

## NOTICE OF MEETING

SHEBOYGAN COUNTY PLANNING, RESOURCES,  
AGRICULTURE AND EXTENSION COMMITTEE

July 9th, 2024

3:30 PM

UW Extension Office  
UW Sheboygan Campus  
5 University Drive  
Sheboygan, WI  
Room 5024

Remote Access:

(312) 626-6799

Meeting ID: 956 6404 0989

Passcode: 856197

<https://zoom.us/j/95664040989?pwd=dGJrYlZ5Tmx2RVcvRDFsdU5Ld0lXZz09>

**\* AGENDA \***

Call Meeting to Order  
Certification of Compliance with Open Meeting Law  
Approval of the June 11th, 2024 Minutes  
Correspondence

Planning & Conservation -

Consideration of 5 Year Capital Plan Requests

Other Department Project and Program Management Updates- *This report is a summary of key activities in the Department. No action will be taken resulting from the report unless it is a specific item on the agenda.*

Consideration and Approval of Attendance at Other Meetings/Functions  
Travel Report and Report of Meetings and Functions Attended by Committee Members  
Review and Approve Vouchers  
Adjournment

Next scheduled meetings - July 23, 2024 at 3:30 PM (UW-Extension Focus)  
- August 13, 2024 at 3:30 PM (Planning & Conservation Focus)

Prepared by:  
Sharon Harvey, Recording Secretary  
(920) 459-1370

Approved by:  
Rebecca Clark, Chairperson  
(920) 395-6609

NOTE: The Committee welcomes all visitors to listen & observe, but only Committee members & those invited to speak will be permitted to do so, except for the Public Hearing portion of this meeting where any interested person can speak. Person with disabilities needing assistance to attend or participate should contact the County Planning & Conservation Department at 920/459-1370 prior to the meeting so that accommodations may be arranged.

NOTE: A majority of the members of the County Board of Supervisors or any of its committees may be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

**SHEBOYGAN COUNTY PLANNING, RESOURCES, AGRICULTURE & EXTENSION  
COMMITTEE MINUTES**

Sheboygan County UW-Extension Office  
5 University Drive  
Sheboygan, WI  
Room 5024  
and  
Remote

**June 11, 2024**

**Called to Order: 3:32 PM**

**Adjourned: 4:37 PM**

MEMBERS PRESENT: Chairman Rebecca Clarke, Supervisor John Nelson,  
Supervisor Henry Nelson, Supervisor Stan Lammers,  
Supervisor Joe Liebau Jr.

MEMBERS ABSENT:

OTHERS PRESENT: Aaron Brault, Tyler Betry (Remote), Ryan Stubbs (Remote),  
Nick Tasche, Kathryn Fabian, Joe Schaeffer, Barb  
Schaeffer, John Schott, Steve Schmitt, Kendra Kelling

Chairperson Clarke called the meeting to order at 3:32 PM and verified the meeting notice had been posted on June 6th, 2024 at 3:30 PM and the meeting complied with the Wisconsin Open Meeting Law.

Correspondence: None

Public Hearing Opened at 3:35 PM

To consider amending Ch. 73 of the Sheboygan County Code, being the current *Sheboygan County Floodplain Ordinance*, by repealing it and recreating it with a new Ch. 73 *Sheboygan County Floodplain Ordinance*.

Ms. Fabian mentioned the hearing notices had been published on May 24<sup>th</sup> and May 31<sup>st</sup>. Ms. Fabian discussed the changes and updates to the new ordinance language. No public comments made.

Close Public Hearing – Public hearing closed at 3:40 PM

Consideration of Repealing and Recreating Chapter 73 of the Sheboygan County Code – Supervisor Henry Nelson motioned and Supervisor Lammers seconded to repeal and recreate Chapter 73 as presented. Motion carried with no opposition.

Planning & Conservation-

Consideration of 2024 Stewardship Applications – Mr. Brault provided information on the history of the program and a summary of the requests for 2024. Chairman Clarke invited the applicants to provide an overview of their projects and answer questions of the supervisors. Supervisor John

Nelson motioned and Supervisor Henry Nelson seconded to approve the requests as recommended by the Sheboygan County Recreational Advisory Committee. Motion carried with no opposition.

Consideration of Boat Landing Fee Waiver for Disabled Veterans – Mr. Brault explained the request of the Veterans Administration office. Supervisor Liebau motioned and Supervisor Lammers seconded to allow the Department to provide this offering. Motion carried with no opposition.

Other Department Project and Program Management Updates. Mr. Brault provided an update on an upcoming soil health day event as well as a potential public hearing on a reclamation plan.

Consideration and Approval of Attendance at Other Meetings/Functions.

Travel Report and Report of Meetings and Functions Attended. Supervisor Henry Nelson provided an update on his recent attendance at the Lake Michigan Area Land & Water group meeting.

Review and Approve Vouchers. Supervisor Henry Nelson motioned and Supervisor Lammers seconded to approve the vouchers. Motion carried with no opposition.

