

NOTICE OF MEETING

SHEBOYGAN COUNTY TRANSPORTATION COMMITTEE

July 6, 2026

9:00 A.M.

Sheboygan County Transportation Department
W5741 County Road J
Plymouth, WI 53073

AGENDA

Call to Order

Certification of Compliance with Open Meeting Law

Approval of Minutes: Transportation Committee Meeting – June 15, 2026

Review and Approve Vouchers

Approval of Members to Attend Meetings or Functions

Correspondence

Public Comments (Public comment at the discretion of the Committee Chair. The public may speak for up to three minutes each on topics relevant to the agenda.)

- Airport Activities and Updates (This is a summary of key activities. No action will be taken by the Transportation Committee resulting from this conversation, unless it is a specific item on the agenda.)
- Consideration of Approval of the Five-Year Capital Plan
- Consideration of Equipment Purchase from Wisconsin Surplus
- Consideration of Headcount Exception Request: Office Coordinator
- Consideration to Purchase 2027 Equipment
- Consideration for Purchase Land from Wisconsin Department of Transportation
- Consideration for Purchase Land on the Corner of State Highway 28 and County Road "U"
- Highway Activities and Updates (This is a summary of key activities. No action will be taken by the Transportation Committee resulting from this conversation, unless it is a specific item on the agenda.)
- Members of the Transportation Committee will be conducting a tour in Sheboygan County starting at Sheboygan County Transportation Department immediately following the last agenda item and will move around the county, at the below locations, and end back at Sheboygan County Transportation Department. No legislative or policy decisions will be made during the tour. The public is welcome to attend via their own transportation. The tour may be attended by a majority of the Transportation Committee. Therefore, their presence constitutes a "meeting" as indicated below.

Tour schedule: W5741 County Road "J", Plymouth to County Road "J", Crystal Lake, to County Road "C" and County Road "TT" Roundabout Reconstruction Project, to County Road "OO" Reconstruction Project, to the Highway Division

South Side Shed at 7614 Frontage Road (County Road OK), Sheboygan, to
W5741 County Road "J", Plymouth.

Next Scheduled Meeting: Monday, August 3, 2026 at 9:00 a.m.

Adjournment

Prepared by:

Amy Wieland 920-459-3822

Recording Secretary

Jacqueline Veldman
Committee Chairperson

NOTE: Persons with disabilities needing assistance to attend or participate are asked to notify the Transportation Department Office at 920-459-3822 prior to the meeting so that accommodations may be arranged.

A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe, and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

SHEBOYGAN COUNTY TRANSPORTATION COMMITTEE MINUTES

Sheboygan County Transportation Department
W5741 County Road J
Plymouth, WI 53073

June 15, 2026

Called to Order: 9:00 A.M.

Adjourned: 9:34 a.m.

MEMBERS PRESENT: Jacqueline Veldman, Jon Kuhlow, Jay Vander Weele, and Thomas Wegner

MEMBERS VIRTUALLY PRESENT: Vern Koch

ALSO PRESENT: Bryan Olson, Alayne Krause, and Amy Wieland

Chairman Jacqueline Veldman called the meeting to order at 9:00 a.m.

Chairman Veldman certified compliance with the open meeting law. The notice was posted at 12:45 p.m. June 12, 2026.

Supervisor Wegner made a motion and Supervisor Vander Weele seconded the motion to approve the minutes from June 1, 2026. Motion carried.

Supervisor Kuhlow made a motion and Supervisor Wegner seconded the motion to have the recording secretary sign the vouchers for Supervisor Koch and to approve the vouchers. Motion carried.

Supervisor Wegner made a motion and Supervisor Kuhlow seconded the motion to approve Supervisor Vander Weele attendance at the Public Meeting on June 11, 2026 at the Sheboygan County Memorial International Airport. Motion carried.

Transportation Director Bryan Olson updated the committee on current activities at the Sheboygan County Memorial International Airport.

Supervisor Wegner made a motion and Supervisor Vander Weele seconded the motion to approve the Position Reclassification / Restructure. Motion carried.

Supervisor Wegner made a motion and Supervisor Kuhlow seconded the motion to approve the Vacant Position Request. Motion carried.

Supervisor Wegner made a motion and Supervisor Vander Weele seconded the motion to approve the Out of Cycle Adjustments. Motion carried.

Supervisor Vander Weele made a motion and Supervisor Kuhlow seconded the motion to approve the Variance Report.

Olson updated the committee on current activities at the Highway Division.

The next Transportation Committee meeting is Monday, July 6 2026 at 9:00 a.m.

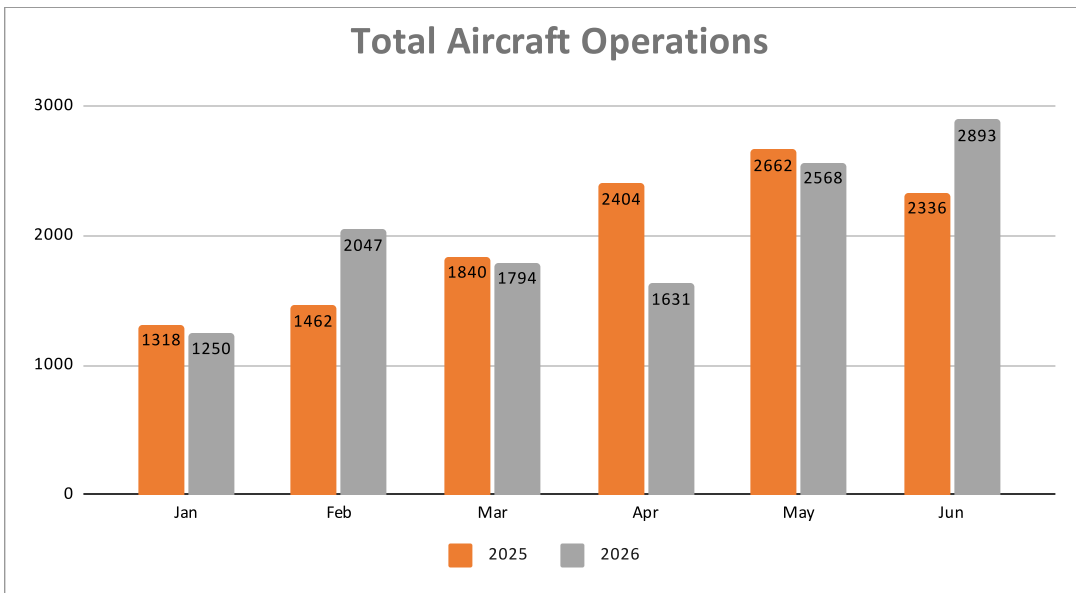
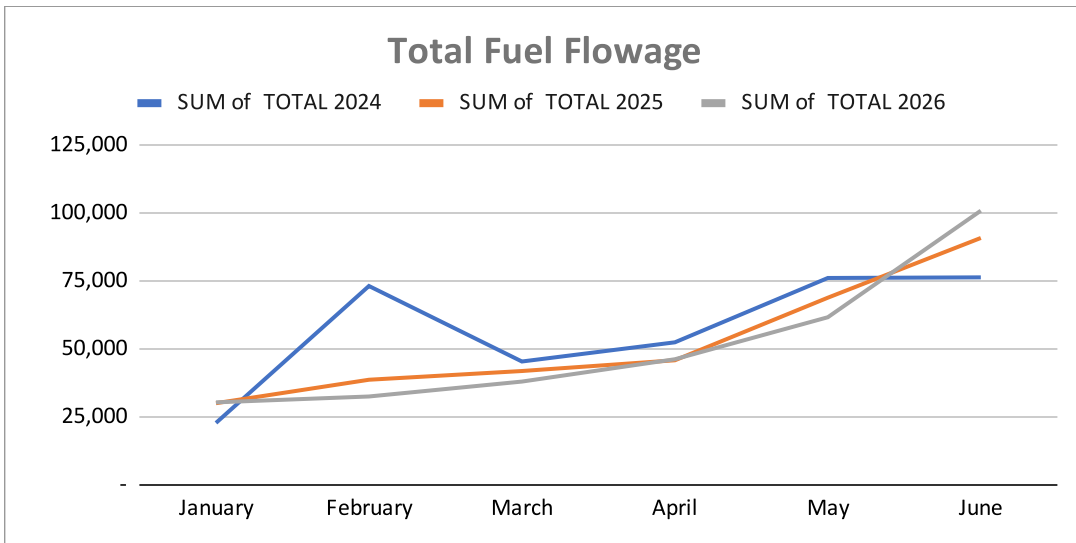
Motion by Supervisor Wegner and seconded by Supervisor Kuhlow to adjourn at 9:34 a.m. Motion carried.

