will be developed for it after October 2025.
COST	
RISK	After October 2025, no new security patches or updates will be made available for Office 2019, leaving this software vulnerable to security exploits.
BENEFICIARIES	
SCOPE	
QUALITY	

Sheboygan County Capital Project Funding Request

Project Name:	Reconstruct TWY B
Department:	Transportation - Airport Division
Project Manager(s):	Bryan Olson/Matt Grenoble
Committee:	Transportation
Project Number	289

1 Project Case

1.1 Project Overview

Construct the center portion of Taxiway B to create a full parallel taxiway to Runway 13/31.

1.2 Project Purpose

A parallel taxiway to Runway 13/31 is needed to more efficiently allow planes to traverse from runway to apron. A part of this project will be constructing a runway 13/31 access lane to replace the access point removed in 2017 taxiway B resurfacing project.

2 Primary Project Objectives

- Design of TWY B underway in 2023 and to continue in 2024
- Construction of TWY B in 2025. Invoices may overlap into 2026

3 Project Identification and Alternatives

Was recommended as project from the WIBOA as there is no center portion of this taxiway currently.

Alternatives to Consider:

-None

4 Project Issues

Availability of funding always changing due to where BOA prioritizes Statewide funding allocations

5 Project Cost Worksheet

Funding	Expenditure	Other Funding	Bonding	Source(s) of Other Funding
Prior years	\$ 496,000		\$ 496,000	
2025 - 1st quarter	\$ 178,594	\$ 178,594		
2025 - 2nd quarter	\$ 178,594	\$ 178,594		
2025 - 3rd quarter	\$ 178,594	\$ 178,594		
2025 - 4th Quarter	\$ 178,594	\$ 178,594		
2025 Total	\$ 714,375	\$ 714,375	\$ -	
2026 - 1st quarter	\$ 178,594	\$ 178,594		
2026 - 2nd quarter	\$ 178,594	\$ 178,594		
2026 - 3rd quarter	\$ 178,594	\$ 178,594		
2026 - 4th Quarter	\$ 178,594	\$ 178,594		
2026 Total	\$ 714,375	\$ 714,375	\$ -	
2027 - 1st quarter				
2027 - 2nd quarter				
2027 - 3rd quarter				
2027 - 4th Quarter				
2027 Total	\$ -	\$ -	\$ -	
2028 - 1st quarter				
2028 - 2nd quarter				
2028 - 3rd quarter				
2028 - 4th Quarter				
2028 Total	\$ -	\$ -	\$ -	
2029 - 1st quarter				
2029 - 2nd quarter				
2029 - 3rd quarter				
2029 - 4th Quarter				
2029 Total	\$ -	\$ -	\$ -	
SUB TOTAL 2025-2029	\$ 1,428,750	\$ 1,428,750	\$ -	
Later Years			\$ -	
TOTAL	\$ 1,924,750	\$ 1,428,750	\$ 496,000	
Check	\$ -	\$ -	\$ -	
Additional details Other Funding				

5 Project Cost Worksheet (continued)

Departmental cost		DEPARTMENT	DEPARTMENT	ASSET LIFE
	TOTAL	Airport		YEARS
Land	\$ -			
Buildings	\$ -			
Infrastructure	\$ 1,774,750	\$ 1,774,750		
Improvements	\$ -			
Equipment	\$ -			
Computer Hardware	\$ -			
Computer Software	\$ -			
Consulting	\$ 150,000	\$ 150,000		
Other	\$ -			
TOTAL	\$ 1,924,750	\$ 1,924,750	\$ -	
Check	\$ -			

5 Project Cost Summary

Year	Total Cost	Other Funding*	Bonding
Prior Years	\$ 496,000	\$ -	\$ 496,000
2025	\$ 714,375	\$ 714,375	\$ -
2026	\$ 714,375	\$ 714,375	\$ -
2027	\$ -	\$ -	\$ -
2028	\$ -	\$ -	\$ -
2029	\$ -	\$ -	\$ -
SUB Total	\$ 1,428,750	\$ 1,428,750	\$ -
Later Years	\$ -	\$ -	\$ -
TOTAL	\$ 1,924,750	\$ 1,428,750	\$ 496,000

*Anticipates State aid

6 Project Priority	Check all that Apply	Enter minimum amount required in Year 1 of project
1 Legally binding contract full sum payment in 1st year?		
2 A statutory or other requirement to spend all of Year 1 money?		
3 Legally binding contract but flexibility in 1st year payments?		\$
4 A statutory or other requirement with flexibility in 1st year payments?		\$
5 Operationally viewed essential-give reason: There are safety issues, maintenance issues, efficiency issues as well as odor issues in the	X	\$
6 Other Priority reason: Please detail		\$
7 Project desirable, either improving service or efficiency		\$