Supervisor John Nelson motioned to adjourn the meeting. Supervisor Lammers seconded the motion. Motion carried with no opposition. Meeting adjourned at 4:37PM.

Next meeting (UW Extension Focus) is scheduled for June, 2024 at 3:30PM is cancelled.  
(Planning & Conservation Focus) is scheduled for July 10th, 2024 at 3:30 PM.

Sharon Harvey  
Recording Secretary

John Nelson  
Committee Secretary

# Sheboygan County

## Capital Project Funding Request

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<b>Project Name:</b>	Multipurpose Storage and Semi-permanent HHW Collection Building
<b>Department:</b>	Planning & Conservation
<b>Project Manager(s):</b>	Aaron Brault
<b>Committee:</b>	PRAE
<b>Project Number</b>	<b>919</b>

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### 1 Project Case

<b>1.1 Project Overview</b>
<p>The County Household Hazardous Waste Program (HHW) continues to be very popular. Each year, we service approximately 1,000 households and properly dispose of their waste electronics and hazardous waste. This project proposes a new building on a vacant piece of County-owned property directly east of the ADRC building. The parcel is oddly shaped and too small for most industrial uses. The other adjacent vacant parcel previously owned by the City of Sheboygan Falls is now a storage shed development. The new building would house a semi-permanent HHW collection facility from May-October, the County tree sale in April, and equipment storage for the Planning &amp; Conservation Department and potentially the Sheriff's Department throughout the remainder of the year. The semi-permanent arrangement of approximately two weekly events in May-October could save the County between \$50,000 and \$60,000 per year versus the current model of 3-4 events per year, and, would better serve Sheboygan County citizens with more convenient service. The savings are due to decreased mobilization costs and labor costs. Counties that use the semi-permanent model have between 2-3 contractor staff for the semi-weekly events versus the 25-30 that are needed for our 3-4 events. Mobilization of equipment is also greatly reduced as a semi is only called when enough waste has built up at the facility versus having 2-3 semis at a single event. Busy days with the semi-permanent model are 30-40 vehicles. Our events see over 600 cars (average is about 300 most events) some events. Servicing this many cars causes backups on to roadways and long waits. Approximately 20-24 events would be held versus the current 3-4 events. Design and permitting of the facility is in process.</p>
<b>1.2 Project Purpose</b>
Provide cost-savings to the County while providing better service.

<b>2 Primary Project Objectives</b>
Provide cost-savings to the County while providing better service for HHW events. The project will also consolidate storage for the Planning & Conservation Department that is currently scattered throughout the County, provide additional storage for Building Services as Planning & Conservation will not have to use their building any longer, and potentially provide storage for a number of Sheriff's Department pieces of equipment that are now scattered throughout the County. The building would also house the County tree sale which will take pressure off of the ADRC Building's operations for the entire month of April. As proposed, the new building would also provide more stacking for vehicles during the tree sale making Forest Avenue safer. The County's population centroid is very near this area so this land provides a very convenient location for the County's citizenry.

<b>3 Project Identification and Alternatives</b>
Remain status quo and pay \$50,000-\$60,000 more for a less convenient program. Other County-owned building alternatives were explored and at this time none were identified to be able to provide the same level of convenience and benefit for County citizens and/or staff.

<b>4 Project Issues</b>
Will provide a new model for the public to get used to. Will need to be bid and while the estimates are based on past recent projects, one never knows what bids will ultimately come in at.

5 Project Cost Worksheet

Funding	Expenditure	Other Funding	Bonding	Source(s) of Other Funding
Prior years	\$ 80,000	\$ -	\$ 80,000	
2025 - 1st quarter				
2025 - 2nd quarter	\$ 100,000			
2025 - 3rd quarter	\$ 300,000			
2025 - 4th Quarter	\$ 400,000			
2025 Total	\$ 800,000	\$ -	\$ 800,000	
2026 - 1st quarter				
2026 - 2nd quarter				
2026 - 3rd quarter				
2026 - 4th Quarter				
2026 Total	\$ -	\$ -	\$ -	
2027 - 1st quarter				
2027 - 2nd quarter				
2027 - 3rd quarter				
2027 - 4th Quarter				
2027 Total	\$ -	\$ -	\$ -	
2028 - 1st quarter				
2028 - 2nd quarter				
2028 - 3rd quarter				
2028 - 4th Quarter				
2028 Total	\$ -	\$ -	\$ -	
2029 - 1st quarter				
2029 - 2nd quarter				
2029 - 3rd quarter				
2029 - 4th Quarter				
2029 Total	\$ -	\$ -	\$ -	
SUB TOTAL 2025-2029	\$ 800,000	\$ -	\$ 800,000	
Later Years			\$ -	
TOTAL	\$ 880,000	\$ -	\$ 880,000	
Check	\$ -	\$ -	\$ -	

Additional details Other Funding

Though obtaining other funding is unlikely for a building like this, the HHW program fees will continue to help offset the expenses associated with collecting hazardous waste.