Amy Wieland
Recording Secretary

Jon Kuhlow
Committee Secretary

**Sheboygan County Memorial International Airport
Fuel Flowage Report
June 2026**

	June			Year-to-Date		
	2026	2025	% Change	2026	2025	% Change
Jet-A	100,907	90,874	11%	284,432	304,851	-7%
SAF	0	0	0%	14,295		0%
100LL	0	0	0%	11,055	11,451	-3%
Total Fuel	100,907	90,874	11%	309,782	316,302	-2%
Revenue (\$.20/gal)	\$20,181.40	\$18,174.80	11%	\$61,956.40	\$63,260.40	-2%



Yearly Totals

2025	2026
12,021	12,183

Sheboygan County Capital Project Funding Request

Project Name:	Replace/repair Perimeter Fencing
Department:	Transportation - Airport Division
Project Manager(s):	Bryan Olson/Matt Grenoble
Committee:	Transportation
Project Number	294

1 Project Case

1.1 Project Overview

The airside portion of the Airport property is surrounded by a perimeter fence, which is necessary for keeping out wildlife and unauthorized individuals. However, it is damaged, heaved, and/or not operating for its intended use in several areas. This project involves contracting with a specialized company to repair, secure, and improve the fence around the Airport.

2 Primary Project Purpose/Objectives

The purpose of this project is to keep the airside portion of the Airport property safe and secure. Wildlife can present a hazard to air traffic, as can unauthorized vehicles or individuals. With access available to tenants 24 hours a day having properly functioning gates eliminates issues for our staff and the public.

3 Project Identification and Alternatives

Alternatives to Consider:

-None

4 Project Issues

The cost of fencing and gates could be subject to increase similar to other materials

5 Project Cost Worksheet

Funding	Expenditure	Other Funding	Bonding	Funding
Prior years	\$ 240,000	\$ 180,000	\$ 60,000	
2027 - 1st quarter				
2027 - 2nd quarter				
2027 - 3rd quarter				
2027 - 4th Quarter				
2027 Total	\$ -	\$ -	\$ -	
2028 - 1st quarter	\$200,000	\$160,000		
2028 - 2nd quarter	\$200,000	\$160,000		
2028 - 3rd quarter	\$0	\$12,000		
2028 - 4th Quarter		\$ 68,000		
2028 Total	\$ 400,000	\$ 400,000	\$ -	
2029 - 1st quarter				
2029 - 2nd quarter				
2029 - 3rd quarter				
2029 - 4th Quarter				
2029 Total	\$ -	\$ -	\$ -	
2030 - 1st quarter				
2030 - 2nd quarter				
2030 - 3rd quarter				
2030 - 4th Quarter				
2030 Total	\$ -	\$ -	\$ -	
2031 - 1st quarter				
2031 - 2nd quarter				
2031 - 3rd quarter				
2031 - 4th Quarter				
2031 Total	\$ -	\$ -	\$ -	
SUB TOTAL 2027-2031	\$ 400,000	\$ 400,000	\$ -	
Later Years			\$ -	
TOTAL	\$ 640,000	\$ 580,000	\$ 60,000	
Check	\$ -	\$ -	\$ -	

Additional details Other Funding

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5 Project Cost Worksheet (continued)

Departmental cost		DEPARTMENT	DEPARTMENT	ASSET LIFE
	TOTAL	Airport		YEARS
Land	\$ -			
Buildings	\$ -			
Infrastructure	\$ -			
Improvements	\$ 640,000	\$ 640,000		
Equipment	\$ -			
Computer Hardware	\$ -			
Computer Software	\$ -			
Consulting	\$ -			
Other	\$ -			
TOTAL	\$ 640,000	\$ 640,000	\$ -	
Check	\$ -			

5 Project Cost Summary

Year	Total Cost	Other Funding*	Bonding
Prior Years	\$ 240,000	\$ 180,000	\$ 60,000
2027	\$ -	\$ -	\$ -
2028	\$ 400,000	\$ 400,000	\$ -
2029	\$ -	\$ -	\$ -
2030	\$ -	\$ -	\$ -
2031	\$ -	\$ -	\$ -
SUB Total	\$ 400,000	\$ 400,000	\$ -
Later Years	\$ -	\$ -	\$ -
TOTAL	\$ 640,000	\$ 580,000	\$ 60,000

*Anticipates State aid

6 Project Priority	Check all that	Enter minimum amount required in
1 Legally binding contract full sum payment in 1st year?		
2 A statutory or other requirement to spend all of Year 1 money?		
3 Legally binding contract but flexibility in 1st year payments?		\$
4 A statutory or other requirement with flexibility in 1st year payments?		\$
5 Operationally viewed essential-give reason:		\$
6 Other Priority reason: Please detail		\$
7 Project desirable, either improving service or efficiency	X	128000

