

BOARD OF ADJUSTMENT MINUTES

Sheboygan County Administration Building
508 New York Avenue
Sheboygan, WI

August 20, 2025

Called to Order: 1:07 PM

Adjourned: 1:32 PM

MEMBERS PRESENT: Charles Born, Pete Scheuerman, BJ Rendeers, Sarah DeZwarte

MEMBERS ABSENT: Ed Harvey, Ken Sonntag, Marjean Pountain

OTHERS PRESENT: Corporation Counsel Crystal Fieber, Kathryn Fabian (Planning & Conservation), Sharon Harvey (BOA Recording Secretary), Megan Nasgovitz (Planning & Conservation)

Mr. Scheuerman called the meeting to order.

Ms. Harvey reported that the meeting notice was posted on August 14th, 2025 at 10:00 AM in compliance with the open meeting law.

There were no public comments regarding non-agenda items.

Mr. Scheuerman made a motion to approve the minutes from the August 21st, 2024 Board of Adjustment meeting. Ms. DeZwarte seconded the motion. Motion carried with no opposition.

Consideration of procedure and application changes. Ms. Fieber and Ms. Fabian led the board through the proposed changes to the BOA Procedure documents and the application process. Mr. Rendeers motioned to approve the procedure and application changes. Motion seconded by Mr. Born. Motion carries with no opposition.

Election of Officers.

Mr. Scheuerman requested nominations for Chairperson. Mr. Scheuerman made a motion to nominate Ed Harvey for Chairperson. Motion seconded by Mr. Rendeers. Motion carried. Ed Harvey was elected Chairperson for the next year.

Mr. Scheuerman requested nominations for Vice-Chairperson. Mr. Born made a motion to nominate Pete Scheuerman for Vice-Chairperson. Motion seconded by Mr. Rendeers. Motion carried. Pete Scheuerman was elected Vice-Chairperson for the next year.

Mr. Scheuerman requested nominations for Secretary. Mr. Scheuerman made a motion to nominate Ken Sonntag for Secretary. Motion seconded by Mr. Rendeers. Motion carried. Ken Sonntag was elected Secretary for the next year.

Approval of 2023-2024 Calendar. Mr. Rendeers motioned to approve the 2025-2026 Calendar. Motion seconded by Ms. DeZwarte. Motion carries with no opposition.

Mr. Born made a motion to adjourn. Motion seconded by Mr. Rendeers. Motion carried with no opposition.

Pete Scheuerman, Vice-Chairman

Sharon Harvey, Recording Secretary