5 Project Cost Worksheet (continued)

Departmental cost	TOTAL	DEPARTMENT	DEPARTMENT	ASSET LIFE
		Plan & Con		YEARS
Land	\$ -			
Buildings	\$ 800,000	\$ 800,000		50+
Infrastructure	\$ -			
Improvements	\$ -			
Equipment	\$ -			
Computer Hardware	\$ -			
Computer Software	\$ -			

**919 Multipurpose Storage and Semi-permanent HHW Collection Building**

Consulting	\$ 80,000	\$ 80,000		
Other	\$ -			
<b>TOTAL</b>	<b>\$ 880,000</b>	<b>\$ 880,000</b>	<b>\$ -</b>	

Check \$ -

**5 Project Cost Summary**

Year	Total Cost	Other Funding*	Bonding
Prior Years	\$ 80,000	\$ -	\$ 80,000
2025	\$ 800,000	\$ -	\$ 800,000
2026	\$ -	\$ -	\$ -
2027	\$ -	\$ -	\$ -
2028	\$ -	\$ -	\$ -
2029	\$ -	\$ -	\$ -
<b>SUB Total</b>	<b>\$ 800,000</b>	<b>\$ -</b>	<b>\$ 800,000</b>
Later Years	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 880,000</b>	<b>\$ -</b>	<b>\$ 880,000</b>

\*Anticipates receipt of State Funding

6 Project Priority	Check all that Apply	Enter minimum amount required in Year 1 of project
1 Legally binding contract full sum payment in 1st year?		
2 A statutory or other requirement to spend all of Year 1 money?		
3 Legally binding contract but flexibility in 1st year payments?		\$
4 A statutory or other requirement with flexibility in 1st year payments?		\$
5 Operationally viewed essential-give reason:		
6 Other Priority reason: Please detail		\$
7 Project desirable, either improving service or efficiency: Provide cost-savings to the County while providing better service.	X	\$800,000

**7 Project Critical Success Factors (Key Performance Indicators)**

Project Critical Success Factors
Bids coming in on budget

**8 Project Duration Estimates**

Project Milestone	Date Estimate
Project Start Date	Spring/Summer 2025
Project Bids Solicited	Fall 2024
Project Contracts Signed	Winter 2025
Project Construction to begin	Spring/Summer 2025
Project Construction to end	Fall 2025
Final Payments for Project completion	Winter 2025

**919 Multipurpose Storage and Semi-permanent HHW Collection Building**

<b>9 Project Users</b>	<b>Impacts and Interface</b>
External	Proper State permitting
Business/Residences on route	No impacts anticipated
Internal Staff	Long-term maintenance

<b>10 Project Tolerances</b>	
TIME	Project implementation will be weather dependent.
COST	Overall, the project is a simple building. Unexpected costs should be negligible.
RISK	None anticipated. This model is used in other Wisconsin & Michigan counties with the service provider Sheboygan County utilizes.
BENEFICIARIES	County citizens & a number of other County Department's staff
SCOPE	70x140 building with aprons and approach drive. The HHW portion of the storage building will be a fireproof building withing the larger structure.
QUALITY	



## Sheboygan County Capital Project Funding Request

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<b>Project Name:</b>	Marsh Storage Building
<b>Department:</b>	Planning & Conservation
<b>Project Manager(s):</b>	<b>Aaron Brault</b>
<b>Committee:</b>	<b>PRAE</b>
<b>Project Number</b>	<b>918</b>

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### 1 Project Case

#### 1.1 Project Overview

Demolish current "Old Lodge" and replace with a new maintenance/storage structure. Proposed building would be 30'x40' with two garage doors and a service door.

#### 1.2 Project Purpose

Though for the last 7-9 years it has functioned as such, the current storage structure (the Old Lodge) was never meant to function as a storage/maintenance structure for the park. The current set-up is inefficient for storing and maintaining necessary equipment for the park. The building is currently in need of a new roof, furnace, and many of the logs on the siding are rotten or rotting. Rather than spend \$50-100,000 on a new roof, logs, furnace and paint for a building that is inadequate for its use, it would be more cost-effective and beneficial long-term to tear down the old building and put up a proper structure to match the intended use. Also, with the new Kohler Center for Marsh Education, the bathrooms in the old lodge are no longer needed and would be an unnecessary maintenance and replacement cost (they are very tired and should be replaced).

### 2 Primary Project Objectives

- Provide an adequate storage and maintenance facility for the County Park.

### 3 Project Identification and Alternatives

-Continue to use current structure, but would need expensive updates that would be half or more of the cost for a new structure.