7 Project Critical Success Factors (Key Performance Indicators)

Project Critical Success Factors

8 Project Duration Estimates

Project Milestone	Date Estimate
Project Start Date	
Project Bids Solicited	
Project Contracts Signed	
Project Construction to begin	
Project Construction to end	
Final Payments for Project completion	

9 Project Users	Impacts and Interface
External	
Customers/Users	
Internal	
County Employees	

10 Project Tolerances	
TIME	
COST	
RISK	
BENEFICIARIES	
SCOPE	
QUALITY	

Sheboygan County Capital Project Funding Request

Project Name: Runway 4-22 Reconstruction
Department: Transportation - Airport Division
Project Manager(s): Matt Grenoble
Committee: Transportation
Project Number

1 Project Case

1.1 Project Overview

Reconstruct 4,800 foot section of Runway 4-22, re-grade runway safety areas to bring up to current FAA standards, upgrade runway lights and navigational aids.

1.2 Project Purpose

The original 4,800 foot section of Runway 4-22 is now 30 years old and has reached its expected useful life. Pavement deterioration is occurring at an accelerated pace. The safety areas for the runway are currently not up to FAA standards. Since the runway will be closed, this would be the ideal time to address that issue. It is standard to modernize lights and navigational aides during these large projects.

2 Primary Project Objectives

Apply for federal and state funding in 2025
Airport Master Plan (precursor to design) in 2026
Design in 2027
Construction in 2028

3 Project Identification and Alternatives

Pavement deterioration is driving the need for reconstruction in order to ensure a safe runway for aircraft

Alternatives to Consider:

-None

4 Project Issues

Runway will be closed for summer months, impacting traffic
FAA is requiring a Master Plan update prior to design

5 Project Cost Worksheet

Funding	Expenditure	Other Funding	Bonding	Source(s) of Other Funding
Prior years			\$ -	
2025 - 1st quarter	\$ 500,000	\$ 500,000		
2025 - 2nd quarter	\$ 500,000	\$ 500,000		
2025 - 3rd quarter	\$ 500,000	\$ 500,000		
2025 - 4th Quarter	\$ 500,000	\$ 500,000		
2025 Total	\$ 2,000,000	\$ 2,000,000	\$ -	
2026 - 1st quarter	\$ 1,000,000	\$ 1,000,000		
2026 - 2nd quarter	\$ 1,000,000	\$ 1,000,000		
2026 - 3rd quarter	\$ 1,000,000	\$ 1,000,000		
2026 - 4th Quarter	\$ 1,000,000	\$ 1,000,000		
2026 Total	\$ 4,000,000	\$ 4,000,000	\$ -	
2027 - 1st quarter	\$ 750,000	\$ 750,000		
2027 - 2nd quarter	\$ 750,000	\$ 750,000		
2027 - 3rd quarter	\$ 750,000	\$ 750,000		
2027 - 4th Quarter	\$ 750,000	\$ 750,000		
2027 Total	\$ 3,000,000	\$ 3,000,000	\$ -	
2028 - 1st quarter	\$ 750,000	\$ 750,000		
2028 - 2nd quarter	\$ 750,000	\$ 750,000		
2028 - 3rd quarter	\$ 750,000	\$ 750,000		
2028 - 4th Quarter	\$ 750,000	\$ 750,000		
2028 Total	\$ 3,000,000	\$ 3,000,000	\$ -	
2029 - 1st quarter				
2029 - 2nd quarter				
2029 - 3rd quarter				
2029 - 4th Quarter				
2029 Total	\$ -	\$ -	\$ -	
SUB TOTAL 2025-2029	\$ 12,000,000	\$ 12,000,000	\$ -	
Later Years			\$ -	
TOTAL	\$ 12,000,000	\$ 12,000,000	\$ -	
Check	\$ -	\$ -	\$ -	

Additional details Other Funding
 Project eligible for 95% State/federal funding.