7 Project Duration Estimates

Project Milestone	Date Estimate
Project Start Date	1/1/2028
Project Bids Solicited	2/1/2028
Project Contracts Signed	4/1/2028
Project Construction to begin	6/1/2028
Project Construction to end	10/31/2028
Final Payments for Project completion	12/31/2028

8 Project Users	Impacts and Interface
External	
Customers/Users	Airport users should experience minimal impacts. The Airport will notify tenants of the upcoming work.
Internal	
County Employees	

Sheboygan County Capital Project Funding Request

Project Name:	Runway 4-22 Reconstruction
Department:	Transportation - Airport Division
Project Manager(s):	Matt Grenoble
Committee:	Transportation
Project Number	296

1 Project Case

1.1 Project Overview

Reconstruct 4,800 foot section of Runway 4-22, re-grade runway safety areas to bring up to current FAA standards, upgrade runway lights and navigational aids.

2 Primary Project Purpose/Objectives

The original 4,800 foot section of Runway 4-22 is now 30 years old and has reached its expected useful life. Pavement deterioration is occurring at an accelerated pace. The safety areas for the runway are currently not up to FAA standards. Since the runway will be closed, this would be the ideal time to address that issue. It is standard to modernize lights and navigational aides during these large projects.

Apply for federal and state funding in 2025

Airport Master Plan (precursor to design) in 2026

Design in 2027

Construction in 2028

3 Project Identification and Alternatives

Pavement deterioration is driving the need for reconstruction in order to ensure a safe runway for aircraft

Alternatives to Consider:

-None

4 Project Issues

Runway will be closed for summer months, impacting traffic

FAA is requiring a Master Plan update prior to design

5 Project Cost Worksheet

Funding	Expenditure	Other Funding	Bonding	Funding
Prior years	\$ 2,000,000	\$ 2,000,000	\$ -	
2027 - 1st quarter	\$ 1,250,000	\$ 1,250,000		
2027 - 2nd quarter	\$ 1,250,000	\$ 1,250,000		
2027 - 3rd quarter	\$ 1,250,000	\$ 1,250,000		
2027 - 4th Quarter	\$ 1,250,000	\$ 1,250,000		
2027 Total	\$ 5,000,000	\$ 5,000,000	\$ -	
2028 - 1st quarter	\$ 1,000,000	\$ 1,000,000		
2028 - 2nd quarter	\$ 1,000,000	\$ 1,000,000		
2028 - 3rd quarter	\$ 1,000,000	\$ 1,000,000		
2028 - 4th Quarter	\$ 1,000,000	\$ 1,000,000		
2028 Total	\$ 4,000,000	\$ 4,000,000	\$ -	
2029 - 1st quarter	\$ 1,750,000	\$ 1,750,000		
2029 - 2nd quarter	\$ 1,750,000	\$ 1,750,000		
2029 - 3rd quarter	\$ 1,750,000	\$ 1,750,000		
2029 - 4th Quarter	\$ 1,750,000	\$ 1,750,000		
2029 Total	\$ 7,000,000	\$ 7,000,000	\$ -	
2030 - 1st quarter				
2030 - 2nd quarter				
2030 - 3rd quarter				
2030 - 4th Quarter				
2030 Total	\$ -	\$ -	\$ -	
2031 - 1st quarter				
2031 - 2nd quarter				
2031 - 3rd quarter				
2031 - 4th Quarter				
2031 Total	\$ -	\$ -	\$ -	
SUB TOTAL 2027-2031	\$ 16,000,000	\$ 16,000,000	\$ -	
Later Years			\$ -	
TOTAL	\$ 18,000,000	\$ 18,000,000	\$ -	
Check	\$ -	\$ -	\$ -	

Additional details Other Funding

Project eligible for 95% State/federal funding.

5 Project Cost Worksheet (continued)

Departmental cost		DEPARTMENT	DEPARTMENT	ASSET LIFE
	TOTAL	Airport		YEARS
Land	\$ -			
Buildings	\$ -			
Infrastructure	\$ -			
Improvements	\$ 16,900,000	\$ 16,900,000		30
Equipment	\$ -			
Computer Hardware	\$ -			
Computer Software	\$ -			
Consulting	\$ 1,100,000	\$ 1,100,000		
Other	\$ -			
TOTAL	\$ 18,000,000	\$ 18,000,000	\$ -	
Check	\$ -			

5 Project Cost Summary

Year	Total Cost	Other Funding*	Bonding
Prior Years	\$ 2,000,000	\$ 2,000,000	\$ -
2027	\$ 5,000,000	\$ 5,000,000	\$ -
2028	\$ 4,000,000	\$ 4,000,000	\$ -
2029	\$ 7,000,000	\$ 7,000,000	\$ -
2030	\$ -	\$ -	\$ -
2031	\$ -	\$ -	\$ -
SUB Total	\$ 16,000,000	\$ 16,000,000	\$ -
Later Years	\$ -	\$ -	\$ -
TOTAL	\$ 18,000,000	\$ 18,000,000	\$ -

*Anticipates State aid

6 Project Priority	Check all that	Enter minimum amount required in
1 Legally binding contract full sum payment in 1st year?		
2 A statutory or other requirement to spend all of Year 1 money?		
3 Legally binding contract but flexibility in 1st year payments?		\$
4 A statutory or other requirement with flexibility in 1st year payments?		\$
5 Operationally viewed essential-give reason: If runway is not reconstructed, pavement buckles leading to unexpected Airport closures will continue to occur.	X	\$100,000
6 Other Priority reason: Please detail		\$
7 Project desirable, either improving service or efficiency		\$

7 Project Duration Estimates

Project Milestone	Date Estimate
Project Start Date	
Project Bids Solicited	
Project Contracts Signed	
Project Construction to begin	Contract for Design signed 1-1-2027
Project Construction to end	Contract for Construction signed 4-1-2028
Final Payments for Project completion	

8 Project Users	Impacts and Interface
External	
Airport Users	Runway 4/22, the airport's main runway, will need to be closed for the entirety of the project. Some tenants and users may have to relocate to different airports during this
Business/Residences on route	
Internal	

Sheboygan County Capital Project Funding Request

Project Name:	Above Ground Fuel Farm Compliance Updates
Department:	Transportation - Airport Division
Project Manager(s):	Bryan Olson/Matt Grenoble
Committee:	Transportation
Project Number	298

1 Project Case

1.1 Project Overview
Repair above ground fuel storage tank to bring it into compliance.

2 Primary Project Purpose/Objectives
We currently own a 20,000 gallon fuel tank that can be utilized for storing jet fuel. Repairs and updates are required to bring the entire fuel farm back into compliance. Utilizing this fuel farm will be very useful for busy times throughout the year such as Road America races.

