

ROCKY KNOLL HEALTH CARE CENTER FOUNDATION MINUTES

Rocky Knoll Health Care Center
N7135 Rocky Knoll Parkway
Plymouth, WI 53073
Shah West Conference Room

August 28, 2017

Called to Order: 3:00 PM

Adjourned: 4:00 PM

MEMBERS PRESENT: Charlie Conrardy, Linda Laible, Ron Becker, Dale Pauls, Denis Schmideler, Richard Bemis, Jeremy Fredericks, Cindy Stevens

MEMBERS ABSENT: Brian Hoffmann, Bernie Nowicki, Rachelle Valleskey

OTHERS PRESENT: Deb Jacoby

Secretary Linda Laible called the meeting to order at 3:00pm (Charlie Conrardy had notified us that he would be late.) It was noted that the agenda was posted on August 16th, 2017 at 3:30pm in compliance with the Open Meeting Law.

Minutes from the last meeting, June 26th, 2017, were reviewed. Richard Bemis made a motion to approve the minutes, seconded by Ron Becker. Motion carried.

The Director of Life Enrichment, Deb Jacoby, spoke to the board about rescinding her request for the 1 North Garden revision. At this point of the year with the gardening season drawing to an end, she felt that it would make more sense to approach taking on this project next spring.

Deb Jacoby presented a request from Life Enrichment and the Maintenance department for \$6000.00 to purchase 12 television boxes from Direct TV. The boxes would help Rocky Knoll accommodate offering a full array of programming that the residents have requested. The 12 boxes would service the West and North units, upgrading their service and programs to what is currently available in the rooms at Woodland Village. The additional channels would include: ESPN, The Hallmark Movie channel, Fox News, Fox Sports, TV Land and many more. Trustee Denis Schmideler asked if Rocky Knoll had signed a contract with Direct TV that guaranteed that they would not raise the monthly service fee for a specific length of time. Ms. Jacoby said that she thought the contract was for five years, but that she would have to confirm that information with Tim Chisholm. Deb explained that Rocky Knoll had already budgeted for the cost of these extra channels in the 2018 budget. The fund request is specifically to purchase the equipment and installation needed to provide the service. She supported the request by stating that watching television is a big part of most resident's lives. Television provides the residents with entertainment 365 days of the year. Richard Bemis made a motion to approve the request, seconded by Dale Pauls. Denis Schmideler opposed the request, all other trustees voted in favor. Motion carried.

Charlie Conrardy joined the meeting at 3:20pm and took over chairing the meeting. He thanked Linda Laible for chairing the meeting until his arrival.

Bernie Nowicki had contacted Cindy Stevens and requested that we discussion of what to do with the remaining funds in the Bistro account be put on the agenda. Unfortunately, Bernie was not able to attend the meeting. Cindy spoke in his absence. Bernie felt that any future maintenance bills for the Bistro, including maintenance bills for the grill should be paid for out of the monies remaining in the fund. There was some discussion about the use of the current grill and the possibility of purchasing a smaller grill that was "more user friendly". It was agreed that the monies in the Bistro account be left in the account for any future purchases or maintenance bills.

The Nutman sale in June was a success. The company has asked to have three sales in the coming year: April 11, June 13, and October 27th of 2018. Everyone agreed to the dates and Cindy will confirm them with the company. The Foundation will receive 15% of the net sales for the April and June sales. The Nutman Company will pay the Foundation \$100 for booth space at the annual Jolly Holiday held in October. They do a nice job of presenting their delicious products. We are glad that they want to return for future dates.

The Jolly Holiday is set for October 28th, 2017 from 9am to 2pm. Cindy has been working on signing up vendors for the event. Last year we had 28 vendors and we are hopeful to have even more this year. Cindy asked Linda to update the advertising pieces from last year's event in preparation for printing and distribution. Cindy will bring a list of work duties that trustees can carry out to help prepare for the event. Set up the day before is scheduled for 2pm – 5pm. Everyone's help will be needed to make it a fun and successful event.

The board had requested that Cindy make one addition to the list of duties/responsibilities of a Trustee that had been presented at the last meeting. After some discussion, members made requests to add verbiage to two of the items. Cindy will make the changes and give a copy to all Trustees at the next meeting. The information will be a handy reference for new Trustees.

Jeremy Fredericks presented the Financial Statement for the past month. There were no questions. Richard Bemis made a motion to accept the Financials, seconded by Ron Becker. Motion carried.

Dale Pauls requested that we discuss our End of Year Giving letter at the next meeting. That project will be upon us soon!

A motion was made by Denis Schmideler and seconded by Richard Bemis to adjourn the meeting. Motion carried. The meeting was adjourned at 4:00pm.

The next Foundation Meeting will be held September 25th, 2017 at 3:00 pm. at Rocky Knoll Health Care Center in the West Conference room.

Cindy Stevens
Recording Secretary