5 Project Cost Worksheet (continued)

Departmental cost		DEPARTMENT	DEPARTMENT	ASSET LIFE
	TOTAL	Airport		YEARS
Land	\$ -			
Buildings	\$ -			
Infrastructure	\$ -			
Improvements	\$ 11,300,000	\$ 11,300,000		30
Equipment	\$ -			
Computer Hardware	\$ -			
Computer Software	\$ -			
Consulting	\$ 700,000	\$ 700,000		
Other	\$ -			
TOTAL	\$ 12,000,000	\$ 12,000,000	\$ -	
Check	\$ -			

5 Project Cost Summary

Year	Total Cost	Other Funding*	Bonding
Prior Years	\$ -	\$ -	\$ -
2025	\$ 2,000,000	\$ 2,000,000	\$ -
2026	\$ 4,000,000	\$ 4,000,000	\$ -
2027	\$ 3,000,000	\$ 3,000,000	\$ -
2028	\$ 3,000,000	\$ 3,000,000	\$ -
2029	\$ -	\$ -	\$ -
SUB Total	\$ 12,000,000	\$ 12,000,000	\$ -
Later Years	\$ -	\$ -	\$ -
TOTAL	\$ 12,000,000	\$ 12,000,000	\$ -

*Anticipates State aid

6 Project Priority	Check all that Apply	Enter minimum amount required in Year 1 of project
1 Legally binding contract full sum payment in 1st year?		
2 A statutory or other requirement to spend all of Year 1 money?		
3 Legally binding contract but flexibility in 1st year payments?		\$
4 A statutory or other requirement with flexibility in 1st year payments?		\$
5 Operationally viewed essential-give reason: If runway is not reconstructed, pavement buckles leading to unexpected Airport closures will continue to occur.	X	\$100,000
6 Other Priority reason: Please detail		\$
7 Project desirable, either improving service or efficiency		\$

7 Project Critical Success Factors (Key Performance Indicators)

Project Critical Success Factors
This project will have BOA oversight. Throughout construction we will have milestones built in to insure that the project is delivered in the timeframe that was established. County will provide local oversight and public relations coordination.

8 Project Duration Estimates

Project Milestone	Date Estimate
Project Start Date	
Project Bids Solicited	
Project Contracts Signed	
Project Construction to begin	Contract for Design signed 1-1-2026
Project Construction to end	Contract for Construction signed 4-1-2027
Final Payments for Project completion	

9 Project Users	Impacts and Interface
External	
Airport Users	Runway 4/22, the airport's main runway, will need to be closed for the entirety of the project. Some tenants and users may have to relocate to different airports during this
Business/Residences on route	
Internal	
10 Project Tolerances	
TIME	if the runway continues to experience unexpected pavement buckling and causes more unexpected disruptions to air traffic, project may need to be advanced.
COST	If project is advanced, County will also need to advance its share of funding. Projects of this magnitude are also subject to cost overruns, although a contingency has been
RISK	The contractor could run into unexpected conditions during construction.
BENEFICIARIES	Pilots will have a new, safer runway that is up to current standards on which to land and take off. Current Airport tenants will benefit from improved conditions at their home Airport.
SCOPE	The full runway, lights, NAVAIDs, and runway safety areas will be entirely replaced and/or brought up to current standards.
QUALITY	The County will be involved in design consultant and contractor selection to ensure the

Sheboygan County Capital Project Funding Request

Project Name:	Reconstruct TWY A
Department:	Transportation - Airport Division
Project Manager(s):	Bryan Olson/Matt Grenoble
Committee:	Transportation
Project Number	

1 Project Case

1.1 Project Overview

Reconfigure Taxiway A to create a full parallel taxiway to Runway 04/22 as recommended by the WIBOA and FAA.

1.2 Project Purpose

The existing layout for taxiways A and F are now considered non-standard from the FAA. Reconfiguring Taxiway A by adding additional pavement to create a full parallel taxiway for Runway 04/22 will meet current FAA standards and increase safety and efficiency.

2 Primary Project Objectives

- Design of TWY A in 2027
- Construction of TWY A in 2028

3 Project Identification and Alternatives

Was recommended as project from the WIBOA as there is no center portion of this taxiway currently.

Alternatives to Consider:

- None

4 Project Issues

- Project priorities can change as other emergencies arise
- Availability of funding always changing due to where BOA prioritizes Statewide funding allocations