3 Project Identification and Alternatives
Repair and upgrade above ground fuel storage tank and fuel farm components

4 Project Issues
-Currently unknown amount of federal/state funding available until 2030

5 Project Cost Worksheet

Funding	Expenditure	Other Funding	Bonding	Funding
Prior years			\$ -	
2027 - 1st quarter				
2027 - 2nd quarter				
2027 - 3rd quarter	\$ 300,000			
2027 - 4th Quarter	\$ 75,000			
2027 Total	\$ 375,000	\$ -	\$ 375,000	
2028 - 1st quarter				
2028 - 2nd quarter				
2028 - 3rd quarter				
2028 - 4th Quarter				
2028 Total	\$ -	\$ -	\$ -	
2029 - 1st quarter				
2029 - 2nd quarter				
2029 - 3rd quarter				
2029 - 4th Quarter				
2029 Total	\$ -	\$ -	\$ -	
2030 - 1st quarter				
2030 - 2nd quarter				
2030 - 3rd quarter				
2030 - 4th Quarter				
2030 Total	\$ -	\$ -	\$ -	
2031 - 1st quarter				
2031 - 2nd quarter				
2031 - 3rd quarter				
2031 - 4th Quarter				
2031 Total	\$ -	\$ -	\$ -	
SUB TOTAL 2027-2031	\$ 375,000	\$ -	\$ 375,000	
Later Years			\$ -	
TOTAL	\$ 375,000	\$ -	\$ 375,000	
Check	\$ -	\$ -	\$ -	
Additional details Other Funding				

5 Project Cost Worksheet (continued)

Departmental cost		DEPARTMENT	DEPARTMENT	ASSET LIFE
	TOTAL	Airport		YEARS
Land	\$ -			
Buildings	\$ -			
Infrastructure	\$ 375,000	\$ 375,000		
Improvements	\$ -			
Equipment	\$ -			
Computer Hardware	\$ -			
Computer Software	\$ -			
Consulting	\$ -			
Other	\$ -			
TOTAL	\$ 375,000	\$ 375,000	\$ -	
Check	\$ -			

5 Project Cost Summary

Year	Total Cost	Other Funding*	Bonding
Prior Years	\$ -	\$ -	\$ -
2027	\$ 375,000	\$ -	\$ 375,000
2028	\$ -	\$ -	\$ -
2029	\$ -	\$ -	\$ -
2030	\$ -	\$ -	\$ -
2031	\$ -	\$ -	\$ -
SUB Total	\$ 375,000	\$ -	\$ 375,000
Later Years	\$ -	\$ -	\$ -
TOTAL	\$ 375,000	\$ -	\$ 375,000

*Anticipates State aid

6 Project Priority	Check all that	Enter minimum amount required in
1 Legally binding contract full sum payment in 1st year?		
2 A statutory or other requirement to spend all of Year 1 money?		
3 Legally binding contract but flexibility in 1st year payments?		\$
4 A statutory or other requirement with flexibility in 1st year payments?		\$
5 Operationally viewed essential-give reason:		\$
6 Other Priority reason: Please detail		\$
7 Project desirable, either improving service or efficiency	X	375000

7 Project Duration Estimates

Project Milestone	Date Estimate
Project Start Date	1/1/2027
Project Bids Solicited	1/1/2027
Project Contracts Signed	3/1/2027
Project Construction to begin	4/1/2027
Project Construction to end	6/1/2027
Final Payments for Project completion	12/1/2027

8 Project Users	Impacts and Interface
External	
Airport Users	None
Internal	Should be minimal interruption
County Employees	

Sheboygan County Capital Project Funding Request

Project Name:	Maintenance and Terminal Building Generators
Department:	Transportation Department - Airport Division
Project Manager(s):	Bryan Olson/Dan Kuhl
Committee:	Transportation
Project Number	299

1 Project Case

1.1 Project Overview

Update and replace generators at the airport in the maintenance building and terminal building.

2 Primary Project Purpose/Objectives

The back up generator currently in the terminal building is too small and only can service the needs of the Customs' side of the building leaving the FBO side without back up power. Last year, we experienced a power outage during a hot summer day which left customers stranded in the terminal building until staff members were able to manually unlock the power sliding doors. The employees also had no ability to process customers, communicate with air traffic or provide comfort from the hot weather. The generator that was previously used as a backup for the Highway Department (from 23rd Street shed) was moved to the maintenance building to be used as a backup.

3 Project Identification and Alternatives

4 Project Issues

Alternative funding may not be available for this project.

5 Project Cost Worksheet

Funding	Expenditure	Other Funding	Bonding	Funding
Prior years	\$ 200,000		\$ 200,000	
2027 - 1st quarter	\$ 100,000	\$ 100,000		
2027 - 2nd quarter				
2027 - 3rd quarter				
2027 - 4th Quarter				
2027 Total	\$ 100,000	\$ 100,000	\$ -	
2028 - 1st quarter				
2028 - 2nd quarter				
2028 - 3rd quarter				
2028 - 4th Quarter				
2028 Total	\$ -	\$ -	\$ -	
2029 - 1st quarter				
2029 - 2nd quarter				
2029 - 3rd quarter				
2029 - 4th Quarter				
2029 Total	\$ -	\$ -	\$ -	
2030 - 1st quarter				
2030 - 2nd quarter				
2030 - 3rd quarter				
2030 - 4th Quarter				
2030 Total	\$ -	\$ -	\$ -	
2031 - 1st quarter				
2031 - 2nd quarter				
2031 - 3rd quarter				
2031 - 4th Quarter				
2031 Total	\$ -	\$ -	\$ -	
SUB TOTAL 2027-2031	\$ 100,000	\$ 100,000	\$ -	
Later Years			\$ -	
TOTAL	\$ 300,000	\$ 100,000	\$ 200,000	
Check	\$ -	\$ -	\$ -	

Additional details Other Funding
 Other funding is use of Net Position

5 Project Cost Worksheet (continued)

Departmental cost		DEPARTMENT	DEPARTMENT	ASSET LIFE
	TOTAL	Airport		YEARS
Land	\$ -			
Buildings	\$ -			
Infrastructure	\$ 300,000	\$ 300,000		
Improvements	\$ -			
Equipment	\$ -			
Computer Hardware	\$ -			
Computer Software	\$ -			
Consulting	\$ -			
Other	\$ -			
TOTAL	\$ 300,000	\$ 300,000	\$ -	
Check	\$ -			