### 4 Project Issues

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5 Project Cost Worksheet

Funding	Expenditure	Other Funding	Bonding	Source(s) of Other Funding
Prior years	\$ -	\$ -	\$ -	
2025 - 1st quarter				
2025 - 2nd quarter				
2025 - 3rd quarter				
2025 - 4th Quarter	\$ 20,000			
2025 Total	\$ 20,000	\$ -	\$ 20,000	
2026 - 1st quarter				
2026 - 2nd quarter	\$ 75,000			
2026 - 3rd quarter	\$ 100,000			
2026 - 4th Quarter	\$ 25,000			
2026 Total	\$ 200,000	\$ -	\$ 200,000	
2027 - 1st quarter				
2027 - 2nd quarter				
2027 - 3rd quarter				
2027 - 4th Quarter				
2027 Total	\$ -	\$ -	\$ -	
2028 - 1st quarter				
2028 - 2nd quarter				
2028 - 3rd quarter				
2028 - 4th Quarter				
2028 Total	\$ -	\$ -	\$ -	
2029 - 1st quarter				
2029 - 2nd quarter				
2029 - 3rd quarter				
2029 - 4th Quarter				
2029 Total	\$ -	\$ -	\$ -	
SUB TOTAL 2025-2029	\$ 220,000	\$ -	\$ 220,000	
Later Years			\$ -	
TOTAL	\$ 220,000	\$ -	\$ 220,000	
Check	\$ -	\$ -	\$ -	
Additional details Other Funding				

**5 Project Cost Worksheet (continued)**

Departmental cost		DEPARTMENT	DEPARTMENT	ASSET LIFE
	TOTAL	Plan & Con		YEARS
Land	\$ -			
Buildings	\$ -			
Infrastructure	\$ 200,000	\$ 200,000		50+
Improvements	\$ -			
Equipment	\$ -			
Computer Hardware	\$ -			
Computer Software	\$ -			
Consulting	\$ 20,000	\$ 20,000		
Other	\$ -			
<b>TOTAL</b>	<b>\$ 220,000</b>	<b>\$ 220,000</b>	<b>\$ -</b>	

Check \$                     -

**5 Project Cost Summary**

Year	Total Cost	Other Funding*	Bonding
Prior Years	\$ -	\$ -	\$ -
<b>2025</b>	\$ 20,000	\$ -	\$ 20,000
<b>2026</b>	\$ 200,000	\$ -	\$ 200,000
<b>2027</b>	\$ -	\$ -	\$ -
<b>2028</b>	\$ -	\$ -	\$ -
<b>2029</b>	\$ -	\$ -	\$ -
<b>SUB Total</b>	<b>\$ 220,000</b>	<b>\$ -</b>	<b>\$ 220,000</b>
Later Years	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 220,000</b>	<b>\$ -</b>	<b>\$ 220,000</b>

\*Anticipates applying for a State Stewardship grant.

6 Project Priority	Check all that Apply	Enter minimum amount required in Year 1 of project
1 Legally binding contract full sum payment in 1st year?		
2 A statutory or other requirement to spend all of Year 1 money?		
3 Legally binding contract but flexibility in 1st year payments?		\$
4 A statutory or other requirement with flexibility in 1st year payments?		\$
5 Operationally viewed essential-give reason:		
6 Other Priority reason: Please detail		\$
7 Project desirable, either improving service or efficiency	X	\$20,000

918 Marsh Storage Building

**7 Project Critical Success Factors (Key Performance Indicators)**

Project Critical Success Factors
Obtaining funding and floodplain permitting

**8 Project Duration Estimates**

Project Milestone	Date Estimate
Project Start Date	Summer 2025
Project Bids Solicited	Winter 2025
Project Contracts Signed	Winter 2026
Project Construction to begin	Spring 2026
Project Construction to end	Fall 2026
Final Payments for Project completion	Winter 2026

9 Project Users	Impacts and Interface
<b>External</b>	N/A
Road Users	N/A
Business/Residences on route	Park operator may be inconvenienced during construction.
<b>Internal</b>	Long-term maintenance.

10 Project Tolerances	
TIME	Project will be weather dependent.
COST	Project is a simple storage building, unexpected costs should be negligible.
RISK	None.
BENEFICIARIES	County staff and park operator
SCOPE	30x40 building, two garage doors and access door
QUALITY	Project will be built to the standards of the day.

# Sheboygan County Capital Project Funding Request

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<b>Project Name:</b>	Old Plank Road Trail Updates
<b>Department:</b>	Planning & Conservation
<b>Project Manager(s):</b>	<b>Aaron Brault</b>
<b>Committee:</b>	<b>Planning, Resources, Agriculture &amp; Extension</b>
<b>Project Number</b>	<b>916</b>

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**1 Project Case**

<b>1.1 Project Overview</b>
The Old Plank Road Trail (OPRT) is a great amenity for the area. Tens of thousands of people use the trail every year. In fact, on many days, the average daily traffic is greater than that of a number of our County trunk highways (electronic counters have been used at strategic locations over the years) and certainly many of our local roads. The oldest portion of the trail, the section from STH 57 in Plymouth west to the Plank Road Trailhead in Greenbush, is in need of maintenance and repair. Various sections of this overall segment date as follows: STH 57-STH 67 - 1992, STH 67 - Plank Road, 1994-96. At over or nearly over 30 years old, these segments have provided great value to the community, but are now in need of repair and maintenance above normal day-to-day maintenance activities to help them last another 10-20 years without having to rebuild. Repairs would include repaving sections that are in the most need, tarring cracks, and sealing the entire length (approximately 7.75 miles) with a sealant.
<b>1.2 Project Purpose</b>
Repair and maintain an asset to avoid costlier rebuilding.