5 Project Cost Worksheet

Funding	Expenditure	Other Funding	Bonding	Source(s) of Other Funding
Prior years	\$ -	\$ -	\$ -	
2025 - 1st quarter				
2025 - 2nd quarter				
2025 - 3rd quarter				
2025 - 4th Quarter				
2025 Total	\$ -	\$ -	\$ -	
2026 - 1st quarter				
2026 - 2nd quarter				
2026 - 3rd quarter				
2026 - 4th Quarter				
2026 Total	\$ -	\$ -	\$ -	
2027 - 1st quarter				
2027 - 2nd quarter				
2027 - 3rd quarter				
2027 - 4th Quarter				
2027 Total	\$ -	\$ -	\$ -	
2028 - 1st quarter	\$ 250,000	\$ 250,000		
2028 - 2nd quarter	\$ 250,000	\$ 250,000		
2028 - 3rd quarter	\$ 250,000	\$ 250,000		
2028 - 4th Quarter	\$ 250,000	\$ 250,000		
2028 Total	\$ 1,000,000	\$ 1,000,000	\$ -	
2029 - 1st quarter	\$ 250,000	\$ 250,000		
2029 - 2nd quarter	\$ 250,000	\$ 250,000		
2029 - 3rd quarter	\$ 250,000	\$ 250,000		
2029 - 4th Quarter	\$ 250,000	\$ 250,000		
2029 Total	\$ 1,000,000	\$ 1,000,000	\$ -	
SUB TOTAL 2025-2029	\$ 2,000,000	\$ 2,000,000	\$ -	
Later Years			\$ -	
TOTAL	\$ 2,000,000	\$ 2,000,000	\$ -	
Check	\$ -	\$ -	\$ -	
Additional details Other Funding				

5 Project Cost Worksheet (continued)

Departmental cost		DEPARTMENT	DEPARTMENT	ASSET LIFE
	TOTAL	Airport		YEARS
Land	\$ -			
Buildings	\$ -			
Infrastructure	\$ 1,850,000	\$ 1,850,000		
Improvements	\$ -			
Equipment	\$ -			
Computer Hardware	\$ -			
Computer Software	\$ -			
Consulting	\$ 150,000	\$ 150,000		
Other	\$ -			
TOTAL	\$ 2,000,000	\$ 2,000,000	\$ -	
Check	\$ -			

5 Project Cost Summary

Year	Total Cost	Other Funding*	Bonding
Prior Years	\$ -	\$ -	\$ -
2025	\$ -	\$ -	\$ -
2026	\$ -	\$ -	\$ -
2027	\$ -	\$ -	\$ -
2028	\$ 1,000,000	\$ 1,000,000	\$ -
2029	\$ 1,000,000	\$ 1,000,000	\$ -
SUB Total	\$ 2,000,000	\$ 2,000,000	\$ -
Later Years	\$ -	\$ -	\$ -
TOTAL	\$ 2,000,000	\$ 2,000,000	\$ -

*Anticipates State aid

6 Project Priority	Check all that Apply	Enter minimum amount required in Year 1 of project
1 Legally binding contract full sum payment in 1st year?		
2 A statutory or other requirement to spend all of Year 1 money?		
3 Legally binding contract but flexibility in 1st year payments?		\$
4 A statutory or other requirement with flexibility in 1st year payments?		\$
5 Operationally viewed essential-give reason: Taxiway currently does not meet FAA standards.	X	\$50,000
6 Other Priority reason: Please detail		\$
7 Project desirable, either improving service or efficiency		\$

7 Project Critical Success Factors (Key Performance Indicators)

Project Critical Success Factors
This project will have BOA oversight. Throughout construction we will have milestones built in to insure that the project is delivered in the timeframe that was established.

8 Project Duration Estimates

Project Milestone	Date Estimate
Project Start Date	1/1/2028
Project Bids Solicited	3/1/2028
Project Contracts Signed	5/1/2028
Project Construction to begin	5/15/2029
Project Construction to end	11/30/2029
Final Payments for Project completion	12/30/2029

9 Project Users	Impacts and Interface
External	
Customers/Users	Aircraft would have to back taxi on Runway 13/31, 4/22 and/or utilize taxiway F.
Internal	Should be minimal interruption
County Employees	

10 Project Tolerances	
TIME	Construction will be dependent on size of project, weather and scheduling of contractors
COST	Cost to be determined by the WIBOA
RISK	Aircraft users of the airport may experience interruptions and inconvenience
BENEFICIARIES	Airport traveler will have a smoother and safer taxiway area
SCOPE	Construction for each phase could take approximately 6-10 months to complete depending on size and scope of project
QUALITY	Will use WIBOA standards to ensure the highest quality and longest expected life span

Sheboygan County Capital Project Funding Request

Project Name:	Airport Snow Removal/Maintenance Equipment Building
Department:	Transportation - Airport Division
Project Manager(s):	Bryan Olson/Matt Grenoble
Committee:	Transportation
Project Number	

1 Project Case

1.1 Project Overview

Construct snow removal and maintenance equipment building.