5 Project Cost Summary

Year	Total Cost	Other Funding	Bonding
Prior Years	\$ 200,000	\$ -	\$ 200,000
2027	\$ 100,000	\$ 100,000	\$ -
2028	\$ -	\$ -	\$ -
2029	\$ -	\$ -	\$ -
2030	\$ -	\$ -	\$ -
2031	\$ -	\$ -	\$ -
SUB Total	\$ 100,000	\$ 100,000	\$ -
Later Years	\$ -	\$ -	\$ -
TOTAL	\$ 300,000	\$ 100,000	\$ 200,000

6 Project Priority	Check all that	Enter minimum amount required in
1 Legally binding contract full sum payment in 1st year?		
2 A statutory or other requirement to spend all of Year 1 money?		
3 Legally binding contract but flexibility in 1st year payments?		\$
4 A statutory or other requirement with flexibility in 1st year payments?		\$
5 Operationally viewed essential-give reason:		\$
6 Other Priority reason: Please detail		\$
7 Project desirable, either improving service or efficiency	X	300000

7 Project Duration Estimates

Project Milestone	Date Estimate
Project Start Date	Summer 2026
Project Bids Solicited	Winter 2025/2026
Project Contracts Signed	Summer 2026
Project Construction to begin	Winter 2027
Project Construction to end	Summer 2027
Final Payments for Project completion	Summer 2027

8 Project Users	Impacts and Interface
External	Residents, tenants of airport, hazmat team, airport staff, customs staff, and visitors.
Business/Residences on route	Net Jets, Kohler, Johnsonville, Carbliss, Bemis, and other aviation visitors to our airport.
Internal Staff	Airport maintenance staff and Lake Breeze Aviation staff.

Sheboygan County Capital Project Funding Request

Project Name:	Lake Breeze Aviation backup generators
Department:	Transportation - Airport Division
Project Manager(s):	Bryan Olson/Dan Kuhl
Committee:	Transportation
Project Number	300

1 Project Case

1.1 Project Overview

Install back up generators to provide power to fuel island, line service office, Airworthy Aviation, gate 5, blue building, and above ground fuel farm.

2 Primary Project Purpose/Objectives

Currently there is no back up power for our two fuel farms and gate access to the airport. This project would provide backup power during crucial times to vital infrastructure of the airport including access to the airfield along with power to the line service office and our tenants in hanger 1 and blue building. Primary objective is to provide backup power in times of need to crucial infrastructure at the airport.

3 Project Identification and Alternatives

4 Project Issues

Alternative funding may not be available for this project.

5 Project Cost Worksheet

Funding	Expenditure	Other Funding	Bonding	Funding
Prior years	\$ 100,000	\$ 100,000	\$ -	
2027 - 1st quarter				
2027 - 2nd quarter				
2027 - 3rd quarter				
2027 - 4th Quarter	\$ 150,000	\$ 150,000		
2027 Total	\$ 150,000	\$ 150,000	\$ -	
2028 - 1st quarter				
2028 - 2nd quarter				
2028 - 3rd quarter				
2028 - 4th Quarter				
2028 Total	\$ -	\$ -	\$ -	
2029 - 1st quarter				
2029 - 2nd quarter				
2029 - 3rd quarter				
2029 - 4th Quarter				
2029 Total	\$ -	\$ -	\$ -	
2030 - 1st quarter				
2030 - 2nd quarter				
2030 - 3rd quarter				
2030 - 4th Quarter				
2030 Total	\$ -	\$ -	\$ -	
2031 - 1st quarter				
2031 - 2nd quarter				
2031 - 3rd quarter				
2031 - 4th Quarter				
2031 Total	\$ -	\$ -	\$ -	
SUB TOTAL 2027-2031	\$ 150,000	\$ 150,000	\$ -	
Later Years			\$ -	
TOTAL	\$ 250,000	\$ 250,000	\$ -	
Check	\$ -	\$ -	\$ -	

Additional details Other Funding

300 Lake Breeze Aviation backup generators

5 Project Cost Worksheet (continued)

Departmental cost		DEPARTMENT	DEPARTMENT	ASSET LIFE
	TOTAL	Airport		YEARS
Land	\$ -			
Buildings	\$ -			
Infrastructure	\$ 250,000	\$ 250,000		
Improvements	\$ -			
Equipment	\$ -			
Computer Hardware	\$ -			
Computer Software	\$ -			
Consulting	\$ -			
Other	\$ -			
TOTAL	\$ 250,000	\$ 250,000	\$ -	
Check	\$ -			

5 Project Cost Summary

Year	Total Cost	Other Funding	Bonding
Prior Years	\$ 100,000	\$ 100,000	\$ -
2027	\$ 150,000	\$ 150,000	\$ -
2028	\$ -	\$ -	\$ -
2029	\$ -	\$ -	\$ -
2030	\$ -	\$ -	\$ -
2031	\$ -	\$ -	\$ -
SUB Total	\$ 150,000	\$ 150,000	\$ -
Later Years	\$ -	\$ -	\$ -
TOTAL	\$ 250,000	\$ 250,000	\$ -

6 Project Priority	Check all that	Enter minimum amount required in
1 Legally binding contract full sum payment in 1st year?		
2 A statutory or other requirement to spend all of Year 1 money?		
3 Legally binding contract but flexibility in 1st year payments?		\$
4 A statutory or other requirement with flexibility in 1st year payments?		\$
5 Operationally viewed essential-give reason:		\$
6 Other Priority reason: Please detail		\$
7 Project desirable, either improving service or efficiency	X	250000

7 Project Duration Estimates

Project Milestone	Date Estimate
Project Start Date	Summer 2027
Project Bids Solicited	Winter 2027
Project Contracts Signed	Winter 2027
Project Construction to begin	Fall 2027
Project Construction to end	Winter 2028
Final Payments for Project completion	Winter 2028

9 Project Users	Impacts and Interface
External	Residents, tenants of airport, Airworthy Aviation, airport staff, and visitors.
Business/Residences on route	Carbliss, Kohler, Airworthy Aviation, GA tenants and other aviation visitors to our airport.
Internal Staff	Airport maintenance staff and Lake Breeze Aviation staff.

Sheboygan County Capital Project Funding Request

Project Name:	Reconstruct TWY A
Department:	Transportation - Airport Division
Project Manager(s):	Bryan Olson/Matt Grenoble
Committee:	Transportation
Project Number	297

1 Project Case

1.1 Project Overview

Reconfigure Taxiway A to create a full parallel taxiway to Runway 04/22 as recommended by the WIBOA and FAA.

2 Primary Project Purpose/Objectives

The existing layout for taxiways A and F are now considered non-standard from the FAA. Reconfiguring Taxiway A by adding additional pavement to create a full parallel taxiway for Runway 04/22 will meet current FAA standards and increase safety and efficiency.

