

## **SHEBOYGAN COUNTY PROPERTY COMMITTEE MEETING MINUTES**

Sheboygan Administration Building  
Room 302  
508 New York Avenue  
Sheboygan, WI 53081

**August 12, 2025**

**Called to Order: 5:00 pm**

**Adjourned: 6:03 pm**

**MEMBERS PRESENT:** In Person: Jon Kuhlow, Chairperson; Brian Smith (5:02PM), Vice Chairperson; John Nelson (5:39PM), Secretary; Stephanie Arndt, and Gerald Jorgensen, Members.

**OTHERS PRESENT:** Kevin Dulmes, Jennie Dulmes, and Becky Barritt of Building Services. Brett Lobello, Sheboygan County Historical Museum; Remote: Erik Aleson, University of Wisconsin Green Bay

### **CALL TO ORDER**

Chairperson Jon Kuhlow called the meeting to order at 5:00 PM.

### **CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**

Posted August 8, 2025 at 2:00PM

### **APPROVAL OF MINUTES**

Property Committee – Regular Meeting, July 22, 2025 at 5:00pm – Moved by Supervisor Jorgensen, seconded by Supervisor Arndt to approve minutes as presented; motion carried 3-0.

### **REVIEW AND APPROVE VOUCHERS**

Moved by Supervisor Arndt, seconded by Supervisor Jorgensen to approve vouchers as presented; motion carried 3-0.

### **MUSEUM UPDATE**

None

### **UNIVERSITY OF WISCONSIN GREEN BAY – SHEBOYGAN CAMPUS UPDATE**

- Director Dulmes updated the Committee on the status of the Building Condition study for the campus.

### **CORRESPONDENCE**

- None

### **BUILDING SERVICES**

- Consideration of 2026 Sheboygan County Museum Operating Grant - Museum Director Brett Lobello presented the grant request of \$116,152, which amounts to 27% of the Museum's operating budget. Following discussion, it was moved by Supervisor Smith to approve the grant request of \$116,152 as presented. Seconded by Supervisor Jorgensen, motion carried 4-0.
- Consideration of 2026 UW Green Bay Sheboygan Operating Budget - UWGB Facilities Director Erik Aleson reviewed the proposed budget of \$125,189. Director Aleson advised the elevator contract was reduced, but the plumbing account was increased. After discussion it was moved by Supervisor Smith to approve the budget request of \$125,189 as presented. Seconded by Supervisor Arndt, motion carried 4-0.

- Consideration of Contingency Request - UW Roof - Request to transfer \$4,000 from contingency to UW Structural account for roof repairs. Supervisor Jorgensen makes a motion to approve the transfer of \$4,000 to UW Structural as requested. Seconded by Supervisor Smith, motion carried 4-0.
- Consideration of 2026 Building Services Operating Budget - Director Dulmes presented the Building Services proposed budget of \$4,107,011. After discussion, it was moved by Supervisor Jorgensen to approve the budget request as presented. Seconded by Supervisor Smith, motion carried 5-0.

**APPROVAL OF ATTENDANCE AT OTHER MEETINGS OR FUNCTIONS**

None

**DATE / TIME / LOCATION OF NEXT MEETING**

Tuesday – August 26, 2025 – 5:00PM  
Sheboygan County Administration Building  
Room 302  
508 New York Avenue  
Sheboygan, WI 53081

**ADJOURN**

Moved by Supervisor Smith, seconded by Supervisor Arndt to adjourn; motion carried 5-0 and meeting adjourned at 6:03pm.

Respectfully Submitted,

Jennie Dulmes  
Recording Secretary

John Nelson  
Secretary