1.2 Project Purpose

The current snow removal and maintenance equipment building is experiencing an increase in maintenance costs due to its age. Additionally, the current building is not directly on the airport grounds. An equipment building on the airfield is recommended in order to decrease response times and increase safety with large equipment remaining off of public roads.

2 Primary Project Objectives

Petition state for airport improvement aid January
Begin design 2028
Construct 2029

3 Project Identification and Alternatives

Construct new building to house snow removal and maintenance equipment in a strategic and safe location.

Alternatives: Invest significant amount of funds into existing building to extend life/usability

4 Project Issues

-Limited areas on airfield suitable for siting,
-Currently unknown amount of federal/state funding available

5 Project Cost Worksheet

Funding	Expenditure	Other Funding	Bonding	Source(s) of Other Funding
Prior years	\$ -	\$ -	\$ -	
2025 - 1st quarter				
2025 - 2nd quarter				
2025 - 3rd quarter				
2025 - 4th Quarter				
2025 Total	\$ -	\$ -	\$ -	
2026 - 1st quarter				
2026 - 2nd quarter				
2026 - 3rd quarter				
2026 - 4th Quarter				
2026 Total	\$ -	\$ -	\$ -	
2027 - 1st quarter				
2027 - 2nd quarter				
2027 - 3rd quarter				
2027 - 4th Quarter				
2027 Total	\$ -	\$ -	\$ -	
2028 - 1st quarter				
2028 - 2nd quarter				
2028 - 3rd quarter				
2028 - 4th Quarter				
2028 Total	\$ -	\$ -	\$ -	
2029 - 1st quarter	\$ 1,000,000	\$ 312,500		
2029 - 2nd quarter	\$ 1,000,000	\$ 312,500		
2029 - 3rd quarter	\$ 1,000,000	\$ 312,500		
2029 - 4th Quarter	\$ 1,000,000	\$ 312,500		
2029 Total	\$ 4,000,000	\$ 1,250,000	\$ 2,750,000	
SUB TOTAL 2025-2029	\$ 4,000,000	\$ 1,250,000	\$ 2,750,000	
Later Years			\$ -	
TOTAL	\$ 4,000,000	\$ 1,250,000	\$ 2,750,000	
Check	\$ -	\$ -	\$ -	

Additional details Other Funding
 May be eligible for up to \$1,250,000 state funding

5 Project Cost Worksheet (continued)

Departmental cost		DEPARTMENT	DEPARTMENT	ASSET LIFE
	TOTAL	Airport		YEARS
Land	\$ -			
Buildings	\$ 3,000,000	\$ 3,000,000		
Infrastructure	\$ -			
Improvements	\$ -			
Equipment	\$ -			
Computer Hardware	\$ -			
Computer Software	\$ -			
Consulting	\$ 210,000	\$ 210,000		
Other	\$ 790,000	\$ 790,000		
TOTAL	\$ 4,000,000	\$ 4,000,000	\$ -	
Check	\$ -			

5 Project Cost Summary

Year	Total Cost	Other Funding	Bonding
Prior Years	\$ -	\$ -	\$ -
2025	\$ -	\$ -	\$ -
2026	\$ -	\$ -	\$ -
2027	\$ -	\$ -	\$ -
2028	\$ -	\$ -	\$ -
2029	\$ 4,000,000	\$ 1,250,000	\$ 2,750,000
SUB Total	\$ 4,000,000	\$ 1,250,000	\$ 2,750,000
Later Years	\$ -	\$ -	\$ -
TOTAL	\$ 4,000,000	\$ 1,250,000	\$ 2,750,000

6 Project Priority	Check all that Apply	Enter minimum amount required in Year 1 of project
1 Legally binding contract full sum payment in 1st year?		
2 A statutory or other requirement to spend all of Year 1 money?		
3 Legally binding contract but flexibility in 1st year payments?		\$
4 A statutory or other requirement with flexibility in 1st year payments?		\$
5 Operationally viewed essential-give reason:		
6 Other Priority reason: Please detail		\$
7 Project desirable, either improving service or efficiency	X	\$210,000

7 Project Critical Success Factors (Key Performance Indicators)

Project Critical Success Factors
This project will have BOA oversight. Throughout construction we will have milestones built in to insure that the project is delivered in the timeframe that

8 Project Duration Estimates

Project Milestone	Date Estimate
Project Start Date	3/1/2028
Project Bids Solicited	11/1/2028
Project Contracts Signed	12/1/2028
Project Construction to begin	4/1/2029
Project Construction to end	10/1/2029
Final Payments for Project completion	12/1/2029

9 Project Users	Impacts and Interface
External	
Airport Users	
Business/Residences on route	
Internal	The project will need to be complete by 10/1/2028 to allow staff time to move equipment, tools, & supplies from the old maintenance building to the new building so we are prepared for the 2028/2029 winter season.