- Design of TWY A in 2027
- Construction of TWY A in 2028

3 Project Identification and Alternatives

Was recommended as project from the WIBOA as there is no center portion of this taxiway currently.

Alternatives to Consider:

- None

4 Project Issues

- Project priorities can change as other emergencies arise
- Availability of funding always changing due to where BOA prioritizes Statewide funding allocations

5 Project Cost Worksheet

Funding	Expenditure	Other Funding	Bonding	Funding
Prior years	\$ -	\$ -	\$ -	
2027 - 1st quarter				
2027 - 2nd quarter				
2027 - 3rd quarter				
2027 - 4th Quarter				
2027 Total	\$ -	\$ -	\$ -	
2028 - 1st quarter	\$ 250,000	\$ 250,000		
2028 - 2nd quarter	\$ 250,000	\$ 250,000		
2028 - 3rd quarter	\$ 250,000	\$ 250,000		
2028 - 4th Quarter	\$ 250,000	\$ 250,000		
2028 Total	\$ 1,000,000	\$ 1,000,000	\$ -	
2029 - 1st quarter	\$ 250,000	\$ 250,000		
2029 - 2nd quarter	\$ 250,000	\$ 250,000		
2029 - 3rd quarter	\$ 250,000	\$ 250,000		
2029 - 4th Quarter	\$ 250,000	\$ 250,000		
2029 Total	\$ 1,000,000	\$ 1,000,000	\$ -	
2030 - 1st quarter	\$ 250,000	\$ 250,000		
2030 - 2nd quarter	\$ 250,000	\$ 250,000		
2030 - 3rd quarter	\$ 250,000	\$ 250,000		
2030 - 4th Quarter	\$ 250,000	\$ 250,000		
2030 Total	\$ 1,000,000	\$ 1,000,000	\$ -	
2031 - 1st quarter				
2031 - 2nd quarter				
2031 - 3rd quarter				
2031 - 4th Quarter				
2031 Total	\$ -	\$ -	\$ -	
SUB TOTAL 2027-2031	\$ 3,000,000	\$ 3,000,000	\$ -	
Later Years			\$ -	
TOTAL	\$ 3,000,000	\$ 3,000,000	\$ -	
Check	\$ -	\$ -	\$ -	

Additional details Other Funding

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5 Project Cost Worksheet (continued)

Departmental cost		DEPARTMENT	DEPARTMENT	ASSET LIFE
	TOTAL	Airport		YEARS
Land	\$ -			
Buildings	\$ -			
Infrastructure	\$ 2,700,000	\$ 2,700,000		
Improvements	\$ -			
Equipment	\$ -			
Computer Hardware	\$ -			
Computer Software	\$ -			
Consulting	\$ 300,000	\$ 300,000		
Other	\$ -			
TOTAL	\$ 3,000,000	\$ 3,000,000	\$ -	
Check	\$ -			

5 Project Cost Summary

Year	Total Cost	Other Funding*	Bonding
Prior Years	\$ -	\$ -	\$ -
2027	\$ -	\$ -	\$ -
2028	\$ 1,000,000	\$ 1,000,000	\$ -
2029	\$ 1,000,000	\$ 1,000,000	\$ -
2030	\$ 1,000,000	\$ 1,000,000	\$ -
2031	\$ -	\$ -	\$ -
SUB Total	\$ 3,000,000	\$ 3,000,000	\$ -
Later Years	\$ -	\$ -	\$ -
TOTAL	\$ 3,000,000	\$ 3,000,000	\$ -

*Anticipates State aid

6 Project Priority	Check all that	Enter minimum amount required in
1 Legally binding contract full sum payment in 1st year?		
2 A statutory or other requirement to spend all of Year 1 money?		
3 Legally binding contract but flexibility in 1st year payments?		\$
4 A statutory or other requirement with flexibility in 1st year payments?		\$
5 Operationally viewed essential-give reason: Taxiway currently does not meet FAA standards.	X	\$50,000
6 Other Priority reason: Please detail		\$
7 Project desirable, either improving service or efficiency		\$

7 Project Duration Estimates

Project Milestone	Date Estimate
Project Start Date	1/1/2028
Project Bids Solicited	3/1/2028
Project Contracts Signed	5/1/2028
Project Construction to begin	5/15/2029
Project Construction to end	11/30/2029
Final Payments for Project completion	12/30/2030

8 Project Users	Impacts and Interface
External	
Customers/Users	Aircraft would have to back taxi on Runway 13/31, 4/22 and/or utilize taxiway F.
Internal	Should be minimal interruption
County Employees	

Sheboygan County Capital Project Funding Request

Project Name:	Airport Snow Removal/Maintenance Equipment Building
Department:	Transportation - Airport Division
Project Manager(s):	Bryan Olson/Matt Grenoble
Committee:	Transportation
Project Number	292

1 Project Case

1.1 Project Overview

Construct snow removal and maintenance equipment building.

2 Primary Project Purpose/Objectives

The current snow removal and maintenance equipment building is experiencing an increase in maintenance costs due to its age. Additionally, the current building is not directly on the airport grounds. An equipment building on the airfield is recommended in order to decrease response times and increase safety with large equipment remaining off of public roads.

Petition state for airport improvement aid January

Begin design 2029

Construct 2030

3 Project Identification and Alternatives

Construct new building to house snow removal and maintenance equipment in a strategic and safe location.

Alternatives: Invest significant amount of funds into existing building to extend life/usability

4 Project Issues

-Limited areas on airfield suitable for siting,

-Currently unknown amount of federal/state funding available

5 Project Cost Worksheet

Funding	Expenditure	Other Funding	Bonding	Funding
Prior years	\$ -	\$ -	\$ -	
2027 - 1st quarter				
2027 - 2nd quarter				
2027 - 3rd quarter				
2027 - 4th Quarter				
2027 Total	\$ -	\$ -	\$ -	
2028 - 1st quarter				
2028 - 2nd quarter				
2028 - 3rd quarter				
2028 - 4th Quarter				
2028 Total	\$ -	\$ -	\$ -	
2029 - 1st quarter	\$ 300,000			
2029 - 2nd quarter				
2029 - 3rd quarter				
2029 - 4th Quarter				
2029 Total	\$ 300,000	\$ -	\$ 300,000	
2030 - 1st quarter	\$ 1,500,000	\$ 312,500		
2030 - 2nd quarter	\$ 1,500,000	\$ 312,500		
2030 - 3rd quarter	\$ 1,500,000	\$ 312,500		
2030 - 4th Quarter	\$ 1,500,000	\$ 312,500		
2030 Total	\$ 6,000,000	\$ 1,250,000	\$ 4,750,000	
2031 - 1st quarter				
2031 - 2nd quarter				
2031 - 3rd quarter				
2031 - 4th Quarter				
2031 Total	\$ -	\$ -	\$ -	
SUB TOTAL 2027-2031	\$ 6,300,000	\$ 1,250,000	\$ 5,050,000	
Later Years			\$ -	
TOTAL	\$ 6,300,000	\$ 1,250,000	\$ 5,050,000	
Check	\$ -	\$ -	\$ -	

