

## **BOARD OF ADJUSTMENT MINUTES**

Sheboygan County Administration Building  
508 New York Avenue  
Sheboygan, WI

**August 16, 2023**

**Called to Order: 1:06 PM**

**Adjourned: 2:28 PM**

**MEMBERS PRESENT:** Mark Pfaller, Ed Harvey, Charles Born, Marjean Pountain, Pete Scheuerman, Ken Sonntag

**OTHERS PRESENT:** Corporation Counsel Crystal Fieber, Attorney Kelly Del Ponte, Kathryn Fabian (Planning & Conservation), Nick Tasche (Planning & Conservation), Aaron Brault (Planning & Conservation), Megan Nasgovitz (BOA Recording Secretary)

Mr. Pfaller called the meeting to order.

Ms. Nasgovitz reported that the meeting notice was posted on August 14<sup>th</sup>, 2023 at 10:00 AM in compliance with the open meeting law.

There were no public comments regarding non-agenda items.

Mr. Born made a motion to approve the minutes from the June 21<sup>st</sup>, 2023 Board of Adjustment meeting. Ms. Pountain seconded the motion. Mr. Scheuerman and Mr. Sonntag abstained. Motion carried with no opposition.

Consideration of Policy and Procedure Changes. Ms. Fieber led the board through the proposed changes to the BOA Policy and Procedures document. Mr. Harvey motioned to approve the Policy and Procedure changes with the additional discussed changes made on page three and additional strikes on page nine. Motion seconded by Mr. Sonntag. Motion carries with no opposition.

Election of Officers.

Mr. Pfaller requested nominations for Chairperson. Mr. Sonntag made a motion to nominate Mark Pfaller for Chairperson. Motion seconded by Mr. Scheuerman. Motion carried. Mark Pfaller was elected Chairperson for the next year.

Mr. Pfaller requested nominations for Vice-Chairperson. Mr. Sonntag made a motion to nominate Pete Scheuerman for Vice-Chairperson. Motion seconded by Mr. Born. Motion carried. Pete Scheuerman was elected Vice-Chairperson for the next year.

Mr. Pfaller requested nominations for Secretary. Mr. Scheuerman made a motion to nominate Ken Sonntag for Secretary. Motion seconded by Mr. Harvey. Motion carried. Ken Sonntag was elected Secretary for the next year.

Approval of 2023-2024 Calendar. Mr. Born motioned to approve the 2023-2024 Calendar. Motion seconded by Mr. Sonntag. Motion carries with no opposition.

Mr. Born made a motion to adjourn. Motion seconded by Ms. Pountain. Motion carried with no opposition.

Mark Pfaller, Chairman

Megan Nasgovitz, Recording Secretary