10 Project Tolerances	
TIME	There may be a possibility for BOA funding to come earlier, so the project may need to be advanced.
COST	If the project is advanced the County will need our portion of the funding sooner
RISK	Building in a location that doesn't impact future expansion of the airport
BENEFICIARIES	Airport staff/users. Having a maintenance building with direct access to the runways/taxiways provides better service and the ability to respond to emergencies.
SCOPE	The new building would house our snow removal equipment, mowing equipment, small tools, & inventory that we have for the airfield lighting.
QUALITY	The materials used to construct the build will provide 30+ years of service.

Sheboygan County Capital Project Funding Request

Project Name:	Southside Shed Addition
Department:	Transportation (Highway Division)
Project Manager(s):	Bryan Olson
Committee:	Transportation
Project Number	2962a

1 Project Case

1.1 Project Overview

The Transportation Department has four Highway sheds, one in each quadrant of the County. Aside from the main Transportation complex in the Town of Plymouth, three satellite sheds are strategically located elsewhere: one is in the Town of Wilson, one is just north of the City of Sheboygan, and one is southwest of the Village of Cascade. All three outlying sheds have structures that have either surpassed their useful life or are of inadequate size. A firm was commissioned to provide a detailed study of the current conditions and suggested improvements based on size, ADA compliance, energy efficiency, and aging infrastructure. Based on the results of this report, the Cascade shed requires replacement, and the north and south side sheds need building improvements, and expansion. The existing Cascade shed would remain and be used partly to serve other departments.

1.2 Project Purpose

The purpose of this project is to address deficiencies and deteriorating infrastructure at the three outlying Highway sheds. The sheds are critical for keeping the roads plowed winter and the traveling public safe year-round. All three sheds have building code and ADA compliance issues, all have inefficient energy and HVAC systems, all are substantially undersized and have inefficient functionality for today's equipment, and the Cascade shed also has infrastructure and structural problems that, combined with its age, place it past a point where anything besides a replacement will correct issues. This project would address all of these challenges by providing more efficient, compliant, safe, and functional buildings for decades into the future.

2 Primary Project Objectives

2025 – South side shed building improvements and expansion (site work, building prep, fencing, removing asphalt, base material, placing asphalt, vehicle storage space improvements, office space improvements, ADA compliance items, energy-related items, building addition, roof replacement, HVAC, plumbing, and electrical work). The Department is already investing \$6,000 in 2023 alone for roof repairs on the existing building, and a full replacement is needed as the current one has exceeded its useful life.

3 Project Identification and Alternatives

The alternative to the improvements at the three Highway sheds is a continued investment in repairs to buildings that have surpassed their useful size and/or size and functionality. The Cascade shed was built in the 1980s and according to the report that was completed based on a professional assessment, it would require an entire overhaul to bring it to current code and safety standards; this still would not address the lack of suitable storage space for equipment. The alternative for the North and South side sheds is a do-nothing alternative. This would lead to ongoing inefficiencies in terms of safety, energy, and functionality, while the existing infrastructure, such as the fuel islands that are already old, continues to age past its useful life.

2962a Southside Shed Addition

4 Project Issues
The primary issue would be managing the logistics while expansion, site work, and building improvements are occurring. The flow of equipment and personnel would need to be addressed and staged before and during construction.

5 Project Cost Worksheet

Funding	Expenditure	Other Funding	Bonding	Source(s) of Other Funding
Prior years			\$ -	
2025 - 1st quarter				
2025 - 2nd quarter	\$ 2,050,000			
2025 - 3rd quarter	\$ 2,050,000			
2025 - 4th Quarter				
2025 Total	\$ 4,100,000	\$ -	\$ 4,100,000	
2026 - 1st quarter				
2026 - 2nd quarter				
2026 - 3rd quarter				
2026 - 4th Quarter				
2026 Total	\$ -	\$ -	\$ -	
2027 - 1st quarter				
2027 - 2nd quarter				
2027 - 3rd quarter				
2027 - 4th Quarter				
2027 Total	\$ -	\$ -	\$ -	
2028 - 1st quarter				
2028 - 2nd quarter				
2028 - 3rd quarter				
2028 - 4th Quarter				
2028 Total	\$ -	\$ -	\$ -	
2029 - 1st quarter				
2029 - 2nd quarter				
2029 - 3rd quarter				
2029 - 4th Quarter				
2029 Total	\$ -	\$ -	\$ -	
SUB TOTAL 2025-2029	\$ 4,100,000	\$ -	\$ 4,100,000	
Later Years			\$ -	
TOTAL	\$ 4,100,000	\$ -	\$ 4,100,000	
Check	\$ -	\$ -	\$ -	
Additional details Other Funding				