Additional details Other Funding
 May be eligible for up to \$1,250,000 state funding

292 Airport Snow Removal/Maintenance Equipment Building

5 Project Cost Worksheet (continued)

Departmental cost		DEPARTMENT	DEPARTMENT	ASSET LIFE
	TOTAL	Airport		YEARS
Land	\$ -			
Buildings	\$ 4,750,000	\$ 4,750,000		
Infrastructure	\$ -			
Improvements	\$ -			
Equipment	\$ -			
Computer Hardware	\$ -			
Computer Software	\$ -			
Consulting	\$ 300,000	\$ 300,000		
Other	\$ 1,250,000	\$ 1,250,000		
TOTAL	\$ 6,300,000	\$ 6,300,000	\$ -	
Check	\$ -			

5 Project Cost Summary

Year	Total Cost	Other Funding	Bonding
Prior Years	\$ -	\$ -	\$ -
2027	\$ -	\$ -	\$ -
2028	\$ -	\$ -	\$ -
2029	\$ 300,000	\$ -	\$ 300,000
2030	\$ 6,000,000	\$ 1,250,000	\$ 4,750,000
2031	\$ -	\$ -	\$ -
SUB Total	\$ 6,300,000	\$ 1,250,000	\$ 5,050,000
Later Years	\$ -	\$ -	\$ -
TOTAL	\$ 6,300,000	\$ 1,250,000	\$ 5,050,000

6 Project Priority	Check all that	Enter minimum amount required in
1 Legally binding contract full sum payment in 1st year?		
2 A statutory or other requirement to spend all of Year 1 money?		
3 Legally binding contract but flexibility in 1st year payments?		\$
4 A statutory or other requirement with flexibility in 1st year payments?		\$
5 Operationally viewed essential-give reason:		
6 Other Priority reason: Please detail		\$
7 Project desirable, either improving service or efficiency	X	\$210,000

7 Project Duration Estimates

Project Milestone	Date Estimate
Project Start Date	3/1/2029
Project Bids Solicited	11/1/2029
Project Contracts Signed	12/1/2029
Project Construction to begin	4/1/2030
Project Construction to end	10/1/2030
Final Payments for Project completion	12/1/2030

8 Project Users	Impacts and Interface
External	
Airport Users	
Business/Residences on route	
Internal	The project will need to be complete by 10/1/2030 to allow staff time to move equipment, tools, & supplies from the old maintenance building to the new building so we are prepared for the 2030/2031 winter season.

Sheboygan County Capital Project Funding Request

Project Name: Cascade Shed Replacement
Department: Transportation (Highway Division)
Project Manager(s): Bryan Olson
Liaison Committee: Transportation
Project Number: 2962b

1 Project Case

1.1 Project Overview

The Transportation Department has four Highway sheds, one in each quadrant of the County. Aside from the main Transportation complex in the Town of Plymouth, three satellite sheds are strategically located elsewhere: one is in the Town of Wilson, one is just north of the City of Sheboygan, and one is southwest of the Village of Cascade. All three outlying sheds have structures that have either surpassed their useful life or are of inadequate size. A firm was commissioned to provide a detailed study of the current conditions and suggested improvements based on size, ADA compliance, energy efficiency, and aging infrastructure. Based on the results of this report, the Cascade shed requires replacement, and the north and south side sheds need building improvements, and expansion. The existing Cascade shed would remain and be used partly to serve other departments.

2 Primary Project Purpose/Objectives

The purpose of this project is to address deficiencies and deteriorating infrastructure at the three outlying Highway sheds. The sheds are critical for keeping the roads plowed in winter and the traveling public safe year-round. All three sheds have building code and ADA compliance issues, all have inefficient energy and HVAC systems, all are substantially undersized and have inefficient functionality for today's equipment, and the Cascade shed also has infrastructure and structural problems that, combined would address all of these challenges by providing more efficient, compliant safe and functional buildings for decades into the future
2028 - Cascade shed site improvements and building replacement (new 300' X 110' structure with office and lunch room, fuel island upgrade, earthwork, paving, drainage work, fencing, removing existing pavement, utility work) and improvements to the Adell salt shed.

3 Project Identification and Alternatives

The alternative to the improvements at the three Highway sheds is a continued investment in repairs to buildings that have surpassed their useful size and/or size and functionality. The Cascade shed was built in the 1980s and according to the report that was completed based on a professional assessment, it would require an entire overhaul to bring it to current code and safety standards; this still would not address the lack of suitable storage space for equipment. The alternative for the North and South side sheds is a do-nothing alternative. This would lead to ongoing inefficiencies in terms of safety, energy, and functionality, while the existing infrastructure, such as the fuel islands that are already old, continues to age past its useful life.

4 Project Issues

The primary issue would be managing the logistics while expansion, site work, and building improvements are occurring. The flow of equipment and personnel would need to be addressed and staged before and during construction.

5 Project Cost Worksheet

Funding	Expenditure	Other Funding	Bonding	Other Funding
Prior years	\$ -	\$ -	\$ -	
2027 - 1st quarter				
2027 - 2nd quarter	\$ 250,000	\$ 250,000		
2027 - 3rd quarter				
2027 - 4th Quarter				
2027 Total	\$ 250,000	\$ 250,000	\$ -	
2028 - 1st quarter	\$ 1,500,000			
2028 - 2nd quarter	\$ 3,500,000			
2028 - 3rd quarter	\$ 3,500,000			
2028 - 4th Quarter	\$ 1,000,000	\$ 3,000,000		
2028 Total	\$ 9,500,000	\$ 3,000,000	\$ 6,500,000	
2029 - 1st quarter	\$ 1,000,000			
2029 - 2nd quarter	\$ 1,000,000			
2029 - 3rd quarter	\$ 500,000			
2029 - 4th Quarter	\$ 750,000			
2029 Total	\$ 3,250,000	\$ -	\$ 3,250,000	
2030 - 1st quarter				
2030 - 2nd quarter				
2030 - 3rd quarter				
2030 - 4th Quarter				
2030 Total	\$ -	\$ -	\$ -	
2031 - 1st quarter				
2031 - 2nd quarter				
2031 - 3rd quarter				
2031 - 4th Quarter				
2031 Total	\$ -	\$ -	\$ -	
SUB TOTAL 2027-2031	\$ 13,000,000	\$ 3,250,000	\$ 9,750,000	
Later Years			\$ -	
TOTAL	\$ 13,000,000	\$ 3,250,000	\$ 9,750,000	
Check	\$ -	\$ -	\$ -	

Additional details Other Funding

Other Funding incorporates use of Net Position.

