

SHEBOYGAN COUNTY PROPERTY COMMITTEE MEETING MINUTES

Sheboygan County Administration Building
Room 119
508 New York Avenue
Sheboygan, WI 53081

September 1, 2026

Called to Order: 5:00 pm

Adjourned: 5:26 pm

MEMBERS PRESENT: Jon Kuhlow, Chairperson; Brian Smith, Vice Chairperson; Stephanie Arndt, Secretary; Kurt Jensen and Drew Phillips; Members.

MEMBERS ABSENT:

OTHERS PRESENT: IN PERSON: Kevin Dulmes, Becky Barritt and Jennie Dulmes of Building Services; Aaron Brault, Director of Planning and Conservation; Josh McDole from Sheboygan County Conservation Association.

CALL TO ORDER

Chairperson Jon Kuhlow called the meeting to order at 5:00 PM.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

Posted August 28, 2026 at 3:00 PM

APPROVAL OF MINUTES

Property Committee - Regular Meeting - August 18, 2026 at 4:30 PM - Moved by Supervisor Jensen, seconded by Supervisor Arndt to approve minutes as presented; motion carried 5-0

REVIEW AND APPROVE VOUCHERS

Moved by Supervisor Smith, seconded by Supervisor Arndt to approve vouchers as presented; motion carried 5-0.

DIRECTOR UPDATE

- Director Dulmes updates the Committee regarding the status of HVAC control of the University of Wisconsin Green Bay - Sheboygan Campus Fine Arts and Gymnasium Buildings. Director Dulmes advises Committee members of fund transfers that may be requested in October.

CORRESPONDENCE

- None

BUILDING SERVICES

- Consideration of Resolution No. 11 - Approval of Lease Agreement with Sheboygan County Conservation Association to Operate a Pheasant-rearing Facility on Sheboygan County Owned Land - Director Brault presents the Committee with the requested lease agreement. Josh provides an overview of the pheasant-rearing program. Moved by Supervisor Phillips to approve of the lease agreement as presented, seconded by Supervisor Smith; motion carried 5-0.
- Consideration of Courthouse Parking Lot Use November 15 - Director Dulmes advises St. Clements requested the use of the Courthouse parking lot on November 15, 2026. Moved by Supervisor Smith to approve of the parking lot use as presented, seconded by Supervisor Jensen; motion carried 5-0.
- Consideration of Out of Cycle Pay Adjustments - Director Dulmes requests the approval of several pay adjustments to recognize the prior experience of Building Services' employees.

Moved by Supervisor Phillips to approve of all pay adjustments as presented, seconded by Supervisor Arndt; motion carried 5-0.

APPROVAL OF ATTENDANCE AT OTHER MEETINGS OR FUNCTIONS

- Supervisor Kuhlman invited committee members to attend the Finance Committee Meeting on September 2, 2026 for the presentation of the Building Services' budget. Committee members discussed the approval of attending all Finance Committee meetings. Moved by Supervisor Smith to approve the attendance of any Property Committee members to any Finance Committee meetings through April 2028, seconded by Supervisor Jensen; motion carried 5-0.

DATE / TIME / LOCATION OF NEXT MEETING

Tuesday - September 15, 2026 - 5:00 PM
Sheboygan County Administration Building
Room 119
508 New York Avenue
Sheboygan WI, 53085

ADJOURN

Moved by Supervisor Jensen, seconded by Supervisor Phillips to adjourn; motion carried 5-0 and meeting adjourned at 5:26 pm.

Respectfully Submitted,

Jennie Dulmes

Recording Secretary

Stephanie Arndt
Secretary