<b>2 Primary Project Objectives</b>
Repair and maintain the oldest segment of trail the Department is responsible for in the County. These sections of trail were constructed with only 2" of asphalt. Standards today would call for a minimum of 3" to avoid excessive cracking and vegetation growing through the asphalt as we are currently starting to witness with greater frequency.

<b>3 Project Identification and Alternatives</b>
Avoid the repairs and maintenance and likely incur costlier rebuilding much sooner than necessary. Rebuilding the entire 7.75 length would cost roughly 3-4x the expected repair costs.

<b>4 Project Issues</b>
None anticipated at this time. Please note that the estimate includes a 10% inflationary buffer each year from 2023 prices.

5 Project Cost Worksheet

Funding	Expenditure	Other Funding	Bonding	Source(s) of Other Funding
Prior years	\$ -	\$ -	\$ -	
2025 - 1st quarter				
2025 - 2nd quarter				
2025 - 3rd quarter	\$ 125,000			
2025 - 4th Quarter	\$ 125,000			
2025 Total	\$ 250,000	\$ -	\$ 250,000	
2026 - 1st quarter				
2026 - 2nd quarter				
2026 - 3rd quarter				
2026 - 4th Quarter				
2026 Total	\$ -	\$ -	\$ -	
2027 - 1st quarter				
2027 - 2nd quarter				
2027 - 3rd quarter				
2027 - 4th Quarter				
2027 Total	\$ -	\$ -	\$ -	
2028 - 1st quarter				
2028 - 2nd quarter				
2028 - 3rd quarter				
2028 - 4th Quarter				
2028 Total	\$ -	\$ -	\$ -	
2029 - 1st quarter				
2029 - 2nd quarter				
2029 - 3rd quarter				
2029 - 4th Quarter				
2029 Total	\$ -	\$ -	\$ -	
SUB TOTAL 2025-2029	\$ 250,000	\$ -	\$ 250,000	
Later Years			\$ -	
TOTAL	\$ 250,000	\$ -	\$ 250,000	
Check	\$ -	\$ -	\$ -	

**Additional details Other Funding**

No other funding is anticipated. Very few grants, if any, will cover on-going maintenance and repair.

**5 Project Cost Worksheet (continued)**

Departmental cost		DEPARTMENT	DEPARTMENT	ASSET LIFE
	TOTAL			YEARS
Land	\$ -			
Buildings	\$ -			
Infrastructure	\$ 250,000			10-20
Improvements	\$ -			
Equipment	\$ -			
Computer Hardware	\$ -			
Computer Software	\$ -			
Consulting	\$ -			
Other	\$ -			
<b>TOTAL</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ -</b>	

Check \$ -

**5 Project Cost Summary**

Year	Total Cost	Other Funding	Bonding
Prior Years	\$ -	\$ -	\$ -
2025	\$ 250,000	\$ -	\$ 250,000
2026	\$ -	\$ -	\$ -
2027	\$ -	\$ -	\$ -
2028	\$ -	\$ -	\$ -
2029	\$ -	\$ -	\$ -
<b>SUB Total</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ 250,000</b>
Later Years	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ 250,000</b>

6 Project Priority	Check all that Apply	Enter minimum amount required in
1 Legally binding contract full sum payment in 1st year?	x	
2 A statutory or other requirement to spend all of Year 1 money?		
3 Legally binding contract but flexibility in 1st year payments?		\$
4 A statutory or other requirement with flexibility in 1st year payments?		\$
5 Operationally viewed essential-give reason:	x	Avoid costlier rebuild earlier than necessary.
6 Other Priority reason: Appearances		
7 Project desirable, either improving service or efficiency:		\$

**7 Project Critical Success Factors (Key Performance Indicators)**

Project Critical Success Factors
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**916 Old Plank Road Trail Updates**

Weather and equipment availability will be controlling factors in maintaining the project schedule.

**8 Project Duration Estimates**

Project Milestone	Date Estimate
Project Start Date	Spring/Summer 2025
Project Bids Solicited	Local Force
Project Contracts Signed	Local Force
Project Construction to begin	Spring/Summer 2025
Project Construction to end	Fall 2025
Final Payments for Project completion	Winter 2025

9 Project Users	Impacts and Interface
<b>External</b>	Trail users will be affected at times.
Business/Residences on route	No anticipated impacts.
<b>Internal Staff</b>	Local forces are intended to be used for completing the majority, if not all, of the work.

10 Project Tolerances	
TIME	Expected work to take a month or less. Likely to be fill-in work for the Transportation Department staff over the course of the summer of 2025.
COST	A 10% yearly inflationary buffer is built in to the estimated costs.
RISK	None.
BENEFICIARIES	County citizens and visitors (over 2 million people live within about an hour of the facility).
SCOPE	Plymouth Trailhead west to Greenbush Trailhead.
QUALITY	Standards of the day.