5 Project Cost Worksheet (continued)

Departmental cost		DEPARTMENT	DEPARTMENT	ASSET LIFE
	TOTAL	Highway		YEARS
Land	\$ -			
Buildings	\$ 4,100,000	\$ 4,100,000		30
Infrastructure	\$ -			
Improvements	\$ -			
Equipment	\$ -			
Computer Hardware	\$ -			
Computer Software	\$ -			
Consulting	\$ -			
Other	\$ -			
TOTAL	\$ 4,100,000	\$ 4,100,000	\$ -	
Check	\$ -			

5 Project Cost Summary

Year	Total Cost	Other Funding	Bonding
Prior Years	\$ -	\$ -	\$ -
2025	\$ 4,100,000	\$ -	\$ 4,100,000
2026	\$ -	\$ -	\$ -
2027	\$ -	\$ -	\$ -
2028	\$ -	\$ -	\$ -
2029	\$ -	\$ -	\$ -
SUB Total	\$ 4,100,000	\$ -	\$ 4,100,000
Later Years	\$ -	\$ -	\$ -
TOTAL	\$ 4,100,000	\$ -	\$ 4,100,000

6 Project Priority	Check all that Apply	Enter minimum amount required in Year 1 of project
1 Legally binding contract full sum payment in 1st year?		
2 A statutory or other requirement to spend all of Year 1 money?		
3 Legally binding contract but flexibility in 1st year payments?		\$
4 A statutory or other requirement with flexibility in 1st year payments?		\$
5 Operationally viewed essential-give reason:		
6 Other Priority reason: Please detail - Not replacing Cascade shed means spending money on an asset that has passed its useful life	X	
7 Project desirable, either improving service or efficiency: North and South side improvements would increase operational efficiency and	X	

2962a Southside Shed Addition

safety, code and ADA compliance, and would help staff better serve the public when needed equipment can be kept on-site		
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7 Project Critical Success Factors (Key Performance Indicators)

Project Critical Success Factors
1. Design complete
2. Construction started on South side shed (2025)

8 Project Duration Estimates

Project Milestone	Date Estimate
Project Start Date	1/1/2025
Project Bids Solicited	1/1/2025
Project Contracts Signed	6/15/2025
Project Construction to begin	6/15/2025
Project Construction to end	9/1/2026
Final Payments for Project completion	12/15/2026

9 Project Users	Impacts and Interface
External	
Business/Residences on route	
Internal Staff	

10 Project Tolerances	
TIME	Construction must occur with minimal disruption to existing operations, but unexpected delays, such as from weather, can occur.
COST	Building costs subject to potential increases if prices of materials continues to increase.
RISK	
BENEFICIARES	
SCOPE	
QUALITY	

Sheboygan County Capital Project Funding Request

Project Name:	Cascade Shed Replacement
Department:	Transportation (Highway Division)
Project Manager(s):	Bryan Olson
Committee:	Transportation
Project Number	2962b

1 Project Case

1.1 Project Overview

The Transportation Department has four Highway sheds, one in each quadrant of the County. Aside from the main Transportation complex in the Town of Plymouth, three satellite sheds are strategically located elsewhere: one is in the Town of Wilson, one is just north of the City of Sheboygan, and one is southwest of the Village of Cascade. All three outlying sheds have structures that have either surpassed their useful life or are of inadequate size. A firm was commissioned to provide a detailed study of the current conditions and suggested improvements based on size, ADA compliance, energy efficiency, and aging infrastructure. Based on the results of this report, the Cascade shed requires replacement, and the north and south side sheds need building improvements, and expansion. The existing Cascade shed would remain and be used partly to serve other departments.

1.2 Project Purpose

The purpose of this project is to address deficiencies and deteriorating infrastructure at the three outlying Highway sheds. The sheds are critical for keeping the roads plowed winter and the traveling public safe year-round. All three sheds have building code and ADA compliance issues, all have inefficient energy and HVAC systems, all are substantially undersized and have inefficient functionality for today's equipment, and the Cascade shed also has infrastructure and structural problems that, combined with its age, place it past a point where anything besides a replacement will correct issues. This project would address all of these challenges by providing more efficient, compliant, safe, and functional buildings for decades into the future.

