

**SHEBOYGAN COUNTY PLANNING, RESOURCES, AGRICULTURE & EXTENSION  
COMMITTEE MINUTES**

Sheboygan County UW-Extension Office  
5 University Drive  
Sheboygan, WI  
Room 5024

**August 12, 2025**

**Called to Order: 3:30 PM**

**Adjourned: 5:34 PM**

MEMBERS PRESENT: Chairman Rebecca Clarke, Supervisor John Nelson,  
Supervisor Joe Liebau Jr., Supervisor Henry Nelson, Ag  
Community Member Travis Luedke

MEMBERS ABSENT:

OTHERS PRESENT: Aaron Brault, Sharon Harvey, Laura Grunwald-Rentmeester,  
Jayna Hintz, Judy Nelson  
Via Zoom: Tyler Betry, Asher Heimermann, Dave Huenink,  
Danielle Thompson

Chairperson Clarke called the meeting to order at 3:30 PM and verified the meeting notice had been posted on August 7, 2025 at 3:00 PM and the meeting complied with the Wisconsin Open Meeting Law.

Correspondence: None

Mr. Brault requested a change in the order of the agenda. He asked if the board would approve moving the Planning & Conservation Department's Consideration of Town of Plymouth Ag Enterprise Area Resolution to the beginning of the meeting. The Board and all attendees approved.

Planning & Conservation-

Consideration of Town of Plymouth Ag Enterprise Area Resolution. Mrs. Grunwald-Rentmeester provided information on the petition packet that was submitted to DATCP for the resolution. Supervisor Liebau motioned and Supervisor Henry Nelson seconded to approve the resolution. Motion carried unanimously.

Register of Deeds –

Consideration of 2<sup>nd</sup> Quarter Variance. Ms. Schleicher discussed her Department's variance report. Supervisor John Nelson motioned and Supervisor Liebau seconded to approve the variance report. Motion carried unanimously.

Consideration of 2026 Proposed Budget. Ms. Schleicher discussed her Department's proposed budget. Chairman Clarke posed questions on a number of items. Ms. Schleicher provided further details. Supervisor John Nelson motioned and Supervisor Henry Nelson seconded to approve the proposed budget. Motion carried unanimously.

#### UW-Extension –

Consideration of 2<sup>nd</sup> Quarter Variance. Ms. Hintz discussed her Department's variance report. Supervisor Liebau motioned and Supervisor John Nelson seconded to approve the variance report. Motion carried unanimously.

Consideration of Request for Change in Departmental Table of Organization. Ms. Hintz requested approval of the upcoming staffing changes to her department. Supervisor Liebau motioned to approve the changes and Supervisor Henry Nelson seconded. Motion carried unanimously.

Consideration of 2025 Proposed Budget. Ms. Hintz discussed her Department's proposed budget. Supervisor John Nelson motioned and Supervisor Liebau seconded to approve the proposed budget. Motion carried unanimously.

Area Extension Director Report. Ms. Hintz provided information on the Local Government Education Community Development Education position.

#### Planning & Conservation-

Consideration of 2026 Proposed Budget. Mr. Brault discussed his Department's proposed budget. Supervisor Liebau motioned and Supervisor John Nelson seconded to approve the proposed budget. Motion carried unanimously.

Consideration of 2<sup>nd</sup> Quarter Variance. Mr. Brault discussed his Department's variance report. Supervisor Liebau motioned and Supervisor John Nelson seconded to approve the variance report. Motion carried unanimously.

Other Department Project and Program Management Updates. Mr. Brault provided updates on the HHW Building, the electric updates at the Marsh, and the CTH E project in Plymouth.

Consideration and Approval of Attendance at Other Meetings/Functions. None.

Travel Report and Report of Meetings and Functions Attended. None.

Review and Approve Vouchers. Supervisor Liebau motioned and Supervisor Henry Nelson seconded to approve the vouchers. Motion carried with no opposition.

Supervisor Liebau motioned to adjourn the meeting. Supervisor Henry Nelson seconded the motion. Motion carried with no opposition. Meeting adjourned at 5:34 PM.

Next meeting (UW Extension Focus) is scheduled for August 26, 2025 at 3:30PM.  
(Planning & Conservation Focus) is scheduled for September 9, 2025 at 3:30 PM.

Sharon Harvey  
Recording Secretary

John Nelson  
Committee Secretary