# Sheboygan County Capital Project Funding Request

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<b>Project Name:</b>	Sheboygan Marsh Boardwalk
<b>Department:</b>	Planning & Conservation
<b>Project Manager(s):</b>	<b>Aaron Brault</b>
<b>Committee:</b>	<b>Planning, Resources, Agriculture &amp; Extension</b>
<b>Project Number</b>	<b>New</b>

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## 1 Project Case

### 1.1 Project Overview

The Marsh Park is a popular destination, and comprises about 30 acres (within the 9,000 acre overall complex), with a historic lodge, restaurant, 80-foot observation tower, campground, picnic area, and boat launch. However, opportunities for the public to experience the Marsh remain limited because of inaccessibility of the vast majority of the Marsh, except by boat or during winter ice cover. Improved public access aligns with the construction of the new multi-purpose educational classroom and meeting facility, named the Kohler Center for Marsh Education, which supports environmental education activities run by the Camp-Y-Koda Outdoor Skills and Education program. Wetland restoration and wildlife management at the Marsh will continue to be a major component of the curriculum, and walking trails, marsh boardwalks and interpretive signs will be developed surrounding the new facility. In support of Camp-Y-Koda programming and an enhanced Park user experience, the Department is seeking funding to design a wetland boardwalk and bridge to create a trail loop into the Marsh, which will substantially increase public accessibility and enjoyment of the Marsh. A grant was received in 2021 to design the boardwalk. The concepts created by that effort have been very, very well received by adults, parents, and the thousands of school children that attend classes every year. This funding would help implement what will be a tremendously popular project that is already designed.

### 1.2 Project Purpose

Improved public access, enjoyment, and educational opportunities at the Marsh will be provided by a new wetland boardwalk and bridge that connect the Park facilities to a previously inaccessible portion of the Marsh. The proposed boardwalk and bridge design provides at least a one-mile accessible path and offers opportunities for park users and students to access the Marsh and learn about wetland ecology. The project will include interpretive signs and provide access for environmental education programs including the Camp Y

permanent interpretive signs and provide access for environmental education programs including the Camp Y-Koda Outdoor Skills Center, which is a popular program and widely utilized by community groups and school districts across Sheboygan County. Camp YKoda operates a 2-day hands-on environmental science program for nearly every school district in the county, as well as some from surrounding counties, reaching over 1,000 kids each year. For many children, their visit to the Sheboygan Marsh is their first immersion into the natural world. It's their first time practicing science outside of the classroom, and their first time realizing a career in science is not only fun, but possible. The new Kohler Center for Marsh Education provides expanded indoor and outdoor classroom space for Camp Y-Koda and would be complemented by the adjacent one-mile trail and boardwalk loop through the Marsh. The loop will include a new, approximately 1,900-foot boardwalk through the Marsh, a new bridge crossing of the South Ditch at the north end, and tie into the new culvert crossing of the South Ditch at the south end. The new culvert replaced an undersized and functionally obsolete culvert that was not able to efficiently manage water levels in the South Ditch. Improved access to the Marsh offered by this boardwalk and trail will provide a significant benefit to the public, connecting visitors to Park facilities like the campground, tower, restaurant, fishing piers, boat launch, and disc golf course, in addition to providing access to Marsh habitats. The improved public access and educational opportunities are expected to substantially increase visits to the Marsh.

## 2 Primary Project Objectives

Provide access where none previously existed. Dating back to 1991, plans for the Marsh have all called for the development of some kind of trail system. When the public is surveyed, this type of amenity is consistently one of, if not the, top-ranked items that is missing from the Marsh. That said, it is difficult to find spaces to create something like that in a marsh. The proposed project would fulfill the public's desire, that again, has been consistently shown to have demand dating back thirty years or more.

## 3 Project Identification and Alternatives

There are no easily publicly accessible alternative areas of the property where something as proposed would be feasible.

## 4 Project Issues

Obtaining all of the funding will take some work though, again, the concepts for this project have been very well received. At this time, it is not anticipated being able to receive additional funding will be an unsurmountable barrier. That said, most granting agencies/entities want to see the sponsor have "skin-in-the-game" and that is what this request signifies.

## 5 Project Cost Worksheet

Funding	Expenditure	Other Funding	Bonding	Source(s) of Other Funding
Prior years	\$ -	\$ -	\$ -	