5 Project Cost Worksheet (continued)

Departmental cost		DEPARTMENT	DEPARTMENT	ASSET LIFE
	TOTAL	Highway		YEARS
Land	\$ -			
Buildings	\$ 13,000,000			
Infrastructure	\$ -			
Improvements other than Building	\$ -			
Equipment	\$ -			
Computer Hardware	\$ -			
Computer Software	\$ -			
Consulting	\$ -			
Other	\$ -			
TOTAL	\$ 13,000,000	\$ -	\$ -	
Check	\$ -			

5 Project Cost Summary

Year	Total Cost	Other Funding	Bonding
Prior Years	\$ -	\$ -	\$ -
2027	\$ 250,000	\$ 250,000	\$ -
2028	\$ 9,500,000	\$ 3,000,000	\$ 6,500,000
2029	\$ 3,250,000	\$ -	\$ 3,250,000
2030	\$ -	\$ -	\$ -
2031	\$ -	\$ -	\$ -
SUB Total	\$ 13,000,000	\$ 3,250,000	\$ 9,750,000
Later Years	\$ -	\$ -	\$ -
TOTAL	\$ 13,000,000	\$ 3,250,000	\$ 9,750,000

6 Project Priority	Check all that	Enter minimum amount
1 Legally binding contract full sum payment in 1st year?		
2 A statutory or other requirement to spend all of Year 1 money?		
3 Legally binding contract but flexibility in 1st year payments?		\$
4 A statutory or other requirement with flexibility in 1st year payments?		\$
5 Operationally viewed essential-give reason:		
6 Other Priority reason: Please detail - Not replacing Cascade shed means spending money on an asset that has passed its useful life	X	
7 Project desirable, either improving service or efficiency: North and South side improvements would increase operational efficiency and safety costs		

operational efficiency and safety, code and ADA compliance, and would help staff better serve the public when needed equipment can be kept on-site.	X	\$
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7 Project Duration Estimates

Project Milestone	Date Estimate
Project Start Date	1/1/2027
Project Bids Solicited	12/1/2027
Project Contracts Signed	6/15/2028
Project Construction to begin	6/15/2028
Project Construction to end	9/1/2029
Final Payments for Project completion	12/15/2029

8 Project Users	Impacts and Interface
External	
Business/Residences on route	
Internal Staff	

Memo

To: Sheboygan County Transportation Committee

From: Bryan Olson, Transportation Director

Date: July 1, 2026

RE: Purchase of Snowblower from Auction

Action Requested: Consideration of purchase of snowblower from auction

Rationale: Our two existing units were acquired in the late 1970s and have become increasingly difficult to maintain due to limited parts availability. Currently, we are forced to scavenge components from one unit to keep the other operational.

We have identified an opportunity to replace this aging equipment by acquiring a low-hour, pre-owned machine at a significantly reduced price.

Financial Impact: These funds can come from Highway Capital Outlay.



Memorandum

To: HR Committee; Transportation Committee

From: Bryan Olson, Transportation Director; David Loomis, HR Director

Date: July 6, 2026

Subject: **Consideration of Headcount Exception Request: Office Coordinator**

Purpose This memorandum seeks formal approval from the HR Committee and the Transportation Committee for a temporary headcount exception regarding the Office Coordinator position.

Background & Rationale The current Office Coordinator has submitted a formal retirement notice with an effective departure date of December 11th. This role is an integral part of the Transportation Department in its daily functioning.

To ensure comprehensive training and sufficient overlap, we are requesting approval to recruit and hire a successor prior to the current Office Coordinator's departure. This strategic overlap will allow the incoming employee to receive hands-on training directly from the incumbent, ensuring that vital institutional knowledge is preserved and that there is no disruption in service during the transition.

Strategic Alignment This request aligns with the County's goal of maintaining operational excellence. By facilitating this overlap, we uphold the County's standards for professional service.

Recommendation We request that the HR and Transportation Committees approve this headcount exception to allow for the recruitment and onboarding of a new Office Coordinator immediately, providing for the necessary training period prior to December 11th.

**Sheboygan County Transportation Department -
Highway Division**

Memo

To: Sheboygan County Transportation Committee

From: Bryan Olson, Transportation Director

Date: July 1, 2026

RE: Purchase Land from Wisconsin Department of Transportation for remote brine storage location

Action Requested: Consideration to purchase a 1.46-acre Department of Transportation parcel for the development of a remote brine site. Our plan is to utilize 0.35 acres for the facility and sell the remaining acreage to the Town of Mosel for an off-road manure pumping area.

Rationale: The Sheboygan County Highway Division manages multiple plowing routes in the northeast corner of the county, serving both county roads and the Town of Mosel. Currently, vehicles must return to our State Highway 42 location to refill brine, resulting in significant travel time and the loss of valuable plowing hours during snow events. As we continue to transition from less granular salt to liquid brine to improve fleet efficiency, establishing this remote infrastructure is critical to our operations.

Financial Impact: The funding for this land purchase would be allocated from the 2026 budget.

In closing: As the Highway Division continues to transition from less granular salt to liquid salt brine to improve the efficiency and utility of our fleet, establishing additional remote locations is critical to building the infrastructure necessary to support these efforts.

Thank you for your time and support as we continue to build our team and enhance our capabilities.

**Sheboygan County Transportation Department -
Highway Division**

Memo

To: Sheboygan County Transportation Committee

From: Bryan Olson, Transportation Director

Date: July 1, 2026

RE: Purchase Land for remote brine storage location

Action Requested: Consideration to purchase 0.48 acres on the corner of State Highway 28 and County Road "U" to build a remote brine site

Rationale: The location is a strategic center point in the county where three plow routes and a state section intersect. Establishing a remote refill site will allow trucks to replenish salt brine without leaving their routes, significantly increasing operational efficiency. This infrastructure is critical as the Highway Division continues to transition from less granular salt to liquid salt brine to enhance fleet performance.

Financial Impact: This land purchase would be covered by the 2026 budget.

In closing: As the Highway Division continues to transition from granular salt to liquid salt brine to improve fleet efficiency and effectiveness, establishing additional remote locations is critical. These sites will provide the necessary infrastructure to support our expanded brine operations.

Thank you for your time and support as we continue to build our team and enhance our capabilities.