2 Primary Project Objectives

2027 – Cascade shed site improvements and building replacement (new 200' X 100' steel structure with office and lunch room, fuel island upgrade, earthwork, paving, drainage work, fencing, removing existing pavement, utility work)

3 Project Identification and Alternatives

The alternative to the improvements at the three Highway sheds is a continued investment in repairs to buildings that have surpassed their useful size and/or size and functionality. The Cascade shed was built in the 1980s and according to the report that was completed based on a professional assessment, it would require an entire overhaul to bring it to current code and safety standards; this still would not address the lack of suitable storage space for equipment. The alternative for the North and South side sheds is a do-nothing alternative. This would lead to ongoing inefficiencies in terms of safety, energy, and functionality, while the existing infrastructure, such as the fuel islands that are already old, continues to age past its useful life.

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The primary issue would be managing the logistics while expansion, site work, and building improvements are occurring. The flow of equipment and personnel would need to be addressed and staged before and during construction.

5 Project Cost Worksheet

Funding	Expenditure	Other Funding	Bonding	Source(s) of Other Funding
Prior years			\$ -	
2025 - 1st quarter				
2025 - 2nd quarter				
2025 - 3rd quarter				
2025 - 4th Quarter				
2025 Total	\$ -	\$ -	\$ -	
2026 - 1st quarter				
2026 - 2nd quarter				
2026 - 3rd quarter				
2026 - 4th Quarter				
2026 Total	\$ -	\$ -	\$ -	
2027 - 1st quarter				
2027 - 2nd quarter	\$ 3,500,000			
2027 - 3rd quarter	\$ 3,500,000			
2027 - 4th Quarter				
2027 Total	\$ 7,000,000	\$ -	\$ 7,000,000	
2028 - 1st quarter				
2028 - 2nd quarter				
2028 - 3rd quarter				
2028 - 4th Quarter				
2028 Total	\$ -	\$ -	\$ -	
2029 - 1st quarter				
2029 - 2nd quarter				
2029 - 3rd quarter				
2029 - 4th Quarter				
2029 Total	\$ -	\$ -	\$ -	
SUB TOTAL 2025-2029	\$ 7,000,000	\$ -	\$ 7,000,000	
Later Years			\$ -	
TOTAL	\$ 7,000,000	\$ -	\$ 7,000,000	
Check	\$ -	\$ -	\$ -	
Additional details Other Funding				

5 Project Cost Worksheet (continued)

Departmental cost		DEPARTMENT	DEPARTMENT	ASSET LIFE
	TOTAL	Highway		YEARS
Land	\$ -			
Buildings	\$ 7,000,000	\$ 7,000,000		30
Infrastructure	\$ -			
Improvements	\$ -			
Equipment	\$ -			
Computer Hardware	\$ -			
Computer Software	\$ -			
Consulting	\$ -			
Other	\$ -			
TOTAL	\$ 7,000,000	\$ 7,000,000	\$ -	
Check	\$ -			

5 Project Cost Summary

Year	Total Cost	Other Funding	Bonding
Prior Years	\$ -	\$ -	\$ -
2025	\$ -	\$ -	\$ -
2026	\$ -	\$ -	\$ -
2027	\$ 7,000,000	\$ -	\$ 7,000,000
2028	\$ -	\$ -	\$ -
2029	\$ -	\$ -	\$ -
SUB Total	\$ 7,000,000	\$ -	\$ 7,000,000
Later Years	\$ -	\$ -	\$ -
TOTAL	\$ 7,000,000	\$ -	\$ 7,000,000

6 Project Priority	Check all that Apply	Enter minimum amount required in Year 1 of project
1 Legally binding contract full sum payment in 1st year?		
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4 A statutory or other requirement with flexibility in 1st year payments?		\$
5 Operationally viewed essential-give reason:		
6 Other Priority reason: Please detail - Not replacing Cascade shed means spending money on an asset that has passed its useful life	X	
7 Project desirable, either improving service or efficiency: North and South side improvements would increase operational efficiency and	X	

2962b Cascade Shed Replacement

safety, code and ADA compliance, and would help staff better serve the public when needed equipment can be kept on-site		
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7 Project Critical Success Factors (Key Performance Indicators)

Project Critical Success Factors
1. Design complete 2. Construction started on Cascade shed (2027)

8 Project Duration Estimates

Project Milestone	Date Estimate
Project Start Date	1/1/2027
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RISK	
BENEFICIARIES	
SCOPE	
QUALITY	