2025 - 1st quarter				
2025 - 2nd quarter				
2025 - 3rd quarter				
2025 - 4th Quarter				
2025 Total	\$ -	\$ -	\$ -	
2026 - 1st quarter				
2026 - 2nd quarter				
2026 - 3rd quarter				
2026 - 4th Quarter				
2026 Total	\$ -	\$ -	\$ -	
2027 - 1st quarter	\$ 250,000	\$ 212,500		Grants & donations
2027 - 2nd quarter	\$ 250,000	\$ 212,500		Grants & donations
2027 - 3rd quarter	\$ 250,000	\$ 212,500		Grants & donations
2027 - 4th Quarter	\$ 250,000	\$ 212,500		Grants & donations
2027 Total	\$ 1,000,000	\$ 850,000	\$ 150,000	
2028 - 1st quarter				
2028 - 2nd quarter				
2028 - 3rd quarter				
2028 - 4th Quarter				
2028 Total	\$ -	\$ -	\$ -	
2029 - 1st quarter				
2029 - 2nd quarter				
2029 - 3rd quarter				
2029 - 4th Quarter				
2029 Total	\$ -	\$ -	\$ -	
SUB TOTAL 2025-2029	\$ 1,000,000	\$ 850,000	\$ 150,000	
Later Years			\$ -	
TOTAL	\$ 1,000,000	\$ 850,000	\$ 150,000	
Check	\$ -	\$ -	\$ -	

**Additional details Other Funding**

It is anticipated a State Stewardship grant will be submitted for up to 50% of the funding. The other 25% of the funding is anticipated from other grants and/or private donations.

**5 Project Cost Worksheet (continued)**

Departmental cost		DEPARTMENT	DEPARTMENT	ASSET LIFE
	TOTAL			YEARS

Land	\$	-		
Buildings	\$	-		
Infrastructure	\$	1,000,000		
Improvements	\$	-		
Equipment	\$	-		
Computer Hardware	\$	-		
Computer Software	\$	-		
Consulting	\$	-		
Other	\$	-		
<b>TOTAL</b>	<b>\$</b>	<b>1,000,000</b>	<b>\$ -</b>	<b>\$ -</b>

Check \$                     -

### 5 Project Cost Summary

Year	Total Cost	Other Funding	Bonding
Prior Years	\$ -	\$ -	\$ -
2025	\$ -	\$ -	\$ -
2026	\$ -	\$ -	\$ -
2027	\$ 1,000,000	\$ 850,000	\$ 150,000
2028	\$ -	\$ -	\$ -
2029	\$ -	\$ -	\$ -
<b>SUB Total</b>	<b>\$ 1,000,000</b>	<b>\$ 850,000</b>	<b>\$ 150,000</b>
Later Years	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 1,000,000</b>	<b>\$ 850,000</b>	<b>\$ 150,000</b>

6 Project Priority	Check all that Apply	Enter minimum amount required in Year 1 of project
1 Legally binding contract full sum payment in 1st year?		
2 A statutory or other requirement to spend all of Year 1 money?		
3 Legally binding contract but flexibility in 1st year payments?		\$
4 A statutory or other requirement with flexibility in 1st year payments?		\$
5 Operationally viewed essential-give reason:		
6 Other Priority reason: Appearances		
7 Project desirable, either improving service or efficiency:	x	1000000

### 7 Project Critical Success Factors (Key Performance Indicators)

Project Critical Success Factors
Obtaining 75% of funding from outside sources.

## 8 Project Duration Estimates

Project Milestone	Date Estimate
Project Start Date	Winter 2026
Project Bids Solicited	Winter 2025/2026
Project Contracts Signed	Winter 2026
Project Construction to begin	Spring 2026
Project Construction to end	Fall 2026
Final Payments for Project completion	Winter 2026

9 Project Users	Impacts and Interface
<b>External</b>	Residents and visitors to our County will have another great amenity to explore.
Business/Residences on route	The vendor at the Marsh is highly supportive of this project as it will only enhance visitation to the campground and tavern.
<b>Internal Staff</b>	Staff will have ongoing maintenance, but very little is anticipated for at least 20-30 years.

10 Project Tolerances	
TIME	Permits will dictate when construction can happen in this type of setting.
COST	There are not many projects like this to compare costs.
RISK	None other than overwhelming the park with new visitors which is a good problem.
BENEFICIARIES	Residents and visitors.
SCOPE	Create a 1900' boardwalk that ties into the South Ditch trail and a new bridge. All said, the project will create a 1 mile loop.
QUALITY	Project will be built to standards of the day.

# Sheboygan County Capital Project Funding Request

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<b>Project Name:</b>	Crystal Lake to Elkhart Lake Connector
<b>Department:</b>	Planning & Conservation
<b>Project Manager(s):</b>	<b>Aaron Brault</b>
<b>Committee:</b>	<b>PRAE</b>
<b>Project Number</b>	<b>906</b>

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## 1 Project Case

### 1.1 Project Overview

The project would provide a much needed bike/ped connection between the County's two most popular inland lakes - for residents and visitors. A connection between these two areas has been a popular request from residents, visitors, area businesses, as well as entities like the Elkhart Lake Chamber of Commerce. A connection in this area is also part of the County Bike/Ped Plan. The length of the connection would be roughly 1 mile and run adjacent County Highway's J & AJ. There is currently a contingent of area property owners working with the adjacent neighbors in the corridor to possibly donate any needed right-of-way.

### 1.2 Project Purpose

The project would provide a much needed bike/ped connection between the County's two most popular inland lakes - for residents and visitors. On any given day during the summer months, you will likely see joggers, parents and grandparents walking with strollers, walkers, and bicyclists using the narrow corridor in question. The right-of-way is narrow with no shoulders, sees heavy use (especially during the warmer months) by both automobiles and pedestrians, and is frankly, becoming unsafe due to increased development pressures and the associated ancillary uses of the corridor.

## 2 Primary Project Objectives

- Provide a safe connection that is currently lacking.
- Provides increased activity options for residents and visitors.
- Helps boost tourism

## 3 Project Identification and Alternatives

- Continue providing an unsafe environment.

## 4 Project Issues

Dependent on lake associations obtaining commitments for the needed right-of-way and their funding.

5 Project Cost Worksheet

Funding	Expenditure	Other Funding	Bonding	Source(s) of Other Funding
Prior years			\$ -	
2025 - 1st quarter				
2025 - 2nd quarter				
2025 - 3rd quarter				
2025 - 4th Quarter				
2025 Total	\$ -	\$ -	\$ -	
2026 - 1st quarter				
2026 - 2nd quarter				
2026 - 3rd quarter				
2026 - 4th Quarter				
2026 Total	\$ -	\$ -	\$ -	
2027 - 1st quarter				
2027 - 2nd quarter				
2027 - 3rd quarter				
2027 - 4th Quarter				
2027 Total	\$ -	\$ -	\$ -	
2028 - 1st quarter				
2028 - 2nd quarter				
2028 - 3rd quarter				
2028 - 4th Quarter				
2028 Total	\$ -	\$ -	\$ -	
2029 - 1st quarter				
2029 - 2nd quarter				
2029 - 3rd quarter				
2029 - 4th Quarter				
2029 Total	\$ -	\$ -	\$ -	
SUB TOTAL 2025-2029	\$ -	\$ -	\$ -	
Later Years	\$ 545,000	\$ 272,500	\$ 272,500	Donations from Lake Associations or grant
TOTAL	\$ 545,000	\$ 272,500	\$ 272,500	
Check	\$ -	\$ -	\$ -	
Additional details Other Funding				

**5 Project Cost Worksheet (continued)**

Departmental cost		DEPARTMENT	DEPARTMENT	ASSET LIFE
	TOTAL	Plan & Con		YEARS
Land	\$ -			
Buildings	\$ -			
Infrastructure	\$ 450,000	\$ 450,000		30+
Improvements	\$ -			
Equipment	\$ -			
Computer Hardware	\$ -			
Computer Software	\$ -			
Consulting	\$ 95,000	\$ 95,000		
Other	\$ -			
<b>TOTAL</b>	<b>\$ 545,000</b>	<b>\$ 545,000</b>	<b>\$ -</b>	

Check \$                     -

**5 Project Cost Summary**

Year	Total Cost	Other Funding*	Bonding
Prior Years	\$ -	\$ -	\$ -
2024	\$ -	\$ -	\$ -
2025	\$ -	\$ -	\$ -
2026	\$ -	\$ -	\$ -
2027	\$ -	\$ -	\$ -
2028	\$ -	\$ -	\$ -
<b>SUB Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Later Years	\$ 545,000	\$ 272,500	\$ 272,500
<b>TOTAL</b>	<b>\$ 545,000</b>	<b>\$ 272,500</b>	<b>\$ 272,500</b>

6 Project Priority	Check all that Apply	Enter minimum amount required in Year 1 of project
1 Legally binding contract full sum payment in 1st year?		
2 A statutory or other requirement to spend all of Year 1 money?		
3 Legally binding contract but flexibility in 1st year payments?		\$
4 A statutory or other requirement with flexibility in 1st year payments?		\$
5 Operationally viewed essential-give reason: Safety issues, narrow roadway with multiple user groups	X	
6 Other Priority reason: Please detail		\$
7 Project desirable, either improving service or efficiency		\$

**7 Project Critical Success Factors (Key Performance Indicators)**

<b>Project Critical Success Factors</b>
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**906 Crystal Lake to Elkhart Lake Connector**

Project depends on two lake associations to obtain the commitments for the needed right-of-way and 50% of the funding.

**8 Project Duration Estimates**

<b>Project Milestone</b>	<b>Date Estimate</b>
Project Start Date	Future
Project Bids Solicited	Future
Project Contracts Signed	Future
Project Construction to begin	Future
Project Construction to end	Future
Final Payments for Project completion	Future

<b>9 Project Users</b>	<b>Impacts and Interface</b>
<b>External</b>	Residents and visitors.
Road Users	Users may be temporarily inconvenienced during construction.
Business/Residences on route	Neighbors may be temporarily inconvenienced during construction.
<b>Internal</b>	Department would have to maintain the trail.

<b>10 Project Tolerances</b>	
TIME	Project would be weather dependent.
COST	We have a number of past projects to draw estimates/experience from.
RISK	The bigger risk would not be completing this project. Many people are walking, using strollers, etc. on a narrow County road.
BENEFICIARIES	Residents and landowners of the area as well as guests to the area.
SCOPE	Scope would be to provide a 8-10' trail between Crystal Lake and Elkhart Lake.
QUALITY	Project would be built to the standards of the day.